

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES  
April 17, 2013

*Board President Chapman dedicated the April 17, 2013,  
Governing Board meeting to the memory of  
Professor David Froehlich.*

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 17, 2013, in the Administration Building, Room 626, 4000 Suisun Valley Road Fairfield, California 94534, by Board President Sarah Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Ms. Diane White, Interim Vice President, Academic Affairs, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Sarah E. Chapman, President  
Pam Keith, Vice President  
Monica Brown  
Michael A. Martin  
Rosemary Thurston  
Denis Honeychurch, J.D.  
A. Marie Young  
Kayla Salazar, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Charo Albarrán, Interim Director, Human Resources  
LaNae Jaimez, Interim Academic Senate President  
Yulian Ligioso, Vice President, Finance and Administration  
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Brown and seconded by Trustee Martin to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Chapman recognized Ms. Toni Murray, SCC Alumni, who requested to comment on the passing of Professor David Froehlich. Ms. Murray commented that the music project, “Mind the Gap” is preparing to honor one of the great teachers in education—David Froehlich. There are six decades and more preparing to gather and pay tribute to his memory in June. Ms. Murray stated, “His best students were my best teachers.” Ms. Murray asked for support from the Board in putting together a memorial to a great teacher who started the music department at Vallejo City College in the 1950’s.

Board President Chapman recognized Ms. Antara Finney, President of MESA, who invited the Board to the upcoming MESA Banquet, Friday, April 26, beginning at 5 p.m., under the tent.

Board President Chapman reported that requests to comment on ICON Aircraft would be deferred to later on the agenda.

Board President Chapman recessed the regular meeting at 6:40 p.m.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator  
Agency Negotiator: Charo Albarrán  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release

Board President Chapman called the Closed Session to order at 6:45 p.m.

7. RECONVENE REGULAR MEETING

Board President Chapman reconvened the regular meeting at 6:55 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Chapman reported that the Board Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Chapman reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

9. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Ms. Kayla Salazar, Student Trustee, reported that the ASSC:

--had an eventful week focusing on student elections. A mandatory meeting will be held for the candidates running for election. The filing period ended last week.

--discussed the ADCAMP contract. After much debate, the students decided to allow the contract with ADCAMP to be approved as long as they don't conflict with contracts with Pepsi and Coca Cola, which would be a detriment to funding sources.

--the students are working on the multicultural week activities. Earth Day was celebrated today.

(b) Academic Senate

Professor LaNae Jaimez, Interim Academic Senate President, reported that:

--the Senate is modifying their bylaws because two new schools have been added to the administration structure through the recent reorganization. Senators need to be elected. The revised Constitution accomplished last year enables this work to be done now.

--the Senate elected to approve a Policy Task Force, which will be looking at the Code of Ethics and making suggestions as well as reciprocity affecting Student Services and Counseling. Clear policies with procedures are needed.

--the hiring policy is being addressed, especially as it relates to part-time and emergency hires. Hiring for full-time faculty will be addressed later in the year.

--the Ten Plus One Committee continues to meet with good energy, especially as it relates to accreditation.

--the Senate is pushing for Program Review procedures. The goal is to get this work done this summer.

--a small group of faculty and students met with ICON Aircraft and the Jimmy Doolittle Air and Space Museum personnel earlier in the day and appreciated the opportunity for questions and answers relative to the programs.

(c) Shared Governance Council

Ms. Diane White, Interim Vice President, Academic Affairs, reported that:

--the Shared Governance Council met on April 10 and discussed only two items: Integrated and Efficiency Project, presented by Director Dwight Calloway; and strategic proposals for funding with recommendation to move forward to the President's Cabinet.

Dr. Laguerre commented that the District continues to get better and better with their planning processes.

(d) Superintendent

- Solano Women's Basketball  
*Facilitated by Matt Borchert, Coach*

The Solano Community College (SCC) Women's Basketball Team is committed to the local community in its service to youth. The women of the program not only work hard in the classroom and on the basketball court, but they extend their dedication to the sport by providing leadership to Solano County adolescents. The Women's Basketball program has a long-standing reputation of excellence; winning ten Bay Valley Conference Championships, winning eight seasons, and making eighteen regional appearances. The Women's Basketball program thrives.

In addition to the team's success on the court, the SCC Lady Falcons volunteer each year and give their time and support to causes dear to them. Last year, the group raised \$1,000 for the Jim Capoot Memorial Fund, beloved Vallejo Police Officer (former Vallejo High and AAU Girls' basketball coach); and participated in the American Cancer Society (Coaches vs. Cancer) and Girl Scout Night events. The players also took the lead in some elementary school classes: reading to various classes, leading the pledge of allegiance, helping with arts and crafts, and willingly donating their time and mentorship to the children.

Also, *My Own Book*, a non-profit organization that gives brand new books to underprivileged children has partnered with the team to host book giveaways. Team members will read a book aloud to children, talk about the benefits of the public library, discuss the importance of teamwork, and let children choose their very own book to take home. The basketball players will then write each child's name on the inside of each book to symbolize the child's ownership of the book. The first event is open to the public and will be held on Wednesday, May 1, 2013, at 2:30 p.m. All events will be held at the Fairfield Civic Center Library, located at 1150 Kentucky Street, Fairfield.

The Annual Women's Basketball Banquet will be held on April 26. Coach Borchert invited the Board members to join the team in this celebration, which will be held at Stars Recreation Center in the Banquet Room; 155 Browns Valley Parkway, Vacaville, California, beginning at 7 p.m.

A flyer advertising the SCC Women's Basketball *Adopt A Player* was shared with the members of the Board. Donations must be turned in by October 15, 2013. The advantages for adopting a player were outlined in the flyer.

Coach Borchert identified the 2012-2013 players, together with their high school, positions, and current year in school: Ariel Clay, Taylor Hamilton, Ariella Harper; Alexcia Jennings, Kristina Kountouris, Shaianna Rincon; Stephanie Saelee, Lucy Santos, Cheyenne Shepherd, and Nicole White. Coach thanked the players and Dr. Lily Espinoza, Athletic Director, for their outstanding year.

Head Coach Borchert commented, "The team of women I proudly coach are all leaders in their own right. Each of them has a huge heart and participates in the volunteer events we conduct each year. I am honored to coach such a phenomenal group of ladies; their commitment to education, community, and helping is outstanding!"

*A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Director of Athletics.*

- Letter of Intent to Form Public-Private Partnership  
*Facilitated by Mr. Kirk Hawkins, CEO/Founder, ICON Aircraft*

Board President Chapman recognized the following members of the public who requested to comment on ICON Aircraft.

Mr. Woody Harris, a pilot and businessman in Vacaville, and former advisor in the SCC Aeronautics program, stated his excitement about the opportunity to modernize the Aero program and put the College once again in the forefront with viable candidates for employment, sales, and customer service. Mr. Harris commended the Board for giving ICON Aircraft a favorable review and their thoughtful consideration of this opportunity.

Ms. Sandy Person, President of Solano Economic Development, commented how honored the Solano EDC is to offer enthusiastic support of the proposed ICON Aircraft partnership with SCC. ICON is the dream of economic developer change for Solano County to come together to empower this county in a unique and wonderful way; Ms. Persons stated this doesn't happen independently and reported the receipt of letter of support from the office of Congressman John Garamendi and Senator Lois Wolk. Ms. Person stated that the Board has been a great leader in hearing this vision and encouraged them to take advantage of the opportunity before them.

Ms. Pamela Randall, a long-time resident and business owner supports ICON Aircraft moving their facility to Vacaville, California. This opportunity offers job creations. As a business owner, we need to strengthen the community and allow the people to prosper. Ms. Randall stated that she admires the reputation of ICON and is encouraged by their commitment to safety and consumer focus, which is most desirable. We need qualified employees and appreciates the College's ability to assist with these needs. Ms. Randall encouraged the Board to make history with a surrounding aircraft eco system.

The Honorable Steve Hardy, Mayor of Vacaville, commented that this is a tremendous opportunity for the city and county to step forward into the future. The aviation program in the county has been notable with up to fifty students. Passage of Measure Q is a testament to voter confidence relative to the bond issue. Mayor Hardy stated this proposal could be a smashing success; something we need to come through the hard economic times the county has endured and encourage support from the Board.

Ms. Patsy Van Ouwerkerk, President and CEO of Travis Credit Union, expressed her enthusiastic support of the proposal to partner with ICON Aircraft. Ms. Van Ouwerkerk thanked the Board for considering this opportunity. Travis Credit Union is a large employer within Solano County. High paying jobs in the city of Vacaville and within the county is the best way to recover from the economy and offered her support of this partnership.

Mr. Mark Creffield, President and CEO of Vacaville Chamber of Commerce, offered overwhelming support of this wonderful opportunity within the county of Solano. Entering into this partnership will enable Solano County to become a nationally known light sport aircraft center of attention with a surrounding ecosystem that will benefit many additional industries within the county creating a secondary ripple of jobs and opportunities.

Ms. Darelyn Pazdel, District Manager of PRIDE Industries, stated PRIDE has operated in the county for more than 20 years, employing nearly 300 employees as they fulfill their nonprofit mission of creating jobs for people with disabilities. They have a vested interest in building and maintaining a strong economic base, supporting opportunity for all. Aviation opportunities are needed for our bright students who may leave without incentives to remain in the county. The move would provide important benefits to the region beyond economic advantages, providing job opportunities to our graduates, and public-private partnerships with Solano Community College to expand aeronautical and engineering courses.

Ms. Debi Tavey, Interim President/CEO of Fairfield-Suisun Chamber of Commerce, thanked the Board for considering this opportunity as well as ICON for looking at opportunities to remain in California. The Fairfield-Suisun Chamber believes Solano County is the right choice (definitely in our DNA). The F-S Chamber of Commerce feels that the addition of ICON to Solano County will not only be beneficial to the citizens and businesses of the area, but also to ICON as Solano County provides a stable and growing workforce. Ms. Tavey encouraged support of the partnership.

The Honorable Vice Mayor, City of Vacaville, stated the key focus of the city is to generate jobs. Many jobs and businesses have been lost due to the recent economy. A partnership such as that which is being proposed with ICON Aircraft is essential to the city and county. This opportunity not only offers students the opportunity to learn more about aviation, but will bring international students to Solano Community College. This opportunity is critical to helping Solano Community College and our local economy.

Ms. Rhunette Alums, Area Director, External Affairs, stated that she has been an area business manager for 35 years and served as member and Chair of the SCC Educational Foundation for five years. AT&T is always looking for ideas and opportunities for people to dream differently and this opportunity affords private industry and the College to do just that. The potential economic impact on the community through proposed job creation opportunities and the business/educational partnership with SCC will serve well to enhance the quality for residents, students, and supporting business throughout Solano and neighboring counties.

Ms. Laura Kuhn, City Manager for city of Vacaville, stated the grass roots of this project started within the city of Vacaville. She stated that the city didn't think they had a shot at the opportunity, but two years later, here we are. As the process has unfolded, every time as issues surfaced, we found solutions and doors kept opening. A public-private relationship works for everyone. We need to create a pipeline for ICON to be successful for a very long time.

Mr. Kirk Hawkins, CEO/Founder, ICON Aircraft, gave a PowerPoint presentation on ICON Aircraft's proposal to SCC to plan to create a new SCC Advanced Aviation Careers (AAC) campus at the Vacaville airport. This public-private partnership would leverage existing, valuable, but underutilized county resources (such as the Vacaville Airport) to provide major educational and economic growth opportunities for SCC and the county at large.

The proposed partnership could create the following benefits to SCC:

- Immediate global aviation recognition
- Growth in current curriculum demand
- Create new aviation curricula
- Job placement for graduates
- Top industry influence
- World-class aviation careers campus

A short video highlighted the sport planes that are currently manufactured.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President.

Solano Community College (SCC) and ICON Aircraft are engaged in dialogue to create an SCC Advanced Aviation Careers (ACC) campus at the Vacaville Airport. If secured, the partnership would leverage existing valuable, but underutilized regional resources to provide major education and economic growth opportunities for SCC. The proposed campus would represent a state-of-the-art aviation career facility that when partnered with ICON's global brand and reputation for aerospace leadership, could result in a career facility with considerable market potential for the SCC ACC curriculum. The partnership promises to bring economic benefit not only to the SCC District, but also to Winters as well. In fact, the proposed partnership could become the economic tipping point that allows ICON to decisively choose California and Solano County as its long-term base of operation over other competing states.

Dr. Laguerre stated, "An opportunity like this does not present itself on a regular basis. With that said, we are ecstatic to partner with ICON to transform our Aviation program. This partnership will be a mutually beneficial relationship for the College and ICON; the program advancements will potentially increase enrollment, create job training and jobs in the field. We are happy that ICON is interested in our SCC students as a future workforce. Community Colleges are willing to help incubate businesses and this business is already hatched to benefit our students."

The aviation field is growing and career professionals will be needed to meet the new market demand. Over the next five years, the international aviation industry is forecaster to grow significantly as airlines prepare to accommodate 800M additional passengers, creating shortages of career professionals. Trends in domestic growth, combined with a surge in growth in developing counties like China are creating a global need and extraordinary market opportunity for Solano County, Winters, and Solano Community College.

ICON Aircraft, Inc., is the market leader in award-winning, consumer-focused aircraft that are safe, intuitive, and easy to fly. ICON Aircraft's mission is to bring the freedom, fun, and the adventure of flying to all who have dreamed of flight. The FAA's dramatic 2004 regulation changes that created the Light Sport Aircraft category have redefined the possibilities for aviation and allowed ICON to "reinvent flying" for focusing on the consumer experience.

ICON's intent is to democratize aviation in the same way that great brands like Apple, BMW, Ducati, or Oakley democratize their products: by fusing outstanding engineering with world-class consumer product design. The end goal is to create products that not only deliver great functional benefit, but also to deeply inspire us on an emotional level.

Dr. Chapman thanked Dr. Laguerre for being transparent with this proposed project by keeping each Trustee fully informed and opportunity to have their questions answered.

Trustees Thurston, Young, and Student Trustee Salazar asked to be added to the Adhoc Subcommittee.

Trustee Martin stated this is a partnership opportunity is unbelievable and is excited about the potential to the College and county.

Trustee Honeychurch stated, while he sees a terrific product and business plan, is concerned about the voters not being told (or asked) to approve Bond money to be spent on a start-up company in the county and the risked involved. He stated his need to have more information from Bond Counsel if this is an appropriate use of Bond money, together with a guarantee from the city of Vacaville that if the venture fails they will be accountable for the investment of taxpayer dollars; asking the city to assume some of the risks involved. Trustee Keith echoed her concerns about the amount of money being used from Measure Q.

Dr. Laguerre assured the Board that more information from Bond and Legal Counsel would be forthcoming with opportunity for questions and answers.

The members of the Board, with their noted concerns, agreed to the signing of a Letter of Intent to form a public-private partnership between SCCD and ICON Aircraft. The purpose of this Letter of Intent is to provide a basic summary of the parties' goals, objectives, and vision for the partnership. The letter does not constitute a formal and binding agreement, but rather reflects the interest of SCC and ICON in pursuing formation of a public-private partnership, and ultimately designing and constructing new state of the art facilities that will benefit the greater Solano County area. Should the parties not reach mutually agreeable terms, either party may elect to discontinue discussions and pursue other avenues to achieve their respective goals.

- First 5 Solano Children and Families Commission  
*Facilitated by Ms. Christina Arrostuto, Executive Director*

Ms. Arrostituto gave a PowerPoint presentation to the Board on First 5 Solano and the goal of moving from poverty toward prosperity, the journey, coming together with businesses and non-profits within the county, and the framework to accomplish the goals of this worthy endeavor. Since 2010, representatives of government, business, education, faith, and community organizations have been meeting to identify and implement activities aimed at reducing poverty and growing prosperity in Solano County. Participants are working to raise income and education levels in Solano. Activities are designed to align with the United Way of the Bay Area's campaign to cut poverty in half by 2020.

To this end, the Solano Safety Net Summit Steering Committee (comprised of representatives from Kaiser, UWBA, First 5 Solano, CAP Solano and the Children's Network of Solano County) are making a series of presentations to key elected and other policymakers to offer the opportunity for them to endorse the "Roadmap to Cut Poverty."

Presented to the Board was a Bay Area Roadmap, a movement of leaders and caring neighbors, across communities and sectors within the county, committed to aligning their efforts to help Bay Area families in poverty to achieve economic success. This means at least 220,000 families will reach incomes at or above the self-sufficiency standard. The movement will work collectively on three key driver of economic success: basic needs, education, and jobs. The focus of their efforts on five critical populations disproportionately effected by poverty are: female headed households, families with young children, immigrant, men and boys of color, and seniors.

The Bay Area Roadmap to cut poverty will return to the Board for support and approval at a future meeting.

*A copy of the full and complete PowerPoint presentation is available for review in the Office of the Superintendent-President.*

#### 10. CONSENT AGENDA – ACTION ITEMS

##### Superintendent-President

- (a) Minutes for the Board Study Session held March 6, 2013 and Regular Meeting held March 20, 2013

##### Human Resources

- (b) Employment – 2012-2013; Gratuitous Service; Resignations; 2013-15 Winter and Spring Break Work Schedule

##### Finance and Administration

- (c) Warrant Listings
- (d) Personal Services Agreements

Academic and Student Affairs

- (e) iNSIGHT 4ES Scanner, Survey Tracker and Forms Agreement
- (f) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate
- (g) Renewal of Clinical Experience Agreement Between Solano Community College District and Sutter Medical Center, Sutter Health Sacramento Sierra Region
- (h) Renewal of Memorandum of Understanding Between Goodrich Corporation and Solano Community College District

Moved by Trustee Thurston and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion carried unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items pulled from the consent agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2013, Page 39

Dr. Jowel Laguerre, Superintendent-Present, presented the Ballot for California Community College Trustee (CCCT) Board of Directors Election 2013.

A Board Adhoc Subcommittee of the Governing Board for CCCT, consisting of Chair Honeychurch and Board President Chapman, advanced recommendations for election to the statewide California Community College Trustee (CCCT) Board of Directors. Each member Community College District Board of the League has one vote for each of the seven vacancies on the CCCT Board of Directors.

The Adhoc Subcommittee recommended nominating the following: Howard Rudd, Sierra Joint CCD; Sally W. Biggin, Redwoods CCD; Susan M. Keith, Citrus CCD; Loren Steck, Monterey Peninsula CCD; Brent Hastey, Yuba CCD; and Jeffrey Lease, San Jose-Evergreen CCD. The seven candidates who receive the most votes statewide will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board of Directors will vote to break the tie. This Ballot must be postmarked by April 25, 2013.

Moved by Trustee Thurston and seconded by Trustee Young to approve the recommendations for nomination to the CCCT Board for Election 2013 as presented. The motion carried unanimously.

Human Resources

- (b) Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 12/13-24

Dr. Jowel Laguerre, Superintendent-President, presented the Resolution designating Classified School Employee Week at Solano Community College District, Resolution no. 12/13-24.

In recognition of the valuable contributions made by members of the classified service to the educational achievements of the Solano community College District, the Governing Board designated May 19-25, 2013, as Classified Employee week.

Moved by Trustee Brown and seconded by Trustee Thurston to approve the Resolution designating Classified School Employee Week at Solano Community College District, Resolution No. 12/13-24. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE: Kayla Salazar Concurred.

AYES: Trustee Thurston, Vice President Keith, Trustee Honeychurch, Trustee Martin, Trustee Brown, Trustee Young, and Board President Chapman

NOES: None

ABSENT: None

- (c) Public Hearing on Operating Engineers/Stationary Engineers, Local 39 Proposal to Solano Community College District for the 2010-2014 Collective Bargaining Agreement

Board President Chapman recessed the regular meeting and called the public hearing to order at 8:54 p.m. In hearing no comments from members of the public, Board President Chapman closed the public hearing and reconvened the regular meeting at 8:55 p.m.

Moved by Trustee Keith and seconded by Trustee Young to adopt the Operating Engineers/Stationary Engineers, Local 39 Proposal to Solano Community College District for the 2010-2014 Collective Bargaining Agreement as presented. The motion carried unanimously.

Finance and Administration

- (d) Agreement with Roy V. Stutzman for Consulting Services

Dr. Jowel Laguerre, Superintendent-Present, presented the Agreement with Roy V. Stutzman for consulting services advising in areas of facilities planning and long-term funding for facilities development and modernization.

The agreement term is April 18, 2013 through June 30, 2013 with fees not to exceed \$28,000. Moved by Trustee Young and seconded by Trustee Keith to approve the Agreement with Roy V. Stutzman for Consulting Services as presented, not to exceed \$28,000. The motion carried unanimously.

(e) Agreement with Total Compensation Systems, Inc.

Vice President Yulian Ligioso presented the Agreement with Total Compensation System, Inc., to conduct its bi-annual retiree health benefits actuarial study as required by Governmental Accounting Standards Board (GASB) 43 and 45. The last study was completed in March 2011. Vice President Ligioso stated since the College changed health care providers, this brought the costs down and will show benefits in our reduced liability.

Moved by Trustee Young and seconded by Trustee Brown to approve the Agreement with Total Compensation Systems, Inc., as presented. The motion carried unanimously.

(f) Change Order No. 01 to SunPower Corporation Solar Project

Vice President Yulian Ligioso presented Change Order No. 01 to SunPower Corporation Solar project.

Vice President Ligioso gave a brief overview of the four changes, which were unforeseen conditions and owner or owner/DSA directives in the amount of \$393,401.

Moved by Trustee Honeychurch and seconded by Trustee Keith to approve Change Order No. 01 to SunPower Corporation Solar Project as presented. The motion passed.

Academic and Student Affairs

(g) Agreement Between Solano Community College District and ADCAMP, Inc.

Dr. Jowel Laguerre, Superintendent-President, presented the Agreement between Solano Community College District and ADCAMP, Inc., an agreement to place advertising kiosks on the College campus. ADCAMP, Inc., will pay \$50.00 for each kiosk each month commencing three months after the date in which the kiosk is first installed, until the expiration of this agreement. The term is for five years from the installation date of May 11, 2013, and shall terminate on May 10, 2018. Dr. Laguerre stated that the students worked with ADCAMP, Inc., to resolve their issues. The ASSC voted to support the contract as presented.

Moved by Trustee Young and seconded by Trustee Keith to approve the Agreement between Solano Community College District and ADCAMP, Inc., as presented. The motion carried unanimously.

13. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Sabbatical Leave Reports for the Academic Year 2011-2012 – Dr. Rennee Moore and Professor Marc Pandone

Dr. Jowel Laguerre, Superintendent-President, introduced Dr. Rennee Moore, Interim Dean in the School of Sciences (Division of Science) who reported on her sabbatical in the academic year 2011-2012.

Dr. Rennee Moore's sabbatical report, entitled "The Creation of the New Human Biology Laboratory (Bio16L) and the update of the Human Biology Lecture (Bio 16)" had an overarching goal of improving retention and success rates in our introductory Human Biology course (Bio 16); (1) rewriting the Bio16 online course; writing a new Bio16L curriculum; creating laboratory exercises for new Bio16L; and creating a Human Biology Student Workbook.

Dr. Moore outlined her accomplishments for Bio16 (Human Biology Lecture) as follows: Bio16 online course has been re-written and is currently being used in the classroom, and the Bio16 Student Workbook has been published and is currently being used by multiple instructors.

Accomplishments for Bio16L (Human Biology Laboratory) include: Bio16L has been approved by the Curriculum Committee for face-to-face, online and hybrid delivery; Bio 16L has also been approved as a U.C. and CSU transfer course; and 24 new laboratory exercises were created and can be utilized for face-to-face or online delivery.

Dr. Moore's report included a summary of what was done on the sabbatical leave; history of Biology16; benefits to the instructor and students; as well as the Division and College. The new Bio16 Laboratory will be taught for the first time this fall at the Vacaville Center as a hybrid course.

Dr. Moore gifted Dr. Laguerre with a copy of the published *Introduction to Human Biology Workbook* (McGraw-Hill).

*A full and complete copy of Dr. Moore's PowerPoint presentation, sabbatical leave report; together with her workbook and Human Biology Laboratory Exercises, is available for review in the Office of the Superintendent-President.*

Dr. Laguerre introduced Professor Marc Pandone, who reported on his sabbatical leave, entitled "Revitalizing the Arts Program."

Professor Pandone reported on the groundwork laid for revitalizing the Graphic Arts Program. At the time of submission, he proposed that some of his sabbatical time would be used to research other Graphic Arts programs and return to campus with a better grasp of what direction the program should take.

After research, Professor Pandone's first conclusions were to make sure the new Graphic Arts Computer Lab should be a dedicated Apple Mac Lab, which is the industry and educational standard. Recommendations were ultimately implemented into the new Building 1300 Remodel.

Review of the Graphic Arts Program courses and potential new course development was far more complicated than originally envisioned. Key points for change were identified as follows:

re-title Graphic Arts program to be more inclusive of what the industry and other institutions are employing; programs must be manned by at least one full-time Graphic Arts Instructor; current course offerings were reviewed, with a need to add more sophisticated digital classes in Adobe type programs; new Graphic Arts course development will dovetail with the current discussion within the print making area to expand to digital textiles as well as what is now called the Post Digital Printmaking realm; and new Arts Foundation Course will be recommended in the Digital Arts area once our new lab and remodel are fully operational.

Strategic proposals to support the Arts program were submitted and time was devoted to re-tooling Art 6 Black and White Design Class. The Art Department was encouraged to participate more actively in the campus MIG

Professor Pandone reported how honored he was to be chosen as the Distinguished Faculty of the Year for 2012. A copy of his acceptance speech was included in his sabbatical report.

Lastly, over the summer of 2012, Professor Pandone advised that he was approach by a publisher to participate in a publication of artwork about the U.S. National Parks. He was specifically approached for his images of Yosemite National Park. The tentative publication date of the compilation book will be in late spring 2013, with an exhibition at a gallery in one of the southern gateway town entrances to the park.

Professor Pandone thanked the Board for this third opportunity to improve himself as an instructor and the Art Department.

*A full and complete copy of Professor Pandone's sabbatical leave report is available for review in the Office of the Superintendent-President.*

(b) First Reading – Solano Community College District Policies, No. TBD – New and Policy No. 2040 – Revised

Dr. Jowel Laguerre, Superintendent-President, presented the first reading of the Solano Community College District Policies, new and revised, as follows:

- Policy No. TBD – Series 1000 – Auditor – New
- Policy No. TBD – Series 1100 – Building Dedication Plaques – New
- Policy No. TBD – Series 1000 – Legal Counsel – New
- Policy No. TBD – Series 1000 – Political Activity – New
- Policy No. TBD – Series 2000 – Presentation of Initial Collective Bargaining Proposals – New
- Policy No. 2040 – Series 2000 – Superintendent-President Succession - Revised

The Governing Board establishes and regularly reviews broad institutional policies and appropriately delegates responsibility to implement these policies. Trustee Thurston, Chair of the Board Policies and Procedures Adhoc Subcommittee, together with Trustees Keith and Young discovered a need for these policies and worked to present them for review through the established channels on campus, i.e., President's Cabinet and Shared Governance Council. Upon

further review by the Board Adhoc Subcommittee some minor non-substantive changes were noted and they will be reflective in the final version for approval. These policies will return to the Board for approval at the May 1, 2013, Board meeting.

#### 14. ANNOUNCEMENTS

Student Trustee Salazar invited the Board to the 2013 MESA Banquet scheduled April 26, beginning at 5 p.m. - 9 p.m. The purpose of this banquet is to acknowledge our students transferring to four-year universities. The students will be involved in the April 27 Celebrate SCC events and continue to plan for the May 5 Cinco de Mayo festivities.

Dr. Jowel Laguerre, Superintendent-President, announced the Classified Employees BBQ scheduled Thursday, May 16, 11:30 a.m. – 2:00 p.m., location to be determined.

#### 15. ITEMS FROM THE BOARD

Trustee Brown reported that the FSUSD is very excited about the April 27 events, which is going to be good for students.

Trustee Brown expressed appreciation to Interim Executive Director Curt Johnston for the successful Joint Chamber Mixer held in the big tent on April 16, 2013. It was well attended with a lot of camaraderie, which really brought home the idea of partnerships we can create.

Trustee Thurston reported that she attended the following College and community events:

##### March 2013

**22** – Solano County’s Sixth Annual Women’s History Month Luncheon with the theme of “Women Inspiring Innovation through Imagination.” Patsy Van Ouwkerk, CEO of Travis Credit Union was honored as the Solano County Woman of the Year.

**26** – SCC Board Policy and Procedures Adhoc Subcommittee meeting.

**28** – Solano EDC Breakfast. Dr. Laguerre and Trustee Thurston met with Suisun City Council Members Jane Day and Michael Hudson and city staff to discuss areas of mutual interest to the city and Solano Community College. It was a productive meeting and future meetings will be scheduled for continued discussions.

##### April 2013

**03** - Chaired SCC Board Policy and Procedures Adhoc Subcommittee meeting.

**08** – Attended with Trustee Young the ceremony at Vallejo City Unified School District Office where District employees and community members were celebrating the fact that the District had regained full control of its operation back from the state.

**10** – Measure Q Advisory Board at Solano Community College.

**10** – Facilities Master Plan Committee.

**09** - Chaired SCC Board Policy and Procedures Adhoc Subcommittee meeting.

Policy committee meetings numerous. Met with Suisun city council.

Student Trustee Salazar reported that she is a Student Ambassador and the head student on campus in charge of tours on campus. Recently tours have been held for students from Dixon and Fairfield high schools and tomorrow Will C. Wood and Vanden. Ms. Salazar reported that she worked diligently on the ADCAMP, Inc., contract. A lot will be happening during multicultural week and continues to work towards a successful Cinco de Mayo event.

**13** – Solano County Chapter of the Links, Inc., Scholarship Benefit Luncheon, “Celebrating the Women in our Lives” at the Hilton Garden Inn in Fairfield.

Trustee Young reported that she attended the following College and community events:

March 2013

**22** – Attended Solano County’s Sixth Annual Women’s History Month Luncheon that was held at Joseph Nelson Center in Suisun City.

**25** – Attended Vallejo Interagency Committee meeting that was held at Vallejo City Hall.

April 2013

**03** - Attended SCC Board Policy and Procedures Adhoc Subcommittee meeting.

**08** – Attended the ceremony at Vallejo City Unified School District Office where District employees and community members were celebrating the fact that the District had regained full control of its operation back from the state.

**09** - Attended SCC Board Policy and Procedures Adhoc Subcommittee meeting.

**09** – Attended Measure Q Advisory Committee meeting as an alternate representative from the Board of Trustees.

**09** – Attended Vallejo Juneteenth Planning Committee meeting.

**10** – Tutored as a volunteer mathematics to student athletes who are participants in an after school STEM program at Vallejo High School.

**13** – Solano County Chapter of The Links, Inc., Scholarship Benefit Luncheon focused on “Celebrating the Women in Our Lives.”

**16** – Attended 2013 Solano Business Connections where business professionals from every Chamber of Commerce in Solano County were represented. This event was sponsored by the SCC Educational Foundation.

**17** - Tutored as a volunteer mathematics to student athletes who are participants in an after school STEM program at Vallejo High School.

Board President Chapman attended the Measure Q Advisory Committee meeting. She announced the upcoming Annual School Boards Association Dinner meeting scheduled April 29. Each District will be awarding a scholarship in the amount of \$500 to a deserving student. Dr. Chapman received special recognition from the African-American Male Scholar’s Club and was gifted with beautiful red long-stemmed roses and a hood reflective of her Ph.D. degree to wear with her commencement regalia attire. Dr. Chapman recognized some of the gentlemen on campus that have been supportive since their arrival on campus; wanting to mentor others and to be trailblazers.

Board President Chapman reported that there would not be Closed Session.

16. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:00 p.m.

JCL:js

BOARD MINUTES.04.17.13.FINAL

\_\_\_\_\_  
SARAH E. CHAPMAN, Ph.D.  
BOARD PRESIDENT

APPROVED

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JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days