SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD AGENDA ITEM

| GOVERNING BOARD AGENDA ITEM | | |
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| TO: | Members of the Govern | ning Board |
| SUBJECT: | PROPOSED REVISION OF SECTION 4800.2 OF GOVERNING BOARD ADMINISTRATIVE LEADERSHIP GROUP BOARD POLICY NO. 4800 | |
| REQUESTED ACTION: | INFORMATION | |
| SUMMARY: | | |
| The attached section 4800.2 of the Human Resources Governing Board Administrative Leadership Group Board Policy No. 4800 has been revised and has received concurrence from the Shared Governance Council and the Executive Cabinet. | | |
| In accordance with Governing Board procedure, the revised policy will be presented for Board action at the May 20, 2009, meeting. | | |
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| SUPERINTENDENT'S RE | ECOMMENDATION: | □ APPROVAL□ DISAPPROVAL☑ NOT REQUIRED□ TABLE |
| Richard D. Christense | • | |
| Director of Human Re | esources | |
| PRESENTER'S N | AME | |
| | | |
| 4000 Suisun Valley | Road | 150 26 |
| Fairfield, CA 94534 | 1-3197 | |
| ADDRESS | | DR. ROBERT JENSEN Interim Superintendent/President |
| 707-864-7122 | | morning of approximation of the state of the |
| TELEPHONE NUI | | |
| Administration | 1 | May 4, 2009 |

May 4, 2009

ORGANIZATION

DATE SUBMITTED TO SUPERINTENDENT/PRESIDENT DATE APPROVED BY SUPERINTENDENT/PRESIDENT

- 4800.2 <u>Administrator Responsibilities</u>: Educational administrators and classified managers have major responsibilities for promoting educational leadership, formulating and recommending District policies and administering District programs.
 - A. An Educational Administrator is an administrator who is employed in an academic position designated by the governing board of the district as having direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services program of the college or district. Educational Administrators may be employed by a contract of up to two years, the form of which is attached as Appendix A. Educational administrators include, but are not limited to the following positions at the District:

Vice President, Academic Affairs

Vice President, Student Services

Vice President, Administrative and Business Services

Vice President, Technology and Learning Resources

Associate Vice President, Workforce and Community Development

Center Director

Dean, Admissions and Records

Dean, Counseling and Disabled Student Programs

Dean, Special Services, Financial Aid/EOPS

Dean, Business and Computer Science

Dean, Fine and Applied Arts/Behavioral Sciences

Dean, Health Occupations

Dean. Humanities

Dean, Math and Science

Dean, Physical Education and Athletics

Dean, Career and Technical Education

Director, Student Development

B. Classified Management

1. A Classified Manager is an administrator who is employed by the Governing Board in a position designated as having direct responsibility for supervising the operation of, or formulating policy for, functions and services that support the instructional and student services components of the District. Classified Managers include, but are not limited to the following positions at the District:

Vice President, Administrative & Business Services
Director, Human Resources

Director, Facilities

Director, Fiscal Services

Director, Technology Services and Support

Director, Foundation and Grants

Director, Public Relations, Marketing & Communications

Managing Director of Theatre Operations

Director, Community Services and Public-Information

Manager, Technology Services and Support

Assistant Director, Facilities

Center Director

Director, Small Business Development Center

Director, Research and Planning

Chief, College Police and Public Safety

Board Policy No. 4800.2 Ends