

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINTUES
November 7, 2012

Dr. Jowel Laguerre, Superintendent-President, dedicated the November 7, 2012, Governing Board Meeting to the memory of Professor Charlene Dickinson Snow, who passed away suddenly on October 17, 2012.

1. CALL TO ORDER

A regular meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, November 7, 2012, in the Administration Building, Room 626, located at Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Rosemary Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Thurston, Professor Teri Yumae, Music Department, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Rosemary Thurston, President
Sarah E. Chapman, Vice President
Denis Honeychurch, J.D.
Pam Keith
Phil McCaffrey
Catherine M. Ritch
A. Marie Young
Kayla Salazar, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

None

Others Present:

Charo Albarrán, Interim Director, Human Resources
Yulian Ligioso, Vice President, Finance and Administration
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs
Dr. Susanna Gunther, Academic Senate President
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

*A moment of silence was held in memory of Jordan Teresa Rosario,
a Solano Community College student who passed away suddenly on October 28, 2012.*

4. APPROVAL OF AGENDA

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Agenda. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Thurston recognized Dean Lily Espinoza, School of Human Performance and Development, who requested to comment on the recent golf tournament. Dr. Espinoza stated, in an effort to bring back sports and build up the athletic department, Professor Borchert came to her with an idea of a golf tournament. With the support of the department, they went to sponsors, vendors, community leaders, golfers, and local citizens, with Kitchell CEM being the biggest supporter of an event. The idea was embraced. Dr. Espinoza was pleased to announce that their first golf tournament was a huge success. Over \$22,000 was raised, and there were over 100 golfers and volunteers who participated. The event was such a success that they are already busy planning for next year. Dr. Espinoza asked those present to mark their calendars and save Friday, September 27, 2013, the 2nd Annual Tee It Up Fore Athletes Golf Invitational. With all the outpouring of support for this year, it is sure to be an even bigger success next year.

Dr. Espinoza recognized Board President Thurston who donated \$150 towards the Tee It Up Fore Athletes event, and honored her with a plaque. Dr. Espinoza extended a big thank you to all the coaches, staff, and supporters of the Solano College Athletics Department who helped make the first golf tournament so successful. In addition, Dr. Espinoza recognized alumni, adjunct instructors, retired staff, coaches, CEO's, managers, local business owners, friends of the College, and students who also worked together to make the event a success. Dr. Espinoza offered congratulations to the Athletic Department and Solano College for bringing a world-class event to Solano County.

Board President Thurston recognized Ms. Saskia Lembesis, who requested to comment on the Solano Turkey Trot. Ms. Lembesis thanked Solano College for hosting the 4th annual event. The event which is sponsored by Solano Hearts United and benefits Heather House, Mission Solano, Children's Nurturing Project, and Meals on Wheels of Solano County. The Turkey Trot will be held Thanksgiving morning, November 22, 2012, and includes a 10K Run and 5K Run/Walk, with registration beginning at 6:30 a.m. The event starts at 8 a.m. Ms. Lembesis thanked the College for the opportunity to advertise the event as well as for hosting the event.

Trustee Honeychurch expressed thanks for the work involved in making the event happen and indicated he would be participating.

Student Trustee Salazar agreed to make the information available to students at their upcoming student union meeting.

Board President Thurston recognized Professor Teri Yumae, Music Department, who requested to comment on the Solano College Music Department presentation of The Nutcracker Ballet. Ms. Yumae announced the preview performance will be held November 23, 2012, at 10:30 a.m. Regular performances begin November 24, 2 p.m. and 7 p.m.; November 25, 2 p.m.; December 1, 2 p.m. and 7 p.m., and December 2 at 2 p.m. The performances will be held in the Solano College Theater, and tickets are available for \$15-\$22 per person. The ballet is collaboration with the Benicia Ballet Theatre and Solano College Music Department. All were encouraged to attend.

6. CLOSED SESSION

There was no Closed Session.

7. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Ms. Latifah Alexander, ASSC Board Representative, reported that:

--ASSC has approved the snack contract with Canteen.

--the ASSC Novus will be a new newsletter for the ASSC. It will be about what ASSC and different clubs are doing, as well as provide information about events on campus. The first publication should appear next spring.

--it was brought to the attention of the students that the No. 85 bus going from the mall to the College will increase in fare to \$5. The students are trying to work something out with the Solano Transportation Authority (STA) representative where students can show their student ID card and not have to pay the increased fare.

--the ASSC has established a special vendor rate for student entrepreneurs at the Student Development Office. Instead of students paying the normal \$40 per day, they would pay \$15 for two days per semester and meet the qualifications for the student rate.

(b) Academic Senate

There was no Academic Senate report.

(c) Shared Governance Council

J. Arturo Reyes, Executive Vice President, Academic and Student Affairs, reported that the Shared Governance Council met October 24, 2012. A moment of silence was held in remembrance of Charlene Snow, Interim Dean of Math and faculty member. Vice President Ligioso gave an update on the Solar Energy project and explained the funding source. Vice President Ligioso also reported on Compass Energy Solutions, a project to see how we use energy. Ms. Laroski, from the Human Resources, updated the Council on the reconfiguration of the office and relocation of both her and Ms. Ballard in Rooms 613 and 614. Ms. Mann reported on the SB70 Grant and the various areas where the funds may be used. Vice President Ligioso

reported on five replacement positions in Finance, including Police Officers. Dean Morinec gave a report on VTEA and Perkins, and the focus of the grant, accountability, and rigor for both academic and Career Technical Education. Interim Director Johnston, Educational Foundation, announced Celebrate SCC 2013, with more information to follow. The next meeting is scheduled November 28, 2012.

(d) Superintendent

Dr. Jowel Laguerre, Superintendent-President, gave a PowerPoint presentation on “What do the Election Results Mean?” Dr. Laguerre recapped Proposition 30 and how passage of this proposition affects the College, which ensures no cuts in our budget at this time by the state, additional sections of classes to be offered, some vacancies to be released, a few faculty positions on hold can move forward for hire, and that we are on the road to permanent recovery. Next steps were identified, which include that we need to maintain our enrollment from last year and add classes for spring, schedule summer session; cuts made last year will continue to exist since there is no new money on the horizon, and filling selected positions.

Dr. Laguerre expressed gratitude to the unions for their statewide and local efforts; faculty, staff and students for their advocacy; the Community College League of California for its hard work on our behalf; CSEA members who had to endure vacancies and supported new employees; FaBPAC members for their support through the difficult budgets; Deans, Vice President Ligioso and others, as well as the Board of Trustees for their stewardship.

Dr. Laguerre also thanked the voters of Solano County and in Winters, faculty, staff, and students; members of the Board, and especially Vice President Ligioso and Ms. Janet Leary in the Finance and Administration Office for their support of Measure Q.

A full and complete copy of the PowerPoint is available for review in the Office of the Superintendent-President.

8. CONSENT AGENDA – ACTION ITEMS

Board President Thurston reported that Superintendent-President Laguerre made the following specific corrections to the Consent Agenda as follows:

- Item 10.(b), Page 1, line 14, Carlene Coury, Basic Skills (meetings), was pulled.
- Item 10.(b), Page 2, line 7, Joshua Scott, First-Year Experience (meetings), was pulled.
- Item 10.(b), Page 2, line 20, Karen Watson, Basic Skills (meetings), was pulled.

Superintendent-President

- (a) Minutes for the Board Study Session of October 3, 2012, and Regular Meeting of October 17, 2012.

Human Resources

- (b) Employment – 2012-2013; Gratuitous Service

Finance and Administration

- (c) Warrant Listings
(d) Personal Services Agreements
(e) District Authorized Signatures Signing Authority, Resolution No. 12/13-05

Academic and Student Affairs

- (f) Renewal Small Business Development Center Services Agreement with City of Vallejo for Fiscal Year 2012-2013
(g) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate
(h) Renewal Agreement Between California Community Colleges Career Technical Education Pathways Initiative and Solano Community College District to Manage Community Collaborative Grant Activities
(i) Renewal 2012-2013 Student Health Services Contract

Moved by Trustee Young and seconded by Trustee McCaffrey to approve the Consent Agenda as corrected. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Keith, Vice President Chapman, Trustee Honeychurch, Trustee McCaffrey, Trustee Ritch, Trustee Young, and Board President Thurston

NOES: None

ABSENT: None

9. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

10. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignations to Retire – Barbara Cappel

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Barbara Cappel	Accounting Specialist Fiscal Services CSEA, 27 years and 5 months of service	10/31/2012

Trustee McCaffrey commented how supportive Barbara has been over the years with student activities, as well as with the Educational Foundation, and wished her well in her retirement.

Moved by Trustee Honeychurch and seconded by Trustee McCaffrey to approve the resignation to retire for Barbara Cappel, effective October 31, 2012. The motion carried unanimously.

11. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Finance and Administration

(a) Change Order No. 1 to Technical Business Solutions Contract for SCCD Installation of Security Camera System

Dr. Jowel Laguerre, Superintendent-President, presented Change Order No. 01 to Technical Business Solutions Contract for the additional cameras and hardware for Building 1900 for a total cost of \$11,872.56. This change was owner requested.

Board President Thurston recognized Mr. Dwight Calloway, Director of Facilities, who commented that it would be both he and Interim Chief Goldberg who would be monitoring the screens, with the ability to monitor the film for up to 21 days. This gives opportunity to review incidents when they occur.

Moved by Trustee Young and seconded by Trustee McCaffrey to approve the Change Order No. 01 to Technical Business Solutions Contract for the installation of the security camera system. The motion carried unanimously.

(b) Financing Documents for Financing of Solar Generation Project with Qualified Energy Conservation Bonds, Resolution No. 12/13-06

Board President Thurston recessed the regular meeting and called the public hearing to order at 7:16 p.m. In hearing no comments from members of the public, Board President Thurston closed the public hearing and reconvened the regular meeting at 7:17 p.m.

Mr. Yulian Ligioso, Vice President, Finance and Administration, presented the financing documents for the financing of Solar Generation Project with Qualified Energy Conservation Bonds, Resolution No. 12/13-06.

Board Resolution No. 12/13-06 will authorize staff to proceed with the issuance of up to \$12,300,000 of Qualified Energy Conservation Bonds (“QECCBs”), to be privately placed with the

Bank of America Leasing & Capital, LLC (“BofA”) for the purpose of financing the District’s procurement of a proposed solar generation project to be constructed at the District’s three campuses and aggregating 2,861 kW-dc of solar capacity (“Project”). Issuance of the QECBs will entail execution of a Lease Agreement, Site Lease, Purchase Contract, Project Fund Agreement, and certain other financing documents described in the Resolution (collectively, the “Financing Documents”). Approval of this Resolution is intended to coordinate with the Governing Board’s approval of the “Energy Service Contract” which is also on the November 7 Agenda for consideration.

Trustee Ritch expressed her appreciation for the time extended to her from Vice President Ligioso and associated colleagues in going over with her the measure and supporting documents.

Moved by Trustee Young and seconded by Trustee McCaffrey to approve the financing documents for Financing of Solar Generation Project with Qualified Energy Conservation Bonds, Resolution No. 12/13-06. The motion was carried with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Vice President Chapman, Trustee Honeychurch, Trustee McCaffrey, Trustee Ritch, Trustee Young, Trustee Keith, and Board President Thurston

NOES: None

ABSENT: None

(c) Energy Service Contract with SunPower Corporation for the Turnkey Procurement of Solar Generation Project, Resolution No. 12/13-07

Board President Thurston recessed the regular meeting and called the public hearing to order at 7:21 p.m. In hearing no comments from members of the public, Board President Thurston closed the public hearing and reconvened the regular meeting at 7:22 p.m.

Mr. Yulian Ligioso, Vice President, Finance and Administration, presented the Energy Service Contract with SunPower Corporation for the Turnkey Procurement of Solar Generation Project, Resolution No. 12/13-07.

Board approval was requested for execution of agreements with SunPower Corporation, Systems for (i) the design, installation and commissioning of Solar/Photovoltaic Systems, (ii) a Solar System Output Guarantee Agreement, and (iii) an Operation and Maintenance Agreement (collectively, the “Energy Service Contract”), pursuant to Government Code Section 4217.10 et seq. An overview of the solar project and the Energy Services Contract were provided to the Board at the October 17, 2012 meeting. Approval of the Energy Service Contract is intended to coordinate with the Governing Board’s approval of the financing documents for the project also on the November 7, 2012 agenda. Vice President Ligioso stated that the contract represents the actual purchase of the project, with four separate installations at Vacaville and Vallejo and two on the Fairfield campus.

Moved by Trustee Young and seconded by Trustee McCaffrey to approve the Energy Service Contract with SunPower Corporation for the Turnkey Procurement of Solar Generation Project, Resolution No. 12/13-07. The motion carried with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Honeychurch, Trustee McCaffrey, Trustee Ritch, Trustee Young, Trustee Keith, Vice President Chapman, and Board President Thurston.

NOES: None

ABSENT: None

(d) Designation and Disposal/Disposition of District Surplus Equipment and Property, Resolution No. 12/13-08

Dr. Jowel Laguerre, Superintendent-President, presented the Designation and Disposal/Disposition of District Surplus Equipment and Property Resolution No. 12/13-08.

As District staff continues to accomplish housecleaning in a number of buildings, and in compliance with the 81000 series of the California Education Code for appropriate disposition methods and/or restrictions, staff requested approval of the resolution authorizing the disposal of surplus computer equipment.

Staff will contact local school districts to inquire if there is any interest in the surplus computer equipment.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Designation and Disposal/Disposition of District Surplus Equipment and Property Resolution No. 12/13-08. The motion carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee McCaffrey, Trustee Ritch, Trustee Young, Trustee Keith, Vice President Chapman, Trustee Honeychurch, and Board President Thurston

NOES: None

ABSENT: None

Academic and Student Affairs

(e) Resolution Proclaiming December 1, 2012, as World Aids Day at Solano Community College, Resolution No. 12/13-09

Dr. Jowel Laguerre, Superintendent-President, presented the Resolution Proclaiming December 1, 2012 as World AIDS Day Solano Community College, Resolution No. 12/13-09.

The global epidemic of HIV infection and AIDS requires a worldwide effort to increase communication, education and united action to stop the spread of HIV/AIDS. The Joint United Nations Program on HIV/AIDS (UNIADS) observes December 1 of each year as World AIDS Day, a day to expand and strengthen worldwide efforts to stop the spread of HIV/AIDS. It has

become one of the most recognized international health days and a key opportunity to raise awareness, commemorate those who have passed on, and celebrate victories such as increased access to treatment and prevention services.

World AIDS Day provides an opportunity to focus local, national and international attention on HIV infection and AIDS and to disseminate information on how to prevent the spread of HIV. The Solano County 2012 World AIDS Day theme is *Getting to Zero*.

Trustee Honeychurch stated he would be voting in favor of the resolution in honor of his Brother Kenny who died at the age of 30 from this disease.

Moved by Trustee Honeychurch and seconded by Trustee Keith to approve the Resolution Proclaiming December 1, 2012, as World AIDS Day Solano Community College, Resolution No. 12/13-09. The motion was carried unanimously with the following roll call vote.

STUDENT TRUSTEE ADVISORY VOTE: Kayla Salazar Concurred.

AYES: Trustee Ritch, Trustee Honeychurch, Trustee Keith, Vice President Chapman,
Trustee Young, Trustee McCaffrey, and Board President Thurston
NOES: None
ABSENT: None

(f) Children's Network of Solano County Agreement

Dr. Jowel Laguerre, Superintendent-President presented the Agreement between Children's Network of Solano County and Solano Community College.

The Children's Network's mission is to improve the lives of children in Solano Country through education, advocacy, coordination of community services and community-based collaborative.

The Children's Network offers a comprehensive approach to raising educational standards (CARES) as a professional development program. The goal of the CARES program is to improve the quality of childcare and development services by increasing the education levels and retention rates of the workforce.

The Children's network requests that Solano Community College offer specialized Early Childhood Education counseling for their clients. This contract asks for up to 150 hours at \$71.00 an hour, or \$10,650.00. This agreement will pay Solano College to allocate counseling time specifically for Children's Network of Solano County.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Agreement between Children's Network of Solano County and Solano Community College. The motion carried unanimously.

12. ANNOUNCEMENTS

Trustee Keith announced that she attended a Participatory Budgeting Committee in Vallejo on October 29, 2012. Vallejo is the first city in the nation to implement a committee such as this at the city-wide level. Trustee Keith invited everyone present to attend the next scheduled meetings and to voice their opinions on how to spend the money for the city.

- Wednesday, November 14, 6:00-8:00 pm* Omega Boys & Girls Club, 1 Positive Place
- Wednesday, December 5, 2:30-4:30 pm * Jesse Bethel High School, 1800 Ascot Parkway

Vice President Chapman announced that the Solano County School Boards Association (SCSBA) General Membership Dinner Meeting will be held on Monday, December 10, 2012, 5:30 p.m., check-in and socializing; 6:00-8:00 p.m., dinner and keynote, at the Vacaville Unified School District Office, 401 Nut Tree Road, Vacaville, California.

Dr. Jowel Laguerre reminded the Board that the upcoming ACCJC Team Visit will be on Tuesday, November 13. At this point in time, there has not been a request for Board members to participate, but will confirm their participation no later than Friday, November 9. Until then, Dr. Laguerre asked the Trustees to continue to save the date.

13. ITEMS FROM THE BOARD

Student Trustee Salazar reported that she met with Ramon Quintero of the Participatory Budgeting Committee and discussed what the committee is doing. Ms. Salazar will be taking the information to the students. There is an opportunity for internships for students.

Vice President Chapman advised she attended the Vacaville Select City and Schools meeting on October 29. Trustee Chapman stated further that Solano Community College will be taking the lead for this agency in the new year and that she will be the designated Chair.

Vice President Chapman commended Dr. Laguerre on the nice presentation he gave on the importance of the passage of Proposition 30 and Measure Q. It takes a lot of work to pull off a campaign and weighs heavily on our people who are called upon to put in late hours after a long work day and weekends. Trustee Chapman complimented Vice President Ligioso, President Laguerre, Student Trustee Salazar, Ms. Leary, and everyone else who worked so hard on the successful passage of Measure Q. Their efforts were commendable and very worthwhile.

Board President Thurston announced that the Annual Board Dinner would be held December 5 and that a menu selection was made available to the Trustees on the dais. She asked the Trustees to please advise Judy Spencer as soon as they are able of their entrée selections.

Trustee Young announced that she attended the following College and community events:

October 2012

24 – Solano County Black Chamber of Commerce Annual Business/Teachers Award Reception that was hosted by Valero Benicia Refinery.

24 – Volunteer tutor of Mathematics to senior varsity football students in an after-school tutoring program at Vallejo High School.

25 – Vallejo Chamber of Commerce Award Ceremony for local teachers, which was held at St. Basil's Catholic Church in Vallejo.

31 – Solano EDC Breakfast meeting which was held at the Hilton Garden inn in Fairfield. Board President Thurston also attended.

November 2012

04 – Vallejo City Unified School District, Adkins Scholars Project-100 Men Who Can Cook, annual fundraiser that was held at Dan Foley Cultural Center in Vallejo. Board President Thurston also attended.

06 – Volunteer tutor of Mathematics to senior varsity football students in an after-school tutoring program at Vallejo High School.

In the interest of time, Board President Thurston advised her College and community events would be recorded in the minutes.

With the exception of the October 24 and November 6 tutoring opportunities that Trustee Young participated in, Board President Thurston attended the same College and community events with Trustee Young as noted above.

14. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50 p.m.

JCL:js

BOARD MINUTES.11.07.12.FINAL

ROSEMARY THURSTON
BOARD PRESIDENT

APPROVED _____
JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days