

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES  
April 21, 2010

The Board Audit Subcommittee met before the regular meeting at 5:30 p.m., and discussed the Audit Service Request for Proposals (RFPs) and selected the firms to interview who are interested in providing Audit Services for the Solano Community College District.

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 6:45 p.m., on Wednesday, April 21, 2010, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Denis Honeychurch, J.D., President  
A. Marie Young, Vice President  
Sarah E. Chapman  
James M. Claffey  
Pam Keith  
Phil McCaffrey  
Rosemary Thurston  
Lillian M. Nelson, Student Trustee  
Tom Henry, Special Trustee  
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Trudy Largent, J.D., Interim Director, Human Resources  
Leslie Rota, Dean, Fine and Applied Arts & Behavioral Sciences and Vice President of Academic Affairs  
Carey C. Roth, Vice President, Administrative and Business Services  
Lisa J. Waits, Vice President, Student Services  
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Honeychurch recognized Mr. Galen Tom, Technology Specialist and Public Relations Officer for CSEA, who requested to comment on Item 13.(b), Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 09/10-21. Mr. Tom expressed appreciation to the Board for their consideration of the resolution to recognize classified employees and requested their approval.

Board President Honeychurch recognized Ms. Sheryl Scott, Administrative Assistant III, Business and Computer Science and Technical Education Division, who requested to comment on the Speech and Debate Team. Ms. Scott stated that she was present at the Board meeting where the Speech and Debate Team gave a presentation and was so impressed that she went back to CSEA with a recommendation that they make a contribution to the Adopt a “Speaking” Falcon. The CSEA members voted and approved a donation to help the team with expenses for their tournament in New Orleans. As a result of this donation and others, every team member was able to go to the national competition.

Mr. Tom Grube requested to comment on Item 13.(d), Resolution of the Governing Board of the Solano Community College District Authorizing the District to Enter into an Agreement with Public Agency Retirement Services (PARS) to Design and Administrate a Supplementary Retirement Plan (SRP) for Eligible Employees Provided There is Sufficient Employee Participation, Resolution No. 09/10-22. Mr. Grube’s comments were deferred to later on the agenda.

Board President Honeychurch recessed the regular meeting at 6:50 p.m.

6. CLOSED SESSION

- (a) Conference with Labor Negotiator  
Agency Negotiator: Trudy Largent, J.D.  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release  
(No additional information required.)
- (c) Public Employee Performance Evaluation  
(Jowel C. Laguerre, Ph.D., Superintendent/President)

Board President Honeychurch called the Closed Session to order at 6:54 p.m.

7. RECONVENE REGULAR MEETING

Board President Honeychurch reconvened the regular meeting at 7:18 p.m.

8. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Honeychurch reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39, in Closed Session, and no action was taken.

Board President Honeychurch reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

Board President Honeychurch reported that the Board discussed the Public Employee Performance of Jowel C. Laguerre, Ph.D., Superintendent/President in Closed Session, and no action was taken.

Board President Honeychurch exercised the right of the Board to modify the order of business in the manner it deems appropriate and recognized Dr. Quentin Carter who spoke at this time on behalf of Mrs. Elizabeth Banks' retirement. His comments are reflected later on the agenda under Item 12.(a).

9. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

In the absence of Mr. Roosevelt Marshall, Governing Board Representative, Mr. David Brannen, reported that:

--the 2010 student election is in full swing, with polling taking place in the 1400 Building, April 19 through April 22, 9 a.m. – 1 p.m., and again 6 p.m. – 8 p.m. The Student Election Committee will commence its ballot counting April 23. As Election Committee Chair, Mr. Brannen reported that the election results would be provided as soon as they are duly certified at the ASSC meeting scheduled May 4.

--the ASSC is in the process of completing arrangements for its semester finals study lounge. Help from administration, faculty, staff, and Board members is needed to facilitate the event. Those interested in helping should contact Vice President Cecilia Panduro for full details.

--the ASSC would like to thank the Governing Board for extending an invitation to dine with them on May 5; however, the ASSC considered the variables associated with such an event, and by unanimous vote, elected to decline the gracious invitation. The Student Senate cited the need for resources to be utilized in a more frugal fashion, especially given the strictures emplaced due to the current economic and budget crisis. Expenditures generated by such an event are more appropriately routed toward student access and learning. Board members were invited to meet with student leaders anytime they choose.

--the ASSC is concerned about the potential ramifications of the proposed changes to the SCCD Community Policies and Fees being presented to the Board for information. The students are pursuing their concerns administratively and will bring them back to the Board at a later date if so warranted.

(b) Academic Senate

Dr. Jeff Lamb, Academic Senate President, reported that:

--he attended the ASCCC Plenary. In addition to several great workshops, the Plenary is a time of giving guidance to the ASCCC through a series of resolutions. In the resolutions, of note, were several related to:

1. Support for the Consultation Council's [recommendations](#) to the ACCJC. (Resolution 2.03)
2. Plan to infuse cultural competency (Resolution 1.02)
3. Two papers on Equity and Diversity
4. The questions of transfer and articulation that Robin Arie-Donch brought to the Senate were referred to Exec. (Resolutions 4.04 and 4.05)
5. Opposition to Proposed Modification of the California Community College Mission (Resolution 6.01)
6. Chancellor's Office MOU with Kaplan (Resolution 7.03)

--Dr. Waits presented Board Policy No. 5200 relative to Academic Council.

--the Senate discussed the Distinguished Faculty Award and Faculty Tenure Tea.

--the Senate has begun the election process. The new Senate President should be announced by the first Board meeting in the fall semester. A representative from the state was asked to attend our senate to serve as a general resource as we transition senators.

--the Distance Education Committee reported that they have asked the divisions to work collaboratively on online instruction to be sure online programs comply with Title 5 requirements. Concerns have been raised relative to workload issues of the DE Coordinator and solutions are being brainstormed.

--the Math faculty have presented concerns about cell phone usage and hope to create a Board Policy that will address their issues.

--that Dr. Richard Kleeberg, Banner Committee representative, reported on changes to committee structures in terms of decision making. The senate is looking forward to seeing more information on functions possible through MyBanner.

Trustee Chapman commented that she was happy to learn about the District Distance Education Program and asked Dr. Laguerre if a future Board Study Session could be devoted to our program. Dr. Laguerre responded affirmatively.

Trustee Keith inquired about the method of evaluating online instructors. Vice President of Academic Affairs, Leslie Rota, responded that they are evaluated just like the face-to-face instructors, only the students send in their student surveys electronically. The Deans evaluate the online instructors during a face-to-face evaluation.

*A full and complete Academic Senate report to the Board is available on the Academic Senate blog at [www.sccsenate.blogspot.com](http://www.sccsenate.blogspot.com).*

(c) Shared Governance Council

Dr. Shirley Lewis, Dean of Student Development and Outreach, reported that:

--the Shared Governance Council met April 14, 2010, and discussed the report writing for accreditation (October 2010 Report and Self-Study Report due October 2011). Dr. Lamb

advised that a reminder was sent to the co-chairs of the working groups asking them for a report by the end of the semester on how things are progressing.

--Dr. Laguerre reported that the Governing Board approved the contract for Banner with a 5-2 vote.

--Dr. Waits presented the Policy 5000 Series. ASSC asked for time to review the new Mental Health paragraph in Policy 5300.

--the agenda for the April 21 Board meeting was reviewed.

--College area reports were heard.

--May 17-21 is the proposed classified staff employee appreciation week.

(d) Superintendent

- *Student and Faculty Member Fairfield Campus Experience Presentations*

Dr. Lisa Waits, Vice President, Student Services, introduced Ms. April Nelson. Dr. Waits stated how she has come to learn that April is a persistent student and through her efforts processes for students have been improved. Superintendent/President Laguerre advised that over 800 essays were submitted in a recent national essay contest and Ms. Nelson's was among the top ten.

Leslie Rota, Vice President, Academic Affairs, introduced Dr. Saki Cabrera, Human Services/Psychology Instructor. Ms. Rota stated that Dr. Cabrera is a new full-time faculty member who started teaching for the College three years ago this past January. Ms. Rota stated that she was privileged to be the Dean who hired her and that it has been a pleasure to work with her.

A full and complete reporting of comments made by Ms. April Nelson and Dr. Saki Cabrera are available for review on the Solano College Web site at [www.solano.edu](http://www.solano.edu) (Governing Board – Minutes – April 21, 2010 - **Appendix A**).

- *Night for Haiti Presentation*

Superintendent Dr. Jowel Laguerre stated that on January 12, 2010, a bad thing happened in the world—an earthquake hit the Island Nation of Haiti. My family at Solano Community College responded very generously, both emotionally and financially. Dr. Laguerre invited Ms. Maria Santiago to share what she and her students were able to accomplish through a *Night for Haiti* event held on campus, March 26, 2010.

Ms. Maria Santiago presented to Dr. Jowel Laguerre and representatives from WEI (Water and Education International), on behalf of Solano Community College students and staff, a check in the amount of \$3,670, an organization committed to the rebuilding of schools in Haiti. Ms. Santiago stated that she wants the people of Haiti to know that Solano College cares.

Reverend George Brown accepted the check with sincere appreciation, stating how this will help continue the good work going on in Haiti through WEI.

- *Recognition of Women's Basketball Team (Bay Valley Conference Champions)*

Dean Bob Myers introduced Mr. Matt Borchert, Women's Basketball Coach, who has been recognized as Coach of the Year on four different occasions. Dean Myers advised in a continuing effort to educate people on everything the team is doing directed the Board to the Athletic Department Web site at [www.solano.edu](http://www.solano.edu), which offers updated game information, historical facts about the program, as well as coaches' and players' bios. Anyone interested in following women's basketball can go to [www.jcscores.com](http://www.jcscores.com) for more information as well.

Mr. Borchert introduced members from the team that were present in the audience as follows: Crystal Lee, Soroya Blunt, Carmen Belser, Ashley Daniels, Bree Domingo, Goli Tavassoli, and Jessica Woods. Mr. Borchert thanked Dean Myers, his assistant coaches, trainers, the great student trainers, and players for a successful championship. Mr. Borchert stated it was wonderful to be recognized for the teams' achievements this past season and acknowledged the wonderful work of Dean Myers and the support he gives to the department. He said, "His (Dean Myers) work allows our student athletes to do what they do." Mr. Borchert also thanked the Boosters Club for their work on behalf of the team, and especially his wife, Angela, who wrote and designed the media guide shared with the Board members. Coach Borchert also expressed sincere thanks to Dr. Laguerre for his support.

Coach Borchert invited the Board members to the Solano Women's Basketball 2010 Banquet scheduled Sunday, May 16, at 4:30 p.m., at the Hilton Garden Inn in Fairfield. The cost is \$10 per guest.

- *Accreditation Status Update*

There was no Accreditation Status Update report.

- *Banner Update*

There was no Banner update.

- *Measure G Bond Program Update*

Mr. David Froehlich, Director of Facilities, was pleased to report on the projects that are currently being worked on as follows:

--Vacaville Center is in the high 90 percentile for completion. Staff is looking forward to the dedication and opening of the Center on May 8. Discussions are being held regarding fencing of the 60 acres.

--the schematic design is complete for Building 1300. A meeting was held with the architect and consultants working on the mechanical and electrical specifications.

--An update was given to the Board on the fire alarm monitoring with 15 out of 20 buildings completed.

--Chill water pumps have been ordered for the gymnasium.

--The large holes around campus represent a water excavation project. An isolation value means we won't have to shut down the entire campus if we experience flooding in any given building.

--Discussions have been held with the city regarding providing a safer intersection for students who walk to the main campus.

--Looking at a small solar pilot project to put solar covers on the pool which will save the life of the boilers.

--Having discussions with Ms. Christie Speck in the Children's Programs about the ChildCare Center with expansion to both North and South County.

--Conducting a study of possibly putting in four modulars at the Vallejo Center primarily for use by Sonoma State University and the Cal Maritime Academy.

Trustee Thurston inquired about the parking expansion at the Vallejo Center. Mr. Froehlich responded that he is in the process of getting bids and will report to the Board his recommendations at a future meeting.

- *Vacaville Center Opening*

In the absence of Mr. Ross Beck, Superintendent Laguerre reported that invitations have been sent out three times thus far, which includes faculty and staff. As of today, we have a total of 132 who have responded to our request for RSVPs. Congressman George Miller has asked us to "pencil him in" indicating he expects to attend if he is in California. Vacaville Mayor, the Honorable Len Augustine, has confirmed himself as a speaker. Dr. Laguerre extended another invitation to the campus to attend the Vacaville Center Opening scheduled Saturday, May 8, 2010.

Dr. Jowel Laguerre asked Judy Spencer, Executive Coordinator to Superintendent/President and Governing, to report on her visit to New Orleans and her association with the national award-winning Speech and Debate Team. Mrs. Spencer gave an eloquent report.

A full and complete reporting of comments made by Mrs. Judy Spencer is available for review on the Solano College Web site at [www.solano.edu](http://www.solano.edu) (Governing Board – Minutes – April 21, 2010 - **Appendix B**).

## 10. CONSENT AGENDA – ACTION ITEMS

### Superintendent/President

- (a) Minutes for the Regular Meeting held March 17, 2010 and Board Study Session and Special Meeting held March 31, 2010

### Human Resources

- (b) Employment – 2009-10; Gratuitous Service

### Administrative and Business Services

- (c) Warrant Listings

- (d) Change Order No. 17 to J.W. and Sons, Inc., for the Modernization Contract for Building 1400-Student Union

Academic Affairs

- (e) Agreement Between SEIU UHW-WEST and Joint Employer Education Fund and Solano Community College District to Provide Educational Services
- (f) Agreement Between California State Prison–Solano County and Solano Community College District to Provide Special Educational Services

Superintendent/President Laguerre made the following specific correction to Item 10.(b), Employment – 2009-10, page 2, lines 5 and 10, with the removal of Nicholas Cittadino, Instructor, Contract Education; and Ella Tolliver, Instructor, Contract Education; and page 3, line 4, with the removal of Tom Leal, Independent Contractor, **all of which are related to Item 10.(f).**

Superintendent/President Laguerre **removed Item 10.(f), page 15**, Agreement Between California State Prison-Solano County and Solano Community College District to Provide Special Educational Services.

Vice President Young requested to have included in the minutes of the Special Meeting held March 31, 2010, her specific questions addressed during the meeting with the answers that were provided by those present from SunGard Higher Education, together with the questions raised by the other Board members, as Appendix A.

Moved by Trustee McCaffrey and seconded by Vice President Young to approve the Consent Agenda as corrected and/or amended. The motion carried unanimously.

Board President Honeychurch recessed the meeting for a short break at 8:30 p.m., and reconvened the meeting at 8:35 p.m.

11. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

12. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire – Elizabeth Banks

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Elizabeth Banks	Learning Resources Technician Technical Services 12 Years, 8 Months of Service	February 26, 2010

Dr. Laguerre introduced Dr. Quentin Carter, who spoke on behalf of Mrs. Elizabeth Banks. Dr. Jowel Laguerre, Superintendent/President, congratulated Mrs. Banks on her retirement.

A complete reporting of comments made on behalf of Mrs. Elizabeth Banks is available for review on the Solano College Web site at [www.solano.edu](http://www.solano.edu) (Governing Board – Minutes – April 21, 2010 - **Appendix C**).

Moved by Trustee Chapman and seconded by Vice President Young to approve the retirement of Mrs. Elizabeth Banks, effective February 26, 2010.

### 13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

#### Superintendent/President

##### (a) Student Trustee Privileges and Regulations

Dr. Jowel Laguerre, Superintendent/President, presented the student trustee privileges and regulations, effective May 15, 2010 to May 15, 2011.

Moved by Vice President Young and seconded by Trustee Keith to approve the Student Trustee Privileges and Regulations, effective May 15, 2010 to May 15, 2011. The motion carried unanimously.

Trustee Chapman requested that the Policy for the Student Trustee be reviewed.

*Trustee Chapman left the meeting at 8:30 p.m.*

##### (b) Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2010

A subcommittee of the Governing Board, consisting of Trustees Keith, Chair; Chapman and Claffey, reviewed the applications from the candidates for the CCCT Board of Directors. Trustee Keith recommended to the Board the following candidates for the CCCT Board of Directors: **Louise Jaffe**, Santa Monica CCD; **Stephen Castellanos**, San Joaquin Delta CCD; **Cy Gulassa**, Peralta CCD; **Isabel Barreras**, State Center CCD; **Donald L. Singer**, San Bernardino CCD; **Walter G. Howard**, Coast CCD; and **Eva Kinsman**, Copper Mountain CCD.

Moved by Trustee McCaffrey and seconded by Vice President Young to accept the candidates recommended for the 2010-2011 CCCT Board of Directors as noted above. The motion carried unanimously.

#### Human Resources

##### (c) Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 09/10-21

Dr. Trudy Largent, Interim Human Resources Director, presented the resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 09/10-21. In recognition of the valuable contributions made by members of the classified service to the educational achievements of the District, approval was requested to designate May 17-21, 2010, as Classified Employees Week.

Dr. Largent stated it was her privilege to be working with the classified staff at Solano Community College and personally thanked them for their hard work during difficult times. Dr. Laguerre stated that the classified staff of Solano College is truly the backbone of how we get things done. There was applause from those present.

Moved by Trustee Thurston and seconded by Vice President Young to approve May 17-21, 2010, as Classified Employees Week. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – Lillian M. Nelson concurred.

AYES: Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Young, Trustee Keith, and Board President Honeychurch

NOES: None

ABSENT: Trustee Chapman

After the vote, Trustee McCaffrey requested that Dr. Laguerre send an e-mail to all classified staff expressing on behalf of the Board how much their work and service to the College is appreciated.

(d) Resolution of the Governing Board of the Solano Community College District Authorizing the District to Enter into an Agreement with Public Agency Retirement Services (PARS) to Design and Administrate a Supplementary Retirement Plan (SRP) for Eligible Employees Provided There is Sufficient Employee Participation, Resolution No. 09/10-22

Dr. Trudy Largent, Interim Human Resources Director, presented the resolution of the Governing Board of the Solano Community College District authorizing the District to enter into an agreement with Public Agency Retirement Services (PARS) to design and administrate a Supplementary Retirement Plan (SRP) for eligible employees, provided there is sufficient employee participation, Resolution No. 09/10-22.

The PARS breakeven analysis shows the plan is projected to save the District approximately \$796,120 or more in 2010-11, and approximately \$2.1 million or more cumulatively over five years. Dr. Largent requested approval of the resolution and stated if approved an analysis would be provided of those interested in participating in the plan at the June 16, 2010, Board meeting.

At this time, Board President Honeychurch recognized Mr. Tom Grube, President of the Solano College Faculty Association, who requested to comment on this item. Mr. Grube stated that it was a pleasure to be involved with negotiations regarding this proposed plan for retirement incentives. It was a joy to be negotiating with someone who has the authority to negotiate with

the intent of coming to a resolution as opposed to discussions dragging out. Mr. Grube publicly thanked Dr. Largent, Interim Director of Human Resources, for negotiating respectfully. Mr. Grube also indicated that he respects her work and thanked the Board for bringing her to Solano Community College.

Moved by Trustee McCaffrey and seconded by Vice President Young to approve the resolution of the Governing Board of the Solano Community College District authorizing the District to enter into an agreement with Public Agency Retirement Services (PARS) to design and administrate a Supplementary Retirement Plan (SRP) for eligible employees, provided there is sufficient employee participation, Resolution No. 09/10-22. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – Lillian M. Nelson concurred.

AYES: Trustee McCaffrey, Trustee Claffey, Vice President Young, Trustee Keith,  
Trustee Thurston, and Board President Honeychurch

NOES: None

ABSENT: Trustee Chapman

Administrative and Business Services

- (e) Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2010-11; the Issuance and Sale of a 2010-11 Tax and Revenue Anticipation Note Therefore and Participation in the Community College League of California Tax and Revenue Anticipation Notes Program, Resolution No. 09/10-23

Mr. Carey C. Roth, Vice President of Administrative and Business Services, presented the resolution authorizing and approving the borrowing of funds for fiscal year 2010-11; the issuance and sale of a 2010-11 tax and revenue anticipation note therefore and participation in the Community College League of California Tax and Revenue Anticipation Notes Program, Resolution No. 09/10-23.

The total amount borrowed is not expected to exceed \$5 million. The 2010 TRAN will be dated July 1, 2010, and the maturity will not exceed 12 months. The TRAN will be issued through a statewide financing program sponsored by the Community College League of California. The purpose of the temporary borrowing is to increase available cash balances, which provide operating funds to cover cash shortfalls during this state budget crisis—a common practice in the community college system.

Moved by Vice President Young and seconded by Trustee McCaffrey to approve the resolution authorizing and approving the borrowing of funds for fiscal year 2010-11; the issuance and sale of a 2010-11 tax and revenue anticipation note therefore and participation in the Community College League of California Tax and Revenue Anticipation Notes Program, Resolution No. 09/10-23. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – Lillian M. Nelson concurred.

AYES: Trustee Claffey, Trustee Thurston, Trustee Keith, Vice President Young, Trustee McCaffrey, and Board President Honeychurch

NOES: None

ABSENT: Trustee Chapman

(f) Agreement with Terri Ryland, CPA DBA TRR School Business Consulting Services

Mr. Carey C. Roth, Vice President of Administrative and Business Services, presented the agreement with Terri Ryland, CPA DBA TRR School Business Consulting Services. The purpose of the agreement is to provide general financial planning and business services to Solano Community College District, which may include, but are not limited to, the following: analysis of long-term debt; redevelopment revenue analysis; development of financial strategies and analysis; recommendations of Board policy; general financial analysis as needed by the Vice President or President, and presentations to the Governing Board. The agreement term is through December 31, 2010, and total expenses are not to exceed \$10,000.

Mr. Roth reported that due to her diligence he estimates she has located \$440,000 due to the college. Analysis on this going forward is favorable. The fees she charges can be deducted from revenues from redevelopment agencies, and additionally, we can look at her services for bond and other revenue programs that are available through the state.

Moved by Trustee Keith and seconded by Trustee McCaffrey to approve the agreement with Terri Ryland, CPA DBA TRR School Business Consulting Services, through December 31, 2010, with total expenses not to exceed \$10,000. The motion carried unanimously.

Academic Affairs

(g) Agreement Between ChildStart Incorporated and Solano Community College District to Provide Special Education Services

Ms. Deborah Mann, Program Developer, Workforce and Economic Development for Contract Education, presented the agreement between Solano Community College and ChildStart Incorporated, for special education services. ChildStart will compensate the District for all education services at a flat rate of \$13,000.

Moved by Vice President Young and seconded by Trustee Keith to approve the agreement between ChildStart Incorporated and the Solano Community College District to provide special education services at a flat rate of \$13,000. The motion carried unanimously.

(h) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate

Ms. Erin Farmer, Chair of the Curriculum Committee, presented curriculum-related items for approval for the month of March 2010. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the curriculum actions for the month of March 2010 as submitted. The motion carried unanimously.

14. INFORMATION/ACTION – ACTION MAY BE TAKEN

(a) Agreement Between CTE Pathways Initiative and Solano Community College District to Manage Grant Activities

Ms. Deborah Mann, Program Developer, Workforce and Economic Development for Contract Education, presented the agreement between CTE Pathways initiative and Solano Community College District to manage grant activities. Ms. Mann stated the Contract Education is in receipt of two CTE Pathways Initiative Grants for FY 2010/11 totaling \$100,000. The grant funds will be used to develop and deliver curriculum to Solano County high schools and middle schools, introducing students and teachers to Water/Wastewater and entrepreneurship career opportunities.

Rockridge Partners been working with Solano Community College for five years, and before Dr. Laguerre came the college wasn't going after this grant. Dr. Laguerre is interested in outside funding for building programs and services. The scope of work was identified in the Personal Services Agreement (PSA). Some of the money goes to pay for instruction, and other monies are for software. In the past, Rockridge Partners has managed these grants. Part of the PSA is about moving all of these activities to the College, and in turn Rockridge Partners will help us by facilitating the movement of the partnerships to the College from middle schools and high schools. This year, their costs have been reduced from previous years. This year we are doing waste water training to help students with career planning and career discovery.

There is a misconception these funds come from general fund, but rather from the Chancellor's Office. Ms. Mann apologized for the misunderstanding regarding the funding source.

Moved by Trustee Keith and seconded by Trustee Claffey to approve the agreement between CTE Pathways initiative and Solano Community College District to manage grant activities through December 31, 2011. The motion carried unanimously.

15. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Sabbatical Leave Reports for Academic Year 2008-2009

Dr. Laguerre introduced **Ms. Gail Kropp**, who reported on her fall 2008 sabbatical leave entitled, *“New Uses of Technology in Foreign Language Instruction, Implications for the SCC Foreign Language Curriculum.”*

Ms. Kropp began by saying, “If I were to tell you that I spent my sabbatical leave exploring Moodle, Wimba, YackPack, Mixxer, MERLOT [Multimedia Educational Resource for Learning and Online Teaching], you might be tempted to exclaim, ‘there that faculty goes again, goofing off on the company’s dime.’” The exotic-sounding names notwithstanding, her sabbatical project was indeed a serious, academic investigation of Web 2.0 technology and its applicability

to the foreign language classroom at Solano Community College. The Board was previously provided a copy of her lengthy sabbatical leave report; therefore, Ms. Kropp focused her comments on how her sabbatical efforts have translated into innovations in SCC foreign language classes.

MIXXER – online language exchange via Skype hosted by Dickenson College

- can sign on as classes or individuals
- can do voice and text chat features
- described how it works
- began with a few ‘Versuchskanninchen’ during the sabbatical semester
- now SCC students levels 1-4 have signed up for language partners
- friendships developing
- idiom came up in German 4 class recently

PODCASTS (e.g., SLOW GERMAN)

- if you can remember back to your language learning days – how much did you enjoy going to language lab or listening to the audio material accompanying your text?
- Annik Rubens – Schlaflos in München
- Listeners worldwide
- Described Themen, and how it works
- International Community of German learners
- Colleagues in foreign language now adopting

QUIA – electronic SAM (advantages)

LangMedia, REALIA Project, MERLOT–three different sites that offer faculty-reviewed and produced materials for the foreign language classroom, which are excellent sources of a variety of enrichment materials.

YOUTUBE

- Teaching Rilke’s Der Panther – materials found, German student art film
- “Guerrilla” German lessons – pronunciation practice, birthday party

Adding the kind of creative, interactive elements described into the foreign language curriculum requires time, a luxury practicing teachers rarely have. While it is great fun to hunt down new materials, integrating those materials into the curriculum and learning new technologies are labor and time-intensive undertakings, which are a perfect use of time spent on a sabbatical leave.

Ms. Kropp thanked the members of the Board for having approved her sabbatical project and for their continued support of sabbatical leaves, which is a splendid way to honor and empower teaching and learning at Solano Community College.

Dr. Laguerre introduced **Ms. Mary Gotch-Posta**, who reported on her spring 2009 sabbatical leave entitled, *“Revision of Curriculum, Development of Courses and Research on Pseudoscience.”*

Ms. Gotch-Posta stated that the goal of her sabbatical leave was to revise course offerings in the Psychology Department. Her report included a summary of pseudoscience research design, a new Section K (developmental psychology course); a course proposal (Science and Pseudoscience); journal articles (Pseudoscience and Critical Thinking), and a list of text books to be used in the course.

Pseudoscience has been an interest of Ms. Gotch-Posta's for years and a concept that she discusses in all of her courses. In doing an in-depth literature review on pseudoscience, she broadened her knowledge of the subject. The new course proposal will allow her to address the topics in more critical detail.

Ms. Gotch-Posta also used her sabbatical leave to collaborate with a Canadian colleague on research, which allowed her the opportunity to refresh her own research skills, sharpen her applied skills, and seek professional collaboration on new and relevant research. Ultimately, it will provide opportunities for her research methods students to get involved in a real research project, thus providing them a "hands on" experience. A further benefit to students is that the topic of study is critical thinking, which is thought to be enhanced by the methods and procedures taught in a research design course. The results of the study will be submitted for presentation at a major psychological conference.

Board President Honeychurch thanked both Ms. Kropp and Ms. Gotch-Posta for their fine work on their sabbatical leave projects.

A full and complete copy of the respective sabbatical leave reports is available for review in the Office of the Superintendent/President.

(b) Community Services Policies and Fees

Dean Bob Myers, PE/Wellness/and Athletics Division, presented to the Board information on the proposed changes to the Community Services facility request procedures, fee schedules, and College facility rentals. Dean Myers acknowledged those staff members who worked so diligently on the proposal: Leslie Rota, David Froehlich, Chris Guptil, and Janice "J.J." Eaves. Dean Myers reported that there have not been changes made in the policies and fees for about seven to eight years and that the main goal of the updates was to cover direct and in-direct costs of the District in the use of our facilities. Data was gathered from other colleges, which included costs to keep the pool open. The committee looked at what was reasonable for our community and where we could reasonably increase income. Dean Myers advised this information has been shared with the Superintendent/President's Cabinet, Shared Governance Council, and FaBPAC, all of whom have concurred with the proposed changes.

This item will return to the Board for approval May 19, 2010.

(c) Proposed New Governing Board Policy, No. 1140, Building Dedication Plaques

Dr. Jowel Laguerre, Superintendent/President, asked Trustee Thurston to present the proposed new Governing Board Policy, No. 1140, Building Dedication Plaques. The purpose of the new

policy is to recognize and honor the names of individuals who were elected Board members during Bond passage and completion of building projects. Trustee Thurston advised this proposed policy was meant for information only and will move through the normal process of review by the Shared Governance Council and will return to the Board for approval at a future meeting.

#### 16. ANNOUNCEMENTS

There were no announcements.

#### 17. ITEMS FROM THE BOARD

Trustee Thurston reported that she was recognized as a member of the Board at the April 10 “Pillars of Excellence” Scholarship Luncheon held at the Hilton Garden Inn. That evening, she attended the 7<sup>th</sup> Annual Black and White Ball sponsored by a Breast Cancer support group. On April 11, she attended an Education-Business Summit held at Touro University with Dr. Laguerre and Vice President Young. This event was very successful, with good support from the community, which helped address some of the major issues facing the Vallejo Unified School District.

Trustee Keith reminded the Vallejo Trustees that Vallejo is hosting a Youth Summit at the Vallejo Center, hosted by Dr. Jerry Kea, on Saturday, April 24, at 8 a.m.

Vice President Young reported that she attended the following College and community events:

##### March 2010

- 30** – SCC Accreditation Subcommittee Meeting on Standard 4B (Self-Study Report).
- 31** – SCC Dinner with faculty members and the Board in the faculty-staff dining room.

##### April 2010

- 08** – SCC Accreditation Subcommittee Meeting on Standard 4B (Self-Study Report).
- 09** – Benicia Vallejo Humane Society People’s Choice Voting and Preview Party, which was held at Team Superstores at 301 Auto Mall, Vallejo.
- 10** – The Solano County Chapter of the Links, Inc., “Pillars of Excellence” Scholarship Luncheon, which was held at the Hilton Garden Inn in Fairfield. The community honorees were Dr. Claybon Lea, Jr., and Mr. Rosemond Louissaint. Trustee Thurston attended the luncheon as well. Vice President Young reported that she was a member of the planning committee for the event.
- 10** – The Over-Flowing Cup Breast Health and Women’s Empowerment Program, 7<sup>th</sup> Annual Black and White Ball “Steppin’ to Survive 2010.” The event was held at the McCormick Hall-Solano County Fairgrounds, Vallejo.
- 11** – Education-Business Summit, which was held at Touro University, with Dr. Jowel Laguerre and Trustee Thurston.

**21** – Leadership Vallejo Open House. Subgroups presented their projects based on what they learned from the class and community interaction. The event was held at USA World Classic Event Center (Car Museum) in Vallejo. Vice President Young’s daughter, Charmayne Young, is a member of this Leadership Vallejo class.

18. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:25 p.m.

JCL:js

BOARD MINUTES.04.21.10.FINAL

_____	APPROVED	_____
DENIS HONEYCHURCH, J.D. BOARD PRESIDENT		JOWEL C. LAGUERRE, Ph.D. SECRETARY