



AGENDA

~ **PLEASE NOTE** ~

The Governing Board Measure Q Adhoc Subcommittee will meet prior to the Board Meeting at 4:00 p.m., in the ASSC Conference Room, Room 1400, located at 4000 Suisun Valley Road, Fairfield, California 94534. Members of the public will be permitted to directly address the Chair of the Committee on this item.

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting

Wednesday, November 19, 2014

7:00 p.m.

Solano Community College
Back-Half of Cafeteria
4000 Suisun Valley Road, Building 1400
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and **Education Code** Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, each speaker coming before the Board is limited to one presentation per specific agenda item and to one presentation per meeting on non-agenda matters. The three minutes time allotted for speaking per topic is only allotted for the individual whose name is on the Public Comment Card that is submitted at the beginning of the meeting. No speaker can yield their three minutes or a portion of their three minutes to another speaker. (SCCD Board Policy 1043).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Pam Keith, President
A. Marie Young, Vice President
Monica Brown

Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Naser J. Baig, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

- 4. APPROVAL OF AGENDA**
- 5. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.
--

- (a) Conference with Labor Negotiator
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
 - (b) Public Employee Discipline/Dismissal/Release
 - (c) Public Employee Performance Evaluation – Superintendent-President
- 7. RECONVENE REGULAR MEETING**
- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION**
- 9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**
- 10. REPORTS (NO ACTION REQUIRED):**
 - (a) Associated Students of Solano College (ASSC)
 - (b) Academic Senate
 - (c) Shared Governance Council
 - (d) Superintendent
- 11. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Human Resources

- (a) Employment – 2014-2015; Gratuitous Service, Page 1

Finance and Administration

- (b) Personal Services Agreements, Page 4
- (c) Warrant Listings, Page 6
- (d) Contract Amendment with Miyamoto International Inc., for Professional Services for Vacaville Annex Classroom Building and Vallejo Autotechnology Center Swing Space Project, Page 8

Academic Affairs

- (e) Memorandum of Understanding between Vallejo City Unified School District and Solano Community College District, Page 9
- (f) Faculty Scholarships for Community College Entrepreneur Pathway Training, Page 15
- (g) Faculty Entrepreneurship Champion Minigrants, Page 19

12. ITEMS REMOVED FROM CONSENT AGENDA

13. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resolution Honoring the Retirement of Keith W. Brown, Page 20

14. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Veterans and Military Service Member Graduation Requirement Waivers, Resolution No. 14/15-13, Page 22
- (b) Resolution Proclaiming December 1, 2014 as World AIDS Day at Solano Community College, Resolution No. 14/15-14, Page 26

- (c) Second Reading – Solano Community College District Policy and Procedures – Series 4000 – Board Policy No. 4800 – Revised (In Part), Page 29
- (d) Second Reading – Solano Community College District Policy and Procedures, Board Policy No. 1096 – Distribution of Tickets or Passes – New, Page 40

Finance and Administration

- (e) Letter of Engagement with Vavrinek, Trine, Day & Co., LLP (VTD) to Conduct the Federal Indirect Cost Calculation, Page 42
- (f) Compensation Agreement between City of Dixon and Solano Community College District for Sale of Pardi Market Site, Page 46
- (g) Contract Award to Swinerton Management and Consulting for Construction Management Services for the Autotechnology Project, Page 52
- (h) Contract Award to Swinerton Management and Consulting for Construction Management Services for Biotechnology Project, Page 53
- (i) Contract Award to WeidnerCA for Vacaville and Vallejo Centers Building Identification Project, Page 54
- (j) Contract Award to Communication Strategies for Technology Design Services for Districtwide Information Technology Infrastructure Project, Page 55
- (k) Bid Award to Professional Asbestos and Lead Services Inc., for the Utility Infrastructure Upgrade - HVAC/EMS Efficiency Project, Page 56
- (l) Contract Award to Crown Worldwide Moving and Storage for Moving Services for the Administration Building Renovation (Building 600) Project, Page 57
- (m) Contract Award to Optima Inspections Inc., for Project Inspector Services for the Utility Infrastructure Upgrade - HVAC/EMS Efficiency Project, Page 58

Academic Affairs

- (n) Resiliency Fund Grant Agreement, Page 59
- (o) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of Academic Senate, Page 66

15. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

Human Resources

- (a) Revised Job Description Human Resources Generalist – (Confidential - Administrative Leadership Group), Page 69
- (b) Revised Job Description Human Resources Executive Assistant – (Confidential-Administrative Leadership Group), Page 74
- (c) Revised Job Description Director of MESA and High School Programs – (Confidential - Administrative Leadership Group), Page 79
- (d) District Reclassification - Admin Assistant III to Admin Assistant IV – Vacaville Center, Page 84

Finance and Administration

- (e) A.G. Spanos Corporation (AGS) Requests for Right-of-Entry and Pedestrian Access Easement to the Solano Community College Trail, Page 85

16. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Annual Financial Report - CCFS-311 for Fiscal Year 2013-2014, Page 90
- (b) CCFS-311Q Financial Report, First Quarter, Fiscal Year 2014-2015, Page 91

17. ANNOUNCEMENTS

18. ITEMS FROM THE BOARD

19. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 360 Campus Lane, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Superintendent-President's Office at (707) 864-7112 no later than three days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

JCL:rp