

AGENDA ITEM 11.(a)
MEETING DATE August 6, 2014

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: EDUCATION SERVICES AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND
UNITED HEART TRAINING CENTER, FAIRFIELD,
CALIFORNIA
REQUESTED ACTION: APPROVAL

SUMMARY:

A new education services agreement between Solano Community College District and United Heart Training Center, Fairfield, California, is being presented for approval by the Governing Board. The approval of this contract benefits the international registered nursing program at Solano Community College by providing its international students with a simulation/training center in which to meet the California Board of Registered Nursing's curriculum regulations for nursing education and training.

A copy of the Agreement is available in the Office of the Superintendent-President, Office of the Dean of the School of Health Sciences, and in the Office of United Heart Training Center, Fairfield, California.

Approval is requested at this time.

Government Code: CCR 1427 Board Policy: 3520 Estimated Fiscal Impact: \$40,000 Revenue
BOT 2013-2014 Goals: #3

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Maurice McKinnon, Ed.D., Interim Dean
School of Health Sciences

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7108

TELEPHONE NUMBER

Academic Affairs
ORGANIZATION

July 24, 2014

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

July 24, 2014

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

AMENDED – August 6, 2014

SOLANO COMMUNITY COLLEGE DISTRICT AGREEMENT FOR
EDUCATION SERVICES

This Agreement is between **United Heart Training Center, LLC** (hereinafter known as UHTC), located at 420 Executive Court North, Suite G, Fairfield, California 94534, and **Solano Community College District** (hereinafter known as SCHOOL), located at **4000 Suisun Valley Road, Fairfield, California 94534-4017**, and is effective as of May 21, 2014.

RECITALS

- A. UHTC owns and operates a simulation/training center which specializes in providing training to Healthcare Professionals and individuals requiring skills upgrade, certification, and/or remediation (the "Facility").
- B. SCHOOL is a California community college district accredited by the Accrediting Commission of Community and Junior Colleges (ACCJC) that maintains and operates an **Associate Degree Nursing Program** which is accredited by the **California Board of Registered Nursing (BRN)**. SCHOOL desires its students to obtain courses that fulfill BRN curriculum regulations for nursing education and training for its **International Registered Nursing** students ("Program").
- C. It is to the mutual benefit of the parties to this Agreement that the students of SCHOOL'S Program use UHTC's Facility to fulfill curriculum and course requirements in accordance with standards set forth by the California BRN and to also meet ACCJC standards dealing with Contractual Relationships with Non-Regionally Accredited Organizations.

Now, therefore, the parties agree as follows:

1. SCOPE

- A. Prior to the commencement of the Project, both parties shall agree upon the enrollment period for each student. It is expected that the Project will be approximately nine (9) weeks in duration.
- B. The maximum number of students to receive training shall be mutually agreed upon by the parties prior to the beginning of the Program, and will be based upon the availability of space and other considerations.

2. SCHOOL'S RESPONSIBILITIES

- A. Students. SCHOOL shall complete and provide a list of proposed students that will be enrolled in the Program, including the student's name, address and telephone number prior to the beginning of the planned

education/training experience. UHTC shall regard this information as confidential, and shall use it only as a source of identification for the student.

- B. Registration and Records. Students shall submit to SCHOOL, and SCHOOL shall maintain, all personnel and academic records of the students, and shall assume shared responsibility for students.
1. SCHOOL shall provide transcripts for each student completing course requirements, listing all course work completed.
 2. SCHOOL shall notify the UHTC of its planned schedule of student assignments, including the name of the student, level of academic preparation and length and dates of hospital experience prior to the planned hospital experience.
 3. Upon successful completion of course work, SCHOOL shall submit documentation required by the BRN.
- C. Payment to SCHOOL. UHTC will remit 19% of all tuition fees collected from students to the SCHOOL and shall use 81% for the purpose of supporting the program, including paying District personnel, facilities use, SIM lab use, remediation and other services UHTC deems necessary for the effective functioning of the program. Similarly, should SCHOOL collect any tuition fees from students participating in the program, SCHOOL shall remit 81% of any such tuition received to UHTC.
- D. Relationships, Roles and Responsibilities.
1. Nursing Program Director employed by SCHOOL shall submit required BRN faculty approval documents to the BRN.
 2. SCHOOL shall hire qualified, BRN-approved Faculty to teach nursing theory and clinical, required to meet BRN curricular requirements.
 3. Program Coordinator. SCHOOL shall designate a Program Coordinator whose duties are reflected in the Nursing faculty Handbook.
 4. SCHOOL is responsible for and will manage the Program. The Program Coordinator and Faculty are and shall remain employees of the SCHOOL and not UHTC. Although remaining District employees, UHTC will pay the salaries of the Program Coordinator and Faculty as part of the compensation provided to UHTC under this Agreement. It is understood by the parties