



AGENDA

PLEASE NOTE:

The **Governing Board Accreditation Subcommittee** will meet prior to the Board Meeting at **5:30 p.m.**, at the Vacaville Center, 2001 North Village Parkway, Vacaville, Room 138, to discuss the Accreditation Follow-Up Report.

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting
Wednesday, September 18, 2013
6:30 p.m.
Solano Community College
Vacaville Center
Multi-Purpose Room 140
2001 N. Village Parkway
Vacaville, CA 95688

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
- 3. ROLL CALL**

Sarah E. Chapman, Ph.D., President
Pam Keith, Vice President

Monica Brown
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young
Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

- 4. APPROVAL OF AGENDA**
- 5. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Real Property Negotiator
Properties: Northgate Office Park, N.W. Corner Turner and Ascot
Parkways, Vallejo, California 94591
S.W. Corner Auto Mall/Columbus Parkway and Admiral Callaghan
Lane, Vallejo, California 94591
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and H.R. Van
Triest, LLC/Elliott Real Estate; Peggy Cohen-Thompson, Prestige Realty @
Business Solutions
Under Negotiation: Price and Terms of Payment
 - (b) Conference with Labor Negotiator
Agency Negotiator: Nona Cohen-Bowman
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
 - (c) Public Employee Discipline/Dismissal/Release
- 7. RECONVENE REGULAR MEETING**
 - 8. REPORT OF ACTION TAKEN IN CLOSED SESSION**
 - 9. REPORTS (NO ACTION REQUIRED):**
 - (a) Associated Students of Solano College (ASSC)
 - (b) Academic Senate

- (c) Shared Governance Council
- (d) Superintendent
 - **Measure Q Bond Program Update**

10. CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

- (a) Minutes for the Meeting of August 21, 2013. Minutes for the Board Study Session held September 4, 2013, will be approved at a future meeting.
- (b) Donation, Page 1

Human Resources

- (c) Employment – 2013-2014; Gratuitous Service; Resignations, Page 2

Finance and Administration

- (d) Personal Services Agreements, Page 7
- (e) Warrant Listings, Page 9
- (f) Extension of Agreement with Roy V. Stutzman for Consulting Services, Page 10
- (g) Extension of Agreement with Dannis Woliver Kelley (DWK), Construction Attorneys for Measure G and Measure Q Bonds, Page 11

Academic and Student Affairs

- (h) Renewal of Memorandum of Understanding between Solano Community College District and Child Start Incorporated, Page 14
- (i) Small Business Development Center (SBDC) Services Agreement with City of Vallejo for FY 2013-2014, Page 17

- (j) Small Business Development Center (SBDC) Services Agreement with City of Rio Vista for FY 2013-2014, Page 37
- (k) Renewal of Annual Cooperative Agreement No: 13-CCC-PUENTE-48 between the Regents of the University of California/PUENTE Project and Solano Community College District, Page 42
- (l) Renewal of Clinical Experience Agreement between Solano Community College District and Vacaville Convalescent and Rehabilitation Center, Page 51

11. ITEMS REMOVED FROM CONSENT AGENDA

12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire – Sam Maher, Page 61
- (b) Solano Community College District Governing Board Resolution Honoring Sam Maher, Page 62

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Employment Contract – Superintendent-President, Page 64
- (b) Solano Community College District Board and CEO Goals – 2013-2014, Page 72

Finance and Administration

- (c) Resolution Establishing Ad Valorem Tax Rates for the 2013-2014 Fiscal Year, Resolution No. 13/14-03, Page 73
- (d) Public Hearing and Adoption of the 2013-2014 District Budgets, Page 80

Academic and Student Affairs

- (e) Memorandum of Understanding between Solano Community College District and PG&E – Pre-Program, Page 81
- (f) Memorandum of Understanding between Solano Community College District and PG&E – Program and Post Program, Page 86
- (g) Agreement between Solano Community College District and Butte-Glenn Community College District - Richard Heath and Associates (RHA, Inc.), Page 92

14. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

- (a) Proposed New Job Description, Associate Dean of Students – Admissions, Assessment and Scheduling (Administrative Leadership Group), Page 96
- (b) Proposed New Job Description, Associate Dean of Students – Financial Aid, EOPS and Veterans (Administrative Leadership Group), Page 102
- (c) Proposed Revised Job Description, Executive Assistant – Superintendent-President (Confidential – Administrative Leadership Group), Page 108
- (d) 2013-2016 Solano Community College District Equal Employment Opportunity (EEO) Staff Equity Plan, Page 113
- (e) Student Equity Plan 2013-2018, Page 114

15. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) First Draft Accreditation Follow-Up Report, Page 115
- (b) Jimmy Doolittle Learning Center – Memorandum of Understanding, Page 116
- (c) CCFS-311Q Financial Report, Fourth Quarter, FY 2012-2013, Page 117

16. ANNOUNCEMENTS

17. ITEMS FROM THE BOARD

18. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 360 Campus Lane, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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