

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES

February 5, 2014

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 5, 2014, in the 1400 Building, located at 4000 Suisun Valley Road, (Faculty/Staff Lounge), Fairfield, California 94534 by Board President Pam Keith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Vice President A. Marie Young led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present

Pam Keith, President

A. Marie Young, Vice President

Monica Brown

Sarah Chapman, Ph.D.

Denis Honeychurch, J.D.\*

Michael A. Martin

Rosemary Thurston\*

Latifah Alexander, Student Trustee

\*\*Jowel C. Laguerre, Ph.D., Secretary (participated by Vidyo)

*\*Arrived after roll call.*

*\*\*Doubletree Hotel, 300 Army/Navy Drive, Arlington, Virginia 22202-2891. 703-416-4100*

Members Absent:

None

Others Present:

Dr. Shirley Lewis, Dean, Student Services

Yulian Ligioso, Vice President, Finance and Administration

Bruce Petersen, Associate Vice President, Human Resources

Leigh Sata, Executive Bonds Manager

Diane M. White, I/Vice President, Academic Affairs

Phyllis Braaksma, Interim Executive Coordinator, Superintendent-President/Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Brown and seconded by Vice President Young to approve the agenda as presented. The motion carried unanimously.

*Trustee Thurston arrived at 5:37 p.m.*

*Trustee Honeychurch arrived at 5:43 p.m.*

5. COMMENTS FROM MEMBERS OF THE PUBLIC

President Keith recognized John Takeuchi, Central Solano Citizen/Taxpayer Group. Mr. Takeuchi asked who was paying for the dinner. Also recognized was Dr. Jose Ballesteros, Interim Director of Student Development. Dr. Ballesteros requested to introduce the Associated Students of Solano County (ASSC) team.

6. REPORTS (NO ACTION REQUIRED):

(a) Dinner with Solano Community College Faculty

A Board and faculty dinner with select faculty members, facilitated by Academic Senate President Susanna Gunther and Interim Vice President Diane White, was held in the faculty/staff dining room. Opportunity was given to both faculty and Board members to interact with one another on issues and concerns relating to their areas

Board members introduced faculty members sitting at their assigned tables and shared what they had learned from their discussions. Dr. Jose Ballesteros introduced the ASSC team. Dr. Susanna Gunther thanked students for coming, and gave a special thanks to Dr. Laguerre for making the evening possible. President Keith supported Dr. Gunther's comments. I/VP White acknowledged all of those from Academic & Student Affairs and thanked them for their participation.

- Academic Senate Report

There was no Academic Senate Report.

(b) Educational Master Plan Update

I/VP White thanked all of those that helped and supported the vision and value of the Educational Master Plan. I/VP White also thanked the teachers that submitted academic plans and said that they had their eye exactly on what the students need. I/VP White then proceeded with the PowerPoint presentation that outlined the progress of the plan.

I/VP White advised those present that the manuscript is in progress and will be presented in March for approval.

*A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of the Vice President of Academic Affairs.*

(c) Facilities Master Plan Update and District Standards

Mr. Leigh Sata, Executive Bonds Manager, presented a PowerPoint presentation and reminded those present that the first portion of the presentation was previously presented to the Board, and that he will briefly go through it again to arrive at the most current developments of the project.

Mr. Sata reported that SCCD is in negotiations for the purchase of another piece of land in Vallejo, and that Vacaville is moving forward with purchasing the annex that has eight classrooms. Consultants have been to each site to identify areas that are not in code and that we are currently working in those areas to bring them up to code. Mr. Sata introduced the project's landscape architect, David Gates of Gates and Associates. Mr. Gates reviewed the design guidelines, site layout, campus structure, edges and entries, athletic zone, and parking. Mr. Gates reported that the purpose for this design is to keep students on campus and to give the campus a look of the future with a little *pomp and circumstance*. The pieces are organized that upon arrival to campus, each gateway will tell a story and everything will have a meaning; using trees, sidewalks, and lighting to give general direction. All schools will have their own individual sub areas. Mr. Gates recognized that athletics are important to the school design; therefore, the athletic areas will be linked and connected to the campus.

Mr. Rob Barthelman introduced Ms. Suniya Malhotra both of STV/vbn who then reviewed the following areas of the building design; campus aesthetic, form and massing, building entries, facade articulation, visual permeability, arcades and trellises, room and roof elements, color palette, and interiors. Ms. Malhotra reported that with multiple stakeholders involved in this process they were able to achieve guidelines for all three campuses.

Mr. Sata introduced Ms. Julie Vogel and Ms. Cindy Meidinger, both from KKA Architecture, to review the signage guidelines. Ms. Vogel addressed the following areas for signage; vehicular signs, pedestrian signs, and message boards. Ms. Vogel reported that the Committees preferred signage that will work into more of a landscape feel rather than architectural feel. Ms. Vogel gave an overview of Fairfield and reported that as they move forward with Vallejo and Vacaville, they will take ideas used at the Fairfield campus to incorporate into Vallejo and Vacaville.

Mr. Sata reported on District Standards; fire protection & fire alarms, mechanical, electrical & plumbing, security, telecommunications, and A/V. Currently, they are working hard to reduce water and energy use. Cameras and blue light phones will be incorporated in parking lots for safety. The next steps will be as follows: (1) ask the Board to approve the Educational Master Plan, Facilities Master Plan, and District Standards Document; (2) ask the Board to approve a project list; and, (3) ask the Board to initiate individual projects.

Dr. Laguerre thanked presenters Mr. Sata and I/VP White for the tremendous amount of time they spent working on these plans. Dr. Laguerre reported that these items will be reviewed on a regular basis, and that the Board will be provided regular updates and adjustments will be made

if needed. Trustee Martin and Trustee Honeychurch requested to review these plans over the next four weeks. Trustee Keith and Dr. Laguerre will follow-up on the questions and concerns of the Board.

## 7. ANNOUNCEMENTS

Student Trustee Latifah Alexander announced that ASSC is in the process of student elections. They will be electing a President, Vice President, and Student Trustee. Elections will be in April. Next week, ASSC will be hosting singles awareness week that will include a dating game, and a Mr. Falcon pageant. Tickets will be sold for both events and proceeds go to Mission Solano.

## 8. ITEMS FROM THE BOARD

Trustee Thurston reported that there will be VEBA fundraiser will be on February 22, and invited all to attend. The fundraiser will be held at the former bowling alley at 6:00 p.m., in Vallejo. Trustee Young is selling tickets to the fundraiser. The tickets are \$55 per person and the money will be used for education and scholarships. Trustee Thurston is also in charge of the auction for this event, and is happy to receive auction items.

Trustee Brown reported that she went to the basketball game, and that the game went into overtime which made it very exciting. She also went to the Cosmetology Department where she had her haircut and facial. Her next goal will be to try to attend future softball and baseball games.

Trustee Martin reported that he represented the College at a Meals on Wheels event. He also attended the 31<sup>st</sup> Annual Meeting of the Solano Economic Development Corporation, where Mr. Chuck Wagner, founder of Caymus Vineyards, was the keynote speaker. Mr. Wagner spoke about his background in the winemaking industry.

Trustee Chapman participated in Solano County Office of Education (SCOE) decathlon at Green Valley Middle School and highly recommends that others get involved. There is a need for judges at the state level. She also attended the Solano Hispanic Chamber of Commerce Mixer and reported that it was very nice.

Vice President Young stated she will provide under separate cover her report of College and community events that she attended to be included in future minutes.

Board Present recessed the Board Study Session at 8:10 p.m.

## 9. CLOSED SESSION

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator  
Agency Negotiator: Bruce Petersen  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Public Employee Performance Evaluation  
(All Contract Faculty)

President Keith called the Closed Session to order at 8:14 p.m.

10. RECONVENE REGULAR MEETING

President Keith reconvened the regular meeting at 8:43 p.m.

11. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that the Board Conference with Labor Negotiator CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session and no action was taken.

Board President Keith reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Keith reported that the Board discussed Public Employee Performance Evaluations for all contract faculty, and no action was taken.

12. ADJOURNMENT

There being no further business the meeting adjourned at 8:45 p.m.

JCL:pb

BOARD STUDY SESSION MINUTES.02.05.14.FINAL

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PAM KEITH  
BOARD PRESIDENT

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APPROVED  
JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days