

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
August 15, 2012

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 15, 2012, in the Administration Building, Room 626, located at Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Rosemary Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Thurston, Mr. Lester Young, Project Manager for Kitchell CEM, led those present in the pledge of allegiance to the flag of the United States of America.

Board President Thurston announced that the Board reserves the right to modify the order of business in the manner it deems appropriate; therefore, stated that Closed Session would be moved to the end of the meeting and International Education Program, Item 15.(a), would be moved to the beginning of the meeting after comments from members of the public.

3. ROLL CALL

Members Present:

Rosemary Thurston, President
Sarah E. Chapman, Vice President
Denis Honeychurch, J.D.
Pam Keith
Phil McCaffrey*
Catherine M. Ritch
A. Marie Young
Kayla Salazar, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

**Trustee McCaffrey was present and did not participate via teleconference.*

4. APPROVAL OF AGENDA

Moved by Trustee Phil McCaffrey and seconded by Vice President Chapman to approve the Agenda as modified. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Thurston recognized Mr. Ruscal Cayangyang, Student Trustee at Napa Valley College. Mr. Cayangyang invited those present to Unity Day 2012, a day of “Unity”, celebrating the cultural diversity of Vallejo through music, food, and fun. Everyone is welcome to this free event. Both Solano Community College and Napa Valley College will sponsor a booth. The event will be held at the Vallejo City Park on Sunday, September 16, 2012, between 10:00 a.m., and 5:00 p.m., located at 1248 Sacramento Street, Vallejo, California.

Board President Thurston recognized Ms. Sandra Dillon, retired Director of Human Resources at Solano Community College, who requested to comment on the resolution honoring Ms. Zandra Gilley. Ms. Dillon’s comments were deferred to later on the agenda.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Mr. Naser Baig, Interim ASSC President, reported that:

--the fall semester started well with lots of new faces.

--the Select Interim Committee continues to meet and is staying focused on a fall student election.

--the ASSC will be reviewing a number of vendor contracts that are about to expire. The students are looking forward to revitalizing the look on campus with new vending machines.

--it is going to be a good semester.

(b) Academic Senate

There was no Academic Senate report.

(c) Superintendent

- ***Kaiser Permanente, Napa-Solano Community Benefit Grant Presentation***
Facilitated by Dr. Karen McCord, Professor of Psychology and Ethnic Studies

Dr. Karen McCord reported on a grant received by the SCC Educational Foundation (SCCEF), “Positive Alternatives for Vallejo Youth”, which is a violence intervention options and resources grant. In 2005, Peace Ambassadors began an alternative to violence training program at Solano County Juvenile Hall. Students who took the Peace class learned how to resolve conflict differences, and it called on all who are ready to explore profound inner peace. Students in the Peace class learned leading-edge practices to truly create peace in their families, their communities, and our world.

The Peace project work that started at Juvenile Hall expanded and worked within Solano County schools, churches and community centers. Students received credit for their efforts without pay.

Dr. McCord and the program coordinators wanted to give Peace Ambassadors a stipend; therefore, SCCEF applied for Kaiser Permanente Community Benefit funds in January 2012. A primary focus of the Community Benefit program focused on funding projects that operate within the city of Vallejo. SCC Educational Foundation's project work plan is modular-based, and will operate once a week. Vallejo youth who are referred to the "Positive Alternatives for Vallejo Youth" program are allowed to come and go and participate freely.

Dr. McCord stated, "We are very excited about receiving this generous gift from Kaiser. The funds will enable us to expand our efforts and services in the Vallejo community." Dr. McCord and her team will implement the new program in October 2012.

Kaiser Permanente Community Benefit funds belong to a sustainable grant program; therefore, with positive program outcomes the SCCEF funding will be maintained, and may increase beyond \$15,000 in the future.

- ***Accreditation Status Update***

Facilitated by Dr. Shirley Lewis, Dean, Vacaville Center

Dr. Lewis reported that the following progress has been made on addressing the ACCJC's recommendations from the College's 2011 Comprehensive Visit and preparing the Follow-Up Report that is due on October 15, 2012.

An Accreditation Report Writer and Editor, who will serve as the Faculty Co-Chair of the Accreditation Work Group, Dr. Annette Dambrosio, from the School of Liberal Arts, was hired on July 25, 2012. Dr. Dambrosio will be gathering information to draft the College's report, writing portions of the report, as well as editing the report to make sure it is written in a "single voice."

A number of faculty members representing the various Schools were employed as SLOs Coordinators over the summer to primarily review course and program student learning outcomes (SLOs) and service area outcomes (SAOs) and assessment information, make revisions where necessary, and gather evidence on the use of SLOs and SAOs in planning and resource allocation, and participating on the Planning Taskforce.

Instrumental in assisting with these efforts was the development of a centralized SLOs database maintained by Peter Cammish, Director of Research and Planning. The faculty did a tremendous amount of work making sure that SLOs documents residing in various depositories are accounted for, coordinated, and available to all constituency groups. Work was also initiated in determining the status of courses, with recommendations for "inactive status" to be sent to the Curriculum Committee for action. We currently have 772 active courses. Faculty SLOs Coordinators have reported that 100% of the 772 active courses have completed course SLOs.

As of August 13, 2012, the Curriculum Committee Chair, Dr. Joseph Conrad, reports that 54% of active 772 courses are undergoing ongoing assessment, up from the 49% level reported last Thursday, August 9, 2012. We expect the submission of assessments for inclusion in the SLOs database to continue with the return of faculty this fall.

On August 9, 2012, at fall Flex Cal, a general assembly presentation by Dr. Joseph Conrad and Ms. Melissa Reeve provided an update to the campus community on SLOs and assessment during the summer as well as training on completing course assessment work and Program Level Outcome (PLO) mapping. A portion of the afternoon was dedicated to Program Level Outcome mapping and course-level assessment. On August 10, 2012, faculty members were able to take advantage of drop-in help with completing SLOs assessment and entering data into the SLOs database.

The College is advertising for a SLOs Coordinator who will be responsible for leading the College's Outcomes Assessment efforts for the next two years, as well as to assist with preparing the response to Recommendation 3 on SLOs. The position closes at the end of this week, August 17, 2012.

The initial drafts for the following recommendations have been submitted:

- Recommendation 1: Modify Mission
- Recommendation 4: Institutional Research/Culture of Evidence
- Recommendation 5: Integrating Equity Plans into Planning
- Recommendation 6: Learning Support for Distance Ed
- Recommendation 7: Incorporating SLOS into Faculty Evaluations
- Recommendation 8: Increase Services into the Centers

Dr. Lewis stated that she and Dr. Dambrosio expect that the drafts for Recommendations 2 (Integrated Planning Process), 3 (SLO's), and 9 (Code of Ethics) will be completed by August 31, 2012, if at all possible. It is the goal to have a draft narrative of the entire report completed by the first week in September. After the full draft is completed, it will be sent to the entire campus community for review. Dr. Dambrosio will be reporting this to the Academic Senate at their meeting on Monday, August 20, 2012.

Dr. Jowel Laguerre, Superintendent-President, commended Dr. Lewis and Dr. Dambrosio for their excellent work and thanked the Academic Senate for taking their faculty-driven responsibility so seriously. We expect this involvement will continue.

Dr. Jowel Laguerre stated that last May the Board of Trustees approved a resolution authorizing application for qualified energy conversation bonds for a proposed solar generation project in collaboration with Solano County of up to \$16M.

Vice President Yulian Ligioso, Finance and Administration, announced that we received formal notification of receiving \$12.3M to implement energy saving projects on campus. We will be subsidized from the Federal Government and expect to see significant savings in our General Fund as a result of this award. The District will have 90 days upon issuance of contract to issue the bond. This item will return to the Board for formal acceptance at a future meeting. The District is currently working with consultants to provide the required qualifications and proposals.

Dr. Laguerre thanked Vice President Ligioso for taking the lead on this funding and making us more sustainable.

7. CONSENT AGENDA – ACTION ITEMS

Board President Thurston announced that Dr. Jowel Laguerre, Superintendent-President, corrected the Consent Agenda as follows:

Item 10.(b), Page 2, line 8, To Be Announced, Director of Facilities, should read ***Patrick Killingsworth, Range 49, Step 5, effective September 1, 2012.***

Item 10.(g), Page 13, Memorandum of Understanding Between Solano Community College District and Ball Corporation, was pulled.

Superintendent-President

(a) Minutes for the Meeting of July 18, 2012, and Board Study Session held August 1, 2012

(b) Donation

Human Resources

(c) Employment – 2011-2012; Employment – 2012-2013; Gratuitous Service; Resignation

Finance and Administration

(d) Personal Services Agreements

(e) Warrant Listings

(f) Renewal of Student Insurance Policy for the 2012-2013 Academic Year

Academic and Student Affairs

(g) Memorandum of Understanding Between Solano Community College District and Ball Corporation

This item was pulled from the Consent Agenda.

(h) Memorandum of Understanding Between Solano Community College and U.S. Department of Veterans Affairs (Sacramento Vet Center)

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Consent Agenda as corrected. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

(a) Resolution Honoring Zandra Gilley

Board President Thurston recognized Ms. Sandra Dillon, who requested to comment on the resolution honoring Ms. Zandra Gilley.

Ms. Dillon began by saying, “I have known and worked with Zandra for 27 years. I know her quite well personally and in the work environment. Zandra has a great heart; she has great passion, and she always cared about Solano Community College.

She is not afraid of a challenge. When some people would sit back and not say a word, she would speak up, ask questions, and get to the bottom of an issue. She would do what some of us would like to do, but are afraid to do. Why would Zandra put herself out there? Because she cares so much. She is a strong advocate for doing what is right, following the rules, and ensuring fairness to all. Her passion for advocacy has on occasion been misunderstood. But, I can tell you that she was protecting those employees who were not knowledgeable about their rights. She was also working to ensure that the collective bargaining agreements were being consistently applied.

Zandra is one of the most caring persons I have ever met. Her passion has always inspired me to be a better person.

As an Executive Assistant, she is highly competent; motivated to get things done timely, and a great brainstormer to solve problems by providing valuable insights. She is exceptionally reliable and trustworthy, and she is highly knowledgeable about Solano College human resources practices, procedures, and the collective bargaining agreements.

When Zandra walks out of Human Resources on Friday (August 17, 2012), all of Solano College human resources history leaves as well. You will no longer have her to explain why certain collective bargaining language was developed and what the intent of the language was. She won’t be there to explain the history of classified jobs, how they were created and reclassified, and how the seniority lists were developed and what needs to be done to ensure consistency and fairness to employees. This information, plus much more, has always been valuable in resolving grievances, personnel issues, etc. I am so glad to call her friend.”

Board President Thurston recognized Ms. Charo Albarran, Interim Director of Human Resources, Zandra’s immediate supervisor, who requested to comment on the resolution honoring Ms. Zandra Gilley.

Ms. Albarran began by stating, “Thirty-five years of service is outstanding. The day that Zandra told me she was retiring, I have to admit, my heart leaped with joy for her. You see, I could only see the happiness in her eyes as she looks forward to the next chapter of her life. That, of course, does not discount what she has accomplished in her time with the District. During my eleven

months with the District, I got a chance to see a person who has dedicated her time, energy, spirit, and most of all, her heart.”

Director Albarran spoke directly to Zandra.

“Zandra, as the Office of Human Resources arrives to work on Monday, it will be extremely strange, to say the least, not to hear your voice or see your smile. When I am trying to figure out the language in the contracts, I will miss your introduction ‘Let me share some history with you.’ I am grateful for your energy, your drive, and your commitment. Most of all, I want to thank you for always being present and giving us the gift of your presence. You are a gem and it will be very hard for us all to think of this District and not think of you.”

“At times our own light goes out and is rekindled by a spark from another person. Each of us has cause to think with deep gratitude of those who have lighted the flame within us.” -- Albert Schweitzer

“You have been a light for me, for the Office of Human Resources, and for the District. Congratulations on your retirement and the next chapter of your life!”

Dr. Jowel Laguerre, Superintendent-President, announced that Ms. Zandra Gilley has served the Solano Community College District with distinction since May 1977, when she began her career as a Typist Clerk II in the Learning Resources Center. Zandra has since served in various capacities during her career, including Instructional Materials Clerk, Learning Resources Center; Secretary I, Personnel; Secretary to Director of Personnel/Employee Relations; Secretary to Associate Dean, Student Services; Secretary, Administrative Secretary, and Executive Assistant to the Director of Human Resources.

Ms. Gilley will retire from her current position after 35 plus years of faithful service, effective August 17, 2012.

Dr. Laguerre read the following excerpts from Ms. Gilley’s resolution:

Whereas, Zandra Gilley faithfully served under seven of the eight regular Superintendent-Presidents, not including those in interim positions, and a total of 17 Directors in the Office of Human Resources;

Whereas, Zandra Gilley was recognized in January 2012 for outstanding performance and lasting contributions to Solano Community College with the Presidential Recognition Award; and

Whereas, Zandra Gilley’s dedication and commitment to Solano Community College has earned the respect of the community, the College staff, faculty, and students; now, therefore be it

Resolved, That Zandra Gilley will be sorely missed, and the Governing Board expresses its sincere appreciation for her many contributions and wishes her the best “Na Ka ‘Oi” in her well-deserved retirement and future endeavors, effective August 17, 2012.

There was applause from those present in the audience.

Moved by Trustee McCaffrey and seconded by Trustee Young to approve the resolution honoring Zandra Gilley. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Ritch, Trustee Honeychurch, Trustee Keith, Vice President Chapman,
Trustee Young, Trustee McCaffrey, and Board President Thurston

NOES: None

ABSENT: None

Ms. Gilley thanked the Board “from the bottom of her heart” for the opportunity to work for Solano Community College for as many years as she did. She stated how much she loves the College and looks forward to many opportunities to return to campus to help in any way she can be useful.

On behalf of the Board, Board President Thurston thanked Zandra for all she has done and wished her well.

There was applause from those present in the audience.

10. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a) Resolution in Support of Community College System Budget Priorities and the Governor’s November Ballot Initiative, Resolution No. 12/13-02

Dr. Jowel Laguerre, Superintendent-President, presented Resolution in Support of Community College System Budget Priorities and the Governor’s November Ballot Initiative, Resolution No. 12/13-02. Dr. Laguerre stated that we are a part of the Community College “League” of California. The League is the arm that provides advocacy for all community colleges within the state and often helps us figure out positions that we need to take on issues. The League has asked the community colleges to support one of the tax measures on the November ballot. The Governor’s initiative will limit the cuts which would otherwise be made to community colleges and K-12, while providing budget stability from the temporary increases in sales and personal income taxes for four years. Without the passage of this measure, \$2.5M will be needed to fund our General Fund and we do not know how much additional funding will be necessary the following year. If passed, we won’t lose \$2.5M and funding is guaranteed for the next five to six years.

Moved by Trustee Young and seconded by Trustee Keith to approve the Resolution in Support of Community College System Budget Priorities and the Governor's November Ballot Initiative, Resolution No. 12/13-02. The motion passed with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Young, Trustee Keith, Vice President Chapman, Trustee Honeychurch, Trustee McCaffrey, and Board President Thurston

NOES: None

ABSENT: None

ABSTAINED: Trustee Ritch

Finance and Administration

(b) Change Order No. 03 to D. L. Falk Construction, Inc., Contract for Building 1300 (Fine Arts) Addition/Remodel

Dr. Jowel Laguerre, Superintendent-President, presented the Change Order No. 03 to D.L. Falk's construction addition/remodel contract for Building 1300 (Fine Arts). This Change Order includes unforeseen conditions, a required change directed by the Division of the State Architect (DSA), one error and/or omission, and one District requested change, a total change order amount of \$65,681, required for the installation of trusses.

Mr. Tom Smith, Kitchell CEM, clarified the original change order identified the trusses were defective when originally constructed.

Moved by Trustee Young and seconded by Trustee Keith to approve Change Order No. 03 to D.L. Falk Construction, Inc., Contract for Building 1300 (Fine Arts) Addition/Remodel. The motion carried unanimously.

(c) Approval to Enter into Agreement with Capitol Public Finance Group, LLC, and Terri Ryland, CPA

Dr. Jowel Laguerre, Superintendent-President, presented the Agreement with Capitol Public Finance Group, LLC, and Terri Ryland, CPA, for redevelopment support, not to exceed \$5,000. Capitol PFG in partnership with Ms. Terri Ryland will evaluate whether the District is receiving its full redevelopment entitlements.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Agreement with Capitol Public Finance Group, LLC, and Terri Ryland, CPA, as presented. The motion was carried unanimously.

(d) Award of Contract for New Flooring in Child Development Center

Dr. Jowel Laguerre, Superintendent-President, presented the award of contract for new flooring in the Child Development Center. Mr. Young stated the flooring replacement is due to health

and safety concerns in the children's restrooms and related areas habituated by the children during the day. The project amounting to \$88,795 is funded through the Measure G Bond.

Moved by Trustee Honeychurch and seconded by Trustee Young to approve the award of contract for new flooring in the Child Development Center to Shaw Industries, Inc., for \$88,795. The motion was carried unanimously.

Academic and Student Affairs

(e) Approval of Memorandum of Understanding Between Bay Area Models' Guild (BAMG) and Solano Community College District

Dr. Jowel Laguerre, Superintendent-President, presented the Memorandum of Understanding (MOU) between Bay Area Models' Guild (BAMG) and Solano Community College District. The request to enter into a one-year renewable contractual MOU with Bay Area Models' Guild to provide for the screening, hiring, scheduling, and billing of all models that are used for instruction in courses that require live models. This will provide a more efficient and reliable process that better serves our students. The estimated fiscal impact does not represent an increase in the normal operating budget.

Moved by Trustee Honeychurch and seconded by Trustee Young to approve the Memorandum of Understanding Between Bay Area Models' Guild (BAMG) and Solano Community College District. The motion was carried unanimously.

(f) Proposed Academic Calendar for 2013-2014

Dr. Jowel Laguerre, Superintendent-President, presented the Proposed Academic Calendar for 2013-2014. It has been recommended by the Academic Calendar advisory Committee, and has received the endorsement of the Community College Association/California Teachers Association/National Education Association (CCA/CTA/NEA) bargaining unit in accordance with the Collective Bargaining Agreement. The proposed calendar has also been reviewed by the Superintendent-President's Cabinet, with recommendation of approval.

Moved by Trustee Keith and seconded by Trustee Young to approve the Proposed Academic Calendar for 2013-2014. The motion was carried unanimously.

11. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) First Amendment to Master Agreement Between Solano Community College District (SCCD) and Solano Community College Educational Foundation

Dr. Jowel Laguerre, Superintendent-President, presented the First Amendment to Master Agreement Between Solano Community College District (SCCD) and Solano Community College Educational Foundation.

The parties to the Master Agreement now desire to have the Executive Director position reporting to the Educational Foundation Board of Directors as an employee of the Foundation.

This amendment will replace Section 2 of the Master Agreement in its entirety by the following: All other provisions of the Master Agreement shall remain in full force and effect. The major change is for the Director to be hired and supervised by the Foundation Board.

Dr. Laguerre introduced Mr. Curt Johnston who was present in the audience.

Trustee Honeychurch inquired of Mr. Johnston if the Foundation can support this level of funding, to which Mr. Johnston responded in the affirmative, stating there are businesses in the community at large that have not been tapped for support. There are fantastic opportunities within the Contract Education Program, not to mention opportunities in the Biotech and Megatronics sectors. There are many possibilities in which to define our strengths and we will develop our marketing strategies based on that. We are expecting to have many compelling stories to tell within the next year.

Dr. Laguerre commented that the College doesn't solely educate students, but our county and area as a whole.

Moved by Trustee Young and seconded by Trustee McCaffrey to approve the first amendment to the Master Agreement between Solano Community College District (SCCD) and Solano Community College Educational Foundation. The motion carried unanimously.

12. INFORMATION ITEMS – NO ACTION REQUIRED

(a) International Education Program

Dr. Jowel Laguerre, Superintendent-President, introduced Ms. Shemila Johnson, who in turn introduced Mr. Naoki Hirota, a consultant, via teleconference from Japan. In an attempt to grow the College's international education program, it was determined that hiring a consultant to assist with branding the College overseas, recruiting students, and working within an agenda on SCC's behalf would be advantageous to our growth. Based on Mr. Hirota's experience and proven results with his work for the Contra Costa Community College District in international education programs, a contract will be brought to the Board for approval at a future meeting.

Ms. Shemila Johnson, Coordinator of Marketing and Student Recruitment, gave a PowerPoint presentation on the proposed Solano International Education Program (SIEP).

The outline of her presentation included information on the initial investment of \$75K, the successes of the proposed international recruitment contractor, Mr. Naoki Hirota, and the institutional opportunities and program benefits, and a suggested plan of action. A noted major benefit from this investment was that once the program grows to a consistent minimum of 250 students (generating over \$1M) it can maintain its budget and not take from the General Fund, but add to it. The projected timeframe of this happening is 2016-2017.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and in the Office of the Coordinator of Marketing and Student Recruitment.

Trustee Chapman commented that exploring and acquiring alternative sources of revenue and implementing sustainability solutions to support revenue and continue to improve enrollments to enhance revenues is one of the Superintendent-President's goals.

Dr. Laguerre addressed concerns from the Trustees which addressed budgets and intent, i.e., is the motivation to produce revenue or something bigger? Dr. Laguerre responded that funding is only one benefit. Currently we are teaching upper level mathematic courses that have low numbers of students in them. By bringing international students to Solano College, this will increase our class sizes, which is not an additional cost to us. We will be able to offer full classes without cancellation. There is good potential to increase student achievement. Increased revenue is one benefit, but exposure of the College overseas, with good diversity, and more class offerings is significant. It will take creative solutions to have a cushion for our 5% reserve balance.

13. ANNOUNCEMENTS

Student Trustee Salazar announced that the Benicia-Vallejo American Association of University Women is co-sponsoring the documentary film, *Miss Representation*, which is a free screening of the film followed by a panel discussion, Thursday, September 20, 2012, 7 p.m., at the Rizza Auditorium, California Maritime Academy, Vallejo, California.

14. ITEMS FROM THE BOARD

Student Trustee Salazar stated that she was happy to report on the successful Preview Day held August 8, 2012, on campus. The students did a presentation on student life on campus. The Student Development Office represented ASSC with student tours, and was pleased with the good turnout. Questions relative to alternative forms of transportation were addressed. Student Government is looking into multiple ways to get to campus, i.e., Zimride, "a simple way to find friends, classmates, and coworkers going the same way you are"--an online carpooling system.

Trustee Young reported that she attended the following College and community events:

August 2012

02 – 63rd Annual Solano County Fair Board of Directors' Lunch.

03 – Vallejo Education and Business Alliance (VEBA) meeting, which was held at Sutter Solano Cancer Center.

04 – Vallejo Relay for Life.

10 – Solano Community College Awards continental breakfast hosted by Dr. Jowel Laguerre and all of the morning's Flex Cal sessions in the Theater, which included Dr. Laguerre's State of the College Address to the attendees.

10 – Blue Ribbon Community Advisory Group meeting.

Vice President Chapman expressed appreciation for the floral arrangement sent to her with condolences from Dr. Laguerre, Judy Spencer, and the members of the Governing Board on the passing of her sister-in-law.

Vice President Chapman announced that due to a difficult two weeks, she was unable to attend several activities. She hopes to have tickets at the next meeting for The Solano Kids Insurance Program (SKIP) fundraiser.

Vice President Chapman commented that she is happy to see that we have direct transportation from Vallejo to the College without interim stops. She inquired if something similar is being done for the city of Vacaville. Dr. Laguerre responded in the affirmative that we are currently working with the Solano Transportation Authority.

In the interest of time, Board President Thurston reported that she would provide under separate cover the events that she attended and asked to have them included in the minutes.

Board President Thurston reported that she attended the following College and community events:

July 2012

06 – Adhoc committee to review Board Goals for 2012-2013 at the home of Trustee Ritch. Trustee Chapman was also in attendance.

24 – Chancellor's Round Table meeting at Gavalin Community College with Superintendent-President Laguerre and Academic Senate President Gunther. The attendees were given a tour of their beautiful campus.

August 2012

02 – Solano County Fair Luncheon for Vallejo Day.

03 – Solano County Fair Luncheon for Fairfield-Suisun Day.

03 – Vallejo Education and Business Alliance at the Sutter Cancer Center.

04 – Participated in the Vallejo Relay for Life event.

10 – Flex Cal Breakfast, awards ceremony, and opening program on the Fairfield campus.

13 – Attended a *Miss Representation* planning meeting. The movie will be shown on September 20 at the Rizza Auditorium on the Cal Maritime campus. This event is sponsored by AAUW, League of Women Voters, Solano Community College; Vallejo City Unified School District, Benicia Unified School District, California Maritime Academy, and Benicia Soroptimist International.

Board President Thurston recessed the Governing Board Meeting at 8:00 p.m.

15. CLOSED SESSION

Board President Thurston called the Closed Session to order at 8:05 p.m.

- (a) Conference with Labor Negotiator
Agency Negotiator: Charo Albarran
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release

16. RECONVENE REGULAR MEETING

Board President Thurston reconvened the Regular Meeting at 8:39 p.m.

17. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Thurston reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

18. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:40 p.m.

JCL:js

BOARD MINUTES.08.15.12.FINAL

ROSEMARY THURSTON
BOARD PRESIDENT

APPROVED

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days