

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, March 21, 2007, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534-3197, by Pam Keith, Governing Board President.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Trustee Murphy led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, President
Phil McCaffrey, Vice President
James M. Claffey
Denis Honeychurch, J.D.
Stephen Murphy, J.D.
A. C. "Tony" Ubalde, Jr., Rel.D.
A. Marie Young
Lillian Nelson, Student Trustee
Gerald F. Fisher, Interim Secretary

Members Absent:

None

Others Present:

Marjorie Carson, Ed.D., Interim Vice President, Academic Affairs
Lisa Waits, Ed.D., Interim Vice President of Student Services
Richard Christensen, Ed.D., Director, Human Resources
Pat Cordry, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Board President Keith announced that item 10. (d) Governing Board Self-Evaluation would be tabled until the April 4, 2007 meeting.

Moved by Vice President McCaffrey and seconded by Trustee Ubalde for approval of the agenda as amended. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

There were no comments from members of the public.

6. REPORTS

(a) Associated Students of Solano College (ASSC)

Robert Weitzl, Business Services Senator, reported that:

--on March 13, ASSC took action on funding requests submitted by faculty, staff and administrators along with several clubs. Funding awards were made to the following: Parent Advisory Club—for taking 25 children to Youth Theater's production of Pinocchio; Asian Pacific Islanders Club - \$500 to sponsor May 5 cultural event; Student Services - \$2,400 for software subscription to help counseling referrals; African American Staff Association - \$700 for African American student recognition prior to graduation; and Dance Production - \$1,000 to reduce student costs in course relating to annual May production.

--ASSC delegates attended a conference in Washington, D.C. where they gleaned ideas and information visiting offices of congressional representatives, attending workshops and listening to keynote speaker Ralph Nader.

--ASSC is working on a DVD to help showcase Student Services at SCC. Dr. Lewis is working tirelessly with students to ensure that the DVD will appeal to high school students in the community.

--the filing period for the 2007 ASSC President/Vice President and Legislative Advocate has closed. Two teams are running for President/Vice President.

Trustee Ubalde commended Senator Weitzl on an outstanding report.

(b) Academic Senate

Gail Kropp, Academic Senate President, reported that:

--the Senate met twice since the last Board meeting (March 12 and 19). At the March 12 meeting, the Senate worked to craft the language for the SCC core competencies which will be

the assessable SLOs for programs and degrees for General Education (GE) and basic skills which will be shared with the community and Board. The Senate voted to accept the SLOs trainer's proposal that includes course assessment, adoption of core competencies, provision for individual program SLOs for occupational/vocational programs with external mandates, adoption of a five-year cycle of assessment/instructional planning and use of Flex Cal for assessment. In doing so, a framework is now in place that positions Solano College into Stage III. At the March 19 meeting, the Senate continued discussion about the 2007-08 instructional funding priorities; heard an update from Academic Senate President Kropp on the status of basic skills plan; selected a subcommittee for the Distinguished Faculty Award; and discussed attendance and issues to be addressed at the State Academic Senate Spring Plenary Session. Academic Senate President Kropp announced to the Senate that we now have a SLO Coordinator, Tracy Schneider, from the Humanities Division who will serve as a trainer. The position will be called "Learning Outcomes Assessment Coordinator" rather than SLO Coordinator. Tracy will represent Solano Community College at the regional meeting of the NorCal SLO coordinators on March 30. Academic Senate President Kropp reported that the Basic Skills Coordinator and several Program Developers are also in place for basic skills.

--Sarah Nordin, Career Technical Senator and Online Coordinator, was chosen by eCollege for the outstanding administrator award to be presented next week at their conference in Denver.

--Susanna Crawford, Math/Science Senator, has been selected to serve on the State Academic Senate Basic Skills Committee. The position is a competitive one and therefore is a commendation for Susanna and Solano College.

(c) Shared Governance Council

Dr. Richard Christensen reported that the Shared Governance Council met on March 14, 2007 where the SGC discussed the March 21 Board agenda and continued review of Series 1000 Board policies.

Superintendent

Interim Superintendent/President Fisher informed the Board that Susan Messina, English Instructor, was in an accident and is being kept overnight in Alta Bates Hospital for more observation. Professor Messina was on her way to a Hiring Committee meeting for the reading position when the accident occurred. He reported that Professor Messina will be fine; however, she is expected to be off work for awhile.

Interim Superintendent/President Fisher also informed the Board that Dean Rota heard from Professor Maile Ornellas who is in Vietnam. Interim Superintendent/President Fisher is asking Professor Ornellas' permission to share the email with the Board because it puts the emphasis on international education and what can happen in another country as Professor Maile Ornellas explains American culture through film.

Interim Superintendent/President Gerry Fisher reported that:

--copies of the Campus Enrichment Plan and accompanying CD have been provided by the Associated Students of Solano College (ASSC) for Board members to review prior to a 15-minute formal presentation at the April 4 Board meeting.

--Ed Re, professor in biology and biotechnology, recently co-authored a history of biotechnology book—The Evolution of Biotechnology, which is available from Amazon.com for \$129.00.

--Biotechnology giant Genentech has applied to build a large research and development facility in Dixon, possibly in 2008, which will create approximately 200-300 jobs. The Dixon facility would supplement Genentech's existing manufacturing facility in Vacaville.

--Alison Aubert, SCC Athletic Trainer, was featured in a recent Daily Republic article. Alison and a staff of 11 assistants—mostly student volunteers who are taking courses in rehabilitation of athletic injuries and wish to enter the sports medicine field—dedicated their time to providing high quality care for our student athletes. Ms. Aubert gathers the energy from the students and is using the students to assist the athletes who need treatment.

--very positive comments have been received about the Vallejo Center tour for elected officials. There will be another tour for Deans and faculty and Board members and principals of the high schools of Vallejo and Benicia—possibly next month.

--Interim Superintendent/President Fisher attended the Northern California CEO's conference on March 11-13, 2007 in Yosemite. At the conference, Interim Superintendent/President Fisher learned that according to a survey of California community college administrators conducted by the President of Sacramento City College in fall 2006, as many as 60% of current administrators planned to retire in the next five years. Succession Planning will be a key topic for all community colleges throughout the State. The administrators surveyed indicated the following three key attributes for new administrators: 1. Communication; 2. Leadership; and 3. Budget and Finance.

--copies of the *Falcon Flyer*, a new women's basketball newsletter that highlights off-season programs for athletes and returning students, future events and also serves as a recruiting tool, were attached to the written Superintendent's Report. The newsletter is prepared under the direction of Matt Borchert, Women's Basketball Coach and Kim Nunley, Assistant Women's Basketball Coach/Strength & Conditioning Coach Part-time Physical Education Instructor.

--our Accreditation Progress Report was personally delivered to the Accrediting Commission by Dr. Marjorie Carson on March 15. A CD of the final progress report, including the evidence, was provided to each Board member. By pressing "control + click" on the hyperlink, the reader is taken immediately to the accompanying evidence.

--due to a domestic water leak over the March 10 weekend, water in Buildings 500, 600 and 700 was shut off temporarily on Monday and Tuesday, March 12-13, 2007 while repairs were being

made at the expense of Bell Products, the contractor for the hydronics project. While staff and students were somewhat inconvenienced with restroom facilities, classes were held on time without problems.

--the 2007 Annual California Community College Trustees conference will be held at the Stanford Court Renaissance in San Francisco on May 4-6. Board members were asked to advise Pat Cordry if they plan to attend. Trustee Ubalde and Vice President McCaffrey indicated that they would attend.

--Board members were reminded to submit written ideas for the Governing Board's 2007-08 goals to Pat Cordry by Friday, March 23, 2007. Suggested topics for goals were provided at the March 3 Board Retreat. The full Board will consider their 2007-08 goals at the April 4 Board meeting.

--the 5th Wildland Fire Academy Graduation was held on March 15, at 6:30 p.m., in Building 1400. Twenty-nine (29) students successfully completed the program. Some highlights of the program can be seen on a DVD provided by Fire Technology Instructor/Coordinator Roy Pike. Board members were asked to contact Pat Cordry for a copy of the DVD if they would like to view it.

--the annual Statement of Economic Interests (Form 700) for designated positions, including Board members, must be filed in the Superintendent/President's Office by Monday, April 2, 2007.

--a contingent of Deans, the Vice President of Academic Affairs and the Interim Superintendent/President attended a meeting on March 9 at Dixon High School with leaders of the Dixon community (high school instructor and division chairs) hosted by Roberto Salinas, Superintendent of the Dixon Unified School District. Discussion was held on how SCC could help meet their needs for programs. The group then visited the site of the new Dixon High School that is scheduled to open in the Fall 2007. The new high school is a \$100 million project on 50 acres near the fairgrounds. It is being built for 2,200 students. A building moratorium ends in 2008. A wing of eight classrooms is being offered to Solano Community College for use. SCC Deans have been linked with their counterparts in the Dixon high school level to discuss the needs for students and whether Solano courses are viable in the new Dixon high school for fall 2007. Interim Superintendent/President Fisher indicated that he would have an update on the offerings later this spring.

Updates

--Copies of the Physical Education and Athletics Complex Master Plan March 2007 prepared by TLCD were provided to Board members. Any concerns or questions Board members have after reading the document should be directed to the Interim Superintendent/President who will ask TLCD or Kitchell to respond.

--At the request of the Board Subcommittee, copies of the 2005-06 Audit Finding Corrective Action Plans, including a timeline, were provided to all Board members.

--Copies of the Recruitment and Selection Process Update as of March 21, 2007 were provided to the Board as an attachment to the written Superintendent/President's Report. There are 31 vacancies at this time.

Some discussion took place about inviting Trustee Murphy to the meeting on discussion of the new Dixon high school. Interim Superintendent/President Fisher indicated that the meeting was structured for interaction in an instructor-to-instructor institutional meeting about coursework. Trustee Murphy stated that he has met with Council Member Mike Smith about the new facility and others in the community; however, he indicated that at some point, he would like to meet with Roberto Salinas.

Trustee Young suggested that the *Falcon Flyer* be on our Web site and high school athletes be encouraged to go to our Web site to view the newsletter. Interim Superintendent/President Fisher indicated that he will follow-up on the matter to ensure that the newsletter is done in PDF format and posted on the athletics Web site.

- **Bond Update**

Lester Young, Kitchell CEM, Program Manager, reported that five projects are currently under construction and four projects are with the Division of the State Architect (DSA) and are expected to be received back from the DSA at the end of the semester and first part of June.

Vice President McCaffrey inquired about plans for the new Vacaville Center. Mr. Young stated that the plans are almost done in schematic design. Currently, the design is being weighed against the estimate which is slightly over budget and efforts are being made try to bring the project back into budget.

In referring to the Change Order for Bell Products, Vice President McCaffrey commented that it was good to see some money coming back to the College.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

- (a) Minutes for the Meeting of March 7, 2007

Human Resources

- (b) Employment 2006-07

Administrative and Business Services

- (c) Warrant Listings
- (d) Designation of Surplus Property, Resolution No. 06/07-23
- (e) Construction Change Order Approval for Ralph Larsen & Son, Inc., Bid No. 06-002
- (f) Construction Change Order Approval for W.A. Thomas Co., Inc. – Bid No. 06-005
- (g) Construction Change Order Approval for J.W. & Sons, Inc. – Bid No. 06-004
- (h) Construction Change Order Approval for Bell Products, Inc. – Bid No. 05-006
- (i) Construction Change Order Approval for K & L Paving, Inc., Bid No. 07-001

Trustee Ubalde requested that item 7. (e) be removed from the Consent Agenda for discussion.

Moved by Vice President McCaffrey and seconded by Trustee Young for approval of the Consent Agenda with the removal of item 7. (e). The motion passed unanimously.

Item 7. (e) Construction Change Order Approval for Ralph Larsen & Son, Inc., Bid No. 06-002 was moved to be considered by the Board as item 8. (a).

8. ITEMS REMOVED FROM CONSENT AGENDA

- (a) Construction Change Order Approval for Ralph Larsen & Son, Inc., Bid No. 06-002

Trustee Ubalde expressed concern and requested more information/clarification about two items: PCO 64 and PCO 55 regarding roofing and conduit. Frank Kitchen responded that both of the items are in the new Vallejo Center. Mr. Kitchen explained that the large steel beams are deliberately designed to take certain stresses such as earthquakes. Regarding PCO 55, this work is based on the assumption that if you drill through the beam, the beam will be weakened; therefore, the suggestion is to provide alternate routing and go around the steel beams rather than drill through the structural steel. Regarding item PCO 64 on the roofing insulation, Mr. Kitchen explained that this item refers to the angle of the roof rather than the parapet and that the work described in PCO 64 is necessary for the roof to be sealed in order to obtain a full roofing warranty.

Trustee Ubalde expressed his opinion that PCO 55 and 64 were preventable and asked why these items were not discovered earlier. Mr. Kitchen explained that the architect issued direction to raise the parapet but it was not known that this needed to happen until the roof was laid out completely so there were errors and omissions in the drawings; however, this is not uncommon. In answer to Trustee Ubalde's question as to whether this was a code issue, Mr. Kitchen indicated that it is a weather issue, not a code issue.

Moved by Trustee Young and seconded by Trustee Honeychurch for approval of item 8. (a).
The motion passed unanimously.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent/President

(a) Approval of Contract for Interim Superintendent/President

Moved by Trustee Young and seconded by Vice President McCaffrey for approval to take action on the proposed contract for the Interim Superintendent/President. The motion passed unanimously.

Human Resources

(b) California School Employees Association, Chapter #211 Openers to the District and CSEA, Chapter #211 Collective Bargaining Agreement for 2007-08 through 2009-10

Dr. Richard Christensen, Director of Human Resources, introduced this item to the Governing Board recommending that the Board: 1) receive the proposal, 2) indicate the proposal is available to the public in the Superintendent/President's Office at the College, and 3) set a public hearing for April 4, 2007.

He explained that prior to negotiations, Government Code Section 3547 requires that proposals be "sunshined" by the union and the District so that the public has an opportunity to see the items that will be bargained. CSEA's list of items to be bargained was provided on page 29 of the Board agenda attachments.

Moved by Vice President McCaffrey and seconded by Trustee Young for approval of the above actions. The motion passed unanimously.

Administrative & Business Services

(c) Amendment to Agreement with KMD Architects for the Vacaville Center Project

Lester Young explained that the amendment is to provide additional design services for master planning schematic design and guidelines for the Vacaville campus. This would ensure consistency of the design as the entire site is being developed. There are some extended services for architectural services in the design phase due to the fact that initially, we were going to re-use the design for the Vallejo Center in Vacaville; however, this concept will not work as the design must be custom-designed to fit the site itself and meet all of the City of Vacaville design requirements.

In answer to Vice President McCaffrey's question, Mr. Young indicated that these costs would be final, would cover the main building, landscaping and provide the documents for future additional buildings on the site. Kitchell will provide regular updates to the Board.

Trustee Claffey questioned the increase of \$190,000 and whether the work could be subcontracted out less expensively. Mr. Young responded that if a subcontractor were brought in, continuity of work would be lost and the design services would be extended longer.

In answer to Trustee Murphy's questions, Mr. Young stated that the amendment does not affect the timeline for construction and would not change the geographic location of the project within the 60 acres.

Trustee Ubalde asked how much more construction costs would be because of the change. Mr. Young stated that they were currently looking at this as they bring the project back into budget and that he did not think, at this time, that there would be a substantial increase in cost. Trustee Ubalde asked that the increased construction costs be brought back to the Board at the next meeting.

Vice President McCaffrey asked whether any forecasting had been done with regard to transportation and a shelter at the new site. Mr. Young indicated that much consideration has been given to accessibility to public transportation at the site in connection to the main thoroughfare (VacaValley Parkway) near the site. A meeting with representatives from the City of Vacaville regarding public transportation and the location of the shelter will be held. Vice President McCaffrey requested that notification be given to Teresa McLeod, Vacaville Center Director, and him when the meeting date is set.

Interim Superintendent/President Fisher explained that according to the Vice President of Administrative & Business Services at the time, years ago when the award of bid was given to KMD Architects, there was a "design once, build twice approach." There is, however, a Memorandum of Understanding with the City of Vacaville that ties the Solano Community College Vacaville Center design standards to the North Village Specific Plan. This represents one change from the initial approach. The second change is the concept of a master plan for the entire 60 acres instead of just developing Phase I. Both of these elements were unknown to the architect at the time the initial bid was let. The landscape and design guidelines will help us in the future in that no matter who does the work, there will be guidelines to follow and in the end, the landscaping will look as though it is all tied together.

Moved by Vice President McCaffrey and seconded by Trustee Murphy for approval of additional architectural services with KMD Architects. The motion passed with the majority vote. Trustee Claffey and Trustee Ubalde voted "no" on the motion.

Student Services

(d) Second Reading and Approval of Revisions to Student Services Policies 5020 and 5120

Lisa Waits, Ed.D., Interim Vice President of Student Services, presented revised Student Services Policies 5020 and 5120 for a second reading and approval. Revisions were made in accordance with suggested changes by the Community College League of California (CCLC) and from the last Board meeting. Policy 5020 was moved in total from Series 6000. The policies were approved by the Shared Governance Council at its meeting on February 14.

Moved by Trustee Young and seconded by Trustee Ubalde for approval of the revised Student Services Policies 5020 and 5120 as presented. The motion passed unanimously.

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Sabbatical Leave Reports for Spring 2006 and Academic Year 2005-06

Ann Bevilaqua, Chair of the Sabbatical Leave Committee, introduced Carlos Esteve and Kate Delos who presented reports on their sabbatical leaves for the academic year 2005-06 and spring 2006, respectively.

The main goal of Professor Esteve's sabbatical leave was to create a Math for Health Occupations course (Math 114) to serve as an alternative to Intermediate Algebra (Math 104) for Solano College health occupation majors. Professor Esteve explained the process he used to gather information and customize the course to meet Health Occupations majors. After the course was approved, the second part of the sabbatical was used to create materials for the new course. Professor Esteve will evaluate the effectiveness of the course and stated that it is his goal to keep revising the course. In the future, Professor Esteve plans to revise Math 114 so that it satisfies the math prerequisite for transfer level math which would allow Math 114 to serve as an alternative to Math 104 for both AA/AS and transfer Health Occupation students.

Kate Delos showcased samples of printmaking models designed by students and also presented a slide presentation of printmaking and book projects, particularly of experience in printmaking in Guanajuato, Mexico. Professor Delos expressed hope that the initial contact in Mexico would lead to the eventual creation of an exchange program for SCC students. Copies of a brochure regarding the foundation program for art majors were distributed to Board members. Three new art courses (Art 38, 64 and 65) were created and have been approved by the Curriculum Committee and integrated into the Art Program. Solano College is the only school in the North Bay to offer both Print and Bookmaking courses. Professor Delos also indicated that it was important for Solano to participate in the Bay Area tradition of the Book Arts, i.e., The Center of the Book, which is affiliated with the College of the Arts, a four-year venue as a transfer college for our students.

Board President Keith expressed appreciation to Professors Esteve and Delos for the work they did during their sabbatical leaves and for their contributions to Solano Community College.

Trustee Young highly commended Professor Esteve for being an asset to the institution since his employment.

(b) Presentation on Exploring Energy Alternatives and Savings

Frank Kitchen, Director of Facilities, with the assistance of Lucky Lofton, Assistant Director of Facilities, provided a PowerPoint presentation about the results of his research on exploring energy alternatives and savings for the College. Mr. Kitchen stated that it was confirmed, scientifically, last week that global warming is occurring; therefore, it is incumbent upon Solano College to try to do its part in reducing hydrocarbons in the atmosphere through reduced energy use.

Mr. Kitchen informed the Board that the total District energy cost is \$784,665 per year. Current KWH cost is \$670,623 at (\$.12/KWH) and \$51,090 at (\$.21/therm) leaving \$114,042 for satellite campus cost. A two-pronged approach of demand reduction and renewable energy will be used for District energy use.

Demand reduction methods the District will use to lower energy costs include: (1) installation of two high efficiency boilers (yielding a cost savings of approximately \$15,000 per year); (2) use of Variable Frequency Drives (VFD) which convert electric motors into variable speed/voltage motors; (3) more efficient use of lighting including motion detection control, optimizing time schedule and photocell control, and converting 100 watt lamps to Philips TM 25 watt white light lamps campus wide (yielding an estimated savings of \$108,000 per year); (4) installation of a thermal storage tank; (5) central loop system for hot and chilled water; (6) demand limiting; and (7) temperate reset. PG & E rebate programs will assist for the VFD and lighting projects and some of the energy projects meet the criteria for using Measure G Bond funds. Future planned installations include a 500,000 gallon storage tank and a new smaller chilled water circulating pump with VFD. Mr. Kitchen and Mr. Lofton will attend a training session on March 27 at the Chancellor's Office as part of the Members Energy Efficiency Partnership Program.

Renewable energy exploration for SCC is underway. Mr. Kitchen stated that the goal of the Governor's California Solar Initiative is to have 3,000 megawatts of solar power by 2017. Each of the 3,000 businesses/community colleges would be at one megawatt each. Some funding is available through the California Public Utilities Commission. Financial and technical feasibility studies are underway for photovoltaic solar farm installation in parking lots 4 and 6 or on the District's 43 unused acres. Preliminary investigation is underway and a preliminary conference was held with representatives from the California Energy Commission, PG & E, and Energy Management Corporation (EMCOR) on February 8 to explore funding options. Concerning solar ownership, a one megawatt system would cost the District \$8.5 million to own. No funds were allocated in the original Measure G Bond for solar power.

Mr. Kitchen shared with the Board samples of energy cost savings measures taken at Chabot-Los Positas, Sierra, Antelope Valley and State Center community colleges. The timeline for demand reduction programs for Solano Community College indicated new boilers in July 2007; VFD in October 2007; lighting improvements in June 2007 and thermal storage systems in July 2008.

The central loop for hot and chilled water was done in November 2006. For solar projects, projected funding would be in 2009. As far as wind generation, this source of energy is prevented by local restriction and zoning laws. Possible funding sources for energy projects include Measure G – infrastructure Phase I and Phase II of \$6.347 million and campus-wide technology upgrade of \$2.625 million; California Energy Commission loans; PG & E shared cost programs and third party partnership.

Trustee Ubalde asked about solar estimates for Vallejo and Vacaville Centers. Mr. Kitchen stated that when the Vallejo Center opens, the District’s annual energy costs will increase to \$1 million and therefore, it behooves the District to lower energy costs as much as possible. Mr. Kitchen indicated that there is enough land in Vallejo to use solar panels; however, he did not recommend placing solar panels on the Center’s roof to avoid any risk in damaging the roof and consequently, affecting the warranty.

Copies of the energy PowerPoint presentation will be provided to the Governing Board. Appreciation was expressed to Mr. Kitchen for the work he did on the comprehensive report.

(c) Solano Community College District Advisory Committees Board Representation

Charles Shatzer, Associate Vice President of Workforce and Community Development, presented the Solano Community College District Advisory Committees’ Governing Board representation for the Governing Board’s review. Vacancies on the advisory committee were filled by Board members volunteering as follow:

Advanced Manufacturing Technology	A. Marie Young
Automotive	Stephen Murphy
Biotechnology	Phil McCaffrey
Health Occupations/Registered Nursing	A.C. “Tony” Ubalde, Jr., Rel.D./A. Marie Young
Small Business Development Center	A. Marie Young/Stephen Murphy
Welding	Stephen Murphy
Drafting	Lillian Nelson (in addition to James M. Claffey)

(d) Governing Board Self-Evaluation

This item was tabled.

(e) Revenue and Expenditure Report for the Period Ending January 31, 2007

On behalf of Mazie Brewington, Vice President of Administrative & Business Services, Dr. Richard Christensen, Director of Human Resources, highlighted the following from the General Fund Revenue and Expenditure Report for the period ending January 31, 2007: The revenue, at this point, is approximately 54 percent of the total. The adopted budget for September shows an estimate of \$54,109,944; the projection is \$54,814,716 or an increase of \$677,912. Expenses are approximately 50 percent of the adopted budget. In September, the expenses were estimated at \$54,981,000 and now the projected expenses are \$55,659,000. The

excess revenue over expenses is still positive by \$871,000 compared to \$844,000 in the working budget. The projected fund balance for the budget was \$1,887,000 and now it is \$1,852,000 or a decrease of \$34,000. In summary, revenues and expenses are on track and in balance.

(f) Second Reading of Revision to Proposed New Policy 1018 on Violation of Board Code of Ethics

Interim Superintendent/President Fisher indicated that the second reading of revisions to new Policy 1018 – Violation of Board Code of Ethics represent modifications submitted by Board Subcommittee Members Steve Murphy and A. Marie Young (since the Board’s last review of the proposed policy on February 7, 2007).

Board members expressed appreciation to the Board Subcommittee for their time and efforts to revise proposed new Policy 1018.

11. ANNOUNCEMENTS

There were no announcements.

12. ITEMS FROM THE BOARD

Trustee Ubalde announced that he introduced Interim Superintendent/President Fisher at the recent Solano Economic Development Corporation meeting. They attended workshops featuring the economic impact of Travis Air Force Base in Solano County, i.e., 127,500 TAFB personnel and \$1,319,000,000 contributed to our community.

Trustee Young announced the following activities she attended since the last Board meeting: (1) March 10 – annual lunch of the National Council of Negro Women entitled, “Women on the Move;” (2) March 12 – Vallejo Interagency meeting with Board President Keith and Vice President of Administrative & Business Services Mazie Brewington; and (3) March 13 – Leadership Vallejo on the educational module at Touro University.

Board President Keith recessed the regular meeting at approximately 9:00 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Richard Christensen, Ed.D.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release

Board President Keith called the Closed Session to order at 9:08 p.m. and adjourned the Closed Session at 9:20 p.m.

14. RECONVENE REGULAR MEETING

Board President Keith reconvened the regular meeting at 9:21 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that no action was taken in Closed Session.

Trustee Ubalde expressed appreciation to Board members for their support of his candidacy for the California Community College Trustees (CCCT) Board.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:22 p.m.

GFF:pc

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APPROVED

PAM KEITH
PRESIDENT

GERALD F. FISHER
INTERIM SECRETARY