

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
March 20, 2013

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 20, 2013, in the Lecture Hall (Room 136) at the Vallejo Center, located at 545 Columbus Parkway, Vallejo, California, 94591, by Vice President Pam Keith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Vice President Keith, Ms. Charo Albarrán, Interim Director of Human Resources, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, Vice President
Monica Brown
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young
Kayla Salazar, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary (Participating via Vidyo)

Members Absent:

Sarah E. Chapman, President

Others Present:

Charo Albarrán, Interim Director, Human Resources
LaNae Jaimez, Interim Academic Senate President
Yulian Ligioso, Vice President, Finance and Administration
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Vice President Keith reported that Dr. Jowel Laguerre, Superintendent-President, made the following specific corrections to the Agenda as follows:

Item 10.(a), Proposed Revised Job Description – Director of Technology Services & Support, Page 131, line 1, delete the following language: *discipline, reassign and terminate*.

Item 11.(b), Report on the Status of Solano Community College Employee Evaluations, Page 142, is pulled from the Agenda.

Moved by Trustee Young and seconded by Trustee Thurston to approve the Agenda as corrected. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Vice President Keith recognized Mr. George Guynn, Jr., President of the Central Solano Citizen/Taxpayer Group, who requested to comment on Project Labor Agreements (PLAs). Mr. Guynn stated that he is doubtful that something will be done about approving PLAs when members on the Board are supportive of unions and not giving the public a fair shake. It would be nice if there could be equal representation of the people on the side of the public as opposed to special interest groups; in this case, the unions. Mr. Guynn stated he is hopeful that he is wrong, but it doesn't look like the public is going to get a fair shake as it relates to PLAs.

Vice President Keith recognized Mr. George Guynn, Jr., who requested to comment on Item 9.(d), Resolution No. 12-13/23. Mr. Guynn's comments were deferred to later on the agenda.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

In the absence of the ASSC Governing Board representative, Ms. Kayla Salazar, Student Trustee, reported that:

--progress is being made with The Tempest as it relates to the kiosks, their locations, and the possible conflict between the two contracts (ADCAMP and Pepsi). The agreement will be presented again to the ASSC in a public forum and action will be taken before the deadline to resubmit to the Board in April.

--funding requests were reviewed and \$10K was dispersed to different departments and clubs on campus.

(b) Academic Senate

Professor LaNae Jaimez, Interim Academic Senate President, reported that:

--the Senate met with MIG regarding the Educational Master Plan and the integration with the Program Review process and the overall planning process for the College. The Senate is working hard to get something useful for the campus community. Based on what is happening, it appears the new process is going to be easily available and accessible.

--the Senate is continuing to work with the Vallejo City Unified School District in terms of development of collaborative work with high schools. Progress is being made.

--the Senate will appoint two faculty members to the President's Measure Q Advisory Committee by Monday.

--the Senate elections resulted in the following:

- Vice President (spring 2013) – Nick Cittadino
- Vice President (fall 2013 – spring 2014) – Michael Wyly
- Part-time Representative (fall 2013 – spring 2015) – Amanda Greene
- At-large Representative (fall 2013 – spring 2015) – Erin Duane
- Dr. Susanna Gunther will return next year as Academic Senate President

(c) Shared Governance Council

Professor LaNae Jaimez, Interim Academic Senate President, reported that:

--the Shared Governance Council held their first official combined meeting of SGC and FaBPAC on March 13. The Council reviewed the Brown Act and Roberts Rules of Order, which they found to be quite useful.

--discussed new Policies (Series 1000 and 2000). They also review Policy 6000, Course Repetition.

--the Committee on Committees reported on their work to reduce the number of committees that people serve on, allowing people more time to get their work done, with progress being made.

--there was some discussion on the Bond Manager for Measure Q.

--the Council approved the purchase of a scantron machine for student services.

--the strategic proposals are due in the Office of Research and Planning by March 27 and will be available for ranking shortly thereafter.

(d) Superintendent

- **Solano Women's Basketball**
Facilitated by Matt Borchert, Coach

The Solano Women's Basketball Team will be present at the April 17, 2013, Board meeting.

- **Police Department Update**
Facilitated by Yulian Ligioso, Vice President, Finance and Administration

Vice President Ligioso, Finance and Administration, stated that six months ago the District hired Interim Chief Edward Goldberg, who accomplished a lot in that period of time. Regrettably, because of retirement laws, Mr. Goldberg had to conclude his assignment with the District at the end of February. During those six months, Mr. Goldberg revamped policies and procedures; recruited, interviewed, and performed background checks for five new part-time employees (three police officers and two community service officers); deployed AR-15 rifles to trained officers to enhance the department's ability to stop an armed suspect crisis; ordered replacement

equipment (TASERS) with video cam attached to record device activation; completed training for officers dealing with people with mental health disabilities, and assisted the College to ensure the Building Coordinator project is progressing, i.e., all buildings have an assigned coordinator and have received EDS and bullhorns.

Part of the recruitment process was to find a replacement for Mr. Goldberg. Vice President Ligioso was pleased to introduce Interim Chief Scott Paulin, retired Chief from the city of Sausalito. Interim Chief Paulin stated his number one priority it to a recruit a permanent Police Chief within six months. Chief Paulin outlined some of his goals for the department as follows:

- Update police officer's training plan to ensure compliance with the certification process for the State's Peace Officer's Standards and Training (POST) requirements.
- Start a training partnership with other area law enforcement agencies.
- Recruit and interview candidates for two full-time police officer vacancies and one part-time vacancy.
- Adjust the part-time officers' shifts and hours temporarily to provide improved coverage until additional officers are hired and trained.
- Conduct crisis intervention training for all College employees.
- Seek to increase hourly pay for police officers and/or provide step increases for part-time police employees in order to improve competitive recruitment and retention.
- Prepare a dedicated interview room for gathering information from suspects, witnesses, and victims in the police building that is private.
- Audit booked property and evidence from older cases.
- Evaluate and fine tune security cameras throughout the District.

Interim Chief Paulin added if there is anything he can do to make the campus safer to please contact him.

- **Solano Community College Educational Foundation Events Update**
Facilitated by Mr. Curt Johnston, Interim Executive Director

Mr. Johnston reported on a first-ever event coming to campus on April 16, 2013, where all ten Chambers within the county, including the city of Winters, will come together for a combined **2013 Solano Business Connections Mixer**. A tent will be erected to accommodate approximately 300 people. There is a \$10 admission for Chamber/EDC members and \$15 for non-members. Parking is free. Music, food, liquid refreshments, and a raffle will be part of the fun. A percentage of the admission and raffle proceeds will be used to fund scholarships for MESA (Math, Engineering, Science Achievement) and low-income students. Sponsorship of this event has been tremendous.

Under the leadership of Dr. Jowel Laguerre and Dean Máire Morinec, **Celebrate SCC 2013 and Career Education Fair** has been planned for Saturday, April 27, 2013, from 10 a.m. – 4 p.m., on the Fairfield campus. The event provides an annual forum to celebrate successes and raise awareness of SCC programs, particularly those in the Career Technical Education Department. Our mission is to help students achieve their educational, professional, and personal goals

through dedicated teaching, innovative programs and broad curricula centered on student success.

Celebrate SCC will include the following activities beginning at 10 a.m.:

- Career Education Fair/SCC Open House
- Campus Life Booths
- Day on the Green Concert
- Car Show
- Prospective Student Orientation Tours
- Financial Aid Information
- President's Reception and Campus Tour (11 a.m. – 1 p.m. –VIP reception and campus tour for major supporters, distinguished guests, and prospective donors. It is an opportunity to meet Dr. Laguerre and our Governing Board members face to face and learn about some of the excellent programs at SCC).
- Fine Arts Building Dedication (1:30 p.m.)
- Alumni and Friends Mixer (11:30 a.m. – 2:30 p.m.)

On Saturday, May 4, 2013, a formal **Celebrate SCC 2013 Gala** is planned to recognize the past and current successes at the College. There will be a dinner event with a keynote speaker; music, dancing, and enjoyment vs. speeches. Presentations will be provided for those receiving honorary degrees, distinguished alumni awards; student, faculty, and staff awards. In addition, corporate and individual contributors will be recognized and thanked for supporting Solano Community College.

Also planned on May 4 will be an event highlighting the SCC Children's Program: **Solano Kids Rock**. This program provides free child development services for students while they are attending classes. A benefit concert will feature the children's rock group, The Hipwaders. Young children and their parents will come to sing, dance, and play musical instruments in a venue that includes face painting and other fun-filled activities.

The Board was asked to contact Judy Spencer for flyers for distribution among their constituencies.

- **Accreditation Status Update - Recommendations 5 and 6**
Facilitated by Dr. Erin Vines, Director Charo Albarrán, and Professor Dale Crandall-Bear (Distance Education Coordinator)

Dr. Erin Vines, Dean of Counseling and Special Services reported on Recommendations 5 and 6.

Recommendation 5:

In order to meet the standards, the team recommends that the College expand its data collection, analysis and planning related to meeting the needs and fostering the success of an increasingly diverse student population. Student and staff equity and diversity plans should be fully

integrated with the College's planning processes and should include strategies geared toward attracting a diverse pool of qualified applicants able to contribute to the success of the College's student population. (Standard II.A.1.a, II.A.2.d, II.B.3.d, III.A.4.a-c).

Dr. Vines reported that work started on the Student Equity plan last fall and it was nearly complete when the Chancellor's Office advised that we wait until the Student Success Task Force Scorecard is made available to colleges on April 9, 2013. They explained that the format will change and we will want to be in line with the Scorecard. We will have the Equity Plan completed by the end of the semester.

Recommendation 6:

In order to meet the standards, the team recommends that the College develop mechanisms and learning support systems to ensure that students enrolled in distance education courses are achieving stated learning outcomes at a level comparable with students enrolled in onsite programs and courses. (Standard II.A., I.b-c).

Dr. Vines stated that there is an online services area on the Student Services Web site where students can receive virtual services using VIDYO software. Students can receive services from Counseling, EOPS/CARE, CalWORKs, Financial Aid; Veterans, Admissions and Records, Transfer Center, and the Career Center. An email will go out to students to make certain they are aware of our virtual services.

Ms. Charo Albarran, Interim Director of Human Resources, gave a PowerPoint presentation on Equity and Inclusion at Solano Community Colleges, Recommendation 5.

The non-faculty prioritization process was identified, with new positions being reviewed once a year in March. Integration of our needs for staffing into the planning process for the District is reviewed based on the needs of the District, funding, and prioritization and recruitment of new positions. Each area reviews and determines the need to replace vacant positions. If the position is no longer needed it is reviewed by the Position Control Committee and then Human Resources.

Ms. Albarrán reported that 207 staff and faculty have completed the Equal Employment Opportunity (EEO)/Selection Hiring Committee Training.

Diversity in recruitment is accomplished by reaching out to local constituency groups and a robust list of advertisement locations is developed.

The Equity and Inclusion Advisory Council (EIAC), formerly known as Diversity Advisory Council, which last met in 1995, now meets once a month for one hour. The council consists of representation by the Academic Senate, ALG, CSEA, Local 39; Disability Services, Veterans, Ethnic Minority Coalition, and a student representative.

Director Albarrán cited the EIAC Mission Statement as follows: Solano Community College Equity and Inclusion Advisory Council promotes equity for all members of the Solano Community College community by leading efforts and building sustainable partnerships to transform the campus environment and embrace critical diversity, holistic learning, inclusive excellence and social justice; and, in this way, fosters a climate that imbues diversity as an asset.

The EIAC goals were outlined and on-going projects identified. The results of this work include:

- All members of selection committees are trained in EEO.
- Increased monitoring of all applicant pools for diversity.
- Continual management of diverse selection committees.
- Larger and more qualified applicant pools.

A full and complete copy of the PowerPoint presentation is available for review in the Office of Human Resources and the Superintendent-President's Office.

To meet Recommendation 6, Professor Dale Crandall-Bear reported that:

1. Student Learning Outcomes in Distance Education Courses

- All online faculty have been instructed to list their course SLOs in their online syllabi as they do in their onsite courses.
- The Learning Outcomes tool in the new Canvas Learning Management System will be used to automate assessments and data on Student Learning Outcomes in Distance Education Courses.

2. Program Review/Data Analysis for Distance Education Courses

- The new Program Review process includes analysis of comparative data on student success rates in online and onsite courses. Faculty will be expected to address trends that indicate lower success rates in online courses.

3. Instructor Training and Certification Process for Online Teaching

- We are implementing a new Training and Certification process for all faculty teaching online courses. This training will include using the Learning Outcomes tool, developing interactive teaching strategies and ADA compliance. Student Services available to online students are also covered in the training.

4. Review of Distance Education Courses

- All online course shells will be reviewed by the Distance Education Committee to ensure compliance with Accreditation Guidelines before being included in the schedule of classes.

5. Regular Survey of Online Students

- A regular survey of all of our online students will be conducted every semester. The first survey was conducted in December 2012. Information from that survey is guiding our ongoing evaluation of the Distance Education program.

6. Academic Success Center

- The College has recently launched a new Academic Success Center (ASC) designed to provide academic support services for both onsite and online students. All services developed by the Academic Success Center will have an online component.
- The ASC will provide a full workshop program for both students and faculty. These workshops will be recorded and archived for viewing by online students.

7. CONSENT AGENDA – ACTION ITEMS

Vice President Keith reported that Dr. Jowel Laguerre, Superintendent-President, made the following specific corrections to the Consent Agenda as follows:

Item 7.(b), Human Resources Consent Calendar, Page 1, line 8, TBA, Information Analyst, should read *Pete Zavala, effective April 8, 2013, Range 21, Step 1.*

Item 7.(b) Human Resources Consent Calendar, Page 1, line 9, TBA, Temporary FT Fire Instructor/Coordinator, is pulled.

Superintendent-President

- (a) Minutes for the Board Study Session held March 6, 2013, will be approved at a future meeting.

Human Resources

- (b) Employment – 2012-2013; Gratuitous Service; Resignations

Finance and Administration

- (c) Warrant Listings

- (d) Personal Services Agreements

Academic and Student Affairs

- (e) Addendum to Memorandum of Understanding Between Solano Community College District and Ball Metal Beverage Container Corporation

- (f) Memorandum of Understanding Between Solano Community College District and Meyer Corporation
- (g) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate

Moved by Trustee Young and seconded by Trustee Brown to approve the Consent Agenda as corrected. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items pulled from the agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Employment Contract Between the Solano Community College District and Vice President of Finance and Administration

Dr. Jowel Laguerre, Superintendent-President, presented the contract for employment for the Vice President of Finance and Administration.

The employment contract is entered into by and between the Solano Community College District and Vice President of Finance and Administration. Employee's term of employment shall commence on February 1, 2013 and end on June 30, 2015. Upon the expiration of this contract, the District may reemploy Employee in his administrative position in accordance with Education Code Section 72411 and Board Policy No. 4850. Employee shall be paid salary on a monthly basis according to the appropriate salary schedule, Range 54. The salary schedule is based on 223 duty days of service per year, excluding annual vacation and paid holidays, and shall be paid monthly in twelve equal payments on the last working day of the month.

Dr. Jowel Laguerre, Superintendent-President, stated that Vice President Ligioso has been an excellent employee for the College. His work in the finance area has been exemplary. He has been key in helping with Measure Q on his own time and worked well in putting the project together. We have an excellent employee in Vice President Ligioso and need to retain him by all means possible.

Moved by Trustee Young and seconded by Trustee Honeychurch to approve the employment contract between the Solano Community College District and Vice President of Finance and Administration as presented. The motion carried unanimously.

Human Resources

- (b) Proposed New Job Description – Executive Bonds Manager

Dr. Jowel Laguerre, Superintendent-President, presented the proposed new job description to the Executive Bonds Manager.

This job description represents the first person to be hired for the Measure Q Bond. It is at a higher level than a Director of Facilities. The rationale is to have a high-level professional who has run bonds before and who can make executive decisions. This person will report to the Superintendent-President, and similar to our vice presidents, will make reports to the Board and interact with the College community. This position will free up the Vice President of Finance and Administration to attend to the myriad of issues involving budget and finance.

Moved by Trustee Thurston and seconded by Trustee Martin to approve the proposed new job description for Executive Bonds Manager as presented. The motion carried unanimously.

Finance and Administration

- (c) A Resolution of the Board of Trustees of the Solano Community College District Authorizing the Issuance of 2013 General Obligation Refunding Bonds, Resolution No. 12/13-22

Vice President Yulian Ligioso presented Resolution No. 12/13-22.

An election was held in the Solano Community College District (the “District”) on November 5, 2002, for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$124,500,000 (the “2002 Authorization”). Pursuant to the Authorization, the District has previously issued its \$44,495,279.20 General Obligation Bonds, Election of 2002, 2006B (the “2006B Bonds”). On March 8, 2005, the District issued \$81,349,811.70 2005 General Obligation Refunding Bonds (the “2005 Refunding Bonds”) which advance refunded portions of the Election of 2002 Series 2003A Bonds.

The District now desires to issue up to \$62,500,000 of refunding bonds (the “Bonds”) to refund all or a portion of the outstanding 2006B Bonds, and the 2005 Refunding Bonds (together, the “Prior Bonds”). Vice President Ligioso stated we are excited that the refinance of our outstanding obligations of Measure G will favorably lower our bond interest rates and give back to our loyal taxpayers. We want to reserve the capacity for future borrowing and utilize our funds as reasonably as possible.

The District’s top priority projects are as follows:

- New Library and Academic Success Center
- Expansion of the Vallejo and Vacaville Centers
- New Math and Science Building
- New Student Forum
- Renovation of the Theater and Music Drama Buildings
- New Multi-Science and Bio Tech Building
- New Career Technical Education and Auto Program Buildings

Trustee Honeychurch inquired if this is the right time to be spending \$124M, to which the investment banking firm responded in the positive because bonds are at historical lows; therefore, it is a good time to refinance.

Moved by Trustee Young and seconded by Trustee Honeychurch to approve Resolution of the Board of Trustees of the Solano Community College District Authorizing the Issuance of 2013 General Obligation Refunding Bonds, Resolution No. 12/13-22, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE: Kayla Salazar Concurred.

AYES: Trustee Thurston, Vice President Keith, Trustee Honeychurch, Trustee Martin, Trustee Brown, and Trustee Young

NOES: None

ABSENT: Board President Chapman

(d) A Resolution of the Board of Trustees of the Solano Community College District Authorizing the Issuance of Solano Community College District (Solano and Yolo Counties, California) Election of 2012 General Obligation Bonds,, Series A and Series B and Actions Related Thereto, Resolution No. 12/13-23

Vice President Keith acknowledged Mr. George Guynn, Jr., who requested to comment on Resolution No. 12/13-23. Mr. Guynn stated while the rates are low now, they might go lower. He requested the Board to wait; to consider what is good for the public and students. We will certainly do better at spending the money if all the plans are finalized.

Vice President Yulian Ligioso presented Resolution No. 12/13-23.

An Election was held in the Solano Community College District on November 6, 2012, for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$348,000,000 (the “Measure Q”). The District now desires to issue its first and second series of bonds under Measure Q in an aggregate amount not-to-exceed \$120,000,000. The Bonds are being authorized for sale as a combination of Tax-Exempt Bonds and Taxable Bonds, to facilitate the prepayment of the District’s QECB financing.

Moved by Trustee Honeychurch and seconded by Trustee Brown to approve Resolution of the Board of Trustees of the Solano Community College District Authorizing the Issuance of Solano Community College District (Solano and Yolo Counties, California) Election of 2012 General Obligation Bonds, Series A and Series B and Actions Related Thereto, Resolution No. 12/13-23, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE: Kayla Salazar Concurred.

AYES: Vice President Keith, Trustee Honeychurch, Trustee Martin, Trustee Brown, Trustee Young, and Trustee Thurston

NOES: None

ABSENT: Board President Chapman

(e) Acceptance of the Sixth Amendment to Lease the 2000 North Village Parkway Property, Vacaville, California

Vice President Yulian Ligioso presented the Sixth Amendment to Lease the 2000 North Village Parkway Property, Vacaville, California. Approval of the sixth amendment to the original lease dated October 10, 1997, for the 2000 North Village Parkway property was requested to accommodate additional instructional programming to meet full-time equivalent student targets at the Vacaville Center as well as house the Corporate College function.

The term of this agreement is five years, commencing January 31, 2013 through February 28, 2018, with an additional five-year renewal option, at a base rent of \$1.25/square foot or \$20,550 per month. This agreement gives the District opportunity to control what is going to be there. As we look at doing more public training, we will be able to put this facility to better use.

Moved by Trustee Brown and seconded by Trustee Thurston to approve the sixth amendment to lease the 2000 North Village Parkway Property, located in Vacaville, California. The motion carried unanimously.

Academic and Student Affairs

(f) Second Reading – Standards for Probation and Dismissal, Policy No. 5100 – Revised

The Governing Board establishes and regularly reviews broad institutional policies and appropriately delegates responsibility to implement these policies.

Revised Policy No. 5100, Standards for Probation and Dismissal, has been reviewed by the Superintendent-President's Cabinet, Board Policies and Procedures Adhoc Subcommittee, and properly vetted through the Shared Governance Council. This item was submitted for information at the meeting held March 6, 2013.

Moved by Trustee Brown and seconded by Trustee Young to approve the revised Standards for Probation and Dismissal, Policy No. 5100, as presented. The motion carried unanimously.

10. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) Proposed Revised Job Description – Director of Technology Services & Support

The position for the Director of Technology Services and Support was approved at the March 6, 2013, Board meeting as part of the IT reorganization. Vice President Ligioso stated that there is a net zero cost to the District.

Moved by Trustee Brown and seconded by Trustee Young to approve the revised job description for Director of Technology Services and Support as amended. The motion carried unanimously.

(b) Proposed New Job Description – Information Analyst Database Administrator

The new position for the Information Analyst Database Administrator was approved at the March 6, 2013, Board meeting as part of the IT reorganization. Vice President Ligioso stated that the new job description reflects duties and responsibilities that one of our programmer analysts is already performing. It reflects an upgrade in wages by two steps.

Moved by Trustee Thurston and seconded by Trustee Young to approve the new job description for the Information Analyst Database Administrator.

11. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Solano Community College District Integrated Energy Efficiency & Capital Improvement Solution

Vice President Yulian Ligioso, Finance and Administration, introduced Mr. Johnny Mattice.

Mr. Johnny Mattice, Director of Business Development, Western Region, presented the information on Energy Efficiency & Capital Improvement Solution. Solano Community College, working toward goals of the American College and Universities Presidents' Climate Commitment, State Chancellor's Office goals and developing energy standard to be adopted in the Facilities Master Plan, has completed an extensive integrated energy efficiency study. The study consisted of five (5) major energy reduction measures; lighting, interior occupancy sensors, HVAC improvements, Energy Management System improvements, and a Virtual IT solution. This project, along with the current solar energy project, has the potential ability of achieving climate neutrality. The Integrated Energy Efficiency Project will reduce energy consumption District wide by an estimated fifty-one percent electricity reduction and sixty-eight percent natural gas reductions.

The Energy Efficiency Project has a projected first-year savings of \$786K with a 25-year life cycle savings of over \$44M. PG&E is partnering with the District to provide an estimated \$1.2M in CC/IOU Partnership Rebates to offset the project costs.

Vice President Ligioso stated the Energy Efficiency Project, in conjunction with our solar panels projects are exciting ventures for the District. Essentially we will be able to take our savings from utilities and various PG&E savings and redeploy them back into the classroom and student support services.

Vice President Ligioso credited Mr. Dwight Calloway for being instrumental in bringing COMPASS Energy Solutions to our campus.

This item will return to the Board for approval at the April 17, 2013, meeting.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Vice President of Finance and Administration and the Office of the Superintendent-President.

(b) Report on the Status of Solano Community College Employee Evaluations

This item was pulled from the Agenda.

(c) Operating Engineers/Stationary Engineers, Local 39, Presentation of Initial Bargaining Proposal

Dr. Jowel Laguerre, Superintendent-President, presented the initial bargaining proposal.

Pursuant to Government Code Section 3547 and for the purpose of public notice (“sunshining”), Operating Engineers/Stationary Engineers, Local 39 has submitted its initial bargaining proposal to the District to open Article 14 Pay and Allowances; Article 15 Health and Welfare Benefits; Appendix A, Classified Salary Schedule/Operating Engineers Classification; Appendix B, Fringe Benefit Plans. Public comment on such proposals shall be received at the next Governing Board meeting scheduled April 17, 2013.

12. ANNOUNCEMENTS

Student Trustee Salazar announced that the PUENRE Club will be hosting a business community mixer at Favela’s Fusion in Fairfield on March 28. PUENTE looks for mentors for primarily Hispanic young people in need of assistance in pursuing their educational goals.

Trustee Martin advised of a conflict he has with the SCC Celebration Gala on May 4. The city of Winters has planned a parade and Trustee Martin will be riding in the parade. If possible, it would be appreciated if the College can provide an information booth in the park.

13. ITEMS FROM THE BOARD

Trustee Brown volunteered to work at the Dixon May Fair in the SCC information booth.

Trustee Thurston attended the following College and community events:

March 2013

08 – Meeting with Solano County Middle School and High School Principals on the main campus.

09 – Vallejo Education and Business Alliance Officer and Board Installation Dinner at the USA World Classic Museum in Vallejo. County Superintendent, Jay Speck, was the keynote speaker. Dr. Jowel Laguerre was sworn in as Chair of this group and Trustees Young and Thurston were sworn in as Board members.

18 – Wall-to-Wall Academies Oversight Board meeting at the Vallejo Center.

19 – Chaired Board Policy and Procedures Adhoc Subcommittee together with Trustees Keith and Young.

Trustee Young attended the following College and community events:

March 2013

08 - Attended first Educational Leaders of Solano County Roundtable discussion that was held at Solano College, Fairfield campus. Trustee Young commended Ms. Shemila Johnson, SCCD Outreach and Public Relations Manager for doing an outstanding job of coordinating this event where excellent ideas were shared.

08 – Vallejo Education and Business Alliance (VEBA) Installation Dinner Committee meeting.

09 – VEBA’s Inaugural Installation of Officers Ceremony that was held at the USA Classic Events Center in Vallejo.

09 – Vallejo Section of the National Council of Negro Women (NCNW) Luncheon that was held at Zio Fraedo’s in Vallejo.

10 – One of the guests of Mr. Clarence Isadore, Principal of Vallejo High School (VHS), for a Q&A session meeting that was facilitated by three members of the Western Association of Schools and Colleges (WASC), who were making a site visit at VHS.

13, 19 – Chaired SCCD Board Policy and Procedures Adhoc Subcommittee meeting.

15 – Attended the Vallejo Chapter of Delta Sigma Theta Sorority, Inc., crab feed fundraiser dinner that was held at the Solano College Vallejo Center.

18 – Attended Vallejo City Unified School District Wall-to-Wall Taskforce Advisory Group meeting that was held at the Solano College Vallejo Center.

13, 20 – Tutored as a volunteer mathematics to student athletes who are participants in an after school S.T.E.M. grant program at Vallejo High School.

Student Trustee Salazar reported that the students continue to work on the May 5, 11:30 a.m. – 4:00 p.m., Cinco de Mayo event, and have been successful in inviting a Sonoma State Spanish keynote speaker. The public is invited and admission is free.

Vice President Keith recessed the regular meeting at 8:15 p.m.

14. CLOSED SESSION

(a) Conference with Real Property Negotiator

Properties: Northgate Office Park, N.W. Corner Turner and Ascot Parkways,
Vallejo, California 94591
S.W. Corner Auto Mall/Columbus Parkway and Admiral Callaghan
Lane, Vallejo, California 94591

Negotiating Party: Jowel C. Laguerre, Ph.D.

Negotiating Parties: Solano Community College District and H.R. Van Triest,
LLC/Elliott Real Estate

Under Negotiation: Price and Terms of Payment

(b) Conference with Real Property Negotiator

Property: 1189 Admiral Callaghan Ln, Vallejo, California 94591

Negotiating Party: Jowel C. Laguerre, Ph.D.

Negotiating Parties: Solano Community College District and Prestige Realty/Peggy
Thompson, Elliott Real Estate, Frederick Sessler Commercial Real Estate Services

Under Negotiation: Price and Terms of Payment

- (c) Conference with Real Property Negotiator
Property: 301 County Airport Road, Suite 205, Vacaville, California 95688
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Party: Solano County
Under Negotiation: Price and Terms of Payment

- (d) Conference with Labor Negotiator
Agency Negotiator: Charo Albarrán
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

- (e) Public Employee Discipline/Dismissal/Release

Vice President Keith called the Closed Session to order at 8:20 p.m.

15. RECONVENE REGULAR MEETING

Vice President Keith reconvened the regular meeting at 9:24 p.m.

16. REPORT OF ACTION TAKEN IN CLOSED SESSION

Vice President Keith reported that the Board held Conference with Real Property Negotiator regarding properties located at Northgate Office Park, N.W. Corner Turner and Ascot Parkways, Vallejo, California 94591 and S.W. Corner Auto Mall/Columbus Parkway and Admiral Callaghan Lane, Vallejo, California 94591 in Closed Session, and no action was taken.

Vice President Keith reported that the Board held Conference with Real Property Negotiator regarding property located at 1189 Admiral Callaghan Lane, Vallejo, California 94591 in Closed Session, and no action was taken.

Vice President Keith reported that the Board held Conference with Real Property Negotiator regarding property located at 301 County Airport Road, Suite 205, Vacaville, California 95688 in Closed Session, and no action was taken.

Vice President Keith reported that the Board held Conference with Labor Negotiator CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Vice President Keith reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

17. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:26 p.m.

JCL:js

BOARD MINUTES.03.20.13.FINAL

APPROVED

SARAH E. CHAPMAN, Ph.D.
BOARD PRESIDENT

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days