

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
November 16, 2011

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, November 16, 2011, in the Lecture Hall, Room 136, of the Vallejo Center located at 545 Columbus Parkway, Vallejo, California 94591, by Board President Denis Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Pam Keith*
Phil McCaffrey
Rosemary Thurston
Jowel C. Laguerre, Ph.D., Secretary

**Arrived after roll call.*

Members Absent:

Sarah E. Chapman
James M. Claffey
Lexi Parmer, Student Trustee

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement
Sandra Dillon, Interim Director, Human Resources
Yulian I. Ligioso, Vice President, Finance and Administration
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Thomas Watkins, President, Academic Senate
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Board President Honeychurch reported that Dr. Jowel Laguerre, Superintendent-President, made the following specific correction to the Agenda: Item 13.(a), page 44, Community College League of California Agreement Utilizing the League's Redistricting Program, has been pulled and will be presented at a future Board meeting.

Moved by Trustee McCaffrey and seconded by Trustee Thurston to approve the Agenda as corrected. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized Mr. Matthew Pinkerton-Lloyd, intended transfer student declared as university studies focused in Science and Qualitative Reasoning. Mr. Pinkerton-Lloyd hopes to transfer to a clinical nutrition program pursuing a Doctorate of Osteopathic Medicine. Mr. Pinkerton-Lloyd requested to comment on education in California.

Mr. Pinkerton-Lloyd began by saying, "I am a non-traditional student, returning last year at the age of 30. I have a three and one-half year old son and a wife who is also a student. We have both carried 4.0 GPAs throughout our time at Solano College. I am active in the American Medical Students Association, MESA, Alpha Gamma Sigma, SACNAS, and ROTORACT. I tell you these things not to blow my own horn, but to hopefully establish some credibility and show my dedication to my own success in education and my interest in promoting education for others. I am here to express my frustration over the continued assault on education throughout the state of California and our country and to request some guidance as to where I might best express this frustration. As I look at the Class Schedule for the spring, it is apparent to me that my two-year plan is turning into a three-year plan and possibly longer as more classes are cut. I am not able to take all of the classes I need and also work to support my family, as well as be present for my family because of time constraints and the lack of available sections. I have written my Governor and Senators and received "form" letters in return. I don't know the best way to be heard. I don't know the best way to ensure that the high quality of education is going to be available to me and others."

Dr. Jowel Laguerre, Superintendent-President, stated he believes the voices of students are important to our legislators. It is not Solano College's decision to not offer as many classes that are needed. As a matter of fact, last year the College offered 600 FTES more than what we were funded for, at a loss of millions of dollars. We hope to be able to do the same this year. This is a very serious concern, and we need to address it as citizens from all walks of life, and the voices of our students are important.

Board President Honeychurch recognized Ms. Emerald DaRosa who requested to comment on the Tennis program. Ms. DaRosa stated she had letters from students in the program that she would be sharing with the Board members, which express how they feel about the program being cut. The students have expressed how much they are going to miss the program which offers opportunity for interaction with their peers and learning, as well as being a great place to practice. The Board was urged to reconsider cutting the Tennis program.

Board President Honeychurch thanked Mr. Pinkerton-Lloyd and Ms. DaRosa for their comments.

Board President Honeychurch recessed the meeting at 6:39 p.m.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Sandra Dillon
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(No additional information required.)
- (c) Conference with Real Property Negotiator
Property: 2000 N. Village Parkway, Vacaville, California 95688
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Parties: Solano Community College District and Sierra Properties
Under Negotiation: Price and Terms of Payment

Trustee Keith arrived at approximately 6:40 p.m.

Board President Honeychurch called the Closed Session to order at 6:45 p.m.

7. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the regular meeting at 7:33 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Honeychurch reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Honeychurch reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Honeychurch reported that the Board held Conference with Real Property Negotiator regarding SCCD and Sierra Properties in Closed Session, and no action was taken.

9. REPORTS (NO ACTION REQUIRED):

- (a) Associated Students of Solano College (ASSC)

Ms. Anamaria Eljach, ASSC Governing Board Representative, reported that:

--the ASSC Executive Board members present in the audience would introduce themselves:

- Phil McCaffrey, Jr., President

- Kelsey Moran, Vice President

Not present were Arturo Castillo, Legislative Advocate; Kristine Barruzo, Public Relations, and Leah Ferrel, Secretary

It was with regret that ASSC President McCaffrey announced that Ms. Lexi Parmer has resigned as Student Trustee. Two candidates have expressed an interest in serving. The ASSC is hopeful to have a replacement on the Board by December.

ASSC President McCaffrey advised the ASSC budget is being presented for information and was pleased to announce that the students are able to increase their donation of funds in the amount of \$18,000. He congratulated Dr. Laguerre and Vice President Ligioso for securing funds for the students from the bookstore.

(b) Academic Senate

Professor Thomas Watkins, Academic Senate President, reported that:

--MIG met with the Academic Senate, select administrators and classified employees on October 31, the first of three scheduled meetings to discuss the Educational Master Plan. The meeting was well attended. The MIG Team described the process in place in developing the new Educational Master Plan. The next meeting for discussion and input will be November 28. The final meeting is scheduled to be January 23, 2012. The Senate is excited about the part they have to play in this project.

--he attended the State Academic Senate Plenary Session November 2-5, 2011. The hot topics of discussion were repeatability and Student Success Task Force. Those present voted on the various resolutions drafted and the bulk surrounded repeatability. The results of the voting are available on the Academic Senate Web site. The Academic Senate intends to hold discussions on campus concerning these two topics.

--he wished for everyone a very Happy Thanksgiving and blessed holidays, concluding that we all have a lot to be thankful for.

(c) Superintendent

Superintendent Laguerre introduced his brother visiting from Brooklyn, New York, Mr. Vanel Laguerre. Also introduced to those present was Ms. Shemila Johnson, our newly hired Coordinator of Marketing and Recruitment

- ***Sonoma State University Partnership with Solano Community College, Updates and Future Plans*** – Dean Mark Merickel, Dean, School of Extended Education, SSU

Dean Merickel began by stating how excited Sonoma State University is about the partnership with Solano Community College. It was only a year ago that the two institutions began talking about something that doesn't happen easily within a university, and that is change. Universities operate at a snail's pace. Dean Merickel commented that he understood that Solano Community

College made a promise about ten years ago that they would create a partnership with Sonoma State University that would change the face of education creating a map or pathway for students to go on and earn their Bachelor's Degree. Dean Merickel said he was pleased to be present on behalf of President Arminãna to say thank you for this partnership.

In place at the Vallejo Center is a liberal studies BA Degree program in partnership with SCC and SSU, Extended Education and the School of Social Sciences. This program began with ten students and has since doubled in attendance. This shows that we have a valid program and process. Dean Merickle acknowledged the efforts of those who participated in coordinating the program from SSU and SCC, all of whom have done a tremendous job.

Dean Merickle shared data from the first year of 2010, which included credits taken this year, ethnicity, ages, and gender of students. SSU has a pretty white campus. This program at the Vallejo Center has more diversity; thus, putting more 'meat' rather than rhetoric into educating our students, our leaders of tomorrow.

Dean Merickle challenged Dr. Laguerre by stating we need to bring more programs to Vallejo, and that it takes members of the community, both Presidents and Boards to make it happen. He challenged everyone to find other Deans and programs to move forward and work in partnership with an already successful program.

Dean Merickle concluded by stating how proud he is of what has been done and is encouraged by what the future holds for both institutions.

- ***2009-2010 Audit Report Resolution Updates from Admissions and Records and Financial Aid - Directors Barbara Fountain and Robin Darcangelo***

Director Barbara Fountain reported to the Board the following information on the 2009-2010 Audit Report Resolution Updates:

Finding: Concurrent Enrollment Significant Deficiency

Status: The deficiency was corrected within one month of the finding. It was determined that K12 students who registered for 12 or more units in spring or fall and six or more units in summer were not being charged the enrollment fee which should have occurred. Staff worked with IT and SunGard to adjust the student account receivable rules to ensure the problem will not occur again.

Director Robin Darcangelo reported to the Board the following information on the 2009-2010 Audit Report Resolution Updates:

1. R2T4-Return to Title IV discrepancies have been cleaned up; all processes are being done in a timely manner with no findings in the 2010-11 audit.
2. Direct Loans-Direct Loan reconciliation Program has been developed utilizing the DL tools in Banner software. The process is working successfully and

Financial Aid is running monthly reports. This process was cleaned up in the 2010-11 audit.

- *Institutional Advancement Update - Executive Director Peter Bostic, Institutional Advancement*

Mr. Peter Bostic, Executive Director of Institutional Advancement, gave a PowerPoint presentation to the Board, which consisted of an overview of the Educational Foundation for 2010-2011. Significant to notice was the grand total of \$165,535. Major gifts to the Foundation and grants impacted the District with gross revenue of \$965,535. Mr. Bostic stated the goal is to double this amount next year.

Mr. Bostic highlighted events that took place last year which included Alumni highlights, the Osher Scholars, the Clean and Green Day, new Schedule of Classes designs, and the launching of a new image campaign and Web site. Coming up is the launching of the President's Circle focusing on \$1,000 donors and higher; Ethnic Studies Programs, and a fund raising concert, and dinner scheduled Sunday, February 19, 2012.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of Institutional Advancement.

Dr. Jowel Laguerre, Superintendent-President, reported that we are getting bad news from the state in terms of revenue. It appears there are going to be more major cuts. President Laguerre thanked the efforts of Director Foft and Vice President Ligioso and the FaBPAC Committee for prudent financial planning.

10. CONSENT AGENDA – ACTION ITEMS

Board President Honeychurch reported that Superintendent-President Laguerre made the following specific correction to the Consent Agenda as follows: Item 10.(b), Employment 2011-2012, page 1, line 4, to be announced, Administrative Assistant I, (effective) to be determined, should read as ***Connie Adams, effective November 17, 2011.***

Superintendent-President

- (a) Minutes for the Board Study Session held October 5, 2011, and Regular Meeting of October 19, 2011. Minutes from the Board Study Session held November 2, 2011, will be approved at a future meeting.

Human Resources

- (b) Employment – 2011-2012; Gratuitous Service

Finance and Administration

(c) Warrant Listings

Academic and Student Affairs

(d) Renewal of Memorandum of Understanding Between Goodrich Corporation and Solano Community College District

(e) Renewal of Youth Empowerment Strategies for Success–Independent Living Program (YESS-ILP) Grant

Information Systems

(f) Renewal of Contract with Strata Information Group

Moved by Vice President Young and seconded by Trustee McCaffrey to approve the Consent Agenda as corrected. The motion carried unanimously.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

(a) Resignation to Retire – Gail Kropp

Moved by Vice President Young and seconded by Trustee Keith to approve the resignation to retire for Professor Gail Kropp, German Instructor, effective May 23, 2012. The motion carried unanimously.

(b) Resolution Honoring Beverly Pfeiffer

Director Chuck Eason, Small Business Development Center, presented the resolution honoring Beverly Pfeiffer, who has served the Solano Community College District with distinction since July 30, 2001, when she began working as an Administrative Assistant I with the Solano College Small Business Development Center (SBDC). Beverly retired from her current position as Administrative Assistant I with the SBDC on November 11, 2011, after ten plus years of faithful service to the District.

Director Eason read the resolution to those present. Following is an excerpt from the resolution read honoring Ms. Pfeiffer's retirement.

Whereas, Beverly Pfeiffer also worked closely with the staff of the Solano Economic Development Corporation (EDC), which the SBDC is co-located with to make it feel like the two organizations are part of one team working together to promote economic development in Solano County;

Whereas, Beverly Pfeiffer will retire from her current position as Administrative Assistant I with the Solano College Small Business Development Center, effective November 11, 2011; and

Whereas, Beverly Pfeiffer's dedication and commitment to Solano Community College has earned the respect of the community, the College staff, faculty, and students; now, therefore be it

Resolved, Beverly Pfeiffer will be sorely missed, and the Governing Board expresses its sincere appreciation for her many contributions and wishes her well in her well-deserved retirement and future endeavors.

Moved by Thurston and seconded by Trustee McCaffrey to approve the resolution honoring Beverly Pfeiffer with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Absent.

AYES: Trustee Thurston, Trustee Keith, Vice President Young, Trustee McCaffrey, and Board President Honeychurch

NOES: None

ABSENT: Trustee Chapman and Trustee Claffey

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Community College League of California Agreement Utilizing the League's Redistricting Program

This item was pulled from the agenda and will be presented at a future Board meeting.

Finance and Administration

- (b) Approval to Enter Into Agreement with Facilities Master Planning Firm

Superintendent-President Laguerre presented the agreement with Facilities Master Planning Firm ARCHITECTURE/vbn. As part of the College's long-range strategic planning process, on July 20, 2011, the Board approved a request to solicit proposals for a Facilities Master Plan. On October 19, 2011, the Board was provided a comprehensive overview and scope of the Facilities master Plan by ARCHITECTURE/vbn, the recommended finalist.

Moved by Trustee Keith and seconded by Vice President Young to approve the request to enter into an agreement with ARCHITECTURE/vbn for all aspects of facilities master planning, and for Vice President Ligioso to proceed with negotiating and executing an agreement. The motion carried unanimously.

(c) Solicit Request for Proposal (RFP) for a Learning Management System (LMS) for Distance Education Offerings

Superintendent-President Laguerre presented the request to solicit a request for proposal (RFP) for a Learning Management System (LMS) for Distance Education offerings. The District is seeking proposals from highly qualified companies interested in providing all management, systems, labor, and materials complete and necessary to successfully operate the Solano Community College Distance Learning Program in accordance with a contract created as a result of this RFP process. The potential savings to the District is estimated to be between \$140,000 and \$310,000. Dr. Laguerre stated that currently the District is paying approximately \$400,000 for a product called e-College. It is expensive. We believe we can do better because things have changed and we need the savings.

Trustee Thurston inquired about what is working and what is not working with our current system and suggested a trial run before jumping into a purchase. Dr. Laguerre responded by stating this system is different from Banner. It is more prudent to do a thorough investigation as opposed to a trial run due to the nature of the software. In terms of what is working and not working with e-College, the first reason for change is an economic one. When the College started to explore what is available, we discovered the system we are using is becoming outdated and that there are many more systems available to us that are modern and state of the art. It is important that we go through an orderly transition period so we don't find ourselves in a position with a system that is not best suited for us. The committee, Dr. Lamb, and EVP Reyes are willing to explore and do all that is necessary to be sure the College finds a more adequate LMS for our Distance Ed offerings.

Academic Senate President Watkins asked to be recognized to address Trustee Thurston's concern relative to a trial run. He stated that faculty are putting current online courses into the systems that are being considered and are evaluating how they are working accordingly.

Moved by Vice President Young and seconded by Trustee Keith to approve the request to solicit a Request for Proposal (RFP) for a Learning Management System (LMS) for Distance Education offerings. The motion carried unanimously.

(d) Authorization to Approve Award of Contract for Fine Arts Building 1300 Addition/Remodel

Dr. Jowel Laguerre, Superintendent-President, requested that the Board reject all bids submitted for the Fine Arts Building 1300 Addition/Remodel.

Moved by Vice President Young and seconded by Trustee McCaffrey to reject all bids submitted for the Fine Arts Building 1300 Addition/Remodel. The motion carried unanimously.

(e) Resolution Authorizing a Contract for Emergency Gas Leak Repairs, Resolution No. 11/12-08

Dr. Jowel Laguerre, Superintendent-President, presented the resolution authorizing a contract for emergency gas leak repairs, Resolution No. 11/12-08. On October 3, 2011, a serious natural gas leak was discovered in the alley behind the swimming pool at or near the meter and the 6” lines running from the gas main to the boiler area. Due to the nature of the emergency, the decision was made to replace all of the 6” main and 2” feeder with a new state-of-the-art heavy duty PVC gas line rather than attempt to cut and patch hundreds of feet of old steel pipe. This project will be funded from Measure G Bond Funds.

Moved by Trustee Keith and seconded by Vice President Young to approve the resolution authorizing a contract for emergency gas leak repairs, Resolution No. 11/12-08. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Absent.

AYES: Vice President Young, Trustee Keith, Trustee Thurston, Trustee McCaffrey, and Board President Honeychurch

NOES: None

ABSENT: Trustee Chapman and Trustee Claffey

Academic and Student Affairs

(f) Resolution Proclaiming December 1, 2011 as World Aids Day at Solano Community College, Resolution No. 11/12-09

The global epidemic of HIV infection and AIDS requires a worldwide effort to increase communication, education and united action to stop the spread of HIV/AIDS. The Joint United Nations Program on HIV/AIDS (UNAIDS) observes December 1 of each year as World AIDS Day, a day to expand and strengthen worldwide efforts to stop the spread of HIV/AIDS. World AIDS Day provides an opportunity to focus local, national, and international attention on HIV infection and AIDS and to disseminate information on how to prevent the spread of HIV. The Solano County 2011 World AIDS Day theme is ***Getting to Zero: Zero new HIV infections, zero discrimination, and zero AIDS-related deaths.***

Moved by Trustee Keith and seconded by Trustee McCaffrey to approve the resolution Proclaiming December 1, 2011, as World Aids Day at Solano Community College, Resolution No. 11/12-09. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE – Absent.

AYES: Trustee Keith, Trustee Thurston, Trustee McCaffrey, Vice President Young, and Board President Honeychurch

NOES: None

ABSENT: Trustee Chapman and Trustee Claffey

(g) Proposed Naming Opportunity for the Fitness Ramada

Dr. Jowel Laguerre, Superintendent-President, presented the proposal to name the Fitness Ramada in honor of Robert (Bob) L. Myers, former Dean of the School. Bob Myers has served the

Solano Community College District with distinction since 1992 when he first became the Dean of Physical Education and Athletics Division. Bob Myers' support of SCC programs and activities has always been enthusiastic and dedicated to student success.

This naming opportunity is being proposed to honor the service of Robert L. Myers to Solano Community College, and in particular to recognize the monetary and in-kind gift donations he procured for the College through his fundraising efforts, as well as the vision he realized with improvements of athletics and wellness facilities through the passage and implementation of the Measure G Bond.

Moved by Vice President Young and seconded by Trustee Thurston to approve the naming of the Fitness Ramada in honor of Robert (Bob) L. Myers. The motion carried unanimously.

(h) Contract with Children's Network of Solano County

Dr. Jowel Laguerre, Superintendent-President, presented the contract for the Children's Network of Solano County. Their mission is to improve the lives of children in Solano County through education, advocacy, coordination of community services, and community-based collaborative.

The Children's Network's offers a Comprehensive Approach to Raising Educational Standards (CARES) as a Professional Development Program. The goal of the CARES program is to improve the quality of childcare and development services by increasing the educational levels and retention rates of the workforce.

The Children's Network requests that SCC offer specialized Early Childhood Education counseling for their clients. This agreement will pay Solano College to allocate counseling time specifically for Children's Network of Solano County.

Moved by Vice President Young and seconded by Trustee Thurston to approve the Contract with Children's Network of Solano County in the amount of \$10,650.00. The motion carried unanimously.

*It was noted on page 59, line 25, of the agreement that the scope of work will be accomplished by no later than June 30, 2011, **should read as June 30, 2012.***

(i) Agreement for Educational Services Between Solano Community College and Calbee America, Inc.

Dr. Jowel Laguerre, Superintendent-President, presented the agreement for educational services between Solano Community College and Calbee America, Inc. This agreement will provide not-for-credit Nutrition and Cooking workshops for Calbee employees. Calbee will compensate the District for all services rendered and expenses at a rate of three thousand dollars (\$3,000). The cost is inclusive of all instruction and teaching/training materials, except for food, spices, etc., for cooking classes.

Moved by Trustee Keith and seconded by Vice President Young to approve the agreement for educational services between Solano Community College and Calbee America, Inc., with estimated revenue of \$3,000. The motion carried unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Associated Students of Solano College (ASSC) 2011-2012 Budget

Mr. Phil McCaffrey, Jr., ASSC President, spoke earlier about the ASSC budget under the ASSC Report to the Board of Trustees.

Governing Board Policy No. 5515, *Associated Students Finance*, specifies that the Associated Students of Solano College (ASSC) budget shall be adopted as provided for in the Constitution of the ASSC and shall be presented to the Governing Board for review and informational purposes. The funds of the ASSC shall be deposited, loaned, or invested in one or more of the ways authorized by law, and shall be subject to an annual audit. The approved budget for 2011-2012 amounted to \$192,211.

(b) Rejection of Bids for Vallejo Parking Lot Expansion Project

Dr. Jowel Laguerre, Superintendent-President, presented the rejection of bids for the Vallejo parking lot expansion project.

On Friday, October 14, 2011, bids were opened for the Vallejo Parking Lot Expansion Project. Although over a dozen contractors attended the bid walk, only three bids were submitted:

Published Construction Target/Estimate	\$ 658,841
Grade Tech, Inc.	\$ 988,800
O.C. Jones & Sons, Inc.	\$ 1,007,000
Hess Construction, Inc.	\$ 1,063,500

The low bid was \$329,959 over our target figure/estimate. It is believed a combination of (1) high oil/asphalt prices, (2) short contract duration, (3) holiday period in the contract period, and (4) possible weather delay factors this time of year may have all contributed to the high bids.

After discussion of those factors, as well as calendar strategies, the decision was made to reject all bids and go back out in a more favorable bid climate in the spring. After reviewing and re-packaging, the project will be re-bid in March 2012 with the work to begin in mid-May.

This item to reject will return to the Board for approval in December.

(c) Annual Financial Report – CCFS-311 for Fiscal Year 2011-2012

Vice President Yulian I. Ligioso, Finance and Administration, presented the Annual Financial Report – CCFS-311 for Fiscal Year 2011-2012. The report has been filed as required with the

California community Colleges Chancellor's Office. A copy of the report is available for review on the Solano College Web site at <http://www.solano.edu/administration/fiscal.html>.

Vice President Ligioso gave a PowerPoint presentation that highlighted the report with supplemental data, combined balance sheet, revenues and expenditures, GANN Appropriations Limit, actual budget revenues, expenditures and fund balances.

A copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

(d) CCFS-311Q Financial Report, First Quarter, FY 2011-2012

Vice President Yulian I. Ligioso, Finance and Administration, presented the CCFS-311Q Financial Report, First Quarter, FY 2011-2012, for the quarter ending September 30, 2011. AB2910, Chapter 1486, Statutes of 1986 requires California community college districts report quarterly on their financial condition.

A copy of the report is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.

15. ANNOUNCEMENTS

There were no announcements.

16. ITEMS FROM THE BOARD

Trustee Thurston reported that she attended the following College and community events:

October 2011

22 – Attended dinner at Dr. and Mrs. Laguerre's home to honor notable employees of the College.

26 – Met with the AACJC Team at the College. It was a very positive exchange.

27 – Attended the final reporting of the ACCJC Team Visitation in the Theatre.

28 – Attended the Academic Subcommittee of the Vallejo Education and Business Alliance (VEBA)

November 2011

12 – Attended the Black and White ball for the Kappa Alpha Psi Fraternity, Inc., at Rancho Solano in Fairfield, together with Vice President Young.

Vice President Young reported that she attended the following College and community events:

October 2011

22 – Dinner at the home of President and Mrs. Jowel Laguerre, where recognition was given to notable SCC employees in attendance.

24 – Solano County Education Initiative (SCEI) meeting at Solano College, Fairfield campus.

25 – Attended two meetings with ACCJC Accreditation Visiting Team at SCC: (1) As Vice President of the Board, met with Board President Honeychurch and three members of the Visiting Team; and, (2) Attended Standard IV Accreditation meeting with the Team.

27 – 30 – Western Regional Council on Black American Affairs Regional Conference in Las Vegas at College of Southern Nevada. The themes was “*Stop Talking About Our Issues: Start Acting!*” Dr. Laguerre was the luncheon keynote speaker on Saturday, October 29, 2011. Trustee Chapman and Vice President Young assisted at the registration table on Friday.

November 2011

02 – Constitution and Bylaws Committee meeting of Vallejo Education and Business Alliance, which was held at the Vallejo Center. Vice President Young is the Chair of this committee.

06 – Willie B. Adkins Scholars Annual 100 Men Can Cook Fundraiser, which was at Dan Foley Cultural Center in Vallejo.

10 – Reception for Dr. Ramona Bishop, Superintendent of Vallejo City Unified School District, which was sponsored by California African American Association of Superintendents and Administrators. This event was held at Zio Fraedo’s Restaurant in Vallejo.

12 – Kappa Alpha Psi Fraternity, Inc., Vallejo-Fairfield Alumni Chapter 2011 Black and White Ball. The ball was held at Rancho Solano Country Club in Fairfield.

14 – SCEI meeting at Solano Community College, Fairfield campus.

Board President Honeychurch reported that he finished *third in the world* in his age group in the ITU Long Course World Championship competition recently held in Henderson, Nevada. It was his pleasure to announce that Judi Honeychurch was recently elected as a Board member of the Fairfield-Suisun Unified School District and thanked those in the audience and on the Board that supported her in this election.

17. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:40 p.m.

JCL:js

BOARD MINUTES.11.16.11.FINAL

DENIS HONEYCHURCH, J.D.
BOARD PRESIDENT

APPROVED _____
JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days