

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
May 20, 2009

APPENDIX A

**Measure G Citizens' Bond Oversight Committee
Annual Report of 2008
Presented to the Governing Board on May 20, 2009**

Pursuant to the Bylaws of the Measure G Citizens' Bond Oversight Committee, I am happy to present to the Solano Community College District Governing Board the Annual Report of the Committee and by doing so, also to fulfill our obligation to inform the public concerning the District's expenditure of bond proceeds.

Committee Membership: Throughout most of 2008 our committee lost several members due to term expiration representing a variety of community organizations. During the last quarter, three new members were appointed by the Governing Board: James Conlow and Frank Crim, both representing Construction and Trades, and Jesse Branch-College Foundation. Remaining members include Lillian Nelson, Student Body President; Betty Frank, Senior Citizens Organization; Rozzana Verder-Aliga Ph.D., Carol Landry, Business Organization; and I represent the Taxpayers' Association. We have one vacancy from a Civic/Professional organization that was recently filled by the Board.

Annual Report:

Compliance with Article XIII A, Section 1(b)(3) of the California Constitution:

- The Committee is satisfied that the Community College Board has properly evaluated safety, class size reduction and information technology needs in developing the projects covered under this Bond issue. This evaluation occurred early in the course of the project, and is subject to regular reviews both by College Administration and by the Faculty leaders involved with each aspect of the project.
- The Committee is satisfied that the Community College Board has caused to be conducted an annual, independent performance audit, the purpose of which is to assure that Bond sale proceeds have been expended only on the specific projects listed.
- The Committee is satisfied that the Community College Board has properly caused to be conducted an annual independent financial audit of the proceeds from the sale of the bonds under our purview.
- The performance and financial audit is being prepared, finalized, and will be presented to the Committee at its next meeting.

Committee Proceedings and Activities: The Committee met, as required, on a quarterly basis. At these meetings, we reviewed the progress of Bond-related activities and projects, monitored the expenditure of bond proceeds, and monitored the progress of the sale of Series B of the approved bonds.

During the latter part of 2008, the Committee was informed of alleged improprieties relative to the expenditure and accounting of Measure G funds. After thorough review by the District's bond counsel and bond accountant, it was determined that expenditures were appropriate and keeping with the spirit, intent, and legality of Measure G. The District and bond attorney held a special meeting with the Committee in early 2009 to report of its findings. We are satisfied with the District's commitment to take steps to ensure transparency and accounting with regard to expenditures.

At all meetings Mr. Ron Richards and Mr. Lester Young, Program Managers for Kitchell CEM, provided an extensive overview of the progress made on all aspects of each project funded by the bond measure. We are regularly informed of the constant escalation of construction cost which requires constant adjustment in the scope of future building and remodeling projects. Several projects had to be scaled back or placed on hold. The committee members are gratified to understand that Kitchell are diligent to minimize the impact on the scope of these projects that these cost adjustments require.

At each of our meetings we are given the opportunity to tour and inspect projects in any stage of construction, as well as ask any questions. We all are impressed as to the contractor cleanliness of all sites, as the debris and construction material may cause safety hazards.

We were afforded an opportunity to tour the crown jewel of these projects for the main campus, Building 400, The Student Services Center. With this new center all services needed by all students is combined in one building No more going building to building for their needs. The committee was very impressed with the design, lay-out and ease for the student to receive registration, counseling, and financial aid needs. Our compliments to the architect, contractors, and Solano Community College staff with their efforts to complete this project on time and well within budget.

Other projects completed or near completion include the: The Athletic Fields Renovation Project and Buildings 1700A – Gymnasium & 1700B – Adaptive PE Building, which will support an outstanding intercollegiate sports program. Building 1400 – Student Union underwent major renovation that included a new faculty/staff dining facility and extensive remodeling of the Bookstore. The Committee must also thank the Solano Community College Student Association for their major contribution to help fund this Facility. The committee congratulates the College and their construction management consultants, Kitchell and the contractors for completing this major upgrade and repairs safely and on time.

The Vacaville Center is currently under construction and the committee looks forward to its grand opening in early 2010.

In closing on the behalf of me and the other members of the committee, I would like to thank Dr. Robert Jensen, Interim Superintendent/President; Mr. David Froehlich, Director of Facilities; and most importantly Ms. Judy Anderson, Executive Assistant, for her outstanding support and

assistance in our work. They all have been forthright in meeting our needs, answering inquires, providing timely (and we believe accurate) information.

Respectfully submitted,

Bruce DuClair
Committee Chair