

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
Special Board Meeting
March 30, 2009

1. CALL TO ORDER

The special meeting of the Solano Community College District Governing Board was called to order at 7:05 p.m., on Monday, March 30, 2009, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Board President A. Marie Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Judy Spencer, Executive Coordinator for the Superintendent/President, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

A. Marie Young, President
Denis Honeychurch, J.D., Vice President
James M. Claffey
Pam Keith
*Phil McCaffrey
Rosemary Thurston
Vacant, Area #1
Tom Henry, Special Trustee
Dr. Robert Jensen, Interim Secretary

**Trustee McCaffrey arrived after roll call.*

Members Absent:

David R. Brannen, Student Trustee

Others Present:

Ross Beck, Director of Public Relations, Marketing and Communications
Richard Christensen, Ed.D., Director, Human Resources
Jay Field, Vice President, Technology and Learning Resources
Robin L. Steinback, Ph.D., Vice President, Academic Affairs
Lisa J. Waits, Ed.D., Vice President, Student Services
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Vice President Honeychurch and seconded by Trustee Keith for approval of the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no comments from the public

6. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Academic Affairs

(a) Accreditation Show Cause Report

Dr. Robin Steinback, Vice President of Academic Affairs and Accreditation Liaison Officer, presented to the Board the Accreditation Show Cause Report.

Trustee McCaffrey arrived at 7:15 p.m.

Dr. Steinback thanked the numerous people who worked to produce the Show Cause Report, “and they are still working,” she added. With approval of the Board, the document will be hand-delivered to the ACCJC, as well as sent electronically. Dr. Steinback was assured by Dr. Jensen that the Board read the report and thanked each Board member for their patience and for taking the time to edit the report.

Trustees Thurston and Young submitted changes to the report as part of their edit review and each thanked all who contributed to the task of completing the Show Cause Report. Vice President Honeychurch thanked Board President Young for her detailed analysis of the report.

Trustee Claffey expressed concern about the number of acronyms used and consistency of the program review cycles.

Trustee Keith thanked everyone for their hard work, as did Vice President Honeychurch for a job well done.

The Board will be provided the final version of the Show Cause Report that is submitted to the ACCJC as soon as possible.

Moved by Trustee Keith and seconded by Trustee McCaffrey to approve the Accreditation Show Cause Report as amended. The motion carried unanimously.

(b) Accreditation School Closure Plan

Mr. Tom Henry, Special Trustee to the Board, presented the Board Accreditation Closure Report. Mr. Henry stated that any institution that is on show cause is required not only to submit a Show Cause Report, but also is required to submit a Closure Report. The Closure Report is very general, yet the College has followed the ACCJC protocol using their format. The College

has had the opportunity to review the report conceptually, but in the event there is need to go further, there is more specific work that needs to be done.

There were minor changes included in the Closure Report from what was originally distributed to the Board members, which were mainly punctuation errors, changing District to College or College to District, etc.

The Board will be provided the final version of the Closure Report that is submitted to the ACCJC as soon as possible.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Accreditation Closure Plan as submitted. The motion carried unanimously.

7. CLOSED SESSION

There was no Closed Session.

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:35 p.m.

RDJ:js

BOARD MINUTES SPECIAL MEETING.03.30.09.FINAL

A. MARIE YOUNG
BOARD PRESIDENT

APPROVED _____
DR. ROBERT JENSEN
INTERIM SECRETARY

SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent/President within thirty (30) days.