TO: Members of the Governing Board  
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES  
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2010-11

Regular Assignment

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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Effective</th>
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<tr>
<td>Arturo Reyes</td>
<td>Vice President of Academic and Student Affairs</td>
<td>July 1, 2010</td>
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Trudy Largent, J.D.  
Interim Director of Human Resources

April 28, 2010  
Date Submitted

JOWEL C. LAGUERRE, Ph.D.  
Superintendent/President

April 28, 2010  
Date Approved
TO: Members of the Governing Board

SUBJECT: BOARD AUDIT SUBCOMMITTEE RECOMMENDATION OF THE DISTRICT AUDIT SERVICE FIRM

REQUESTED ACTION: APPROVAL

SUMMARY:

The Board Audit Subcommittee will make a recommendation to approve the District's audit service firm for a three-year engagement beginning with fiscal year 2009-10, and ending June 30, 2012.

A Board subcommittee comprised of Trustees James Claffey, Chair; Phil McCaffrey, and Rosemary Thurston reviewed Requests for Proposals (RFP), developed interview questions, and held an interview with prospective firms on May 3, 2010. Resource staff included Jowell C. Laguerre, Ph.D., Superintendent/President; Carey C. Roth, Vice President of Administrative & Business Services; Nalini Srinivasan, Director of Fiscal Services; and Tom Henry, Special Trustee.

Attached is a list summarizing the audit firms that submitted an RFP for consideration and were interviewed.

SUPERINTENDENT'S RECOMMENDATION: ☒ APPROVAL ☐ DISAPPROVAL ☐ NOT REQUIRED ☐ TABLE

Carey C. Roth, Vice President
Administrative and Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

(707) 864-7209

TELEPHONE NUMBER

Administrative and Business Services

ORGANIZATION

April 28, 2010

DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

April 28, 2010

DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT

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<td><strong>Hourly Costs</strong></td>
<td>Shareholder-$290&lt;br&gt;Technical Advisor-$220&lt;br&gt;Manager-$170&lt;br&gt;Sr Assoc-$100&lt;br&gt;Staff Assoc-$80&lt;br&gt;Admin-$55</td>
<td>Partner-$185&lt;br&gt;Audit Mgr-$55&lt;br&gt;Sr. Acct-$110&lt;br&gt;Jr. Acct-$85&lt;br&gt;Clerical-$48</td>
<td>Partner-$240&lt;br&gt;Manager-$180&lt;br&gt;Senior Acct-$120&lt;br&gt;Staff-$80&lt;br&gt;Admin-$60</td>
<td>Partner-$300&lt;br&gt;Mgr/Supvr-$175&lt;br&gt;Sr. Acct-$135&lt;br&gt;Staff Acct-$100&lt;br&gt;Clerical-$95</td>
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<td><strong>Three-Year Cost</strong></td>
<td>2009-10 $54,500&lt;br&gt;2010-11 $56,000&lt;br&gt;2011-12 $58,000&lt;br&gt;Total $168,500</td>
<td>2009-10 $35,921&lt;br&gt;2010-11 $35,921&lt;br&gt;2011-12 $36,639&lt;br&gt;Total $108,481</td>
<td>2009-10 $53,300&lt;br&gt;2010-11 $53,300&lt;br&gt;2011-12 $53,300&lt;br&gt;Total $159,900</td>
<td>2009-10 $53,000&lt;br&gt;2010-11 $54,000&lt;br&gt;2011-12 $55,000&lt;br&gt;Total $162,000</td>
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<td><strong>Office Location</strong></td>
<td>Sacramento</td>
<td>San Diego</td>
<td>Redding</td>
<td>Pleasanton</td>
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<td><strong>Audit Experience of Assigned Manager</strong></td>
<td>Thomas Gilbert, 38 years&lt;br&gt;Peggy Vande Voort, 19&lt;br&gt;Sarah Ellis, 11 years&lt;br&gt;Senior Assoc.&lt;br&gt;Staff Assoc.</td>
<td>Christy White, 23 years&lt;br&gt;James Hawley</td>
<td>Holly Salisbury, 7 years&lt;br&gt;Robert Griffith, 18 years</td>
<td>Terry Montgomery, 12 years&lt;br&gt;Xiupin Guillaume, 11 years&lt;br&gt;Kirsten Ginder, 7 years</td>
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<td><strong>Community College Experience</strong></td>
<td>Contra Costa CCD&lt;br&gt;Marin CCD&lt;br&gt;San Diego CCD</td>
<td>Grossmont-Cuyamaga CCD&lt;br&gt;Butte CCD&lt;br&gt;Redwoods CCD&lt;br&gt;Napa Valley CCD&lt;br&gt;Merced CCD&lt;br&gt;Siskiyou Joint CCD</td>
<td>Butte CCD&lt;br&gt;Chabot-Las Positas CCD&lt;br&gt;Redwoods CCD&lt;br&gt;Kern CCD&lt;br&gt;Lassen CCD&lt;br&gt;Mendocino-Lake CCD&lt;br&gt;Siskiyou Joint CCD&lt;br&gt;Shasta-Tehama-Trinity Joint CCD</td>
<td>West Valley-Mission CCD&lt;br&gt;Contra Costa CCD&lt;br&gt;Cabrillo CCD&lt;br&gt;San Mateo CCD&lt;br&gt;Chabot-Las Positas CCD</td>
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<td><strong>Other Governmental Experience</strong></td>
<td>Numerous K-12&lt;br&gt;City/County/ Special Districts</td>
<td>K-12</td>
<td>Limited with about 20 other agencies</td>
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