

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, March 7, 2007, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534-3197, by Pam Keith, Governing Board President.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Student Trustee Nelson led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, President
Phil McCaffrey, Vice President
James M. Claffey
Denis Honeychurch, J.D.
Stephen Murphy, J.D.
A. C. "Tony" Ubalde, Jr., Rel.D.
A. Marie Young
Lillian Nelson, Student Trustee
Gerald F. Fisher, Interim Secretary

Members Absent:

None

Others Present:

Mazie Brewington, Vice President, Administrative & Business Services
Marjorie Carson, Ed.D., Interim Vice President, Academic Affairs
Richard Christensen, Ed.D., Director, Human Resources
Jay Field, Vice President, Technology & Learning Resources
Lisa Waits, Ed.D., Interim Vice President, Student Services
Pat Cordry, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Young and seconded by Trustee McCaffrey for approval of the agenda. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Monica Jones informed the Board of some difficulties she experienced in registering for a class and offered the following suggestions: (1) keep the Office of Admissions and Records (OAR) open later on Fridays during registration; (2) have a sign in the lobby outside OAR informing students of the last day to pay for registration; (3) have a sign that informs students about a process whereby students stand in a long registration line, receive a card, go do other things, come back and then “cut in” front of others who have been waiting in the registration line; (4) have more than one person working in OAR; and (5) don’t make assumptions that everyone has access to a computer.

6. REPORTS

(a) Associated Students of Solano College (ASSC)

Harold Shields, Student Services Senator, reported that:

--ASSC will send a student delegation (four students and an advisor) to the American Student Association of Community Colleges (ASACC) March 15-20, 2007 to attend the National Student Advocacy Conference. The students will meet with Senators Feinstein and Boxer and Congress members Miller, Tauscher and Lundgren to discuss issues facing California community college students including textbook legislation, federal student financial aid and other legislative priorities set by ASACC.

--an election committee for spring ASSC elections has been formed of which Senator Shields will chair. The filing periods for candidates for President, Vice President, Legislative Advocate and Student Trustee began on February 26 and ends on Friday, March 9.

--ASSC hosted an open forum on March 5 to unveil the Campus Enrichment Plan. Appreciation was expressed to Interim Superintendent/President Fisher, Vice President Lisa Waits, Frank Kitchen and Trustee Ubalde for their attendance. The plan was well-received. ASSC is hopeful that the Board will adopt the plan.

--ASSC received \$30,000 in funding requests from campus groups, administrators and faculty. Next week, ASSC will take action to approve grant funding.

--ASSC has discussed student concerns regarding access to the new Vallejo Center using the public transit system and the continued affordability of bus fares for low income students.

--ASSC has received complaints regarding direct costs for facility use, i.e., custodial costs being passed onto student organizations and ASSC will speak with the administration about the matter in the near future.

Trustee Ubalde expressed appreciation to the students for their leadership and initiative on the landscape design project stating that he is very impressed with the students.

Board President Keith stated that, at the March 6 Vallejo City Council meeting, a presentation was made by the Vallejo Transit System about the system and cutting routes. Board President Keith suggested that if ASSC members are concerned, they should consider setting up a meeting with Vallejo City officials to express their concerns and anticipated student transportation needs. Senator Shields assured Board President Keith that ASSC will further analyze the needs and voice their concerns.

(b) Academic Senate

Gail Kropp, Academic Senate President, reported that:

--the Senate met on the February 26 with the major focus being continued deliberations about SLOs and addressing the key organizing decisions in the SLOs trainers' proposal. The Senate also discussed adoption of course assessment, adoption of General Education (GE)/Basic Skills assessment method, adoption of a five-year instructor scanning assessment cycle as well as use of Required Flex Day for assessment. The Senate will vote on the recommendations at the March 12 meeting. The main points of discussion on February 26 were the GE/Basic Skills method and the SCC core competencies and their relationship to the College's current philosophy of GE education statement. As part of this discussion, senators also reported on their constituents' responses to the proposal and the actions recommended therein.

--the Senate reviewed assessment of progress toward implementing a framework for SLOs at community colleges sent out to the campus by Rob Simas, Director of Research and Planning. Four stages of SLO implementation are outlined from awareness building to SLO framework development, completion and to the final stage of sustained change. The Senate feels that they are currently in Stage 2.

--the Senate discussed the 2007-08 institutional funding priorities currently under discussion in FABPAC.

--the Senate heard from Transfer Center Director Barbara Pavão who updated the Senate on progress made on the 2005-06 Senate goal of increasing transfer awareness throughout the College and the community. Ms. Pavão thanked the Senate for support citing the following tangible gains, i.e., increased support for transfer counseling; articulation; support staff in these areas; campus forums on transfer. Academic Senate President Kropp thanked Gerry Fisher who was Vice President of Student Services at the time for bringing the budget requests forward in the 2006-07 funding priorities citing the support of the Academic Senate as support for the goals.

(c) Shared Governance Council

Vice President of Administrative & Business Services Mazie Brewington reported that the Shared Governance Council met on February 28, 2:30 to 4 p.m. Some of the highlights of the meeting included: (1) discussion about institutional priorities for 2007-08 which have been moved three months in advance so that FABPAC and other constituent groups could have more time to review the priorities; (2) review of Series 1000 Board policies and direction for Shawn Bee, Lillian Nelson and Dr. Shirley Lewis to meet with the Superintendent/President's staff to finalize policies with respect to input from ASSC; (3) review of the draft March 7 Board agenda; and (4) notification that the accreditation visit would take place within a window of March 20 to April 20 with Dr. Carson finalizing the dates.

(d) Superintendent

Interim Superintendent/President Gerry Fisher reported that:

--Jessica Horsma is the recipient of the Puente Transfer Recognition Award. Ms. Horsma received her associate's degree from Solano College and is now enrolled at California State University, Sacramento.

--Solano County was selected as one of the "100 Best Communities for Young People" in the nation for the second year in a row. As a winning community, Solano College can use the "100 Best" seal for marketing materials, communications, banners, signage, Web site, etc.

--Copies of the Campus Enrichment Plan and a CD will be provided to the Governing Board prior to a 15-minute presentation at the April 4, 2007 Board meeting.

--A tour of the new Vallejo Center for elected officials will be held on Friday, March 9, as construction is nearing completion. Interim Superintendent/President Fisher informed the Board of attendees thus far for the tour. Copies of materials (schematics and floor plans) to be distributed at the Center as officials are touring the building were available for any Board members who wished to have them in advance of the tour. Plans are in the making for others to also tour the Center as no one will be excluded; however, at this time, only small groups can be accommodated.

--the Vacaville Select Committee meeting on March 5, 2007, was attended by Interim Superintendent/President Fisher who provided an update on Measure G and the Educational Master Plan.

--Solano College was this year's recipient of the Exemplary Contract Sales Increase Award. Deborah Mann was recognized at a special luncheon on February 28 during the Economic and Workforce Development 16th Annual Conference at the San Francisco Hilton. The ceremony highlighted 25 winners for exemplary sales performance. Interim Superintendent/President Fisher presented the award to Ms. Mann who shared the award with Board members. On behalf

of the Governing Board, Board President Keith thanked Ms. Mann for all of the work she has done.

--a Board subcommittee is needed to review California Community College Trustees election materials and recommend a slate of names to the full Board to fill 11 vacancies on the CCCT Board this year. This item will return to the Board for action at the April 4 meeting and the ballot must be submitted no later than April 25, 2007. Vice President McCaffrey, Trustee Claffey and Student Trustee Nelson volunteered to serve as the Board subcommittee to recommend a slate of names to the full Board for consideration. Trustee Young suggested to the subcommittee that a letter be prepared endorsing Trustee Ubalde signed by all members of the SCCD Governing Board.

Updates

Interim Superintendent/President Fisher met with Erin Beavers of the City of Fairfield Planning Department and Bob Hammons from Garaventa Properties to get more clarification about notification to the Board of an Environmental Impact Report (EIR) prior to the proposed Denova/Garaventa Development adjacent to the College. The notification of the EIR went to the Vice President of Administrative & Business Services in January 2005 who attended a meeting for the EIR next door at the Business Park. Interim Superintendent/President Fisher reported that he was told there were two or three meetings with the Superintendent/President about the impact of the development and a presentation was made to the Governing Board on February 16, 2005 by Sean Quinn, Director of Planning and Development, City of Fairfield. Interim Superintendent/President Fisher asked for further clarification on the interest in the 30-inch water main that will be stubbed at the southeast corner of SCC property. Interim Superintendent/President Fisher reported that he was told that this is to provide a redundant water system for the City of Fairfield within city limits. The concept is to eventually connect all three water resources so if something were to happen to one of the two treatment plants, the 30-inch pipe would allow the City to shift water. This will require the City of Fairfield to approach Solano College for a right-of-way down our southern loop perimeter road to Suisun Valley Road. At this time, the 30-inch pipe is not fully funded and the project is being done in segments. Interim Superintendent/President Fisher thanked Mr. Reed Oñate for providing additional, graphic schematics so that Board members could have a sense of the quality of the new development.

- **Bond Update**

At the last Board meeting, Board members requested additional information to make a decision on the TLCD agreement for architectural services. TLCD representatives, committee members and Dean of PE/Athletics Bob Myers were available to answer questions from the Board as a 45-minute presentation took place.

Rob Henley, Sr. and Mark Hummel, from TLCD Architecture updated the Board on the renovation of Building 1700 starting with the Physical Education and Athletics Master Plan. The following principles of the plan were reviewed: provide more efficient utilization of space and to

improve circulation within the main gymnasium; improve vehicular para transit and pedestrian circulation to and from the gym and field; allow uninterrupted class construction scheduling during the renovation of Building 1700A; bring adaptive physical education facilities into compliance with Americans with Disabilities Act (ADA); provide long-term enrollment growth on the Fairfield campus in physical education; and situate restrooms and storage to allow multiple functions in serving field instructional athletic needs for spectators and participants. A statement of probable construction costs totaled \$38 million. The available Measure G funds for the project were \$16.3 million when the task was started. The shortfall forced a prioritization for improvements. The first priority is centered on 1700A (main gym) and a specialized swing space (1700B) for specialized programs.

Mark Hummel stated that the overall sports master plan encompasses the long-term physical development of the sports complex including the renovation and rehabilitation of existing sports venues and planning for future growth in golf, discus and throw and archery. The current budget does not allow the PE/Athletics Division to attain all of their goals under Measure G. Phase I involves the main gymnasium, the annex building and a significant improvement to the driveway circulation.

Vice President McCaffrey requested that copies of the PE/Athletics Master Plan be provided to the Governing Board. Interim Superintendent/President Fisher pointed out that the plan is still in the draft form and noted that due to insufficient funds, committee members had to make decisions about moving money from the Sports Complex outdoor elements into Building 1700 proper. The committee came to the conclusion that the number one priority to meet the needs of most students was to renovate Building 1700.

In answer to a question by Trustee Honeychurch, the Board was assured that with the draft PE/Athletics Master Plan, the physical education/athletics facilities would be equal for both men and women as equality is a goal of the Master Plan. Dean Myers added that efforts have been made to make equity not only between men and women, but also from sport to sport. He also stated that funding used for problems such as no air conditioning in Building 1700, porous roof and other items needing to be addressed in addition to compliance issues leave little or no funding to add a new track.

Trustee Ubalde expressed concern that the costs appear to be twice as much as he remembered from his orientation as a new Board member when the presentation included renovation of the football stadium and the track. Interim Superintendent/President Fisher expressed his opinion that the costs were underestimated at the front end, inflationary costs were higher than anticipated and the larger scope of the committee's recommendations have all contributed to the increased costs. He stated that this same process, at a smaller scale, has been experienced by every building committee thus far. For example, the Vallejo and Vacaville center projects started as 24-classroom centers; now, they are 15 classroom centers. The PE/Athletics Sports Complex is the 3rd largest project in all of the Measure G projects. Mr. Henley added that over the past three or four years, there have been unprecedented inflationary construction costs. To do the projects in Building 1700, 1700B was created to take care of non-compliant conditions and to create swing space for displaced students during the 1700 renovation.

Student Trustee Nelson asked whether the renovation of the gymnasium would result in the reduction of bleacher space. Mr. Hummel indicated that any reduction would be for creating space for disabled spaces and stated that there is a slight reduction at one of the entrances about 8-10' to allow proper exiting out of the area. Mr. Henley stated that for telescoping bleachers, TLCD is required, under the ADA law, to create recesses within the bleachers to integrate disabled persons.

Trustee Honeychurch asked about the cost for creating the modular 1700B (7700 square foot annex) and was advised that the cost is estimated at \$3.2 million, including site work. Site work entails demolition of areas of asphalt and utilities now that are in the way of the project, creation of a new parking area and a turn-around and drop-off area to address safety issues. The building itself costs approximately \$2 million. Mr. Hummel reiterated that \$3.2 million encompasses Building 1700B, additional staff parking and improved ADA parking directly in front of the building where Adaptive PE is currently located, the traffic circle and some modest improvement of the south lot extension (re-sealing, re-striping and new curbs).

Trustee Young asked that the associated cost information also be included when the copies of the plan are provided to the Board.

Terri Pearson-Bloom, PE instructor, expressed her support of the Plan citing the dire need to address a safety crisis in the parking lot near the gymnasium and noted that the Plan serves not only the Division but the entire campus population.

Vice President McCaffrey commented that while he totally understood the need, he questioned the high dollar amount.

Dean Bob Myers stated that the cost also includes trenching to connect into electrical and sewer lines and assured the Board that they are trying to do everything they can to keep the costs down and keep \$2-\$3 million for outdoor projects. He stated that the committee has worked hard and been very disciplined in trying to ensure that priorities were set to meet the needs of the students and faculty first. He also stated that not everything will get funded; however, concerning football, \$300,000 was spent on the football program before the Bond to do repairs and concerning the pool, re-plastering and replacement of mechanical items were done. Sports such as baseball, softball and soccer have had no money spent toward repairs and improvements.

In answer to a question by Vice President McCaffrey regarding cuts to be made to outdoor sports since the Bond passed, Dean Myers replied that the amount is approximately \$6 million. With the re-benching that was done about one year ago, \$3 million was lost for outdoor sports. Dean Myers explained that the original project cost of \$19.3 million four or five years ago has increased to \$41 million and now there is only \$16 million available.

In answer to a question by Trustee Ubalde, if we do not progress as well as we want to with the PE/Athletics Master Plan, recruitment of athletes and enrollment could be impacted as competing colleges have newer athletic facilities. Professor Pearson-Bloom expressed her opinion that hiring a full-time athletic counselor would impact recruitment tremendously.

In answer to Trustee Honeychurch's question, the main entrance to the gymnasium would be moved from the westside to the southside. Reasons listed for this change were to redistribute space to make it more efficient in terms of safety, ADA requirements, the flow of students, storage of equipment, and the efficient use of heating and air conditioning.

Interim Superintendent/President Fisher apologized for an oversight and assured the Board that he would get copies of the master plan to the Board before the next Board meeting.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

- (a) Minutes for the Meeting of February 21, 2007

Human Resources

- (b) Employment 2006-07; Renewal of Faculty Contracts; Gratuitous Services

Administrative and Business Services

- (c) Warrant Listings
(d) Construction Change Order Approval for J.W. & Sons, Inc., Bid No. 06-005

Academic Affairs

- (e) Marco Plastics Incorporated

Board President Keith announced the following addition to "Others Present" on page one (1) of the February 21 minutes: Dr. Lisa Waits, Interim Vice President of Student Services.

Moved by Vice President McCaffrey and seconded by Trustee Young for approval of the Consent Agenda with the addition of Dr. Lisa Waits to the February 21 minutes and the removal of item 7. (b), specifically related to the employment of Nancy Hopkins, for discussion under item 8 as 8. (a). The motion passed unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

- (a) Employment 2006-07; Renewal of Faculty Contracts; Gratuitous Services

Vice President McCaffrey asked about marketing consulting services provided by Nancy Hopkins. Interim Superintendent/President Fisher indicated that some previous commitments were made via oral contract with former employee Nancy Hopkins as Public Information Officer. The item on the agenda recognizes the work that occurred and this payment is an effort to bring the matter to closure. Interim Superintendent/President Fisher stated that this is not a

new contract and represents work already done. Vice President McCaffrey expressed concern about the dates that appear on the Consent Agenda of 3/7/07 – 6/30/07 and stated that the agenda should reflect the actual dates when the work was done. Vice President Brewington explained the reason for the dates that were reflected on the Consent Agenda is that dialogue is still taking place on at least two of the issues for resolution as there has not been 100 percent settlement on the amount to be paid to Ms. Hopkins at the end of the process. She stated that staff have been engaged in reviewing the deliverables that have come into the District and interviewing staff involved with the work. In order to pay Ms. Hopkins, the item must be presented to the Board because of the magnitude of the amount.

Vice President McCaffrey again objected to the dates listed on the Consent Agenda and suggested that the agenda include “dates previous from when she was hired until the last day of the contract with a notation such as for services already performed.” Vice President Brewington further explained that this work is outside of the existing contract. Vice President Brewington stated that the dates on the March 7, 2007 Consent Agenda represent a window of opportunity for her staff to complete interviews and go through the process for determining the amount that is owed to Ms. Hopkins. In answer to Vice President McCaffrey’s question as to whether the dates were legal, Vice President Brewington stated that a footnote could be done indicating that we are investigating deliverables based on documentation received at a very late date and that the invoices are outstanding claims from Ms. Hopkins.

Moved by Vice President McCaffrey and seconded by Trustee Young for approval of item 8. (a) with the footnote (for previously committed projects) added into the meeting minutes to be approved at the next Board meeting. The motion passed unanimously.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent/President

(a) Superintendent/President Search Firm Proposals and Presentations

Trustee Honeychurch, serving as Chair of the Superintendent/President Search Subcommittee, reported that the committee solicited, through Dr. Richard Christensen, offers to provide the search for a new Superintendent/President. Trustee Honeychurch reported that the subcommittee reviewed proposals and it was recommended that the full Board hear from two alternative search firms. Under the direction of Trustee Honeychurch, Interim Superintendent/President Fisher invited Dr. Floyd Hogue of Leadership Resources Solutions and Mr. Joe Zampi of Zampi & Associates to provide a brief overview of their written proposals of which Board members received copies prior to the meeting.

Mr. Zampi and Dr. Hogue commented briefly on their respective proposal, methodology for conducting the search and answered questions from Board members related to experience in the field of Superintendent/President searches, whether they were conducting searches at the present, their network for advertising the vacancy and placement of Superintendent/Presidents at other institutions.

Mr. Zampi referred to the suggested timeline in his proposal utilizing full participation by faculty, students, classified, community and the Foundation in the screening process and assurance that the vacancy announcement would be sent out to various agencies. The committee would recommend three to four highest-ranked candidates. Ultimately, the Board would make the final decision and would also make the final decision if a candidate that the Board wanted did not make the screening committee's cut. The process used would involve most of the work being done by in-house staff through Dr. Christensen's office in an effort to keep the costs low and would be under the advisement of Zampi & Associates. Vacancy brochures would be approved by the Board. Due to the current workload of Human Resources staff, especially with Banner training, Dr. Christensen indicated that he would bring in someone on a short-term, temporary basis specifically for this function at an additional cost that would not be excessive. The search would be \$5,000 – \$9,200 in labor costs, excluding printing costs and advertising which could bring the total to \$23,900.

Dr. Hogue reviewed the various sections of his proposal including development of the Superintendent/President profile, process involving notifying the community and campus of interviews, the position announcement, advertisement of the position vacancy, establishment of advisory committee and interview of eight to ten candidates by the committee with a recommendation of three to six candidates to the Governing Board. If the Board chose to go outside the recommended list of candidates, the Board would make the final determination. If Leadership Research Solutions were selected, Dr. Hogue would conduct the search and serve as facilitator, prepare the materials for screening and all reports, conduct extensive background checks and negotiate salary with the candidate and Board. Dr. Hogue's fee would be based on five visits to the campus.

Moved by Trustee Young and seconded by Trustee Ubalde to hire Zampi and Associates to serve as the search firm for a new Superintendent/President. The motion passed with the roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Lillian Nelson abstained.

AYES—Trustee Claffey, Trustee Ubalde, Trustee Young, Board President Keith

NOES—Trustee Honeychurch, Vice President McCaffrey

Administrative & Business Services

(b) District Independent Audit Report for Fiscal Year 2005-06

Tina Treis of Perry-Smith reported that she met with the Audit Committee and held an extensive discussion with the Committee. Ms. Treis indicated that the financial statements are presented fairly in all material respects. Ms. Treis highlighted various aspects of the audit including the management discussion and analysis, financial statements, supplemental information, report on state compliance requirements, and findings and recommendations. This year, the financial statements are presented differently as they look like a business model. In addition, footnotes give more description to the financial statements. She called the Board's attention to page 39 for two adjustments in relation to the financial statements and the reconciliation of the CCFS-311 report. Under Government Auditing Standards, there were no material weaknesses. There were

also no findings in relation to the federal program. There were two findings in the qualified opinion for state awards. Ms. Treis stated that there are two sections to the findings and recommendations: (1) current year and (2) synopsis of the prior year findings and recommendations. Two state compliance items were noted and other findings were related to internal control. In the prior year, there were six findings with two being implemented and four are being brought forward.

Trustee Claffey reported that the Board Audit Committee reviewed the audit and looked at the findings. He indicated that there were some findings in the District's cash handling; however, the Committee is satisfied that the matter is being addressed.

Trustee Young stated that in the Audit Committee meeting prior to the Board meeting, members were informed of how the eight findings would be addressed and asked that this information also be shared with the remainder of the Board. Trustee Young also expressed appreciation for the manner in which the administrators have handled the matter.

Moved by Vice President McCaffrey and seconded by Trustee Young for approval of the District Independent Audit Report for fiscal year 2005-06 as presented. The motion passed unanimously.

(c) Building 1700A Renovation Project Professional Services Agreement with TLCD Architecture

Frank Kitchen, Director of Facilities, introduced this item requesting Board approval for TLCD Architecture to enter into an agreement with Solano Community College District to provide schematic design, design development, construction documents and construction administration services for the renovation of the existing Building 1700A. The total value of this contract is \$651,000.00 and includes a reimbursable allowance. Mr. Kitchen emphasized the importance of approving this agreement as it is essential in making much needed construction happen in Building 1700 to restore the gym.

Moved by Trustee Ubalde and seconded by Trustee Young for approval of the architectural agreement for TLCD Architecture to provide design and construction administration services as presented. The motion passed unanimously.

(d) Amendment to Agreement with TLCD Architecture for Bond Projects: Building 1400 and Building 1800A

Frank Kitchen, Director of Facilities, introduced this item requesting approval for additional design services for TLCD Architecture for Building 1400 and Building 1800A Bond projects. The amendments will revise the original contracts that were previously Board approved and are necessary due to the District's request to upgrade the existing fire alarm system to a fully automated addressable fire alarm system.

The additional requested fee adjustment for each project are as follows:

Building 1400	(SCN #07) = \$2,420
Building 1800A	(SCN #02) = \$2,405

The fire alarm is insufficient if it reports only to itself. This is an effort to set a standard for the campus where all buildings will report to a central location.

Moved by Trustee Young and seconded by Trustee Ubalde for approval of additional architectural services to TLCDC Architecture as listed above. The motion passed unanimously.

(e) Acceptance of Accreditation Progress Report

Dr. Marjorie Carson, Interim Vice President of Academic Affairs and Accreditation Liaison Officer, presented the accreditation progress report to the Board. Copies of a CD containing the progress report and supporting evidence were provided to Board members. It was recommended that the Board accept the progress report requested by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, on eight recommendations of the 2005 Accreditation Visiting Team. The report will be submitted to the Accrediting Commission by March 15, 2007.

Dr. Carson informed the Board that the report is the result of a very collaborative effort campus-wide. The report has been reviewed and approved by the Shared Governance Council and signed by the leaders of all of the constituent groups. Dr. Carson notified the Board that SCC will be visited by a two-or three-member team on April 18 or 19 for a one-day visit. The visiting team will be two members from the original Accreditation Team that visited the campus in 2005.

Dr. Carson acknowledged Judy Spencer and Rob Simas for their assistance in preparing the report. Trustee Ubalde asked that appreciation be expressed to all who participated in the preparation of the Accreditation Progress Report.

Moved by Trustee Young and seconded by Trustee Ubalde for acceptance of the Accreditation Progress Report as presented. The motion passed unanimously.

(f) Spring 2007 Community Education Classes

Deborah Mann, Program Developer, Contract Education and Community Services, presented the Spring 2007 Vistas instructors and classes (on-campus and online) for review and approval by the Governing Board. She informed the Board that she is trying to diversify classes and include additional classes as well as develop spreadsheets on revenue and expenses. Ms. Mann stated that for the first time, there will be a summer VISTAS program that will be called “The Faces of Solano Community College” and will include a photo grid of faculty, staff and Board members.

Moved by Trustee Young and seconded by Trustee Claffey for approval of the Spring 2007 Community Education Classes as presented. The motion passed unanimously.

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Sabbatical Leave Reports for Spring 2006

Dr. Carson introduced Barbara Pavão who presented a report on her spring 2006 sabbatical leave. She stated that since her sabbatical leave, she is more passionate than ever about the transfer mission and that she also wanted to express her deepest appreciation to the College for the profound opportunity to get away and be thoughtful and reflective about the work she does for the College.

Barbara Pavão stated that there were two aspects to her sabbatical leave: (1) academic – initial proposal and (2) personal benefit. Professor Pavão has been working on a doctorate in educational leadership at St. Mary’s College and was at the dissertation phase when her sabbatical leave began. The research for her doctorate was related to the transfer mission. Professor Pavão stated that it was her intent to continue research particularly about transfer students at SCC and those who meet the requirements for transfer. During the research, she discovered theoretical frameworks related to motivation, achievement, critical theory about culture and social class, the history of community colleges in the U.S. and California and she was also fascinated by data collection during the process. Being the daughter of a first-generation American, Professor Pavão indicated that she has a special connection to her students, particularly first-generation college students. Professor Pavão stated that she would provide the Board with success stories of some of her students.

Dr. Ella Tolliver made a presentation on her sabbatical leave entitled, “A Project of Addressing Access, Retention & Completion” complete with written report and PowerPoint presentation. She highlighted the following outcomes from her sabbatical leave: (1) traveled to five colleges representing northern, southern, eastern and western portions of the United States to their review outreach and retention or other innovative programs; (2) participated in outreach efforts; (3) developed and piloted a mentoring program; (4) outlined suggestions for a new course, “Applied Psychology of Men;” (5) developed an Academic Learning Forum; (6) developed personal enrichment workshop; (7) created an informational flyer and outreach postcard for public presentations; (8) researched state and federal grants for funds to implement things on campus that she researched; and (9) interacted with the basketball coach, John Nagle to develop recruitment strategies and talked with team members to give them strategies for learning. Dr. Tolliver also reviewed recommendations on the outcomes of her sabbatical leave contained on page 70 of her report.

Trustee Young thanked the two presenters for excellent presentations and she especially thanked Dr. Tolliver for being the “wind beneath her daughter’s wings” when she attended Solano College for her AA degree.

Professor Pavão and Dr. Tolliver expressed sincere appreciation to the Board for their sabbatical leave experiences. Board President Keith commented on the renewed enthusiasm about teaching that is so evident on the faces of those who have taken a sabbatical leave and expressed appreciation to Dr. Tolliver and Professor Pavão for all of their sabbatical leave work.

Board President Keith commended Dr. Tolliver for the time she took to go to Juvenile Hall to do research and help young people there. Board President Keith stated that on standard IQ tests, genius level IQ starts at 140 and two percent of the general population has 140+ IQ; however, at Juvenile Hall, 20 percent of the juvenile delinquent population has an IQ of 140+. In addition, Board President Keith commented that she would like to see a gender mix showing in the Psychology of Men and Psychology of Women classes.

(b) First Reading of Revisions to Student Services Policies 5020 and 5120

Dr. Lisa Waits presented the first reading of Student Services Policies 5020 and 5120 stating that Policy 5020 was moved to a more appropriate place in Series 6000 and Policy 5120 includes additions from the Community College League of California recommendations.

Trustee Claffey questioned Policy 5020 stating that there is no automatic drop of students from class as it is implied in the first paragraph of the policy. Interim Superintendent/President Fisher stated that the Title 5 Regulations and the Student Attendance and Accounting Manual designate that students who do not show must be dropped from the course. He stated that whether this occurs or not as a follow-up matter by the faculty member is another issue, but the statement in the policy is in compliance with the Student Attendance and Accounting Manual.

Trustee Young stated that when she taught, she used this information in her syllabus given to students. Interim Superintendent/President Fisher stated that the information is also provided in the Catalog and Schedule of Classes.

Student Trustee Nelson stated that the reference to 62.5 in paragraph three of Policy 5020 is awkward and could be more clearly written.

11. ANNOUNCEMENTS

There were no announcements.

12. ITEMS FROM THE BOARD

Trustee Ubalde announced that he was pleased to attend the Ethnic Studies presentation on the history of American Civil Rights; Chinese New Year celebration; and the landscaping master plan preview. He stated that he had a discussion with Benicia Mayor Steve Messina regarding Solano Community College and support for transportation. Trustee Ubalde indicated that Mayor Messina gave his “wholehearted support” of the SCC programs.

Trustee Young announced that she attended the following events: (1) February 25 - the 11th Annual Chinese American New Year celebration in Vallejo; (2) February 27 - the Ethnic Studies presentation on African Americans and medicine by Dr. Willard Wright, Vice Chancellor of Administrative Services at Yuba Community College; (3) February 28 - Diversity Celebration at Elsa Widenmann Elementary School; (4) March 2 – leadership education module development committee at Touro University; (5) March 3 – all-day Board Retreat with 100 percent Board

attendance; and (6) March 6 – Ethnic Studies presentation on religion and violence by Ann Bevilacqua.

Vice President McCaffrey stated that five Board members were in attendance at the Chinese American New Year's celebration. He requested that the record show that community leaders have been highly impressed with Interim Superintendent/President Fisher's job performance thus far.

Student Trustee Nelson commented that she has been hearing a lot about outreach and stated that she is participating in an outreach meeting on Friday. She expressed the hope that all of the outreach efforts can be coordinated.

Board President Keith recessed the regular meeting at 9:38 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Richard Christensen, Ed.D.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Performance Evaluation

Dean, Financial Aid/EOPS
Director of Student Development
- (c) Conference with Labor Negotiator (Gov't. Code section 54957.6)
Name of agency negotiator: Joseph P. Zampi
Name of unrepresented employee: Gerald F. Fisher, Interim Superintendent/President
- (d) Public Employment
Title: Superintendent/President
- (e) Public Employee Discipline/Dismissal/Release

Board President Keith called the Closed Session to order at 9:43 p.m. and adjourned the Closed Session at 10:08 p.m.

14. RECONVENE REGULAR MEETING

Board President Keith reconvened the regular meeting at 10:09 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that the Governing Board held conference with the Labor Negotiator on employee organizations; had public employee performance evaluations; held

conference with Labor Negotiator Joe Zampi around the Interim Superintendent/President's contract and no action was taken.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:10 p.m.

GFF:pc

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APPROVED

PAM KEITH
PRESIDENT

GERALD F. FISHER
INTERIM SECRETARY