

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES  
January 16, 2013

***Board President Chapman announced that Trustee Keith will be having surgery January 17th and asked everyone to please keep her in their thoughts and prayers.***

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, January 16, 2013, in the Administration Building, Room 626, located at Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Sarah Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Dr. Jowel Laguerre, Superintendent-President, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Sarah E. Chapman, President  
Monica Brown  
Denis Honeychurch, J.D.  
Michael A. Martin  
Rosemary Thurston  
A. Marie Young  
Kayla Salazar, Student Trustee  
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Pam Keith, Vice President

Others Present:

Charo Albarrán, Interim Director, Human Resources  
Yulian Ligioso, Vice President, Finance and Administration  
Diane M. White, Interim Vice President, Academic Affairs  
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Board President Chapman reported that Dr. Jowel Laguerre, Superintendent-President, made the following specific correction to the Agenda as follows:

Items 13.(a) and (b), pages 81 and 89, Administrative ~~Leave~~ Group should read as ***Administrative Leadership Group***.

Moved by Trustee Thurston and seconded by Trustee Brown to approve the Agenda as corrected. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Chapman recognized Professor Ken Williams, Adjunct Instructor in the Horticulture Program, who requested to comment on the Horticulture Program.

Professor Williams commented that Solano Community College, and specifically the Horticulture Department, is investigating the possibility of teaming up with the Solano County Agriculture Department and its branch called "Solano Grown" to be the "Food Hub" for Solano Grown. Solano Grown is made up of approximately 173 different growers/producers of products within Solano County. They grow or produce everything from apples to yams. The Horticulture Department will be receiving and function as the distribution station for their products. All monies involved would be conducted over the Internet. The Department would only be a "HUB". We are in discussion with the group and will bring more information to the Board at a later date. There is no fiscal impact at this point in time.

Board President Chapman recessed the regular meeting at 6:37 p.m.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator  
Agency Negotiator: Charo Albarrán  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Student Suspension and/or Disciplinary Matter Pursuant to Education Code 72122

Board President Chapman called the Closed Session to order at 6:45 p.m.

7. RECONVENE REGULAR MEETING

Board President Chapman reconvened the Regular meeting at 7:10 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Chapman reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Chapman reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Chapman reported that the Board discussed a Student Suspension and/or Disciplinary Matter Pursuant to Education Code 72122 in Closed Session, and no action was taken.

9. REPORTS (NO ACTION REQUIRED):

(a) Academic Senate

There was no report from the Academic Senate.

(b) Superintendent

Superintendent Laguerre recognized Ms. Diane White, who assumed the responsibility as Interim Vice President of Academic Affairs, effective January 8, 2013. We are looking forward to working with her in this new role.

- *Presentation from Filipino-American Chamber of Commerce Scholarship for Business*  
- *Presented by Hermie Sunga, President*

Dr. Laguerre introduced the Honorable Hermie Sunga, Councilmember with the city of Vallejo, and President of the Filipino-American Chamber of Commerce. President Sunga informed those present that the Chamber holds a Business and Economic Development Symposium and Luncheon every year and donated profits to the Solano Community College Educational Foundation to benefit business students. The year, the Chamber was pleased to donate a \$600 scholarship. Ms. Maria Bitagon accompanied President Sunga and stated if it were not for the partnership with Solano Community College that the Chamber would not have a place to meet and thanked Dr. Kea for his hospitality in providing the use of the Vallejo Center for their meetings

Board President Chapman, Superintendent-President Laguerre, and Dean Morinec were pleased to accept the check in the amount of \$600, which will benefit business students in the School of Career Technical Education and Business.

Dr. Laguerre commented that the Chamber has been a great supporter of the College for many years, and that we have only just begun to do wonderful things together. With the leadership we have from Chamber, we are assured we will be able to educate students.

- *Accreditation Status Update - Recommendations 4 & 9 facilitated by Peter Cammish, Director of Research and Planning and Dr. Jowel Laguerre, Superintendent-President*

Peter Cammish, Director of Research and Planning, reported on the status of Recommendation 4, the recommendation from the ACCJC to improve our culture of evidence. The recommendation relates to support available for institutional research to provide timely data for program review, documentation of assessment results as well as tracking of planning processes. These efforts should help to develop a culture of evidence. The College makes decisions based on data, and as a result we are attempting to increase the amount of data available to the campus community and the public.

Mr. Cammish logged into the Research and Planning Web site directed the Board to interactive data that is available for review. One example was fall 2011 course level data that included information on demographics of students, genders, ethnicity, grade distribution, etc. The Enrollment Management site referred to fall 2012 courses and sections, fill rate, courses generated, efficiency, etc.

A presentation was made of the various online sources of data. Specifically this included course performance data, enrollment management data and models as well as the Tableau worksheets available to faculty through MyGroups. The presentation also demonstrated a new Course Data Report. This report is a standardized course report which emphasizes student performance metrics. This includes performance by various demographic and programmatic fields as well as how student performance may be affected by courses enrolled in the previous semester. The report also shows how students performed in the following semester and gained awards. The report is a new direction for the College focusing on sequencing and performance as part of a pathway. Currently one semester worth of reports is available, but by next week over 4000 Course Data Reports will be made available to all faculty. The demonstration also included a brief introduction to the SLOs Assessment data reports that are also available to all faculty.

Dr. Jowel Laguerre reported that Recommendation 9 refers to a Code of Ethics for the campus community. In order to meet the standard, the Team recommended that the College develop a clear, written code of ethics for all its personnel. (Standard III.A.1.d) Although Solano Community College has several policies relevant to specific “ethical” issues, the Institution lacks a comprehensive, written Code of Ethics for all employees. In order to meet the ACCJC standard, beginning in January 2012, a Code of Ethics Committee convened to develop a draft Code of Ethics. We have at this point two proposals coming from two different groups and the SGC will review and make a final recommendation. It is anticipated that at the second meeting in February the Policy will go to the Board for information/action.

Dr. Laguerre asked Vice President Yulian Ligioso, Finance and Administration, to give an update on the Governor’s budget. He began by stating that the Governor released his message in January which looks positive in comparison to earlier in the year. Passage of Proposition 30 is the start of a road to recovery for our system.

The Governor recognizes the significance of the important role that community colleges play in the area of workforce development and is expanding the areas of resources; clean energy and job training and shifting additional resources for apprenticeship programs and adult education. The budget will provide \$197M more to the college system in 2013-14 and directs the California Community Colleges Board of Governors to determine the best way to allocate the money to districts. The additional funds, as well as \$179M to make good on funding commitments that

were deferred during the recessions will leave colleges with less debt and better positioned to meet the needs of an economy that increasingly is demanding college-educated workers.

Currently we are watching as a system the proposed change in counting apportionment. There are talks at the state level to change to the K-12 model or average daily attendance. This could negatively impact California community colleges.

Dr. Laguerre introduced Interim Chief Edward Goldberg who gave an update on the Police Department. Chief Goldberg began by stating his appreciation for the support, guidance, and trust afforded him by President Laguerre, Vice President Ligioso, and Director Albarrán. Without their tolerance and removal of obstacles, the Department would not be as far along as it is today.

Interim Chief Goldberg introduced the two recent part-time hires in his department as follows:

Officer Gary Anderson retired as a detective with the Vacaville Police Department after 30 years of service. During his time with Vacaville, Gary worked as a Field Training Officer, K-9 Officer, Youth Services Officer, Narcotics detective (including three years with the County's Narcotics Task Force), bike patrol officer, and acting sergeant. He was instrumental in the development of several key programs and enforcement strategies. During his distinguished career, Gary was awarded three Life Saving Medals, a Distinguished Service Medal, and two Medals of Valor. Gary is a Solano Community College graduate and resides in Vacaville with his wife Christine, daughter Amy, and son Zachery. Gary was the Captain of the Solano Community College Wrestling Team on which he wrestled in the 157 pounds. division.

Office Duane Walker retired as police officer with Vallejo after 20 years of service. During his stellar career at Vallejo he was a defensive tactics instructor, SWAT Officer, Youth Services Officer, detective, acting sergeant, and patrol officer. Duane was the go-to person for youth matters. He was instrumental in promoting the police department's DARE program, starting a youth basketball competition program, and preparing youth for employment by teaching them how to interview, dress for the interview, and prepare a professional resume. Duane was awarded the medal of courage for the capture and arrest of a bank robber; he was also the 1995 Officer and Vallejo City Employee of the Year and received a Life Saving Medal. Duane also worked two years as a Deputy Sheriff for the Alameda County Sheriff's Department. Duane resides in Vacaville with his wife Sharon, also a retired Vallejo police officer, and daughters DiShauna and Delita and son, DiJon.

There was applause from those present in the audience.

Interim Chief Goldberg concluded by stating that he will present for information the new structure of the Police Department at a future Board meeting. By the end of February, all the major changes should be in place.

#### 10. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

(a) Minutes for the Board Study Session of December 5, 2012. Minutes for the Regular Meeting of December 19, 2012 will be approved at a future meeting.

(b) Donations

Human Resources

(c) Employment – 2012-2013; Gratuitous Service

Finance and Administration

(d) Warrant Listings

(e) Professional Services Agreements

(f) Renewal of Agreement with School Services of California, Inc.

Academic and Student Affairs

(g) Renewal of Memorandum of Understanding Between Solano Community College District and Travis Air Force Base

(h) Renewal of Small Business Administration Funding for Small Business Development Center (SBDC)

(i) Renewal of County Contract with Small Business Development Center (SBDC)

(j) Amendment to Memorandum of Understanding (MOU) Between Solano Community College (SCC) and Vacaville Homestay Program (VHP)

Moved by Trustee Honeychurch and seconded by Trustee Brown to approve the Consent Agenda as presented. The motion carried unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a) Authorization of Payment for Board Members' Absence, Resolution No. 12/13-12

According to Board Policy No. 1014, Compensation, Payment of Expenses and benefits, and Education Code 72024(d), "A member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or

on jury duty, or the absence was due to a hardship deemed acceptable by the Board.” Past Board authorization has limited compensation to two absences per calendar year. The proposed resolution will apply only for absences occurring during the 2013 calendar year.

Moved by Trustee Honeychurch and seconded by Trustee Young to approve Authorization of Payment for Board Members’ Absence, Resolution No. 12/13-12 as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Honeychurch, Trustee Martin, Trustee Brown, Trustee Young, Trustee Thurston, and Board President Chapman

NOES: None

ABSENT: Vice President Keith

(b) Resolution of the Solano Community College District of Solano County for Funding from the Urban Forestry Grant Program Entitled “Cal Fire Grant” as Provided Through Propositions 40 and/or 84, Resolution No. 12/13-13

The Governor of the State of California in cooperation with the California State Legislature has enacted Propositions 40 and 84, which provide funds to the State of California and its political subdivisions for urban forestry programs. The State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the state, setting up necessary procedures governing application by local agencies and non-profit organizations under the program. Procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of application before submission of said application to the state.

Moved by Trustee Thurston and seconded by Trustee Brown to approve the Resolution of the Solano Community College District of Solano County for funding from the Urban Forestry Grant Program entitled “Cal Fire Grant” as provided through Propositions 40 and/or 84, Resolution No. 12/13-1, as presented. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Martin, Trustee Brown, Trustee Young, Trustee Thurston, Trustee Honeychurch, and Board President Chapman

NOES: None

ABSENT: Vice President Keith

Finance and Administration

(c) Approval to Enter into Agreement with the Solano County Office of Education for Duplicating and Courier Services

Vice President Ligioso presented the agreement with the Solano County Office of Education (SCOE) to establish a program of collaboration in areas of interest to benefit both SCOE and the District in the areas of duplicating and courier services, effective January 1, 2013.

Vice President Ligioso advised that Mr. Chris Lugatiman, our Reprographics System Technician, will stay in place, and his efforts will be strengthened by Ms. Jane Sinkewiz from SCOE whose extensive experience, including oversight of SCOE's reprographics center and much previous collaboration with Marge Trolinder, will serve the District well.

On the courier side, SCOE will take on courier services between Fairfield, Vallejo, and Vacaville five days a week, which should improve mail services at the Fairfield Campus.

Moved by Trustee Brown and seconded by Trustee Young to approve the Agreement with the Solano County Office of Education for Duplicating and Courier Services. The motion carried unanimously.

Dr. Laguerre introduced Ms. Jane Sinkewiz from SCOE who was present in the audience.

Academic and Student Affairs

(d) Resolution Proclaiming February 2013 as Career and Technical Education Month at Solano Community College, Resolution No. 12/13-14

February 2013 has been designated Career and Technical Education (CTE) Month in recognition of the programs and instructors that prepare our nation's secondary and postsecondary students for a wide range of careers, particularly in those fields predicted by the U.S. Bureau of Labor Statistics to be among the fastest growing occupations within the next decade such as healthcare and emerging occupations such as renewable energy and energy efficiency.

This resolution proclaims that the Governing Board supports the ever-increasing cooperative efforts of career and technical education, business and industry to stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade.

Moved by Trustee Thurston and seconded by Trustee Brown to approve the Resolution Proclaiming February 2013 as Career and Technical Education Month at Solano Community College, Resolution No. 12/13-14. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Thurston, Trustee Honeychurch, Trustee Martin, Trustee Brown, Trustee Young, and Board President Chapman

NOES: None

ABSENT: Vice President Keith

(e) Resolution Proclaiming February 2013 as Black History Month at Solano Community College, Resolution No. 12/13-15

The Solano Community College District Governing Board honors the heritage of African Americans and acknowledges their many contributions to our Nation. Dr. Carter Woodson established Black History Month Week in February 1925, choosing a month that marks the

birthdays of two important men who greatly impacted the American black population, Abraham Lincoln and Frederick Douglass. In the year 1976, the observance was expanded to Black History Month. All of these events and historic visionary leaders such as Frederick Douglass, Thurgood Marshall, and Dr. Martin Luther King, Jr., blazed a trail for freedom, equality, and opportunity and symbolize why Black History Month is celebrated;

Moved by Trustee Young and seconded by Trustee Thurston to approve the Resolution proclaiming February 2013 as Black History Month at Solano Community College, Resolution No. 12/13-15. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Thurston, Trustee Honeychurch, Trustee Martin, Trustee Brown, Trustee Young, and Board President Chapman

NOES: None

ABSENT: Vice President Keith

(f) Clinical Experience Agreement Between Solano Community College District and Dignity Health, Woodland Memorial Hospital

The approval of this contract benefits the nursing program at Solano Community College by providing students with an additional clinical site in which to practice. The CCR for the Board of Registered Nursing, Section 1427, requires “A program that utilizes agencies and/or facilities for clinical experience shall maintain written agreements with such facilities.” These agreements must be current, reviewed periodically, and revised as indicated.

Moved by Trustee Young and seconded by Trustee Brown to approve the Clinical Experience Agreement between Solano Community College District and Dignity Health, Woodland Memorial Hospital. The motion carried unanimously.

(g) Farmbudsman Project with Solano/Yolo Counties

This item is an Operating Agreement with Solano and Yolo Counties for the SBDC to manage a Farmbudsman Program. The Farmbudsman Program will provide consulting or training services to farmers, ranchers and agriculture-related businesses located in, or that will be locating in, Solano or Yolo County to help navigate the various permitting processes for value-added agricultural projects as required by Regulatory Agencies. Solano and Yolo Counties will each provide \$27K in funding each fiscal year over three years. The funding will also be used to match federal funds the SBDC receives from the Small Business Administration (SBA). The amount of the proposed Operating Agreement is \$54,000 for FY 2012-13 and the initial term of the agreement will cover the period from January 16, 2013 through June 30, 2013.

Moved by Trustee Martin and seconded by Trustee Brown to approve the Farmbudsman Project with Solano/Yolo Counties. The motion carried unanimously.

Trustee Martin commented that this is the beginning of something big for Yolo County and that he envisions both counties working successfully together. There is a lot of farming in the County and the farmers are under a lot of pressure. If we can support them through education it

will mean a lot to the future of farming in general, and a win-win for both the farmers and education.

13. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) New Administrative Leadership Group (ALG) Job Description – Dean of Health Sciences

The Nursing faculty approached the District for additional administrative support in order to meet the requirements of the California Board of Registered Nursing and to enhance the program. Approval was requested to hire an Interim Dean of Health Sciences for one year.

Moved by Trustee Young and seconded by Trustee Honeychurch to approve the new Administrative Leadership Group (ALG) job description for the Dean of Health Sciences. The motion carried unanimously.

(b) New Administrative Leadership Group (ALG) Job Description – Dean of Research, Planning and Institutional Effectiveness

The ACCJC Visiting Teams have asked the District to enhance our need for research and effectiveness. The College has a need to have an individual who pays attention to several factors and to the data related to enrollment management to assist College leaders in making the best judgment possible for enrollment. Furthermore, the College has the need for ongoing systems analysis to ensure that it is serving students in the best way possible. This position will allow the College to use good data and information to streamline its processes, provide appropriate services to students, and spend its resources wisely. The estimated fiscal impact is the promotion of the existing Director and the differential salary.

Moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the new Administrative Leadership Group (ALG) Job Description for Dean of Research, Planning, and Institutional Effectiveness. The motion carried unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Solano Community College District Governing Board How Do We Rate Checklist Summary – Fourth Quarter 2012

In order for the Governing Board to focus on the institution's major issues and questions of policy, the Board of Trustees is encouraged to delegate full responsibility and authority to the President to implement and administer Board policies and the operation of the College. The institutional leaders should likewise foster empowerment, innovation, and institutional excellence through dialogue that builds trust and increases focus on student learning and assessment of learning outcomes, institutional effectiveness, and integrity.

Dr. Laguerre presented the results of the fourth quarter "How Do We Rate Checklist" summary for October, November, and December 2012. This checklist is used as a tool in evaluating the

progress of the Solano Community College District Governing Board in identifying the institution's resolution of the Accreditation Team recommendations.

Six elected Trustees participated in the survey and indicated that the Board has been an effective leader this quarter.

#### 15. ANNOUNCEMENTS

Trustee Brown announced her disappointment that her students from Green Valley Middle School were not able to attend an event on campus due to the information not being properly communicated. It sounded like a wonderful opportunity and hopes there will be better communication in the future.

Trustee Martin announced he will be attending the Community College League of California (CCLC) Effective Trustee Workshop and Legislative Conference in Sacramento January 25 – 28, 2013. Trustee Martin encouraged the other Trustees to join him.

Student Trustee Salazar inquired about lower than usual enrollments and wondered what is being done to address the situation. Interim Vice President White was recognized and responded to Student Trustee Salazar's inquiry by stating that the Deans and the Enrollment Management Committee are working on this issue, stating further that enrollments are down statewide. Staff has initiated an outreach campaign. The College is also conducting an intense marketing campaign. I/VP White stated that we anticipate a robust summer school enrollment this year which will help.

Trustee Young announced that Trustee Thurston will be presented a Lifetime Achievement Award, along with her late husband, Bill Thurston, former SCC Trustee and Professor, at the scheduled 12<sup>th</sup> Annual Martin Luther King, Jr., Community Event scheduled Sunday, January 20, in the Theatre. Trustee Young will be recognized as receiving the Community Person of the Year Award at Rancho Solano Country Club on Sunday, January 27.

Board President Chapman announced that she recently returned from Washington, D.C., where she attended the 51<sup>st</sup> National Convention of Delta Sigma Theta Sorority, established in January 1913, with celebration exactly one hundred years ago January 13, and the second oldest sorority in the nation. Over three hundred thousand members attended this event honoring the rich and elegant legacy of Past National Presidents and the work of the sorority--champions of humanity, justice, education, civil rights, women's rights, public service, social action, and equality. Board President Chapman stated it was a privilege to attend and witness the launch of activities for the coming year.

Dr. Laguerre announced that discussions are being held relative to Adult Education programs being brought to the community colleges. Dr. Laguerre stated he is a member of the League's *Commission on the Future* and meetings are being scheduled to discuss this important change. Solano Community College has had an ongoing relationship with the Adult Schools in the County and will continue to stay in communication.

#### 16. ITEMS FROM THE BOARD

Student Trustee Salazar announced that she has been volunteering at the local Food Bank and is hoping to become involved with Science, Technology, Engineering, and Mathematics (STEM), with training to begin in February.

Trustee Young reported that she attended the following College and community events:

December 2012

**29** – Kwanzaa: Celebration of our Children Literacy and Our History, which was held at the Vallejo Naval and Historical Museum. The Kwanzaa theme was, “The Children Are Our Legacy.”

January 2013

**08** – Swearing in ceremony for the newly elected county supervisors. The ceremony was held in the Board of Supervisors Chambers in Fairfield, California. Trustees Brown and Thurston also attended.

**09** – Volunteer tutor of mathematics to student athletes in an afterschool Science, Technology, Engineering, Mathematics (STEM) tutoring program at Vallejo High School.

**11** – SCCD Flex Cal Spring Program morning sessions: breakfast, faculty staff recognition, Q&A Session with the President, and a presentation by the dynamic guest speaker, Mike Pritchard. A community lunch was also enjoyed.

**16** - Volunteer tutor of mathematics to student athletes in an afterschool Science, Technology, Engineering, Mathematics (STEM) tutoring program at Vallejo High School

Trustee Thurston reported that she attended the same College and community events as Trustee Young.

Trustee Martin reported that she attended a Public Safety Fire Fighter Appreciation Night last Saturday, January 12, in Winters. He was privileged to take a tour of their modern facility.

Trustee Brown reported that because of her recent election to the Solano Community College District Governing Board she was invited to speak at the Democratic Women in Action (Northern Solano Democratic Club), speaking on Proposition 30 from the educational viewpoint and Proposition 32 from the union perspective.

Board President Chapman announced she will be selling tickets for the Solano Valley Alumnae 4<sup>th</sup> Annual Crab Feed to be held at the Ulatis Cultural Center, Vacaville, February 16, 2013, from 5:30 p.m. – 9:00 p.m. Tickets are \$45 per person.

17. ADJOURNMENT

There being no further business to come before the Board, it was moved by Trustee Thurston and seconded by Trustee Honeychurch to adjourn at 8:26 p.m.

JCL:js

BOARD MINUTES.01.16.13.FINAL

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SARAH E. CHAPMAN  
BOARD PRESIDENT

APPROVED \_\_\_\_\_

JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days