1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, October 20, 2010, in Multi-Purpose Room (Room 140) at the Vacaville Center, 2001 N. Village Parkway, Vacaville, California 94588, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Sarah E. Chapman
James M. Claffey
Pam Keith
Phil McCaffrey
Rosemary Thurston
John M. Glidden, Student Trustee
Tom Henry, Special Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Roy V. Stutzman, Consultant, Finance and Administration
Karen H. Ulrich, Director of Human Resources
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA
Dr. Jowel Laguerre, Superintendent-President, pulled Item 12.(a), page 59, Measure G Citizens’ Bond Oversight Committee 2008-2009, from the Agenda.

Dr. Jowel Laguerre, Superintendent-President, removed from Item 12.(d), page 74, Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 10/11-10, lines 6 and 7, ’78 GMC Fire Truck and ’78 Howe Fire Truck, which will be given as surplus to the SCC Educational Foundation.

Dr. Jowel Laguerre, Superintendent-President, moved Item 14.(a), page 79, Proposed Classified Job Description – Community Service Officer, from Information to Information/Action on the Agenda.

Moved by Trustee Keith and seconded by Trustee Chapman to approve the Agenda as corrected. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized Richard Crapuchettes, Lab Tech in the Fine and Applied Arts Division, who requested to comment on Item 10.(b), Employment 2010-2011, Short-Term/Temporary/Substitute, lines 12 and 14, Jesse Branch and David Brannen, Community Service Officer assignments. Mr. Crapuchettes’ comments were deferred to later when this item appeared on the agenda.

6. CLOSED SESSION

Board President Honeychurch announced there would be no Closed Session.

7. REPORTS (NO ACTION REQUIRED):

Before Dean Bob Myers, Physical Education/Wellness and Athletics Division, introduced Coach Stover, he stated how proud he is of the SCC Baseball team winning the Bay Valley Conference (BVC) Championship in 2010. This was their 4th championship in five years. What is really special about Coach Stover and the baseball staff is that they are a top academic team at Solano College, consistently having one of the top academic performing teams on campus, in the Bay Valley Conference, and in the state. Coach Stover takes pride in encouraging his team players to do well academically.

Coach Stover thanked the Board of Trustees for the opportunity to acknowledge the team. Many of the players identified were present in the audience.

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<tr>
<th>Student</th>
<th>Year</th>
<th>Position</th>
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<tr>
<td>Derrod Ard</td>
<td>Soph</td>
<td>Infielder</td>
<td>Antioch</td>
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<td>Kenton Bevacqua</td>
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<td>Ben Consulo</td>
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<td>Derek Crenshaw</td>
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<td>Ethan Gibbons</td>
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<td>Patrick Johnson</td>
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<td>Trevor Matern</td>
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<td>Cody Miller</td>
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<td>Mark Mills</td>
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<td>Gene Nanney</td>
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<td>Chris Witschi</td>
<td>Soph</td>
<td>Pitcher</td>
<td>Pinole Valley</td>
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</tbody>
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Assistant Coaches were identified as Kody Keroher, Bino Thompson, and Bobby Campo.

There was applause from those present in the audience.

Dr. Laguerre commented that Coach Stover not only helps his own team, but that you see him at all the games, especially football and soccer. He helps his team members succeed, but the other team players as well.

(a) **Associated Students of Solano College (ASSC)**

Ms. Jaezzel Gomez Jemera, ASSC Governing Board Representative, reported that:

--Solano Daze, an event held last month, was successful. Banners seen on campus were drawn by students. The students also enjoyed a successful bar-be-que.

(b) **Academic Senate**

Academic Senate President, Thomas Watkins, reported that:

--Executive Vice President Reyes introduced Dr. John Hough from APUS to the Senators for continued discussion of a memorandum of understanding between APUS and Solano Community College, which would be a less expensive and more viable online educational opportunity for students. Consensus among the Senators was positive.

--the Senate is working to develop a proposal for a Flex Cal policy. Senators Kleeberg and Crawford are working on Basic Skills activities for the next fall Flex Cal.

--the Senate approved a timeline for the faculty hiring process for 2011 and 2012.

Academic Senate President distributed to the Board members a laminated card identifying the Title 5, Article 2. Section 53200 Academic Senate eleven steps that co-join the Senate and Board.
Ms. Cynthia Simon, CSEA President, reported that the Shared Governance Council held on October 13, 2010, was chaired by Executive Vice President Reyes in the absence of Dr. Jowel Laguerre. Dr. Chris Myers provided an update on PERT, and shared information about the Integrated Planning Process, strategic planning outcomes from 2006-10, and goals for 2013. The Accreditation Follow-Up Report was submitted to the ACCJC two days early and all involved with the editing and publishing of the report were commended for their hard work. Board Policies from the Series 1000 were distributed for information. EVP Reyes distributed the draft MOU with APUS for discussion. Mr. Stutzman gave an update on the state budget cautioning the District not to rush to spend funds due to potential changes. A potential partnership with the Nigerian government that would bring students from Nigeria to Solano College to prepare them for middle and high skilled jobs in their country was discussed. It was noted that the Nigerian government is paying for everything. The agenda for the current Board meeting was reviewed and area College reports were heard.

Dr. Jowel Laguerre, Superintendent, recognized the attendance of students in the audience from Ms. Mary Mazzocco’s Journalism 1 class.

Dr. Jowel Laguerre introduced Dr. Shirley Lewis, Dean of the Vacaville/TAFB Center, and host for the evening. Dr. Lewis gave a brief update on the status of the Center, e.g., enrollment and FTES, planning for use of the additional property, the feasibility of developing a Bio Tech program, and making sure the Master Plan for the Nut Tree Airport allows for continuation of the development of our property. Faculty and students seem happy and the community is hearing more and more about the opportunities to participate in our educational programs.

Dr. Lewis introduced Ms. Kimberly Garrett who gave a brief presentation on her educational experience at the Vacaville Center. As a Science major, Ms. Garrett stated that she has been in several labs at different institutions, including Diablo Valley College, and that their labs, even when new, never compared to what we have at the Vacaville Center. She said it has enhanced her personal learning experience and feels that what she has at the Center is a good asset for all students and thanked the Board for her positive learning experience.

Dr. Lewis introduced Mr. Brad Paschal, instructor in the Biology Department.

Mr. Brad Paschal, faculty member in the Biology department, began by stating that “several weeks ago, Dean Lewis asked if I would be willing to speak tonight about the science labs here at the Vacaville Center, and I am very happy to come before you tonight in this regard. I want you to know the science labs are an asset to the people of Solano County because of what these labs provide to the students. I have seen a lot of undergraduate science labs in a variety of settings—community colleges, California State Universities and the University of California—and I can tell you that our labs are state-of-the-art. In fact, I think it is very likely that our students will not encounter an undergraduate science lab like those at the Vacaville Center when
they transfer as a science major—even when they transfer to the large universities. For example, take the microscopes in the lab room. These microscopes are more similar to what someone would find in a clinical environment than in a lower division science lab room. I think you can tell a lot about the teaching and learning possible in a space by looking at the space itself. When one walks into the science labs here at the Center, the message is clear: this space is designed for students. As someone who recognizes the importance of setting, I believe the labs convey a sense of dynamic interaction. I want to see student interaction during a lab class, and these labs are thoughtfully designed for exactly that. But in my opinion, student interaction is a theme we can see throughout the Vacaville Center—just look at the alcoves and seating areas for students. When students are asked what they want in surveys such as the National Survey of Student Engagement, students consistently report that they want a comfortable ‘home base’ to go to and work with other students. I believe this Center offers just that. It took some foresight to design those spaces because the need may not be intuitive. I think we owe a debt of gratitude to those who helped design and stock the science labs. I’d like to thank the former Dean of the Math/Science Division, Dr. Dave Redfield, and our science lab technicians such as Angela Eason.”

There applause from those present for the student and faculty member Vacaville Center experience presentations.

- **Accreditation Status Update**

Dr. Jeff Lamb, Dean of Academic Success and Learning Resources, and Accreditation Liaison Officer, thanked the Board for approving the Follow-Up Report. Dr. Lamb advised the Board that the ACCJC Visiting Team will come to Solano College on November 1. It will be a two-person team for one day—Dr. John Nixon, (Chair); President of Mount San Antonio College, and Dr. Ronald Taylor, Superintendent-President, Feather River College. The Board members were asked to hold this date on their calendars in order to be available to the Visiting Team.

The Accreditation Steering Committee made decisions to enable participation in the Self-Study Report coming up in 2011. CSEA colleagues have been asked to serve as co-chairs on each of the Accreditation Standards, as well as looking to the divisions to provide success stories as evidence of the successes on campus.

In order to enable the campus community and the Board of Trustees to better hold productive dialogue with members of the community about the Accreditation Follow-Up Report, Dr. Lamb provided the Board with a copy of a PowerPoint that highlights the significant parts of the report. A copy of the full and complete PowerPoint is available for review in the Office of the Superintendent-President and in the Office of the Accreditation Liaison Officer.

- **Banner Update**

There was no Banner Update.

- **Institutional Advancement Update**
Mr. Peter Bostic, Executive Director of the Office of Institutional Advancement, announced that the Solano Community College Educational Foundation is going to hold a Jazzy 65th Anniversary Celebration on May 17 to celebrate the 65 years of educational development in the county. Mr. Ed Rollins, an alumnus of the College, will be the special guest for the event. Ms. Sandy Person, Vice President of the Solano EDC, is Chair of the 65th Anniversary Committee. The Retirees Association is putting together a historical account of history that recognizes the strengths of the institution. OSHER Scholars will be highlighted. An original gift of $50 million to the state community college foundation allows all community colleges an opportunity to raise capital. This event will be a wonderful opportunity to highlight students and our legacy.

- **Measure G Bond Program Update**

There was no Measure G Bond Program update.

- **Special Trustee Update**

Special Trustee Henry reported that he had an opportunity recently to meet with Chancellor Jack Scott, Vice Chancellor of Fiscal Policy, Erik Skinner and Assistant Vice Chancellor of Fiscal Policy, Fred Harris. Mr. Henry advised that he hand-delivered a copy of the ACCJC Follow-Up report, together with CD. Mr. Henry reported that this gave Chancellor Scott and his staff an opportunity to peruse the information, who reportedly was impressed with the substantive changes, information, and evidence. Mr. Henry reported that it was apparent that the Follow-Up Report was evidence-based. Mr. Henry extended congratulations to all faculty, staff, administration, and students, together with Dr. Lamb and Ms. Schneider, for their hard work on this document. Mr. Henry complimented the Board and Dr. Laguerre for their leadership on this matter. Mr. Henry also stated that he fully expects a positive review from the ACCJC. In January, the Commission hearing will be held, and Dr. Laguerre will have an opportunity to defend the report orally.

Mr. Henry advised that the District has aggressively been pursuing two fiscal positions relative to the fiscal stability of the College, stating further it is important that the District continue to address the standards. The President’s Fiscal Cabinet talked about where we are in the hiring process for the CBO and the Director of Fiscal Services. Mr. Henry advised that he is pleased that the District is following their own policies and protocol regarding the hiring process. The number of good applicants seems positive and Mr. Henry expressed that he was optimistic that there will be competent candidates to choose from for these positions.

Dr. Jowel Laguerre requested that Mr. Roy Stutzman, Consultant in the Finance and Administration Department, to give a state budget update.

Mr. Stutzman reported that:

--on October 8, 2010, Governor Schwarzenegger signed into law the 2010-11 State Budget, one hundred days late. The Governor finalized action on the last of the budget trailer bills, including the education bill (Assembly Bill 1610). In doing so, he vetoed $60 million from the community college budget package. The Governor’s vetoes were as follows:
• $35 million to partially restore categorical programs.
• An additional $25 million for the Economic and Workforce Development program.

--the Budget Overview (major elements of the enacted budget package include):

• $7.8 billion in budget cuts (on-going and one-time).
• $5.4 billion in federal funds.
• $2.7 billion in solutions from borrowing and funding shifts.
• $1.4 billion in increased revenues due to improved economic data.
• $1.2 billion in temporary revenues due to delayed tax breaks.
• $900 million in one-time revenues from the sale and lease back of state office buildings.

--for the California Community Colleges, the highlights are as follows:

• Inter-Year Funding Deferrals.
• Intra-Year Funding Deferrals.
• $126 million for community college enrollments.
• Zero COLA.
• $68 million for Career Technical Education Programs.
• Lowered estimates of local property taxes.
• Categorical Flexibility.
• Mandates

Mr. Stutzman cautioned the District with the underlying risks, which include the possibility of mid-year cuts, funding deferrals, the considerable uncertainty in the housing market relative to local property taxes, and to not rush to spend money. Funding deferrals that defer more than AY2010-11 and 2011-12 can create major cash flow problems.

Overall, the District-approved budget will not be much different.

10. CONSENT AGENDA – ACTION ITEMS

Dr. Jowel Laguerre made the following specific corrections to the Consent Agenda as follows:

Omitted from the HR Consent Agenda, Item 10.(b), page 1, line 12, was the job description for Coordinator, Marketing & Student Recruitment (Classified Manager). A copy was provided to the Board members at their places, as well as placed on the Press Table for the public.

Dr. Jowel Laguerre made the following specific correction to Agenda Item 10.(b), Consent Calendar – Human Resources, Page 1, beginning with line 12, Jesse Branch, Community Services Service Officer, Short-term/temporary – Vacaville Center; line 14, David Brannen, Community Services Service Officer, Short-term/temporary – Vallejo Center.
Dr. Jowel Laguerre made the following specific correction to the Minutes from the September 1, 2010, Board Study Session, page 14, line 1, as follows: Moved by Trustee Chapman and seconded by Vice President Young to approve the proposed revision to the Administrative Leadership Group (ALG) Salary Schedule for 2010-2011.

As requested by Mr. Richard Crapuchettes, Dr. Jowel Laguerre removed from Item 10.(b), page 1, the names of Jesse Branch and David Brannen, short-term/temporary/substitutes as Community Service Officer at the Vacaville and Vallejo Centers respectively.

Moved by Vice President Young and seconded by Trustee Thurston to approve the Consent Agenda as corrected, together with the removal of Item 10.(b), page 1, the names of Jesse Branch and David Brannen, short-term/temporary/substitutes as Community Service Officer at the Vacaville and Vallejo Centers respectively. The motion carried unanimously.

Superintendent-President

(a) Minutes for the Meetings of September 1, and September 15, 2010. Minutes from the Board Study Session held October 6, 2010 will be approved at a future date.

Human Resources

(b) Employment – 2010-2011; Gratuitous Service; Approval of Classified Management Job Description; 2010-2011 Winter and Spring Break Work Schedule

Finance and Administration

(c) Warrant Listings

Academic and Student Affairs

(d) Renewal City of Dixon Small Business Development Center (SBDC) Service Agreement

(e) Renewal City of Vacaville Small Business Development Center (SBDC) Service Agreement

(f) Renewal City of Vallejo Small Business Development Center (SBDC) Service Agreement

(g) Amendment to Children’s Programs Contract CCAP – 9088

(h) Renewal of 2010-2011 Local Agreement for Child Development Training Consortium 10-11-2502

(i) Renewal Agreement Between Meyer Corporation and District to Provide Educational Services
(j) Renewal Education and Training Program for the Travis Firefighters

11. ITEMS REMOVED FROM CONSENT AGENDA

Mr. Crapuchettes expressed his concern about what appeared to be open-ended employment (until permanent position filled), Item 10.(b), page 1, for Jesse Branch and David Brannen, short-term/temporary/substitutes as Community Service Officer at the Vacaville and Vallejo Centers respectively. Dr. Laguerre assured Mr. Crapuchettes that upon approval, the process for advertising would begin. We don’t know when we will have successful candidates for the two positions, but that it is our intention to move forward with hiring as soon as possible. This addressed Mr. Crapuchettes’ concern. The motion carried unanimously.

Trustee Chapman expressed her concern of security and safety for the personnel at these sites and the dire need of protecting our people.

Moved by Trustee Keith and seconded by Trustee Chapman to approve Item 10.(b) as corrected and clarified. The motion carried unanimously.

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Finance and Administration

(a) Measure G Citizens’ Bond Oversight Committee 2008-2009 Financial and Performance Audit Report

This item was pulled from the Agenda.

(b) Change Order No. 19 to Roebbelen Contracting, Inc., Construction of Vacaville Campus – New Classroom Building

Mr. David Froehlich, Director of Facilities, presented Change Order No. 19 to Roebbelen Contracting, Inc., Construction of Vacaville Center – New Classroom Building, in the amount of $47,868.50. Mr. Froehlich explained that this should be the last of the detailed change orders. There may be one more detail claim and compensation in combination of liquidated damages on the project, which should be presented at the November 17, 2010, Board meeting.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve Change Order No. 19 to Roebbelen Contracting, Inc., Construction of Vacaville Campus – New Classroom Building, in the amount of $47,868.50. The motion carried unanimously.

(c) Approve Reappointment to the Measure G Citizens’ Bond Oversight Committee

Dr. Jowel Laguerre, Superintendent-President, reported that Board approval is requested to reappoint one current member to the Measure G Citizens’ Bond Oversight Committee (CBOC), Mr. Frank Crim from Vacaville, representing the Construction Trades Industry to a second two-
year term. The Board CBOC Subcommittee consisting of Trustee Thurston, Chair; Trustee Claffey, and Vice President Young concurred with this reappointment.

Moved by Trustee McCaffrey and seconded by Trustee Thurston to approve the reappointment of Mr. Frank Crim from Vacaville to the CBOC for a second two-year term. The motion carried unanimously.

(d) Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 10/11-10

Mr. David Froehlich, Director of Facilities, presented Resolution No. 10/11-10, Designation and Disposal of District Surplus Equipment and Property, less the two fire trucks that will be surplussed to the Solano Community College Educational Foundation. Mr. Froehlich stated that when the District no longer has a use for equipment that this is the method of properly disposing of surplus equipment and property.

The question was asked how we notify the public of surplus equipment and property. Mr. Froehlich responded by saying that we “don’t and haven’t”; however, discussions are being held relative to keeping a running list of equipment and disseminating information to the community with news releases. It was recommended that the existing policy be reviewed to include advertising to the public advising when surplus equipment is available and how they can go about getting it.

Trustee Chapman inquired if the College would be a good place to invite the public to bring e-waste because of the ability to generate income. Mr. Froehlich responded that he doesn’t have the staff to handle or places to store e-waste and would hate for the College to become a community “dumping ground.” We do well to handle our own e-waste materials.

Moved by Trustee McCaffrey and seconded by Trustee Chapman to approve the Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 10/11-10, as presented. The motion carried with the following roll call vote.

STUDENT ADVISORY VOTE: Student Trustee John M. Glidden concurred.

AYES: Trustee Claffey, Trustee Thurston, Trustee Keith, Trustee Chapman, Vice President Young, Trustee McCaffrey, and Board President Honeychurch

NOES: None

ABSENT: None

13. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) Honorary Degrees – May 25, 2011 Commencement

Dr. Jowel Laguerre presented the names for Honorary Degrees to be awarded during the spring 2011 commencement exercise on May 25, 2011. The Board approved Board Policy No. 6203 in February 2010, and that this is the first time the Board has been asked to approve recipients. The following names were proposed as recipients for Honorary Degrees in 2011:
Moved by Vice President Young and seconded by Trustee Thurston to approve the names submitted as recipient of Honorary Degrees at the May 25, 2011 Commencement. The motion carried unanimously.

(b) Proposed Classified Job Description - Community Service Officer

Ms. Karen Ulrich presented Former Item 14.(a), a new position description for the campus security at the Vacaville and Vallejo Centers. The two new half-time positions will be placed at Range 5 on the Operating Engineers/Stationary Engineers, Local 39 salary schedule.

Moved by Vice President Young and seconded by Trustee Thurston to approve the proposed classified job description of Community Service Officer as presented. The motion carried unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Solano Community College District Governing Board How Do We Rate Checklist Summary

Dr. Jowel Laguerre, Superintendent-President, presented the third quarter “How Do We Rate Checklist” summary for July, August, and September 2010. This checklist is used as a tool in evaluating the progress of the Solano Community College District Governing Board in identifying the institution’s resolution of the Accreditation Team recommendations.

The Board rated themselves very well. Out of eight participants, all eight rated the Board’s leadership as effective, or 90 or above. Two Trustees felt the need for improvement in area 10; one Trustee indicated the need for improvement in area 13, and one Trustee indicated the need for improvement in area 17.

(b) Proposed Revisions - Board Policies, Series 1000

The Board Policy and Procedures Subcommittee, comprised of Trustee Thurston, Chair; Vice President Young, and Trustee Keith met to review and make recommendations to the published proposed revisions to Board Policies, Series 1000. This information will move forward to the Superintendent-President’s Cabinet and Shared Governance Council for review.

Trustee Claffey made a recommendation for change to the proposed revised Board Policy 1014 – Compensation, Payment of Expenses and Benefits. The Subcommittee will review the suggestion for change made by Trustee Claffey and make their recommendation at a future meeting.
Board President Honeychurch thanked the subcommittee for their hard work on the proposed revisions.

15. ANNOUNCEMENTS

Dr. Jowel Laguerre, Superintendent-President, reported on the good progress being made on the Self-Study Report, under the good team leadership from Executive Vice President Reyes, Dr. Lamb, and Ms. Schneider. The College is working hard and attending to business.

Dr. Laguerre reminded the Board of the ACCJC Team Visit November 1, 2010, and to please plan to make themselves available on this date.

16. ITEMS FROM THE BOARD

Trustee Chapman thanked those who participated in the raffle through the Solano Coalition for Better Health (SCBH) 4th Annual Classic for Kids Raffle and golf tournament held on Friday, October 15 at the Chardonnay Golf Club in Napa. The event was very successful.

Vice President Young reported that she attended the following College and community events:

October 2010

08 – SCCD Accreditation Standard IVB Steering Committee meeting.
09 – A palatable dinner at the home of Dr. and Mrs. Jowel Laguerre, which was held to recognize the good work being done on behalf of the College by members of the Solano College family. Trustees Honeychurch and Thurston also attended the dinner.
11 – SCC Athletic Hall of Fame Dinner, which was held at the Hilton Garden Inn in Fairfield. Trustee Thurston also attended the banquet.
13 – As a member of the Board Policy and Procedures Subcommittee, Vice President Young met at the home of Trustee Thurston, together with Trustee Keith, to continue the review of Board Policies in the Series 1000.
16 – Hispanic Chamber Gala Ball at C.C. Yin’s Ranch in Vacaville. Trustee Thurston also attended the gala.

Trustee McCaffrey inquired about the feasibility of a men’s soccer team. Dr. Laguerre responded that we would be out of compliance with Title 9.

17. ADJOURNMENT

There being no further business, the meeting adjourned at 7:43 p.m.

JCL:js

BOARD MINUTES.10.20.10.FINAL
SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days