

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
May 5, 2010

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:00 p.m., on Wednesday, May 5, 2010, in the Faculty/Staff Lounge (Room 1401A), Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Board President Denis Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Sarah E. Chapman
James M. Claffey
Pam Keith
Phil McCaffrey
Rosemary Thurston
Lillian M. Nelson, Student Trustee
Tom Henry, Special Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Vice President Young and seconded by Trustee Keith to approve the Agenda as presented.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no comments from members of the public.

6. REPORTS (NO ACTION REQUIRED):

- (a) “General Discussion of Issues and Concerns Relating to CSEA, Chapter #211 and Operating Engineers, Local 39”

A Board and union dinner, with membership represented by CSEA, Chapter #211 and Operating Engineers, Local 39, facilitated by Dr. Jowel Laguerre, Superintendent/President and Ms. Cynthia Simon, CSEA President, was held in the faculty/staff dining room. Opportunity was given to both staff and Board members to interact with one another on issues and concerns relating to staff. Board President Honeychurch welcomed everyone who could attend, and Ms. Simon thanked Dr. Laguerre and Board President Honeychurch for the opportunity for the unions to get to know their Board members a little better.

Trustee Keith commented that Solano Community College has more than its fair share of fabulous employees (administration, faculty and staff included) and expressed to those present just how valuable they are to the College and how much they are appreciated. CSEA President Simon responded by thanking Trustee Keith for her comments and felt that the opportunity to dine with the Board was a good experience and created an opportunity for constructive dialogue with the Board that can only move the College forward.

Board President Honeychurch recessed the meeting for a short break at 7:25 p.m.

Board President Honeychurch reconvened the Board Study Session at 7:30 p.m.

7. CONSENT AGENDA – ACTION ITEMS

Human Resources

- (a) Employment – 2010-11

Moved by Trustee McCaffrey and seconded by Trustee Chapman to approve the Consent Agenda as presented. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Administrative and Business Services

(a) Board Audit Subcommittee Recommendation of the District Audit Service Firm

The Board Audit Subcommittee, consisting of Trustee Claffey, Chair; Trustees McCaffrey and Thurston, met on April 21, 2010, to review applications from the audit firms. Four firms were selected to be interviewed and interview questions were developed at that time. All four firms were interviewed on May 3, 2010. The unanimous recommendation from the committee for consideration by the Board for approval was the firm of Vavrinek, Trine, Day & Company LLP, located in Pleasanton, California. They have been serving the local educational community for over 60 years and employ over 175 individuals, including well over 100 professionals. They currently have five offices located throughout California. Their educational clients include over 20 community colleges. They have experience with Banner and know how to extract or request the information they need in order to perform the audit. Their clients include two other schools in the Bay Area that also use Banner, i.e., San Mateo and Chabot Las Positas Community Colleges. Including the Bond fund in the original RFP was inadvertently omitted; therefore, there will be an extra charge for that service.

Moved by Thurston and seconded by Vice President Young to approve the recommendation of Vavrinek, Trine, Day & Company LLP as the District audit service firm for a three-year engagement beginning with fiscal year 2009-10, and ending June 30, 2012, for a total of \$162,000 (which does not include the added fee for auditing of the Bond fund). The motion carried unanimously.

Board President Honeychurch recessed the Board Study Session at 7:45 p.m.

10. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Trudy Largent, J.D.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

Board President Honeychurch called the Closed Session to order at 7:48 p.m.

11. RECONVENE BOARD STUDY SESSION

Board President Honeychurch reconvened the Board Study Session at 8:00 p.m.

12. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Honeychurch reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39, in Closed Session, and no action was taken.

13. ADJOURNMENT

There being no further business, the Board Study Session was adjourned at 8:01 p.m.

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DENIS HONEYCHURCH, J.D.
BOARD PRESIDENT

APPROVED

JOWEL C. LAGUERRE, Ph.D.
SECRETARY