

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**  
**SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES**  
**REQUESTED ACTION: APPROVAL**

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**EMPLOYMENT 2009-10**

**Short-term, Temporary & Substitute Assignments**

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Connie Adams	Substitute Administrative Assistant I, Academic Senate	9/3/09 – 11/4/09	\$ 15.26
Michael Alimorong	Bookstore Assistant	8/12/09 – 12/31/09	\$ 8.00
Patricia Eisen	Bookstore Assistant	8/11/09 – 12/31/09	\$ 8.00
Barbara Gravely	Substitute Cosmetology Lab Asst.	8/19/09 – 12/30/09	\$ 15.26
Richard Hornfischer	College Police Officer	7/1/09 – 6/30/10	\$ 18.78
Karen Jackson	Reading/Writing Lab Tech	8/19/09 – 12/12/09	\$ 23.69
Leigh Ann Jones	Reading/Writing Lab Tech	8/19/09 – 12/12/09	\$ 21.65
Joseph Lewis, Jr.	Substitute Groundskeeper	8/24/09 – 6/30/10	\$ 14.47
Doriss Panduro	Substitute Student Services Assistant II, Financial Aid	8/3/09 – 6/30/10	\$ 15.91
Darlene Stewart	Office Assistant, Financial Aid	8/14/09 – 12/18/09	\$ 9.60
Andrew VanSickle-Ward	Substitute Computer Lab Technician, Math Activities Center	9/3/09 – 11/4/09	\$ 15.91

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**Trudy Largent, J.D.**  
Director of Human Resources



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**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

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**August 21, 2009**  
Date Submitted

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**August 21, 2009**  
Date Approved

**SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**  
**Governing Board Meeting**  
**September 2, 2009**  
**Page 2**

**Professional Experts**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Dates</u></b>	<b><u>Hourly Rate</u></b>
Elizabeth Atwater	Art Model, Art 4/5	11/2/09	\$ 80.00
Leo Kelly	Art Model, Art 4/5	9/23/09	\$ 80.00
	Art Model, Art 4/5	10/12	\$ 80.00
Teri Lamb	Co-present, PRIDE Pre Service for Foster & Adoptive Parents	8/24/09 – 8/31/09	\$ 540.00
	Foster & Kinship Care Ed	9/3/09 – 9/24/09	\$ 1,080.00
		10/19/09 – 10/29/09	\$ 720.00
		11/5/09 – 11/19/09	\$ 900.00
Nancy Pewitt	Co-present, Kinship Support & Info for Foster & Kinship Care Ed	9/16/09	\$ 360.00
		10/21/09	\$ 360.00
		11/18/09	\$ 360.00
		12/16/09	\$ 360.00
Lisa Quinterro	Art Model, Art 4/5	11/4/09	\$ 80.00
Rachael Staudt	Art Model, Art 4/5	10/26/09	\$ 80.00
D. Mary Ann Turley	Co-present, PRIDE Pre Service	8/24/09 – 8/31/09	\$ 720.00
	for Foster & Adoptive Parents	9/3/09 – 9/24/09	\$ 1,440.00
	Foster & Kinship Care Ed	10/19/09 – 10/29/09	\$ 1,260.00
		11/5/09 – 11/19/09	\$ 1,260.00
		12/2/09 – 12/16/09	\$ 540.00

**Independent Contractors**

<b><u>Name</u></b>	<b><u>Service</u></b>	<b><u>Dates of Contract</u></b>	<b><u>Amount</u></b>
	<b>Human Resources</b>		
	<b><u>Trudy Largent, Responsible Manager</u></b>		
Rich Consultants	Health Benefits Consultant	7/1/09 – 6/30/10	Not to exceed \$ 20,000.00 \$ 225.00 hour
	<b>Small Business Development Center</b>		
	<b><u>Charles Eason, Responsible Manager</u></b>		
Martha Christopher	Consulting & technical assistance, SBDC Program Income	8/20/09 – 9/30/09	\$ 40.00 hour

**GRATUITOUS SERVICE**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Division/Department</u></b>
Gerson Monterroso	Assist soccer team	PE/Athletics

**RESIGNATION**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective</u></b>
Jonathan Barby	Computer Lab Technician, Math Activities Center	August 28, 2009

**SOLANO COMMUNITY COLLEGE DISTRICT  
 GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: WARRANT LISTINGS**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

It is recommended that the following warrants be approved:

08/10/09	Vendor Payment	11013768	\$ 135.86
08/12/09	Vendor Payment	11013769-11013832	\$289,095.72
08/12/09	Vendor Payment	11013833-11013839	\$278,374.90
08/17/09	Vendor Payment	11013840-11013842	\$ 294.97
08/18/09	Vendor Payment	11013843-11013862	\$667,656.45
08/19/09	Vendor Payment	11013863-11014138	\$ 28,063.50
08/19/09	Vendor Payment	11014139-11014169	\$ 76,354.02

Copies of the Warrant Listings are available at the Board Meeting and at the following locations:  
 Office of the Superintendent/President, Office of the Vice President of Administrative &  
 Business Services, and Library.

**SUPERINTENDENT'S RECOMMENDATION:**  **APPROVAL**  **DISAPPROVAL**  
 **NOT REQUIRED**  **TABLE**

Susan Rinne  
 Interim Director, Fiscal Services

**PRESENTER'S NAME**

4000 Suisun Valley Road  
 Fairfield, CA 94534-3197

**ADDRESS**

707-864-7000, ext. 4462

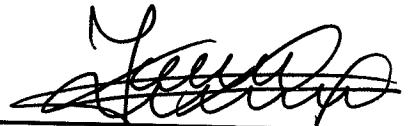
**TELEPHONE NUMBER**

Administrative & Business Services

**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
 SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
 Superintendent/President

August 21, 2009

**DATE APPROVED BY  
 SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: AUTHORIZATION TO DECLARE AS SURPLUS AND  
DONATE PHYSICAL EDUCATION ITEMS TO  
VANDEN HIGH SCHOOL**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for the District to declare as surplus and donate two basketball backboards to Vanden High School's physical education department, pursuant to Board Policy 3320 and Education Code Section 81450.5. The backboards meet the criteria as they are no longer compatible or suitable for the District's educational purposes and hereby authorizes District staff to dispose of same by donation.

**SUPERINTENDENT'S RECOMMENDATION:**  **APPROVAL**  **DISAPPROVAL**  
 **NOT REQUIRED**  **TABLE**

Susan Rinne  
Interim Director, Fiscal Services

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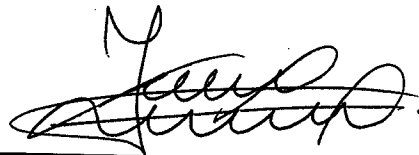
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Administrative & Business Services

**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: FINAL ACCEPTANCE AND NOTICE OF COMPLETION  
(NOC) FOR BELL PRODUCTS, INC., BUILDING 2000  
CHILLER ADDITION PROJECT**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Board approval is requested for issuance/recording of a Notice of Completion (NOC) for the Building 2000 Chiller Addition Project by Bell Products, Inc. (Bid No. 09-003). Staff has met, inspected the work/documents and believes that the project meets the "substantially complete" requirement for the issuance/recording of a NOC.

Staff will be at the meeting to answer any questions by the Board.

**SUPERINTENDENT'S RECOMMENDATION:**  **APPROVAL**  **DISAPPROVAL**  
 **NOT REQUIRED**  **TABLE**

David V. Froehlich  
Director of Facilities

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7176

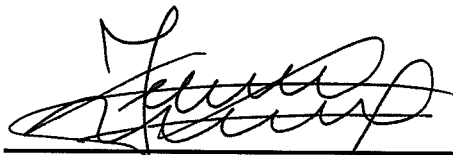
**TELEPHONE NUMBER**

Facilities

**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** Members of the Governing Board  
**SUBJECT:** SMALL BUSINESS DEVELOPMENT CENTER (SBDC)  
CONTRACT WITH CITY OF FAIRFIELD  
**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

The City of Fairfield Redevelopment Agency has proposed renewing a Consultant Services Agreement for entrepreneurial and business assistance with the Solano College Small Business Development Center (SBDC). The scope of the Agreement will include the delivery of entrepreneurial and business development training, one-on-one consulting, technical assistance, referrals, information dissemination, small business short courses, and workshops to the city of Fairfield small business owners and prospective owners. The funds from this contract are also used to meet the local cash match requirements for the Small Business Administration funding for the Small Business Development Center. The Service Agreement is for a total amount of \$20,000 and effective for the period July 1, 2009 through June 30, 2010.

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Charles Eason, Director  
Small Business Development Center

**PRESENTER'S NAME**

360 Campus Lane, Suite 102  
Fairfield, CA 94534

**ADDRESS**

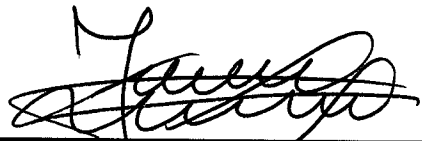
(707) 864-3382

**TELEPHONE NUMBER**

Academic Affairs  
**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CLINICAL SITE CONTRACT AGREEMENT BETWEEN  
SOLANO COMMUNITY COLLEGE AND GLOBAL  
CENTER FOR SUCCESS**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

A clinical site agreement between Solano Community College and Global Center for Success is being presented for review and approval by the Governing Board.

The approval of this renewal contract benefits the nursing program at Solano Community College by providing students with more clinical sites in which to practice.

Copies of the agreement are available in the Office of the Superintendent/President and in the Office of Health Occupations, Public Safety and Family Studies.

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Máire Morinec, Dean  
Health Occupations, Public Safety,  
and Family Studies

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

707.864.7108

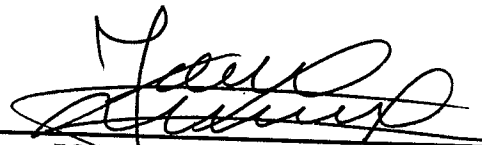
**TELEPHONE NUMBER**

Academic Affairs

**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**



SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: PROPOSED AGREEMENT TO PARTICIPATE IN THE  
CHANCELLOR'S OFFICE TAX OFFSET PROGRAM  
(COTOP)

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the District to participate in the Chancellor's Office Tax Offset Program (COTOP) for the recovery of fees of most student debts to include enrollment fees, out-of-state fees, library fines, campus student loans, and personal checks written with non-sufficient funds. Under COTOP, the Chancellor's Office requests the Franchise Tax Board to offset (deduct) the amount owed to a district from the student's/debtor's personal state income tax refund, lottery winnings or other state refund. The Franchise Tax Board remits any amounts offset to the Chancellor's Office, which then authorizes the State Controller to disburse the offset amount, minus a 25 percent administrative fee, to the participating district.

In the last 11 years, COTOP has succeeded in offsetting and returning over \$10.6 million directly to participating districts. Student Services, Financial Aid, and Fiscal Services will coordinate and administer the program, which is Web-based for efficient processing. With the continuing tough fiscal challenges, the District's goal is to reduce its accounts receivables and capture funds which may not otherwise have been recovered. The deadline to the state to participate in the 2010 COTOP is October 1. Attached is a copy of the agreement for the Board's information.

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Susan Rinne  
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534

ADDRESS

707-864-7000, ext. 4462

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

August 21, 2009

DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT



JOWEL C. LAGUERRE, Ph.D.  
Superintendent/President

August 21, 2009

DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT

THIS CONTRACT, made and entered into this first day of October, 2009, in the State of California, by and between the

\_\_\_\_\_ COMMUNITY COLLEGE DISTRICT  
and the  
CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES

The CHANCELLOR of the CALIFORNIA COMMUNITY COLLEGES  
(hereinafter Chancellor) and the

\_\_\_\_\_ COMMUNITY COLLEGE DISTRICT  
(hereinafter District) do agree that:

I.

Performance of this contract shall be pursuant to Government Code Sections 12419.2, 12419.5, 12419.7, 12419.9, 12419.10. Both parties' performance of this contract shall conform to the requirements of those statutes.

The Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax Board's Interagency Offset Program, outstanding student financial aid and proper non-financial aid obligations owed to the District.

II.

The Chancellor's Office Tax Offset Program (hereafter known as COTOP) will be a (self-supporting) program with collection fees charged to the participating districts for the administrative costs incurred by the Chancellor in operating the program.

The Chancellor will, if a debtor owes an obligation to more than one college or district, eliminate the name of that debtor from the college or agency to which the debtor owes the smaller obligation.

The District will pay to the Chancellor an amount equal to but not greater than 25 percent (25%) of the amount which the Chancellor collects on behalf of the district from the Franchise Tax Board.

III.

The Chancellor will perform only those administrative services necessary to implement the legislation and related functions concerning the repayment of student financial aid and proper non-financial aid obligations through the COTOP program. Names and amounts submitted in error by the district will be treated as all other names and amounts and may be offset by the Franchise Tax Board.

The district may submit requests for deletions or revisions to the unpaid account balance to the Chancellor at any time and as often as needed.

Districts must enter their initial COTOP debtor data to the Chancellor's Office Tax Offset Program web-based system no later than November 25, 2009. Districts may add additional accounts to their initial debtor data only through January 15, 2010. If an offset occurs prior to the implementation of the deletion or modification by the Franchise Tax Board, it will be the responsibility of the District to make restitution directly to the debtor as required by Section IV.6 below.

The Chancellor or Franchise Tax Board will delete all names which cannot be processed by the Chancellor's Office or the Franchise Tax Board.

#### IV.

The District will:

1. Submit a single record for each affected individual as specified in #3 below according to the format and specifications in Appendices A and B which are incorporated into and made a part of this contract.
2. Notify those debtors whose names are submitted for collection of the pending action no later than submitting those names to the Chancellor's Office and review any objections received from those debtors. This notification should inform the debtor that the individual is entitled to request a review of the decision to collect the debt by the offset procedure. Immediately submit to the Chancellor's Office any modifications of the amount or deletions of any record found to be submitted in error, as necessary, as a result of the review as required by Appendix C, which is incorporated into and made a part of this contract.
3. Submit for collection through the COTOP program only the following types of debtor obligations:
  - A. defaulted Perkins, Nursing, Emergency and Extended Opportunity Programs and Services (EOPS) loans;
  - B. campus financial aid funds; EOPS Grants and Board of Governors Enrollment Fee Waivers for which the student was ineligible;
  - C. other financial aid obligations.
  - D. Proper student non-financial aid obligations limited to: non-resident tuition; enrollment fees; library fines; library replacement material charges; parking fees; parking fines (incurred within 3 years of date submitted for collection only); residence hall rent contracts; cafeteria meal contracts; telephone bills; drop fees (incurred prior to January 1992); personal checks returned for non-sufficient funds (limited to bookstore and other charges listed in this section only); returned check service charges; child care charges; instructional equipment breakage/replacement charges; health fees; transcript fees; foreign student insurance charges; dental health center charges; community services fees; lost key charges; transportation charges/fees; audit fees; contract class charges; instructional material fees; damage to campus facilities/equipment charges; personal checks written to "Cash" returned for non-sufficient funds (including returned check service fee); auto repair costs (including parts, lab fee, sales tax on parts); student representation fee; student center fee.

4. For those student financial aid and non-financial aid obligations in default, send at least one written notice to the last known address of the debtor requesting that the debtor either pay the amount owed or contact the participating district regarding the debt. The written notice must be sent at least 30 days prior to Franchise Tax Board receiving the offset request. The district must retain copies of the notifications in the district/college file.
5. Do not submit names of any debtors who are:
  - A. not in default;
  - B. in litigation/bankruptcy.
6. Refund to debtor any overpayments or amounts collected in error resulting from collection through COTOP within 30 days from notification of offset by the Chancellor.

V.

The District agrees that the Chancellor is acting in reliance on the accuracy of information supplied by the District as to the names of debtors, identification of debtors, and amounts owed by debtors, and that the Chancellor shall not be liable for any damages arising from inaccuracies in information supplied by the District.

The District agrees that it will submit for collection only amounts which it is legally entitled to collect through this program.

The District agrees that it will respond to all debtor complaints received by the Chancellor regarding this program.

VI.

Each party agrees to indemnify, defend and save harmless the other, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by either party in the performance of this contract.

VII.

The District and the agents and employees of the District, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California.

VIII.

Time is of the essence of this agreement.

IX.

No alteration or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

X.

The term of this contract shall be from October 1, 2009 through December 20, 2010, which as defined by the Franchise Tax Board, is the end of the 2010 interagency program processing year.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto, upon the date first above written.

CALIFORNIA COMMUNITY COLLEGES

By \_\_\_\_\_  
Steve Bruckman Date  
Executive Vice Chancellor

\_\_\_\_\_ DISTRICT  
(Name of District)

By \_\_\_\_\_  
(Authorized Signature) Date

\_\_\_\_\_  
(Printed Name of Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

**TO:** Members of the Governing Board

**SUBJECT:** RECOMMEND APPOINTMENTS TO THE MEASURE G  
CITIZENS' BOND OVERSIGHT COMMITTEE

**REQUESTED ACTION:** APPROVAL

**SUMMARY:**

Board approval is requested to appoint two citizens to fill vacancies on the Measure G Citizens' Bond Oversight Committee (CBOC).

Proposition 39 mandates the establishment and composition of the oversight committee and the Bylaws adhered to by the CBOC. The District was seeking a citizen representing a senior citizen organization and one representing a business organization. Members serve a two-year term, and may be reappointed for one extension.

A Board subcommittee comprised of Trustees Rosemary Thurston, Chair; A. Marie Young, and James Claffey reviewed applications. After consideration of the candidates' qualifications and geographic location, the Board subcommittee will make its recommendations.

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

Susan Rinne  
Interim Director, Fiscal Services

**PRESENTER'S NAME**

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**ADDRESS**

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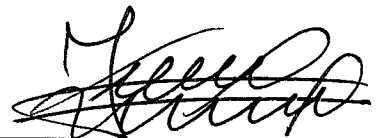
**TELEPHONE NUMBER**

Administrative & Business Services

**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: CHANGE ORDER NO. 2 TO AMERICAN RIVER  
CONSTRUCTION, INC., BUILDING 100 INTERIM  
REMODEL PROJECT

REQUESTED ACTION: APPROVE CHANGE ORDER

SUMMARY:

Board approval is requested for Change Order No. 2 to American River Construction, Inc.'s base contract for the Building 100 Interim Remodel Project. The revised contract amount is as follows:

Contract Award Amount	\$	593,000.00	
Prior Change Orders	\$	11,031.77	
<b>Change Order No. 2</b>	\$	<b>32,228.32</b>	
Total Change Orders	\$	43,260.09	7.3% of Contract Award Amount
<b>Revised Contract Amount</b>	\$	<b>636,260.09</b>	

Staff will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

David V. Froehlich  
Director of Facilities

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

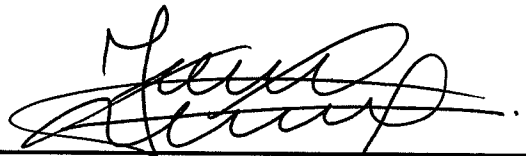
(707) 864-7176

**TELEPHONE NUMBER**

Facilities  
**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**

9/2/09 AMERICAN RIVER CONSTRUCTION, INC. - BUILDING 100 INTERIM REMODEL

PCO	Description	Negotiated Amount	Reason	CO
19	The specified light fixtures had a long lead-time. The contractor proposed using readily-available light fixtures at a lower cost. The substituted light fixtures were acceptable to all parties.	\$ (2,121.00)	Owner Request	2
20	It was necessary to remove asbestos-containing ceiling tiles in various areas throughout the building in order to complete the work. The owner directed the contractor to furnish and install new ceiling tiles in these areas.	\$ 15,216.05	Owner Request	2
22	Asbestos-containing ceiling tiles were removed from the Corridor 173 to complete the work. It was determined that the existing ceiling did not comply with the Division of State Architect (DSA) requirements. The architect directed the contractor to remove the existing ceiling structure and furnish and install a new fire-rated ceiling including access panels and light fixtures.	\$ 18,910.57	Agency	2
24	The ceiling tiles specified for in-contract ceiling work did not match the existing ceiling tiles. The owner directed the contractor to furnish and install matching ceiling tiles which were less expensive.	\$ (650.09)	Owner Request	2
25	The ceiling height in Rooms 135 and 136 resulted in the video projector being higher than the projection screen. The contractor proposed using extension columns to bring the projector to the proper height. This was acceptable to all parties.	\$ 596.64	Unforeseen Condition	2
27	The existing wall tiles in Room 130 were damaged and dirty in many locations. The owner directed the contractor to touch up the existing wall tiles with white paint.	\$ 276.15	Owner Request	2
		<b>TOTAL \$ 32,228.32</b>		



**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CHANGE ORDER NO. 1 TO THE ENERCON CONTRACT  
FOR ENVIRONMENTAL STUDY OF THE SCCD  
CALIFORNIA MEDICAL FACILITY (CMF) FIRE  
TRAINING SITE (CONFIRMING)**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

This past Spring, the Board approved and staff undertook the needed study and coordination to begin the environmental cleanup of the area previously used for fire training at the California Medical Facility (CMF) in Vacaville. After the initial soil sampling, there were some additional procedures as well as further soil borings recommended and approved. The work has been completed, reports have been issued, and staff is continuing to gather input from the various regulatory agencies involved.

**SUPERINTENDENT'S RECOMMENDATION:**  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

David V. Froehlich  
Director of Facilities

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 864-7176

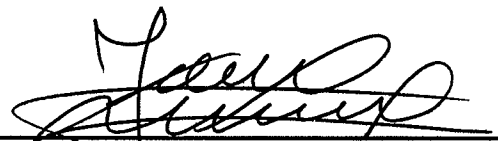
**TELEPHONE NUMBER**

Facilities

**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**

9/2/09 ENERCON CHANGE ORDER NO. 1

**PROJECTS**

**ORIGINAL CONTRACT AMOUNT**      **PROPOSED FEE INCREASE**      **REVISED CONTRACT TOTAL**

1	SCCD CMF Fire Training Site Cleanup Study	\$13,770.00	\$7,635.00	\$21,405.00
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	<b>Project</b>	<b>Description</b>	<b>Cost</b>
1	Scope Add: Equipment and soil samples to provide thorough evaluation of cleanup requirements.	Contractor requested a utility survey be accomplished prior to soil sampling (\$760). During the initial round of soil sampling, additional borings were needed to completely map the extent of hazardous substances (\$6,060). In addition, a specialized lab was selected to evaluate an unforeseen and unknown compound (\$750). Reimbursable supplies and equipment totaled an additional \$65.	\$7,635.00
<b>TOTAL</b>			\$7,635.00

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: SUBRECIPIENT AGREEMENT WITH SOLANO COUNTY**

**REQUESTED ACTION: APPROVAL**

**SUMMARY:**

Solano County was recently awarded a \$300,000 Community Development Block Grant (CDBG) Program Economic Enterprise Fund grant for a microenterprise assistance program. This agreement is for the Solano College Small Business Development Center (SBDC) to act as a subrecipient on the grant to provide training and technical assistance to microenterprises located in the unincorporated areas of the County and the four non-entitlement cities (Benicia, Dixon, Rio Vista, and Suisun City). For the purposes of this grant, microenterprises are defined as small businesses with five or fewer employees whose owners qualify as low to moderate income. The funds from this contract will also be used to meet the local cash match requirements for the Small Business Administration (SBA) funding for the SBDC. The Service Agreement is for a total amount of \$111,070 and effective for the period September 23, 2009 through December 31, 2011.

**SUPERINTENDENT'S RECOMMENDATION:**  **APPROVAL**  **DISAPPROVAL**  
 **NOT REQUIRED**  **TABLE**

Charles Eason, Director  
Solano College SBDC

**PRESENTER'S NAME**

360 Campus Lane, Suite 102, Fairfield

**ADDRESS**

(707) 864-3382

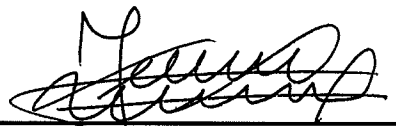
**TELEPHONE NUMBER**

Academic Affairs/Small Business  
Development Center

**ORGANIZATION**

August 21, 2009

**DATE SUBMITTED TO  
SUPERINTENDENT/PRESIDENT**



**JOWEL C. LAGUERRE, Ph.D.**  
Superintendent/President

August 21, 2009

**DATE APPROVED BY  
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board  
SUBJECT: INTEGRATED PLANNING PROCESS PRESENTATION

REQUESTED ACTION: INFORMATION

SUMMARY:

Mr. Rob Simas, Director of Research and Planning, will be presenting a brief overview of the Integrated Planning Process (IPP), highlighting the items/processes added since last spring 2009.

SUPERINTENDENT'S RECOMMENDATION:  APPROVAL  DISAPPROVAL  
 NOT REQUIRED  TABLE

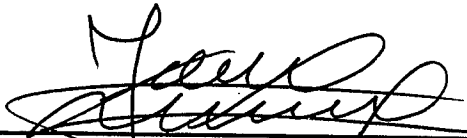
Rob Simas, Director  
Research and Planning  
PRESENTER'S NAME

4000 Suisun Valley Road  
Fairfield, CA 94534  
ADDRESS

(707) 864-7278  
TELEPHONE NUMBER

Administration  
ORGANIZATION

August 21, 2009  
DATE SUBMITTED TO SUPERINTENDENT/PRESIDENT

  
JOWEL C. LAGUERRE, Ph.D.  
Superintendent/President

August 21, 2009  
DATE APPROVED BY SUPERINTENDENT/PRESIDENT