

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
July 16, 2014

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, July 16, 2014, in the Administration Building, Suite 201, located at 360 Campus Lane, Fairfield, California 94534 (First Floor-West Lobby), by Board President Pam Keith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Dr. Wade Larson, Associate Vice President of Human Resources, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, President
A. Marie Young, Vice President
Monica Brown
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Naser J. Baig, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Sarah E. Chapman, Ph.D.

Others Present:

Wade Larson, D.M., Associate Vice President, Human Resources
Yulian Ligioso, Vice President, Finance and Administration
Leigh Sata, Executive Bonds Manager
Michael Wyly, Academic Senate President
Judy Spencer, Chief of Staff

4. APPROVAL OF AGENDA

Moved by Trustee Brown and seconded by Trustee Martin to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Keith recognized Mr. Melvin A. Rodrick, who requested to comment on Item 14.(2), property located at Northgate Office Park, N.W. Corner of Turner and Ascot Parkways, Vallejo California. Mr. Rodrick, a Solano County resident, residing in a condominium located at Tiara and Northgate, directly across the street from the subject property, requested the Board to reconsider their intent to buy commercial properties in Vallejo; thus, reducing the much-needed tax base in the city of Vallejo. Mr. Rodrick commented on connecting the roads continuously, with accessibility and possible liability for not only drivers, but walkers. He also expressed concern over the lack of transparency to the public regarding this particular purchase since he was not aware of any article in the *Vallejo Times Herald* about the purchase. Board President Keith shared that the item has been posted on Board agendas for over a year.

6. REPORTS (NO ACTION REQUIRED):

(a) Superintendent

- *Academic Senate – Academic Senate President, Michael Wyly*

Academic Senate President, Professor Michael Wyly, reported that:

--the Senate is working on high school outreach; the common core requirements high school students are facing and SCC's involvement. The Senate worked out the beginnings of a plan to develop and address curricula considerations and needs.

--he met with I/VP White and discussed the initiation of dialogue of program discontinuance.

--he met with Dr. Laguerre and SCFA President Jim DeKloe to begin open discussions about peer review. These conversations, while in the beginning stages, have been productive and collegial.

--this past weekend, Thursday through Saturday, he attended the 2014 Curriculum Institute sponsored by the Academic Senate. The various topics presented will impact Senate goals. Some of the impact will come to the Board. More importantly, progress in terms of compliance with the Associate's degree or AA-T (Associate Degree for Transfer) and C-ID (Course Identification Numbering System) compliance and timelines will be reported.

--thanks to the work of our Distance Education Committee, many of the issues which face other schools are already addressed or are being addressed at SCC. However, there continues to be proposed changes on this front. These changes include ways by which the Chancellor's Office could potentially homogenize online education across the state through shared delivery course management systems, centralized support, and even the sharing of students.

--Common Assessments (English, ESL, and Mathematics) promises to be one of the hot topics of the next two years. The projected timeline on this is more accelerated. In short, SB 850 requires Common Assessment in English, ESL, and Mathematics for all California community colleges.

The Common Assessment Committee, which includes representation from the ASCCC, will begin to pilot a common assessment digital platform in 2015 with twelve (12) already identified community colleges. Mandatory statewide implementation for Common Assessment is scheduled for spring 2016.

--similar to the above points, educational planning is also moving toward statewide homogenization. The goal of the educational planning group is to make available, system-wide, a student portal wherein the student could build an educational plan. It will also function as an educational audit system and likely inform the Student Success Scorecard.

--Professor Curtiss Brown is the new Curriculum Chair for the academic year.

--in closing, there are multiple issues which will require the Senate's collective attention in the coming academic year, and many of these issues will rely heavily on faculty, staff, and administrative investment, involvement, and leadership. These issues will clearly be at the forefront of Senate conversation in August as it works to establish its goals in the next academic year.

- ***Accreditation Update – Accreditation Coordinator Dambrosio***

Accreditation Coordinator, Dr. Annette Dambrosio, gave the following report.

Highlights of Changes from ACCJC:

--the Commission adopted new Accreditation Standards and Eligibility Requirements last month. The new Standards will be the basis for comprehensive institutional evaluations (the Self Study) beginning in 2016. In the meantime, we have been told to use the existing Standards for our Mid-term Report that we are currently drafting.

--the ACCJC will adopt an accreditation cycle of seven years (in contrast to six years) beginning with the College's review in spring 2016.

--the Commission is considering a method to allow those institutions that have a small number of issues to come into compliance within one year while being reaffirmed.

--the Commission has agreed to work on a new definition of "reaffirmation of accreditation" that will distinguish the high performing institutions that meet and exceed standards and to look to adopt definitions for sanctions.

--additionally, Dr. Dambrosio called to the attention of the Board a June 18 letter (compliments of President Laguerre) that was written by Chief Executive Officers of the California Community Colleges (CEOCCC) Past President, Dr. Cindy Miles, and Dr. Helen Benjamin, current President. Their astute recommendations included:

- Holding an annual meeting with CEOs and the ACCJC Commission leadership and staff.
- Development of a comprehensive plan for professional development for institutional members.
- Holding an annual Accreditation Conference.
- Focusing on prevention/advance warning of institutional shortfalls.
- A peer-based, collegial approach to accreditation.
- Shifting the Accreditation focus to institutional quality and improvement vs. threat of sanction.

The Status of our SCC Mid-term Report:

--Dr. Dambrosio continues to work with various SCC leaders who are charged with providing narratives and supporting evidence for our Mid-term Report. Our report includes another update on progress on our nine Recommendations (Mission, Planning, SLOs, Distance Education; Code of Ethics, SLOs language in the Faculty Contract, Equity at the Centers, Staff and Student Equity; Institutional Support and Culture of Evidence (continued emphasis on Equity and Distance Education), as well as narrative and supporting evidence pertaining to our 42 Planning Agenda Items from the 2011 Self Study. Deadlines are past for all narratives and evidence. Not all reports and supporting evidence are in. Nevertheless, a fairly comprehensive draft is expected to be sent to \$ALL around August 7. The Accreditation Task Force met most recently on June 30 and continues to make suggestions and encourages that deadlines are observed. The working accreditation calendar was shared with the Board.

Self-Study Pilot Group

--last March, the Self-Study Pilot Group, which is the ACCJC Resource Standard, was formed. Working closely with V.P. Ligioso and his leads in Graphics and Maintenance and Operations; Fiscal, the Bonds Manager, Police, I.T., and Dean Cammish (a resource member), together we are piloting a major segment of our upcoming Self Study using the newly adopted Standards.

Substantive Change Visit

--finally, Dean Morinec, Professor Paul Hidy, I/VP White, and Dr. Dambrosio will be hosting a Team Visit pertaining to our Substantive Change Report on the Auto Tech program, which we submitted to the Commission last April. The visit will be next Wednesday, July 23, and currently documents are being reviewed in preparation for the visit.

• ***Measure Q Bond Program Update – Executive Bonds Manager Sata***

Mr. Leigh Sata presented the Solano Community College spending plan characteristics, i.e., a living document that will continue to evolve, preliminary budgets, with the most current information available as of this meeting; escalation (market driven); program reserve and interest; and reallocation of funds as opportunities arise. It was noted the Board approves all changes to the spending plan.

Mr. Sata gave a brief review of the three categories of funding that was previously shared with the Board May 7 and June 4, 2014: District-wide Infrastructure (\$61.5M); Program Management and Professional Services and Reserve (\$59.6M); and First Tier Projects (Tranche 1 and 2)--Tranche 1, sold, \$120M; Tranche 2, projected for 2017-18, \$70M; Tranche 3, \$70M; and Tranche 4, \$88M.

The summary of categories was identified as follows:

- District-wide Infrastructure Projects - \$61.5M
- Construction Projects - \$226.9M
- Professional Services, including District Staff - \$42.2M
- Reserve - \$17.4M

Total Bond: \$348M

The total Bond project list by campus was identified as follows:

Fairfield - \$87.8M

- Performing Arts - \$15.4M
- Library - \$21M
- Science Lab Replacement - \$26.8M
- Veteran's Center - \$2.7M
- Career Technology Education Building - \$16.7M
- Other (Child Development Center [CDC]; Horticulture) - \$5.2M
- Math Renovation – To be determined
- Nursing Renovation – To be determined
- Maintenance and Operations Building – To be determined

Vallejo Center - \$69.6M

- Belvedere Property Purchase - \$4.8M
- Northgate Property Purchase - \$6.8M
- Auto Technology Building - \$15.8M
- Site Improvements - \$1M
- Student Success Center - \$19.2M
- Career Technology Building and Classrooms - \$22M
- Soccer and ball field/s – To be determined

Vacaville Center - \$69.5M

- Biotechnology/Science Building - \$24M
- Annex Purchase and Structural - \$8.1M
- Aeronautics and Workforce Development - \$11.9M
- Student Success Center and Library - \$25.5M
- Agriculture Program Buildings – To be determined
- Soccer and ball field/s – To be determined

Reasons for Tranche 3 Spending: Opportunistic Purchases and Initiatives

- Purchase of Aeronautics Site - \$0.8M
- Purchase of Vacaville Annex - \$2.5M
- Purchase of Belvedere Site - \$4.9M
- Quick Response to Auto Technology - \$1.1M
- Leverage Bond Funds at Building 1200 - \$10M

Total \$19.3M

Next Steps:

- July 16 - First Reading and Board Input
- August 6 – Study Session Presentation
- August 20 – Approval of Bond Spending Plan and Project List

Part 2 of the Bond update was presented by Mr. Edward McFarlan, Principal at JRDV Architects, Inc. He began by identifying the Campus Strategic Plan. The physical environment is as integral as the Mission of the College. The Campus Strategic Plan links the physical master plan to the larger strategic mission of the College and creates a clear return-on-investment (ROI) on the physical investment, which captures all of the strategic values that the physical campus environment generates. The Campus Strategic Plan is part of a that process that establishes additional development guidelines to the existing Educational Master Plan that will facilitate better use of campus physical resources, better planning and design criteria, and better understanding and buy-in by key stakeholders of the campus development strategy.

The physical campus will have an impact on how students, faculty, and the community use facilities, use the campus, and define their campus life. An improved campus environment has the potential to: create a true camp culture that is an alternative to “the commuter campus culture”; increase student-faculty and student-student social interaction, with formal meeting areas, cafes, and improved connections between buildings; increase participation in extracurricular activities by encouraging students to stay on site and visually connect with programs and activities on site, and increase student and alumni identity and loyalty by creating a place that people identify with as “their world.”

Preliminary development guidelines allow for resource efficiency and to plan for facilities that allow for cost efficiency, program flexibility, and adaptability. Land efficiency strategy creates campus land use that increases the long-term land capacity and site development opportunities for the College. These guidelines also allow us to plan for the long term with a phased long term with a phased growth approach. Environmental sustainability creates an environment strategy that will allow SCC to take energy and environmental leadership and save long-term operating costs. Finally, creating a clear SCC brand and identity will define the Solano Community College of the future.

Site plans for all three locations were shared with the members of the Board.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of the Executive Bonds Manager.

7. CONSENT AGENDA – ACTION ITEMS

Board President Keith reported that Dr. Jowel Laguerre made the following specific corrections to the Consent Agenda:

Item 7.(c), Employment 2014-2015, Page 11, Lines 26-29, Regular Assignments:

TBD should read **Jotinder Takhar**, Children’s Program Specialist (CSEA); **Range 12/Step 1**, effective **August 6, 2014**.

TBD Grounds Maintenance Technician was pulled.

TBD should read **James Buchanan**, Assistant Director of Facilities, **Range 42/Step 1**, effective **August 1, 2014**.

TBD Senior Accountant was pulled.

Item 7.(c), Short-Term/Temporary/Substitute, Page 12, Line 17, Crishna Lee, Purchasing Technician Buyer, was pulled.

Superintendent-President

- (a) Minutes for the Regular Meeting of June 18, 2014

Human Resources

- (b) Approval of Employment Contract – Associate Vice President – Human Resources
- (c) Employment – 2013-2014; Gratuitous Service; Employment – 2014-2015
- (d) Proposed New Job Description Financial Aid Specialist – CDR (CSEA)

Finance and Administration

- (e) Warrant Listings
- (f) Personal Services Agreement
- (g) Renewal of Student Insurance Policy for the 2014-2015 Academic Year

Academic Affairs

- (h) Renewal of Children’s Programs Contract General Child Care Program CCTR-4300 and Resolution
- (i) Renewal of Children’s Programs Contract General Child Care Program CSPP-4570 and Resolution
- (j) Grant Agreement 14-179-043 between Solano Community College District, the BOG, and the California Community Colleges Chancellor’s Office, Sacramento, California
- (k) Grant Agreement 14-180-029 between Solano Community College District, the BOG, and the California Community Colleges Chancellor’s Office, Sacramento, California
- (l) Approval of Memorandum of Understanding between Fairfield-Suisun Unified School District and Solano Community College

- (m) Contract Between Solano Community College District and Mariani Packing Co., Inc. – Spanish
- (n) Contract Between Solano Community College District And Mariani Packing Co., Inc. – English as a Second Language (ESL)
- (o) Second Amendment to the Youth Empowerment Strategies for Success – Independent Living Program (YESS-ILP) Grant

Moved by Trustee Honeychurch and seconded by Vice President Young to approve the Consent Agenda as corrected. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Naser J. Baig Concurred.

AYES: Trustee Brown, Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young, and Board President Keith

NOES: None

ABSENT: Trustee Chapman

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Agenda.

9. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire - Judy Spencer

<u>Name</u>	<u>Assignment and Years of Service</u>	<u>Effective</u>
Judy Spencer	Chief of Staff 14 years and 3 months	12/30/14

Moved by Trustee Honeychurch and seconded by Trustee Brown to approve the resignation to retire for Judy Spencer, Chief of Staff, effective December 30, 2014. The motion carried unanimously.

- (b) Resolutions Honoring James Lewis and Ralph Meyer

Mr. James Lewis has served the Solano Community College District with distinction since April 18, 2002, when he began his career as a General Maintenance Worker in the Maintenance and Operations Department. James was promoted to Engineer in 2006 and retires after 12 plus years on August 1, 2014.

Mr. Ralph Meyer has served the Solano Community College District with distinction since August 1, 1989, when he began working as a Utility Maintenance Worker in the Maintenance and Operations Department. Ralph was promoted to Engineer in 1991 and Lead Engineer on June 8, 2006, and retires after 25 years on August 2, 2014.

Best wishes were extended to both James and Ralph for a well-deserved retirement, with sincere thanks for their many contributions to Solano Community College.

Moved by Trustee Honeychurch and seconded by Trustee Martin to approve the resolutions honoring the retirements of James Lewis, effective August 1, 2014; and Ralph Meyer, effective August 2, 2014, respectively. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Naser J. Baig Concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young, Trustee Brown and Board President Keith

NOES: None

ABSENT: Trustee Chapman

10. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Finance and Administration

(a) Resolution to Approve Appointment to Citizen’s Bond Oversight Committee (CBOC), Resolution No. 14/15-01

Board approval was requested for Resolution No. 14/15-01 to appoint one citizen to fill the vacancy on the Citizens’ Bond Oversight Committee (CBOC) representing the Construction Trades Industry.

Proposition 39 mandates the existence, purpose, duties, membership, and meeting standards of the Oversight Committee, which are contained in its adopted Bylaws.

The Board CBOC Subcommittee comprised of Trustees Thurston (Chair); Martin, and Young, reviewed an application submitted by an interested citizen. After consideration of the candidate’s qualifications, the Board Subcommittee recommended the appointment of Mr. Neil Ferguson, a Solano County resident residing in Vacaville, California.

Trustee Thurston reported that Mr. Ferguson has 26 years of experience as a carpenter in Local Union 180 located in Vallejo. He has been a resident of Solano County for 27 years; 26 years in the city of Vacaville. He has five years of experience as a general contractor specializing in disabled access. Areas of community service include volunteering for the SHIP program in Vacaville and the SHARE (Senior Home Assistance Repair Event) program in Fairfield; helping seniors stay in their homes. He has worked to enhance the Boys and Girls Club in Vacaville, and volunteers every year for the Building Trades Career Fair.

Moved by Trustee Thurston and seconded by Vice President Young to approve the resolution to approve the appointment to the Citizen’s Bond Oversight Committee (CBOC), Resolution No. 14/15-01, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Naser J. Baig Concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Thurston, Trustee Young, Trustee Brown, and Board President Keith

NOES: None

ABSENT: Trustee Chapman

(b) Resolution Designating Persons Performing Volunteer Services without Pay for Solano Community College District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage, Resolution No. 14/15-02

Board approval was requested for Resolution No. 14/15-02 designating persons performing volunteer services without pay for Solano Community College District as employees for the limited purpose of qualifying for Workers' Compensation Insurance Coverage under California Labor Code Section 3200.

Moved by Trustee Thurston and seconded by Vice President Young to approve the resolution designating persons performing volunteer services without pay for Solano Community College District as employees for the limited purpose of qualifying for Workers' Compensation Insurance Coverage, Resolution No. 14/15-02. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Naser J. Baig Concurred.

AYES: Trustee Martin, Trustee Thurston, Trustee Young, Trustee Brown, Trustee Honeychurch, and Board President Keith

NOES: None

ABSENT: Trustee Chapman

(c) Contract Award to JLC Contracting, Inc., for Small Capital Projects – SCC Fairfield, Building 100, Staff Break Room

Board approval was requested for the contract award to JLC Contracting Inc., to provide construction services for the Small Capital Projects – Building 100 Staff Break Room. The scope of work includes improvements to the existing room in Building 100 to create a common staff break room space. JLC Contracting Inc., was deemed the lowest responsive responsible bidder on June 2, 2014. Total fee for this contract is \$14,875.

Trustee Thurston requested that the following language be added to the contract for Item 10.(c), Page 85, Paragraph 32: It is the policy of the District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, or religious creed; *physical disability, medical condition, marital status, sexual orientation, gender, or age.*

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the contract award to JLC Contracting, Inc., as amended. The motion carried unanimously.

(d) Contract Award to Hazard Management Services Inc., for Hazardous Materials Consulting Services for Utility Infrastructure Upgrade – HVAC & EMS Efficiency Project

Board approval was requested for the contract award to Hazard Management Services Inc., to provide hazardous materials consulting for the Utility Infrastructure Upgrade - HVAC & EMS Efficiency Project. The consultant will provide hazardous materials assessment services and project construction phase oversight as mandated by State and Federal Health and Safety standards for the overall Utility Infrastructure Upgrade Project. Total fee for this contract is \$63,800.

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the contract award to Hazard Management Services Inc., for Hazardous Materials Consulting Services for Utility Infrastructure Upgrade – HVAC & EMS Efficiency Project as presented. The motion carried unanimously.

(e) Contract Award to JRDV Architects for Site Development Analysis and Conceptual Renderings for Vacaville, Fairfield, and Vallejo Master Plan Sites

Board approval was requested for award of a professional services contract to JRDV Architects to provide a site development analysis for the Vacaville, Fairfield and Vallejo sites Master Plan. The consultant will provide a preliminary site capacity and phasing plan for long term phasing and site build out development strategies. The consultant will provide conceptual exterior renderings for all three campus sites. This contract is for a total fee of \$35,000.

Moved by Trustee Martin and seconded by Trustee Thurston to approve the contract award to JRDV Architects for Site Development Analysis and Conceptual Renderings for Vacaville, Fairfield, and Vallejo Master Plan Sites as presented. The motion carried unanimously.

(f) Contract Award to Vlaming and Associates for Project Labor Agreement Coordinator Services

Board approval was requested for the contract award to Vlaming and Associates to provide labor management coordination services as part of Solano Community College District's Project Labor Agreement (PLA). The consultant will be responsible for coordinating the scheduling and chairing pre-job markup meetings with the Building Trades Unions and contractors/sub-contractors, periodic labor management meetings with the Building Trades Unions; general contractors, and construction managers, dispute resolution procedures, and recurring meetings with the District to provide status updates on unique labor management issues that may arise during construction of a project. Vlaming and Associates is the Board adopted designated coordinator responsible for the administration and application of the PLA. Total fee for this contract is \$84,000. It was recommended that #5, Page 118, Expenses, 5.1., Airfare be removed.

Moved by Vice President Young and seconded by Trustee Brown to approve the contract award to Vlaming and Associates for Project Labor Agreement Coordinator Services as amended. The motion carried unanimously.

(g) Contract Award to First Carbon Solutions for Environmental Planning Services for Vallejo Center Site Projects

Board approval was requested for contract award to First Carbon Solutions to provide environmental planning services for the Vallejo Center site to accommodate future building plans. The consultant will provide full environmental services to meet California Environmental Quality Act (CEQA) requirements for Initial Study/Mitigated Negative Declaration. The consultant is part of the approved pool of qualified environmental consultants to provide project specific assignments as part of the Bond program. Total fee for this contract is \$75,600.

Moved by Trustee Honeychurch and seconded by Trustee Martin to approve the contract award to First Carbon Solutions for Environmental Planning Services for Vallejo Center Site Projects as presented. The motion carried unanimously.

(h) Contract Award to Miyamoto International Inc., for Structural Engineering Services for Vacaville Annex Building Project

Board approval was requested for the contract award to Miyamoto International Inc., to provide structural engineering services for the Vacaville Annex/Workforce Development Center and the Continuing Education Building Project. The consultant will provide a structural engineering review of the existing Vacaville Annex building. Total fee for this contract is \$3,500.

Moved by Trustee Martin and seconded by Trustee Honeychurch to approve the contract award to Miyamoto International Inc., for Structural Engineering Services for Vacaville Annex Building Project as presented. The motion carried unanimously.

(i) Contract Award to Utelogy Corporation for Professional Services for District-wide Technology Infrastructure Upgrade Project

Board approval was requested for contract award to Utelogy Corporation to provide professional services for the District-wide Technology Infrastructure Upgrades Project. The consultant will provide project management and coordination services in support of SMART (Self-Monitoring Analysis Reporting Technology) classrooms deployment as part of the overall District-wide technology initiatives. Total fee for this contract is \$5,750.

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the contract award to Utelogy Corporation for Professional Services for District-wide Technology Infrastructure Upgrade Project as presented. The motion carried unanimously.

Academic Affairs

(j) Education Services Agreement between Solano Community College District and United Heart Training Center, Fairfield, California

Dr. Jowel Laguerre, Superintendent-President, presented an amended agreement from the original document published with the Agenda for July 16, 2014. The approval of this amended contract

benefits the international registered nursing program at Solano Community College by providing its international students with a simulation/training center in which to meet the California Board of Registered Nursing's curriculum regulations for nursing education and training.

A phone call was placed to Randy Erickson, Esq., from Zampi, Determan & Erickson relative to the agreement presented.

Vice President Young asked Mr. Erickson if he conferred with the Interim Dean of Health Sciences, I/VP White, and the BRN representative to make sure the rules and regulations identified were not being violated. Mr. Erickson responded by saying the first time he had involvement with the contract was over the past weekend and stated that he had not spoken with any of the people referred to.

Trustee Honeychurch asked Mr. Erickson what his role has been with the contract and for his opinion relative to same. Mr. Erickson stated he received an e-mail from Dr. Laguerre over the weekend (Friday, July 11), and was asked to do a quick review of the contract in question. On Sunday, July 13, Mr. Erickson stated he sent a revised agreement to Dr. Laguerre. He stated further that he has reviewed similar contracts for other college districts and some language was identical and other language that was not what he had seen before and therefore revised.

The third party entity was paying the wages of the employees. Dr. Laguerre stated in his memo relative to his discussions with the BRN that they would accept his recommendations. Mr. Erickson and Dr. Laguerre talked for about an hour about the changes and some of the concerns of Mr. Erickson relative to whom the employer of these individuals would be; i.e., who would be paying the employees vs. directing their work. Dr. Laguerre indicated he had talked to the BRN and their response was they would be fine if the individuals in question were employees of the District. Mr. Erickson did take a look at the issue of who the employer is—if that who is paying the salary, stating further his concern about liability issues. The statues indicate it is more important who directs the work as opposed to who pays the salaries. The District controls the work. The coordinators and instructors are working at the direction of the District, who is also controlling the work. Mr. Erickson stated the issue of concern was resolved in his mind.

Board President Keith stated she felt she was too rushed to make a decision. Trustee Thurston stated she would have felt more comfortable if the BRN had commented on the amended contract. Trustee Honeychurch inquired if the delay in approving the contract would affect the program to which Dr. Laguerre responded, "It would not."

Dr. Laguerre addressed the Board from the podium stating it was on Friday of the Board Retreat (July 11) that he was asked to have the attorney look at all contracts; thus, why Mr. Erickson received the contract over the weekend. He also stated that he had met with Dr. Maurice McKinnon, Interim Dean of the School of Health Sciences, this afternoon, (July 16). Dr. McKinnon met with the BRN representative last week. Together, Dr. Laguerre and Dr. McKinnon reviewed the amended contract before the Board meeting. Dr. Laguerre stated, based on the comments Dr. McKinnon heard from the BRN last week, adjustments were made to the published contract; thus, the amended version put before the Board at tonight's meeting. The amended contract was shared with the Board and members of the public. Dr. Laguerre referred to the amended contract and

referenced the strike outs recommended for change and the recommended bolded italicized new language. The amended contract was sent to the BRN; there was no response. The individuals from BRN Dr. Laguerre met with wanted to just see the contract and were not going to give input into it.

Board President Keith stated she felt she was too rushed to make a decision. Trustee Thurston stated she would have felt more comfortable if the BRN had commented on the amended contract. Vice President Young requested that I/VP Diane White, Professor Glenn Burgess, and I/Dean Maurice McKinnon okay the contract before she supports it.

Moved by Vice President Young and seconded by Trustee Thurston to postpone action on the agreement, and to bring it back to the next Board meeting, August 6, 2014, in order to have a response from the BRN and to be sure our program is not in jeopardy. The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Naser J. Baig Concurred.

AYES: Trustee Thurston, Trustee Young, Trustee Brown, and Board President Keith

NOES: Trustee Honeychurch and Trustee Martin

ABSENT: Trustee Chapman

11. INFORMATION ITEMS – NO ACTION REQUIRED

Human Resources

(a) First Reading Solano Community College District Policies, Series 4000 – Board Policy No. 4215 and Procedures – Revised

The Governing Board establishes and regularly reviews broad institutional policies and appropriately delegates responsibility to implement these policies.

The revised policy and procedure has been reviewed by the Superintendent-President's Cabinet and will be properly vetted through the Shared Governance Council and Board Policies and Procedures Adhoc Subcommittee. Approval will be requested at a future meeting. No action is required for Procedure No. 4215. Policy No. 4215 will return to the Board for Approval in August.

(b) Initial Presentation of Operating Engineers, Local 39 Bargaining Proposals to the District on 2014 Reopeners

Pursuant the Government Code Section 3547 and for the purpose of public notice (“sunshining”), Stationary Engineers, Local 39, has submitted its bargaining proposal to the District to open Article 8 Discipline and Dismissal; Article 9 Leaves and Absences; Article 11 Hours and Overtime; Article 12 Holidays/Breaks; Article 14 Pay and Allowances; Article 15 Health and Welfare Benefits; Article 16 Working Conditions; Article 19 Reclassification; Appendix A Classified Salary Schedule/Operating Engineers Classifications; and Appendix B Fringe Benefit Plans. Public comment on such proposals shall be received at the Governing Board meeting scheduled for August 20, 2014.

(c) Initial Presentation of the District's Bargaining Proposals to the Operating Engineers, Local 39 on 2014 Reopeners

The Solano Community College District and the Stationary Engineers, Local 39 are preparing to enter into negotiations for the period of 2014-2018.

Pursuant the Government Code Section 3547 and for the purpose of public notice (“sunshining”), This item introduces the District’s proposals to Stationary Engineers, Local 39 to open Article 4 District/Local 39 Relations – Local 39 Rights; Article 5 Management Rights and Responsibilities; Article 8 Discipline and Dismissal; Article 12 Holidays/Breaks; Article 13 Vacation Plans; Article 14 Pay and Allowances; Article 15 Health and Welfare Benefits; Article 17 Transfer/Promotion; and Article 18 Vacancies.

The District reserves the right to amend, modify, change, add to or subtract from the above listed articles.

Public comment on such proposals shall be received at the Governing Board meeting scheduled for August 20, 2014.

Finance and Administration

(d) Proposed Memorandum of Understanding between Solano County Sheriff’s Office and Solano Community College District

Solano Community College District (“District”) and Local 39 reached a settlement agreement with the Solano County Sheriff’s Office (“Sheriff’s”) in June of 2014. The agreement fully supports the transition of law enforcement services at the College.

The proposed Memorandum of Understanding was discussed. District staff will negotiate the MOU between the Sheriff’s Office and the District to address the law enforcement needs for the College with the intent to increase campus safety and security. This item was originally presented for information in part on June 18, 2014, and will return again to the Board for approval at a future meeting.

Staff will review the budget and the level of services needed and make a recommendation. Exhibit B of the MOU identified deployment of cost options and service levels, i.e., Law Enforcement Services Costs (recommended); \$980,392; Reduced Services, \$815,360; and Limited Services, \$607,497. It was noted the demand for services would suggest approving the higher level. Staff will prepare a detailed report of costs in the past when the Police Department was fully staffed and incorporate into their recommendation for approval.

Academic Affairs

(e) Children’s Program Annual Report

Ms. Christie Speck, Director of the Children’s Programs, gave a PowerPoint presentation on the successes of the Children’s Programs, challenges, and three-year plan.

Ms. Speck reaffirmed the Mission Statement and Core Values of the Children's Programs.

The Child Development and Family Studies Laboratory and Children's Programs supports student success through access to practical teaching experiences and high quality childcare services. SCC students receive practical early childhood education experiences through classroom observations, student teaching, and employment as student workers caring for children under age five. The Children's Programs serves as the largest College student placement site on the main campus.

The central role of Children's Programs in workforce development supports a competent and stable early childhood education labor force and is the premier child development training program in Solano County.

The Children's Programs serves children from infancy to kindergarten entry. Enrollment priority goes to the children of low income college students with a minimum course load of 12 units. A majority of the families served receive a child care subsidy from the California Department of Education.

Each of the seven classes are staffed by classified employees known as Children's Programs Specialists or Children's Programs Assistants and student workers.

Partnerships with other Solano Community College Departments, community agencies, and school districts support the delivery of comprehensive family services to all Children's Programs enrollees.

Funding projections for 2014-15, student services rendered for 2013-14, and the 3-5 year plan were shared with the Board. Quality education and training are the foundation upon which best practices in early childhood education are built. Research shows that the years between birth and age five are a critical learning period for children, and the quality of an early childhood program depends in large part on the education and training of its teachers.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of the Director of Children's Programs.

(f) Educational Master Plan Update

Dr. Jowel Laguerre, Superintendent-President, gave a report on additional community input on the Educational Master Plan that was sought by the College, with the support of the Vallejo Trustees, and community leaders and stakeholders from the cities of Vallejo and Benicia.

Four separate meetings were held with the final meeting culminating into a strong recommendation for curricula and potential program focus for the Vallejo/Benicia Center.

Career/technical program possibilities were identified by the Benicia/Vallejo stakeholders. Partnerships with public schools, CSU, U.C., and Labor Unions were also identified. The educational pipe line was discussed; how SCCD must give consideration to a variety of students

and their educational needs. Program development considerations included providing programs that can lead students to careers/job with high average wage-earning potential; focus on programs that relate to industries with high growth, such as jobs related to water systems and supply, agriculture, health, etc., to name a few.

A Vallejo/Benicia Center would continue to expand services, improve access, work towards a full build out of the site, and consideration to swapping the existing park site with the other potential site being considered for acquisition would maximize site contiguity and proximity.

A potential program focus for the Vallejo/Benicia Center would focus on the following program areas: Autotech, Building Trades and Construction Management; Logistics and Shipping, Health and Wellness, and Environmental Health, Safety, Services, and Technology. It could also provide full equipped eClassrooms to improve access for area students while simultaneously encouraging students to come to the Center, interact with faculty, staff, and students, and their peers.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President.

12. ANNOUNCEMENTS

Dr. Jowel Laguerre recognized Dean Leslie Minor, and introduced her to the Board as the new Dean of the School of Social and Behavioral Sciences.

Dr. Laguerre, as a result of the work by the Board in the recent Board Retreat, asked for agenda items for the upcoming August 6, 2014, Board Study Session. Discussed at the Retreat was having Study Sessions that reflect what the Board would like to talk about, i.e., topics of concerns or interest specific. Judy Spencer will send to the Board the calendar of when agenda items are due in the President's Office in order that submissions will be timely for agenda publication. Board members were asked to send their topics for discussion to Judy Spencer on a regular basis.

Trustee Brown would like to discuss IGETC. This topic will be placed on the September 3 Study Session when Counselors have returned to campus. Trustees Brown and Martin would like to discuss the cost of transportation for students. Trustees Honeychurch and Martin would like to discuss the return of sports programs in general, and in particular the Football program.

Dr. Laguerre reminded the Board of the scheduled Dixon High School tour on Tuesday, July 22, 2014, with continuation to American River High School, along with Dr. Ramona Bishop and Trustees from the Vallejo City USD to see their facilities for a similar program.

13. ITEMS FROM THE BOARD

Vice President Young reported that she attended the following College and community events:

June 2014

21 - Vallejo Juneteenth Celebration at Vallejo City Park.

July 2014

11 - SCCD Board Retreat at Fairfield Courtyard by Marriott.

15 - Vallejo Participatory Budgeting (PB) Steering Committee meeting. The meeting was held in the social hall of Kyles Temple AME Zion Church in Vallejo.

16 - SCCD Measure Q Steering Committee meeting.

Trustee Martin reported on a fund raiser for the Dixon National Cemetery over the Labor Day weekend, a great way to recognize our veterans. The event will be held at the home of C.C. Yin. The Board was asked to contact Judy Spencer if they plan to attend.

Board President Keith recessed the Regular Meeting at 9:00 p.m.

14. CLOSED SESSION

1. Conference with Labor Negotiator
Agency Negotiator: Yulian Ligioso, Vice President, Finance & Administration
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
2. Conference with Real Property Negotiator
Property: Northgate Office Park, N.W. Corner of Turner and Ascot Parkways,
Vallejo CA 94591
Negotiating Party: Leigh Sata, Executive Bonds Manager
Under Negotiation: Price and payment terms.
3. Conference with Real Property Negotiator
Property: 2001 North Village Parkway, Vacaville, CA 95688
Negotiating Party: Leigh Sata, Executive Bonds Manager
Under Negotiation: Price and payment terms.
4. Conference with Real Property Negotiator
Property: Harbor Theatre, 720 Main St., Suisun City, CA 944585
Negotiating Party: Leigh Sata, Executive Bonds Manager
Under Negotiation: Price and payment terms.
5. Conference with Real Property Negotiator
Property: 1301 Georgia Street, Vallejo, CA 94590
Negotiating Party: Leigh Sata, Executive Bonds Manager
Under Negotiation: Price and payment terms.
6. Public Employee Discipline/Dismissal/Release

Board President Keith called the Closed Session to order at 9:10 p.m.

15. RECONVENE REGULAR MEETING

Board President Keith reconvened the Regular Meeting at 10:12 p.m.

16. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that the Board held Conference with Labor Negotiator for CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session and no action was taken.

Board President Keith reported that the Board held Conference with Real Property Negotiator and discussed properties located at:

- Northgate Office Park, N.W. Corner of Turner and Ascot Parkways, Vallejo CA 94591
- 2001 North Village Parkway, Vacaville, CA 95688
- Harbor Theatre, 720 Main St., Suisun City, CA 944585 – did not discuss
- 1301 Georgia Street, Vallejo, CA 94590 – did not discuss

No action was taken.

Board President Keith reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

17. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Board President Keith recognized Mr. Melvin Rodrick, who wished to continue to comment on Item 12.2, property located at Northgate Office Park, N.W. Corner of Turner and Ascot Parkways, Vallejo CA 94591. Mr. Rodrick stated he lives at 7604 Princess Diana Court in Vallejo, across the street from the property the District is considering to buy. This is a serious acquisition for the community. The city of Vallejo needs its taxes, and taking this property, along with the Belvedere property out of the system is an injustice to Vallejo.

18. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:16 p.m.

JCL:js

APPROVED

PAM KEITH
BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days.