

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES  
May 7, 2008

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, May 7, 2008, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Phil McCaffrey, Governing Board President.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President McCaffrey, Student Trustee Nelson led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Phil McCaffrey, President  
A. C. "Tony" Ubalde, Jr., Rel.D., Vice President  
James M. Claffey\*  
Denis Honeychurch, J.D.  
Pam Keith  
A. Marie Young  
Lillian Nelson, Student Trustee  
Gerald F. Fisher, Secretary

\*Arrived after Roll Call

Members Absent:

Stephen Murphy, J.D.

Others Present:

Ross Beck, Director of Public Relations, Marketing and Communications  
Mazie L. Brewington, Vice President, Administrative & Business Services  
Richard Christensen, Ed.D., Director, Human Resources  
Jay Field, Vice President, Technology & Learning Resources  
Robin L. Steinback, Ph.D., Vice President, Academic Affairs  
Lisa J. Waits, Ed.D., Vice President, Student Services  
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Young and seconded by Trustee Keith for approval of the agenda. The motion passed unanimously.

## 5. COMMENTS FROM MEMBERS OF THE PUBLIC

Ms. Mary Ellen Murphy, Chief Negotiator for CSEA, was recognized by the Board. Ms. Murphy stated, in keeping with what she wanted to say to the Board, kept thinking of the idea of *community* in Solano Community College. In a sense, this is another way of saying family--and in many ways what happens in families happens here. Ms. Murphy relayed a story about her son Matt, who is the third and last child in her family to attend Solano Community College, as a small ten-year old child who was caught on top of the roof of his Dad's school where he worked as a basketball coach. Matt denied the accusation, but was caught on tape in the act.

Ms. Murphy distributed to the Board members a copy of an Unfair Labor Practice Charge against the District. The complaint has, in fact, been issued by the Public Employment Relations Board (PERB). The District, of course, is entitled to appeal, she said. Ms. Murphy stated her son Matt could have hired an attorney to appeal his case too, and for enough money the attorney would have found enough mitigating factors as to why he was the innocent victim and the school was to blame for him being on the roof that day. Ms. Murphy was proud to say her son admitted his wrongdoing, apologized and took his punishment. like a man. This allowed the healing process to begin and trust building to begin again. After review of this complaint, Ms. Murphy stated she hopes the District will consider doing the same.

*Trustee Claffey arrived at 7:20 p.m.*

The Board recognized Dr. Emily Blair, English Instructor, who asked the Board to negotiate with the unions fairly, and in good faith; to preserve health care, which she understands the Board takes advantage of along with faculty and staff.

Ms. Anne Bevilacqua, Sociology Instructor, was recognized by the Board and commented that she has been a teacher for over 20 years and comes from a line of teachers in her family. Over the years, she has seen districts and employees get in situations where hard feelings exist and don't go away. Ms. Bevilacqua stated she does not want to see a similar situation at Solano and encouraged the Board to keep our health care and to settle negotiations before feelings are too difficult to heal.

Mr. Marc Lancet, together with 10-month old Evan Clair Lancet, was recognized by the Board and commented on health care caps and affordability of health care. When employees are hired and come to Solano College, they are offered salary and benefits—but only until a certain time when costs spiral or until health care reaches a certain point of affordability? A cap on our health care is a form of abandonment. As leaders, the Board has the ability to direct administration to find a solution for health care—to attack the problem—and not at the expense of our full-time employees who give from their heart and soul at this fine institution. Faculty and staff should be the Board's number one priority. Mr. Lancet stated he hopes when his daughter comes to Solano College that she will know the Board members stood up and caused a

revolution with our legislators and health insurance people. We don't need an institution that abandons us to our own financial disasters.

Ms. Monica Brown, a local parent and educator, reported that her daughter was accepted at U.C. Berkeley. In the past, Ms. Brown has expressed concern to the Board over the College Board Advanced Placement A.P. (advanced placement) Exam and would like to become involved with IGETC. Ms. Brown also expressed her concern about the budget getting passed in Sacramento. If it doesn't, community colleges will see more students taking the advanced placement exam and would like to be assured that their needs will be met.

Ms. Brown, along with other supporters, will be meeting with Solano County's four local Legislators on May 16, 2008, to protest the proposed state budget. If revenue is not increased, there will be more cuts. Ms. Brown distributed labels for signature among the audience and to the Board members asking for support of *No Cuts, Increase Revenue and/or No Cuts*, as well as a petition to *Say No to Education Budget Cuts*. These signatures will be used to show the Legislature that we want our students to be first.

6. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Board President McCaffrey and Superintendent/President Fisher presented Student Trustee Lillian Nelson with a certificate of appreciation for her dedicated service as Student Trustee to the Governing Board of Solano Community College District from 2006-2007 and 2007-2008. Ms. Nelson will assume the responsibility as ASSC President effective June 1, 2008. A round of applause from those present was extended to Lillian acknowledging her service to the College.

Enrique Gigante, ASSC Vocational Curriculum Senator, reported that:

--on April 21, 2008, the ASSC participated in the March for Higher Education, along with California State University and University of California campuses and community colleges from all over the state. The purpose of the march was to show unity among higher education systems against the proposed budget cuts. Lt. Governor Garamendi came and supported all the students that came to the rally. The students also had the privilege of posing for a picture with the Lt. Governor. There were approximately 2,500 students who came and supported the protest against budget cuts. At one point all the students chanted, "You kick us out, we'll vote you out"! The march was a lively event.

Jared Leon, ASSC Career and Technical Education Senator, reported that:

--ASSC recently wrapped up a series of day-long events as part of the famous Solano Daze. The key events included an ASSC talent show and sponsored barbeque. The Black Student Union hosted a very energetic fashion show and a day was dedicated to karaoke.

--on May 23, 2008, ASSC will host graduation. It will be held in the football stadium rather than the gymnasium. Senators will be ushering guests to their seats and will also be chauffeuring guests from the parking lot to the field.

(b) Academic Senate

Academic Senate President Gail Kropp reported that:

--the Academic Senate California Community College (ASCCC) Spring Plenary Session was held in San Francisco, April 17-19, 2008. Four faculty members attended: Vice President Elect Lamb, Curriculum Chair Farmer, Learning Outcomes and Assessment Coordinator Schneider, and I. With four conference participants, we were able to attend a wide variety of workshops and break out sessions that dealt with topics of current importance, such as approaches to bringing the Liberal Arts degrees into compliance, hot topics in accreditation, the Basic Skills Initiative, minimum qualifications and equivalencies, and the necessity of political involvement by California community college faculty, staff, and administration.

The theme of Spring Plenary, “The Politics of Pedagogy: Forging Alliances for Action,” was intended to remind delegates and attendees of the political nature of our work as teachers. In an unquestionably political year such as 2008, rife as it is with economic and political uncertainties, Senate leaders stressed the importance of reinvigorated alliances among the three branches of higher education in California, between the ASCCC and the California Community College League (CCCL), with sister organizations such as the Faculty Association of California Community Colleges (FACCC), and our accrediting bodies, Western Association of Schools and Colleges (WASC) and Accrediting Commission for Community and Junior Colleges (ACCJC). In that spirit, keynote presentations were heard by Cary Nelson, President of the American Association of University Professors (AAUP); by Patrick Ainsworth, from the California Department of Education, and by Scott Lay, President and CEO of the CCCL, who shared his perspective on the economic, socio-demographic, and fiscal challenges facing higher education in California. In addition, Jonathan Lightman, Executive Director of FACCC, conducted an excellent breakout session entitled, “Sacramento Happenings: State Budget, Legislation, and Post-Proposition 92” in which he elaborated the significance of marketplace control of the budget crisis (don’t raise taxes, cut classes, the Governor’s approach) and policy control (raise taxes to support a state policy of accessible higher education), warning against the inevitable downward spiral that occurs when funding drops, classes are cut, more enrollment is lost, funding drops, student services are cut, retention declines, funding drops, and enrollment declines. Mr. Lightman also guided Senate leaders through the process of monitoring and analyzing bills before the Legislature dealing with education. A particularly interesting and important workshop, co-presented by the ASCCC leadership, and Chuck Wisely from the Chancellor’s Office, addressed the very serious attacks on accreditation by the United States Department of Education. Suspicious of peer evaluation, the way accreditation is currently conducted through our accrediting bodies, the U.S. Department of Education (USDE) would like to impose nationwide standards (“no university student left behind”) and is attempting to use the Perkins Act and control of VTEA funds to force a shift to mandatory external third party assessments, the so-called Gold Standard announced by the Department, which is supposed to take effect by 2010.

Saturday, April 19, 2008, the ASCCC debated 45 resolutions on a variety of topics ranging from accreditation, curricular and intersegmental issues, equity and diversity, to academic integrity and professional standards.

--the Academic Senate met on May 5, 2008. A presentation was given by Geology/Physics Instructor Mark Feighner who discussed the proposed Geographic Information Systems Program. LOAC Tracy Schneider delivered a report on SLOs, reviewing with the Senate information and data she has compiled for the Annual Report and Mid-term Report and presented the Trainers' revised (streamlined) assessment cycle for consideration. Ms. Schneider will be delivering a Student Learning Outcomes (SLOs) report to the Governing Board on May 21, 2008.

Following Ms. Schneider's presentation and discussion, Senators heard reports from Vice Presidents Steinback and Waits, as well as from the Chairs of Distance Education, the Curriculum Committee, and the Ad Hoc Committees dealing with Senate elections and the 2007-2008 distinguished faculty awards. During the remainder of the meeting, information and discussion focused primarily on the Accreditation Mid-term Report and the need for greater faculty input in the Banner implementation process as we move into that phase of implementation where faculty interface will be determined.

Finally, the Senate approved three action items, a resolution commending Art Lab Tech and adjunct instructor Kathy Kearns for making the beautiful SCC mugs awarded to newly tenured faculty at the tenure tea, allocation of funds for the fall flex faculty luncheon, and distribution of faculty staff development funds to the divisions.

The last meeting of the Senate this semester will take place on Monday, May 19, 2008.

Trustee Young asked Ms. Kropp for the State Academic Senate Web site where the Spring Plenary Session information could be viewed in more detail, which was identified as [www.asccc.org](http://www.asccc.org). Ms. Kropp thanked the Board for their interest in the serious matters at hand.

(c) Shared Governance Council

Superintendent Gerald F. Fisher reported that:

--the Shared Governance Council met on April 23, 2008, and due to lack of quorum no new business was conducted. Superintendent Fisher reported that the Animals on Campus Policy, No. 1080, was submitted to the Board for information at their meeting held December 19, 2007. It was recommended by the Board at that time that the policy be amended. The SGC amended the policy for approval at their meeting held March 12, 2008, and then underwent a final technical review April 23, 2008. The second reading and request for approval of the new policy will be considered by the Board later on the agenda. The last meeting of the Shared Governance Council for the academic year will be May 14, 2008.

(d) Superintendent

Superintendent Gerald F. Fisher reported that:

--as stated at the April 16, 2008, Board Meeting, the 1700B Adapted P.E. Building was expected to begin to review DSA around April 30, 2008. There was no further update as of today. This is

the only thing holding up the project. Superintendent Fisher will continue to keep the Board informed about this project.

--we went live with the Banner student module this past Monday, May 5, 2008. It was an overall success with the biggest challenge just being students learning and getting used to the way the new system works and having new user IDs and passwords. It is a 100% change for everyone. Any problems that have come up have been minor, and we have been able to troubleshoot them expeditiously with minimal frustration to students. There is still a significant amount of work to be done in the coming months to further enhance the new system and the many helpful features it offers students and employees.

--the *Solano Speech and Debate Team* captured the National Championship at the Phi Rho Pi Community College National Championship Speech and Debate Tournament held in Chicago, Illinois, April 14-20, 2008. The Solano Speech and Debate Team took 1st place at the tournament with four Golds, four Silvers, and two Bronze Awards.

It is the second National Championship for Solano in the Overall Sweepstakes category, which combines points earned in both debate and individual speaking events (2005 and 2008), and the fourth National Championship in Debate Sweepstakes (1998, 2002, 2006, and 2008).

The National Team was comprised of Solano students Michael Holmes, Zack Poff, Jessica DeBolt, Kirstin McRae, Jake Poff, and Brittany Lee. With only six competitors, and competing against 72 other community colleges, the team was able to advance to the final round in seven different events. Superintendent Fisher extended congratulations to all who participated.

--*“Learning and teaching should not stand on opposite banks and just watch the river flow by; instead, they should embark together on a journey down the water.”* Superintendent Fisher stated these words, written by Loris Malaguzzi 60 years ago, are just as timely in the 21<sup>st</sup> century as the century before. The campus community was invited to join the Solano Community College Art Department in their celebration of the teaching and learning of art in the exhibition entitled, “To Honor Teaching”, which opened on April 24 and runs through May 19, 2008, in the Dorothy Herger Gallery, Room 1304. Thirty-seven artists—all former or current educators at various institutions—are participating in the exhibition. Of the 37 artists included in the exhibition, 19 of them are Solano Community College Art faculty and staff. The exhibition, in particular, celebrates the teachings of Kate Delos, who is retiring at the end of the spring semester.

--the Solano College Baseball program has had another successful season in 2008. The Falcons won their second straight conference title and are getting ready for their third straight playoff appearance. Coach Stover’s squad is 61-29 in the last two seasons and 88-46 over the past three seasons. Their 61 wins from 2007 and 2008 ranks them 5<sup>th</sup> in Northern California, behind only Fresno (78); West Valley (71); Sierra (66); Chabot (62), and ties them with Feather River. Feather River, Fresno, and Solano are the only three teams that have won back-to-back conference championships in that span as well. Head Coach Scott Stover was congratulated for receiving the Bay Valley “Coach of the Year” award for the second straight year.

The Falcons are the 7<sup>th</sup> seed in Northern California for the California Community College Baseball Playoffs. They will host Diablo Valley College on Friday, May 9, at 3:00 p.m. Game 2 will be Saturday, May 10, at 11:00 a.m., with Game 3 thirty minutes after the conclusion of Game 2 (if necessary).

--the Bernard Osher Foundation has committed \$70 million to support private scholarships for California's community college students. Superintendent Fisher reported that Vice President Ubalde, SCC Foundation President Alums, Associate Vice President Shatzer, and he attended an announcement yesterday, May 6, in Sacramento, where Governor Arnold Schwarzenegger and Interim Chancellor Diane Woodruff and other dignitaries announced the California Community College Scholarship Endowment Plan.

"I know firsthand the incredible value of community colleges from my time at Santa Monica College," Governor Schwarzenegger said in a prepared statement. "They serve a vital role in preparing our workforce, and this gift will provide innumerable benefits to our state's economy and diverse communities."

This commitment from the Osher Foundation was described as the single largest gift to a community college system in the nation, and one of the largest gifts ever made to higher education.

The Osher Initiative includes two separate commitments that will assist students with \$1,000 scholarships at each of the state's 109 community colleges. A \$50 million gift will support endowed annual scholarships at community colleges, \$25 million of which will go immediately to fund an endowment managed by the Foundation for California Community Colleges (FCCC). The remaining \$25 million will be contributed to the endowment on a two-to-one match. The FCCC will lead an effort to raise a matching \$50 million over a three-year period. The resulting \$100 million endowment will serve as a permanent fund for annual student scholarships, offering a long-term solution to the rising costs of books, supplies and equipment that often hinders many students from completing their education. Once the endowment is fully funded, at least 5,000 scholarships will be awarded each year.

In addition to the \$50 million gift, the Osher Initiative will provide \$20 million to support endowed scholarship programs at California State University and University of California campuses that do not currently have Osher scholarship programs in place. These scholarship programs will be for community college students transferring to California State University and University of California campuses.

--tomorrow, Thursday, May 8, is the last day of the Solano Community College Horticulture Club Annual Spring Plant Sale, 7:00 a.m. to 8:00 p.m., in Horticulture Building. 1000—just in time for Mother's Day. All proceeds from this event provide scholarships, reference materials, and equipment for the SCC Horticulture students.

--he looks forward to seeing the campus community at the 26<sup>th</sup> Annual Retirement and Recognition Celebration on Friday, May 9, from 5:00 – 11:00 p.m., at the Hilton Garden Inn,

Fairfield, when retirees and employees with years of service will be honored. Trustees who have not reserved a space at the event were encouraged to give their checks in the amount of \$35 per person to Judy Spencer. Tickets at the door are \$45

--on Saturday, May 10, at 8:00 p.m., at the Harbor Theater in Suisun City, our Choral Society, consisting of SCC students and community members, will perform their spring 2008 concert under the direction of Helen Intintoli, who is retiring this semester. Tickets may be purchased at the Box Office for \$15. The campus was also invited to Helen Intintoli's final SCC student spring concert on May 17 which is also being held at the Harbor Theater. Tickets at the door are \$5. Superintendent Fisher extended congratulations to Helen on her upcoming retirement, and thanked her for her fine contributions over the years in music at Solano College.

--graduation will be held at the Football Stadium beginning at 4:00 p.m., on Friday, May 23. The Governing Board will meet in the baseball club house at 3:30 p.m., prior to the commencement event.

--we have completed the faculty hiring process to replace seven full-time faculty members that retired during 2007-08.

- *Bond Update*

Ron Richards, Kitchell CEM, reported that:

Vacaville Center

--eight bids were received for the Vacaville Center project today. All bids appear to be responsive. The apparent low responsive bid is Mascon Incorporated of Sacramento, California, at \$12,999,000. The architect's estimate for the project is \$18.2 million. Mr. Richards stated he expects to present a recommendation for award at the May 21, 2008, Board meeting.

Mr. Richards was asked to report what the next highest bid was, which was \$13,691,000, with the highest bid being \$16,400,000.

Superintendent Fisher announced the groundbreaking for the Vacaville Center is expected to be sometime in June with information coming soon. Former Trustee Barbara Jones has expressed an interest in attending this event and is hopeful to be able to work it into her schedule.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

(a) Minutes for the Meeting of April 16, 2008

(b) Student Trustee Privileges and Regulations

Human Resources



- (c) Employment 2007-08; Gratuitous Service; Request for Reduced Workload

Administrative and Business Services

- (d) Warrant Listings
- (e) Construction Change Order No. 18 Approval for W.A. Thomas Co., Inc. - Bid No. 06-005
- (f) Final Acceptance and Notice of Completion for Ralph Larsen & Son, Inc., Bid No. 06-002

Academic Affairs

- (g) Augmentation to Chancellor's Office Grant for SBDC
- (h) 2007-2008 Amended Local Agreement for Child Development Training Consortium 07-08-2502

Dr. Ubalde requested clarification of 7.(e), Project Change Order 114. Mr. Richards stated the change was owner requested because during construction it was determined the exterior finish did not provide the quality and color desired by the District; therefore the contractor was directed to furnish and install a higher quality coating for the building exterior.

Dr. Ubalde requested clarification of 7.(e), Project Change Order 120. Mr. Richards stated that while the original drain lines would have been adequate, when winter came, it was determined improved drainage was more appropriate.

Dr. Ubalde requested clarification of 7.(e), Project Change Order 124. Mr. Richards clarified that the change order in the amount of \$2,333 would be charged to the Architect's contract.

Moved by Trustee Keith and seconded by Trustee Young for approval of the Consent Agenda. The motion passed unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent/President

- (a) Second Reading and Approval of New Policy 1080, Animals on Campus, Series 1000  
Gerald F. Fisher, Superintendent/President, presented for approval new Policy No. 1080, Animals on Campus, Series 1000, which was approved by the Executive Council, August 27, 2007; approved by the Shared Governance Council, November 14, 2007; amended and approved by the Shared Governance Council on March 12, 2008, and given a final technical review by the

Shared Governance Council on April 23, 2008. Concerns from the Governing Board discussed at the December 19, 2007, meeting were addressed in section (v.) and (vi.) of the new policy.

Moved by Trustee Claffey and seconded by Trustee Young for approval of new Policy No. 1080, Animals on Campus, Series 1000, as presented. The motion passed unanimously.

Human Resources

(b) Resolution Designating Classified School Employee Week at Solano Community College District, Resolution No. 07/08-17

Dr. Richard Christensen, Director of Human Resources, presented for approval Resolution No. 07/08-17, designating classified school employee week at Solano Community College District to be May 19-23, 2008, in recognition of the valuable contributions made by members of the classified staff to the educational achievements of Solano Community College District and the Governing Board.

Moved by Vice President Ubalde and seconded by Trustee Keith for approval of Resolution No. 07/08-17, designating classified school employee week at Solano Community College District to be May 19-23, 2008. The motion passed unanimously with the roll call vote as follows:

STUDENT TRUSTEE ADVISORY VOTE – Lillian Nelson concurred.

AYES – Trustee Keith, Vice President Ubalde, Trustee Young, Trustee Claffey, Trustee Honeychurch, President McCaffrey

NOES - None

ABSENT – Trustee Murphy

Administrative and Business Services

(c) Authorization to Solicit Requests for Proposals (RFP) for District Audit Services

Mazie Brewington, Vice Present of Administrative and Business Services, presented for approval authorization to solicit requests for proposals (RFP) for District audit services. The current letter of engagement with Perry-Smith LLP expires on June 30, 2008. Education Code Section 84040 requires that community college districts provide for an annual audit of all funds under the control or jurisdiction of the District. Additionally, Proposition 39 requires the District to complete an annual performance and financial audit of the Measure G Bond Program.

Vice President Ubalde asked how long Perry-Smith LLP had been performing District audit services. Vice President Brewington responded by saying approximately ten years. Vice President Ubalde expressed his opinion that it was a common audit practice to entertain various proposals. Vice President Brewington informed the Board that several new firms, which have not competed in the past, have expressed an interest in submitting a RFP.

Moved by Trustee Keith and seconded by Trustee Young for the District to seek to contract with a firm to perform audit services for FY 2008-09, 2009-10, and 2010-11, with the contract to be awarded at the June 18, 2008, Board meeting. The motion passed unanimously.

(d) Authorization to Solicit Bids for the Building 100 Interim Remodel Project

Frank Kitchen, Director of Facilities, presented for approval the request to advertise and receive bid proposals on plans and specifications for the Building 100 Interim Remodel Project. The bid documents for this work will be available for contractors at various locations. The bid advertisement date will be determined upon approval from the Board and receipt of approved Division of the State Architect (DSA) plans and specifications.

Moved by Trustee Keith and seconded by Trustee Young for the District to solicit bids for the Building 100 Interim Remodel Project. The motion passed unanimously.

(e) Proposed Agreement with Independent Inspections Incorporated for the Athletic Field Renovation Project, Bid No. 08-005

Frank Kitchen, Director of Facilities, presented for approval a proposed agreement with Independent Inspections Incorporated to provide inspection services for the Athletic Field Renovation Project, Bid No. 08-005. The firm is a Division of State Architect (DSA) approved inspector. Education Code Section 39153 and Title 24 of the California Code of Regulations requires the District to provide competent, adequate, and continuous inspection of each construction project. The total fee for services is not to exceed \$26,520, with inspection services to be completed by November 20, 2008.

Moved by Trustee Young and seconded by Vice President Ubalde to approve the agreement with Independent Inspections Incorporated to provide inspection services for the Athletic Field Renovation Project, Bid No. 08-005, with a total fee for services not to exceed \$26,520. The motion passed unanimously.

(f) Athletic Field Renovation Project, Bid No. 08-005, Valley Crest Landscape Development, Inc., Subcontractor Substitution

Frank Kitchen, Director of Facilities, presented for approval removal of Stantec Consulting, Inc., the listed subcontractor for the survey scope of work on the Athletic Field Renovation Project, Bid No. 08-005. The contractor, Valley Crest Landscape Development, Inc., intends to substitute Center Point Engineering, Inc., of Roseville, California. This request meets the requirements of Public Contract Code Section 4107 (1) for substitution of a subcontractor by a general contractor. There is no cost impact to the District for completion of project work.

Moved by Trustee Young and seconded by Trustee Keith to approve the Athletic Field Renovation Project, Bid No. 08-005, Valley Crest Landscape Development, Inc., subcontractor substitution with Center Point Engineering, Inc., of Roseville, California. The motion passed unanimously.

Academic Affairs

(g) Proposal to Increase Children's Programs Tuition Rates

Christie Speck, Director of the Children's Programs in the Fine and Applied Arts/Behavioral Sciences Division, presented for approval increases to the Children's Programs tuition rates. It has been over a year since tuitions have been increased. A survey of two neighboring colleges, a local non-profit provider operating child development contracts, and a private child care provider were reviewed.

Ms. Speck responded to Vice President Ubalde's question relative to why an increase was important at this time by stating it is important to be fiscally sound and that it is easier on families to experience minimal increases as opposed to struggling with major increases. Ms. Speck also stated that we serve very few non-subsidized families.

Moved by Trustee Keith and seconded by Trustee Honeychurch to approve the following tuition rate increases effective fall 2008: 4 months up to 18 months of age, \$7.00 per hour; 18 months up to 35 months of age, \$6.20 per hour; and 36 months to kindergarten entry to remain at \$5.00 per hour (no increase). The motion passed. Vice President Ubalde voted no.

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Children's Programs Annual Report

Christie Speck, Director of the Children's Programs in the Fine and Applied Arts/Behavioral Sciences Division, previously distributed information to the Board on the Children's Programs, as well as presented a PowerPoint on the Children's Programs Annual Report. The report included the number of children and families served, staff data, parent survey results, child outcomes data, and program goals.

Ms. Speck highlighted some of the Children's Programs core values, emphasizing learning environments that are safe, a curriculum that is developmentally appropriate, an approach to teaching that facilitates problem solving, the development of self-help skills, the acceptance of cultural and style differences, and partnerships with each family built upon compassion and respect.

The Children's Programs goals for children were identified as follows: children are personally and socially competent, children are effective learners, children show physical and motor competence, and children are safe and health. Goals for families are: families support their child's learning and development and families achieve their goals.

Ms. Speck identified and emphasized three objectives for the program in 2008-2009: implement on-going monitoring practices to ensure safe, interesting and developmentally engaging learning environments that support children daily, improving playground safety by bringing the large outdoor environment up to code, and recruitment and retaining student workers who understand the importance of continuity of care giving relationships.

Enrollment data from 2007-2008 was shared, together with classroom staff statistics.

Director Speck reported on the program self-review process. The teachers complete assessments of each child's development within 60 days of enrollment and again within four months of the first collection period. The Desired Results Developmental Profile (DRDP) tool is used, which gives a comprehensive picture of individual children's learning and development. In October, the teachers, parents, and ECE faculty members observe in each classroom and complete an Environmental Rating Scale used to measure the quality of each learning environment.

Ms. Speck was pleased to report results of what parents have to say about the Children's Programs, which sustain the program. The following has been recorded:

- 100% stated their children are safe in the program.
- 97% stated their children are happy at school.
- 90% stated the program is meeting the needs of their children.
- 100% are satisfied with the nutrition program.
- 100% are satisfied with how the program promotes their children's learning and development.
- 82% are satisfied with the hours of operation.
- 18% would like the program to be open later in the day.
- 100% are satisfied with the parent involvement opportunities.
- 79% stated the program makes it easier for them to remain in college.
- "The program has truly transformed my children. They love being here daily."
- "He loves coming here and always talks about his teachers."
- "Without this program, I would not be able to attend college."

Director Speck recognized and thanked Ms. Sabrina Drake, Assistant Children's Director, who was present in the audience, for "stepping up and keeping the doors open" in the absence of a full-time Director. Ms. Drake was commended for her hard work in running the program on an interim basis. Expressions of thanks were extended to Sabrina by those present with a round of applause. Ms. Speck concluded by inviting everyone to Building 200 to see first hand the fine program that is in place.

(b) Proposed Amendment of Agreement with Bond Program Manager, Kitchell CEM

Mazie Brewington, Vice President of Administrative and Business Services, presented a proposed amended agreement between the District and its Bond Program Manager, Kitchell CEM, which was originally approved by the Board on September 4, 2003. The add services will include Kitchell CEM managing the following projects: Vacaville Center, Buildings 1200, 1300, 1400, 1700, 1800A; Chillers and Boilers, and Athletic Field Renovation projects. Additionally, as allowed under Government Code Section 16720, the District will hire an accountant to manage complex general ledger accounting, budget allocations, payments, reconciliation of funds and accounts; prepare financial and statistical records, and prepare reports to the Board. It is estimated that this limited-term service funded by Measure G will cost approximately \$138,000, and is

subject to discontinue when funding is depleted or at the completion of the Bond program. The cost of these additional services will total \$2,050,179 through June 2010. Of this total, Kitchell CEM add services are projected to cost \$1,912,179, and the balance of \$138,000 will fund the accountant position.

An initial contingency for add services was set aside at the inception of the Bond program, totaling \$444,865; therefore, the District will need to allocate approximately \$1,605,314 from the Measure G Unallocated Program Reserve.

This item will return to the Board for approval at the May 21, 2008, meeting.

11. ANNOUNCEMENTS

There were no announcements.

12. ITEMS FROM THE BOARD

Trustee Young announced that she attended the following College and community events:

April 2008

- 17 – North Vallejo health Collaborative Steering Committee meeting at Elsa Widenmann Elementary School in Vallejo, California
- 21 – Chaired the second Board subcommittee meeting which addressed Recommendation 8: Leadership, as stated in the report of the Accrediting Commission for Community and Junior Colleges, dated January 31, 2008. Superintendent/President Fisher and Trustee Claffey were also in attendance.
- 23 – Leadership Vallejo Open House at the Joseph Room at John F. Kennedy Library in Vallejo. The first year's class of Leadership Vallejo presented their community projects. Chris Dominguez, a former SCC Math student, was encouraged by me to apply for the program and was accepted.
- 25 – Solano Community College 2008 MESA Awards Banquet at Hiddenbrooke Country Club. Trustee Young thanked the MESA students for selecting her to be one of their guest speakers.
- 26 – National Pan-Hellenic Council of Solano County Scholarship Benefit at the Fairfield Community Center.
- 27 – Women's Day Celebration at Kyles Temple A.M.E. Zion Church in Vallejo, California.

May 2008

- 03 – Vallejo Symphony's performance at Hogan High School auditorium in Vallejo, California.
- 04 – Greater Vallejo Chapter of Jack and Jill of America, Inc.'s Black Family Day and 20<sup>th</sup> Anniversary Celebration program at Martera Banquet Room in Vacaville, California. The theme was "A Past to Remember, A Present to Celebrate, A Future to Generate." As a

charter member of the Greater Vallejo Chapter, who has held local, regional, and national offices in the organization, I was honored by the growth and sustainability of the local organization.

- 05** – Willie B. Adkins Scholars Project Spring Conference at Jesse Bethel High School. During the school years from 1993 – 2006 on Monday evenings, Trustee Young reported she was a volunteer mathematics tutor for students enrolled in the project.
- 05** – Solano Community College Cinco de Mayo Celebration.

Vice President Ubalde announced that he attended the following College and community events:

April 2008

- 22** – Board of Supervisors Recognition of Volunteers
- 25** – MESA Annual Banquet

May 2008

- 02-04** – Annual Trustees Conference, Palm Springs, California, together with Board President McCaffrey and Trustee Claffey.

Vice President Ubalde reported Dr. Manuel Pastor from Southern California was the keynote speaker for the Annual Trustees Conference, and the theme was “Meeting the Challenge, Student Success and Leadership Change.” Dr. Ubalde gave a brief report on the various workshops he attended: Changing Demand that Fosters Public Private Partnerships, the Trustee’s Role in Supporting Basic Skills Initiative, 50% Law, Funding Retiree Health Benefits, and What is this PBi and P3 Stuff all About?

- 06** – Reception for the Foundations of California Community Colleges in Sacramento, California.

Trustee Claffey announced that he attended and participated in the workshop, “Strengthening Board and President’s Relationships.”

Board President McCaffrey enjoyed the Keynote speech by Kathleen Brown, former California State Treasurer. President McCaffrey stated he collected some good information that he will be sharing with the Board for information.

Student Trustee Nelson reported that she participated in registering for summer classes. Even with the challenges, she felt the student adapted readily to the new system. She encouraged administration not to be quick to cancel classes because of low enrollments because students need time to adjust to the new way of registering. Ms. Nelson encouraged the campus to engage in an atmosphere of communication and a willingness to understand and work cooperatively together.

Board President McCaffrey thanked the Recognition and Retirement Committee on behalf of the Board for all their hard work on the upcoming event.

Board President McCaffrey recessed the regular meeting at 8:55 p.m.

13. CLOSED SESSION

(a) Student Suspension and/or Disciplinary Matter Pursuant to Education Code 72122

(b) Conference with Labor Negotiator  
Agency Negotiator: Richard Christensen, Ed.D.  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

(c) Public Employee Discipline/Dismissal/Release  
(No additional information required.)

Board President McCaffrey called the Closed Session to order at 9:06 p.m., and adjourned the Closed Session at 9:45 p.m.

14. RECONVENE REGULAR MEETING

Board President McCaffrey reconvened the regular meeting at 9:46 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President McCaffrey reported that the Board discussed student suspension and/or disciplinary matters, held conference with Labor Negotiator on CCA/CTA/NEA, CSEA, Operating Engineers-Local 39, and discussed public employee discipline/dismissal/release in Closed Session, and no action was taken.

16. ADJOURNMENT

There being no further business, Board President McCaffrey adjourned the meeting at 9:47 p.m.

GFF:js

BOARD MINUTES.05.07.08.FINAL

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PHIL McCAFFREY, PRESIDENT

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APPROVED  
GERALD F. FISHER, SECRETARY