

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: ADMINISTRATION OF OATH OF OFFICE TO NEW AND RETURNING GOVERNING BOARD MEMBERS
REQUESTED ACTION: NOT APPLICABLE

SUMMARY:

In accordance with Education Code 5017, the oath of office will be administered to the following new and returning Board members:

<u>Name</u>	<u>Representing</u>	<u>Term</u>
Monica Brown	Fairfield, Green Valley, Cordelia	Four Years
Michael A. Martin	Vacaville, Winters, Dixon	Four Years
Rosemary Thurston	Vallejo, Benicia, Suisun	Four Years

Government Code: EC 5017 Board Policy: 1008; 1012 Estimated Fiscal Impact: \$ N/A

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7112

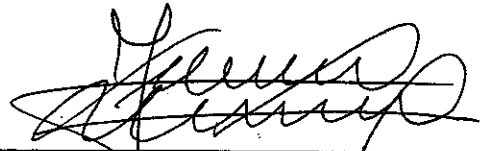
TELEPHONE NUMBER

Administration

ORGANIZATION

December 7, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: ANNUAL ORGANIZATIONAL MEETING OF THE
GOVERNING BOARD

REQUESTED ACTION: APPROVAL

SUMMARY:

In accordance with Educational Code Section 72000(c)(2)(A), the Governing Board of the Solano Community College District designated the Board meeting of December 19, 2012, as the annual organizational meeting of the Governing Board. This involves the tasks listed below:

- (a) Elect a President, Vice President, and appoint a Secretary for 2012-2013.
- (b) Establish the dates, times, and locations of the Governing Board meetings (attached).
- (c) Select a representative to the Solano County School Boards Association.

Government Code: EC 72000 Board Policy: 1015 and 1026 Estimated Fiscal Impact: \$ N/A

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

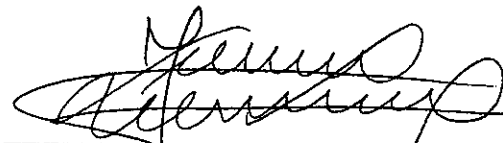
ADDRESS

707 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

December 7, 2012
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE
GOVERNING BOARD PROCEDURES**

REGULAR MEETINGS

Policy 1025

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
CALENDAR OF BOARD MEETINGS FOR 2013**

The Governing Board meets the first and third Wednesday of each month at 6:30 p.m., in the Board Room (626), of the *Administration Building. The specific calendar of meeting dates is listed below. All meetings, with the exception of Closed Sessions, are open to the public. Minutes of previous meetings and current agendas are available from the Superintendent-President's Office and on the Solano College Web site: www.solano.edu.

January 16, 2013
January 30, 2013 – BOARD RETREAT (Tentative)
February 6, 2013
February 20, 2013 (Vacaville)
March 6, 2013
March 20, 2013 (Vallejo)
April 3, 2013 (Spring Break – No Meeting)
April 17, 2013
May 1, 2013
May 15, 2013
June 5, 2013
June 19, 2013
July 17, 2013
August 7, 2013
August 21, 2013
September 4, 2013
September 18, 2013 (Vacaville)
October 2, 2013
October 16, 2013 (Vallejo)
November 6, 2013
November 20, 2013
December 4, 2013
December 18, 2013

*Building 600 will experience a remodel/renovation in 2013; therefore, Board Meeting locations are subject to change until the remodel/renovation has been completed.

JCL:js

BD MTG CAL.2013

Reviewed by Governing Board for Information: December 5, 2012

Approved by Governing Board: December 19, 2012

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2012-2013

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Darsen Long	Theater Production Technician (50% time)	01/04/13
Darcia Tipton	Theater Technician (50% time)	01/10/13

Released Time

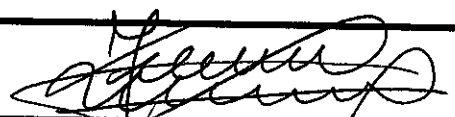
<u>Name</u>	<u>Assignment</u>	<u>% of Released Time</u>	<u>Dates</u>
Glenn Burgess	Assistant Director/Coordinator of Nursing	40%	12/20/12 – 05/24/13
Kevin Anderson	CIS/Business Coordinator	20%	12/20/12 – 05/24/13

Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Tina Abbate	From Scheduling Specialist Curriculum to Admissions & Records Analyst	12/20/12

Charo Albarrán
Interim Director, Human Resources

December 7, 2012
Date Submitted


JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012
Date Approved

SOLANO COMMUNITY COLLEGE HUMAN RESOURCES CONSENT CALENDAR
 Governing Board Meeting
 December 19, 2012
 Page 2

Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Greg Begin	Workshop Presenter Kinship Care Education	02/12/13 – 02/12/13	\$250.00
Sherry Currie-Proctor	Workshop Presenter Kinship Care Education	02/07/13 – 02/28/13	\$900.00
Jacqueline Jones	Workshop Presenter Kinship Care Education	02/05/13 – 02/15/13	\$360.00
Kerry Pilley	Workshop Presenter Kinship Care Education	02/05/13 – 02/19/13	\$540.00
Shannon Rourke	Moulage	12/19/12 – 12/21/12	\$350.00
Delphine Turley	Workshop Presenter Kinship Care Education	02/06/13 – 02/28/13	\$1080.00
Noel Vargas	Workshop Presenter Kinship Care Education	02/07/13 – 02/28/13	\$1080.00
Tiffany Wanberg	Workshop Presenter Kinship Care Education	02/05/13 – 02/28/13	\$2340.00

RESIGNATION

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>
Jo-Ann Perry	Counselor	05/04/13

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: WARRANT LISTINGS
REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

10/26/2012	Vendor Payment	11042619-11042682	\$151,970.32
10/31/2012	Vendor Payment	11042683-11042755	626,836.42
10/31/2012	Vendor Payment	11042756-11042758	75,138.75
10/31/2012	Vendor Payment	11042759-11042760	4,597.90
11/2/2012	Vendor Payment	11042761-11042796	5,288.51
11/7/2012	Vendor Payment	11042797-11042895	208,917.96
11/7/2012	Vendor Payment	11042896-11042898	371,313.35
11/7/2012	Vendor Payment	11042899-11042899	2,147.65
11/14/2012	Vendor Payment	11042900-11042965	118,244.62
11/14/2012	Vendor Payment	11042966-11042980	300,974.97
11/15/2012	Vendor Payment	11042981-11043002	3,372.16
11/27/2012	Vendor Payment	11043003-11043193	869,789.31
11/27/2012	Vendor Payment	11043194-11043197	40,506.17
11/27/2012	Vendor Payment	11043198-11043198	636.46
12/5/2012	Vendor Payment	11043199-11043277	226,943.41
12/5/2012	Vendor Payment	11043278-11043287	545,530.12
12/7/2012	Vendor Payment	11043288-11043361	26,859.00
			<u>\$3,579,067.08</u>

Copies of the Warrant Listings are available online at www.solano.edu under Governing Board Attachments and at the following locations: Office of the Superintendent-President and Office of the Vice President of Finance and Administration.

Government Code: ECS 70902 & 81656 *Board Policy 3240* *Estimated Fiscal Impact: \$3,579,067.08*

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian I. Ligioso, Vice President
 Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

707-864-7209

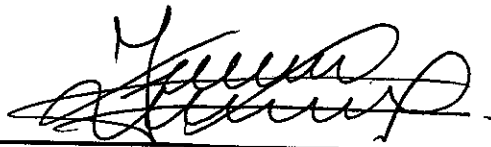
TELEPHONE NUMBER

Finance and Administration

ORGANIZATION

December 7, 2012

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
 Superintendent-President

December 7, 2012

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

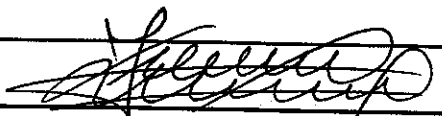
TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PROFESSIONAL SERVICES AGREEMENTS

**Small Business Development Center
Charles Eason, Responsible Manager**

Sandy Stelter	Provide NxLevel instruction and business advising for the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$4,000
Sandy Stelter	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$6,000
Albert B. Sullivan	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$2,000
Ervin Floyd Hicks	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$4,000
Randall Shores	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$4,000

Yulian I. Ligioso
Vice President, Finance and Administration



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012
Date Submitted

December 7, 2012
Date Approved

PROFESSIONAL SERVICES AGREEMENTS (continued:)

Small Business Development Center
Charles Eason, Responsible Manager

Ron Mulligan	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$1,200
Birgit Rickert	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$1,000
Anni Minuzzo	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$2,000
Jerry Ann Jinnett	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$5,000
Jill Oyoung	Provide business consulting to the Solano College Small Business Development Center.	January 1, 2013- June 30, 2013	Not to exceed \$2,000

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: RENEWAL AGREEMENT WITH VAVRINEK, TRINE,
 DAY & CO., LLP FOR DISTRICT AUDIT SERVICES

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested to renew the agreements with Vavrinek, Trine, Day & Co, LLP to perform the District as well as the Measure G financial and performance audits for a three-year period. Fees for the three-year renewal are as follows:

	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15
District	\$55,000	\$56,000	\$57,000
Measure G Financial Audit	\$4,000	\$4,100	\$4,200
Measure G Performance Audit	\$7,000	\$7,150	\$7,300

Government Code: N/A Board Policy: 3225 Estimated Fiscal Impact: Please See Above

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian I. Ligioso, Vice President
 Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

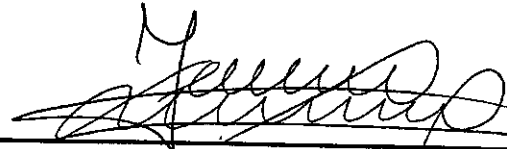
707-864-7209

TELEPHONE NUMBER

Finance and Administration
ORGANIZATION

December 7, 2012

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
 Superintendent-President

December 7, 2012

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RENEWAL OF MEMORANDUM OF UNDERSTANDING
BETWEEN SOLANO COMMUNITY COLLEGE DISTRICT
AND SOLANO COUNTY OFFICE OF EDUCATION

REQUESTED ACTION: APPROVAL

SUMMARY:

This Memorandum of Understanding (MOU) is between Solano Community College, hereafter identified as "SCCD" and the Solano County Office of Education, hereafter known as "SCOE". The MOU is in place to provide Community Collaborative services and activities with Solano County middle and high schools, students and parents, teachers, administrators, and counselors from December 20, 2012 through February 28, 2014.

The pathway focus for our SB 70 includes Water/Wastewater; Entrepreneurship; Advanced Manufacturing programs including Mechatronics, Welding and Drafting; and Health Information Technology. Our grants focus on career pathway development, curriculum development, professional development for faculty, and career awareness for grades 7-12. The MOU is in the amount of \$77,000.

A copy of the Agreement will be available in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of Workforce and Economic Development. Approval of this agreement is requested at this time.

Government Code: 78021 Board Policy: 3520 Estimated Fiscal Impact: \$77,000 expenditure

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Deborah Mann,
Director
Contract Education
Workforce and Economic Development

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7195

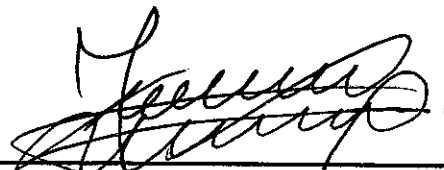
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

December 7, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

MEMORANDUM OF UNDERSTANDING

Between Solano Community College District and Solano County Office of Education

This MEMORANDUM OF UNDERSTANDING is entered into this 20th day of December 2012, by and between Solano Community College District (SCCD), and Solano County Office of Education (SCOE), hereinafter referred to as "SCCD" and "SCOE."

Whereas SCCD is an integral partner with SCOE.

And whereas SCCD is in receipt of a Community Collaborative SB70 Grant requiring career pathway development, curriculum development, career awareness activities and professional development for faculty, with significant input from and interaction with Solano County middle and high schools;

And whereas SCOE is the conduit for said activity;

SCCD and SCOE have agreed to collaborate as detailed below.

SCOE Responsibilities:

COMMUNITY COLLABORATIVE, SB-70

Grant Numbers: 11-140-281

MOU Term: December 20, 2012 – February 28, 2014

This Memorandum of Understanding (MOU) is between Solano Community College, hereafter identified as "SCCD" and the Solano County Office of Education, hereafter known as "SCOE". The MOU is in place to provide Community Collaborative services and activities with Solano County middle and high schools, students and parents, teachers, administrators, and counselors receiving benefit from the Community Collaborative.

<u>Community Collaborative Grant Activity</u>	<u>SCOE Deliverable</u>	<u>Budget</u>
Curriculum Development: Focus Industry Sectors – Manufacturing and Product Development; Health Science and Medical Technology, Marketing, Sales and Service; Energy and Utilities.	SCOE will coordinate Professional Learning Communities with high schools to develop or update industry standard curriculum in the focus industry sectors. SCOE will meet with SCC faculty to receive input. SCOE will pay for sub costs and stipends to teachers developing curriculum.	\$5,000 Staff support and logistics, teacher stipends, supplies, and substitute costs

<u>Community Collaborative Grant Activity</u>	<u>SCOE Deliverable</u>	<u>Budget</u>
Purchase supplies to enhance programs in Focus Industry Sectors in middle and high schools.	SCOE will purchase supplies necessary to update and enhance current programs and document distribution of deliverables.	\$15,000 – logistics, coordination and distribution of supplies
Provide middle and high school students with opportunities to observe and/or participate in out-of-classroom training or competitions.	SCOE will coordinate logistics for middle and high school students to participate in trainings and/or competitions such as Welding Camp, Robotics Competition, or other activity appropriate to the focus industry sector	\$10,000 for staff support and logistics, registration fees, transportation, teacher substitutes
Provide middle and high school teachers and students with opportunities to visit and tour industry and college sites for all identified career pathways.	SCOE will coordinate logistics and pay for transportation and substitute stipends for teachers participating in tours.	\$4,000 for staff support and logistics, subs & transportation
Provide middle and high school teachers with summer teacher-in-the-workplace externships to enhance and improve their program knowledge in their identified industry sector.	SCOE will research and coordinate externship opportunities, including application and selection process, scheduling and contracts for up to 4 summer externships in the focus industry sectors. SCC will help recruit externship sites	\$8,000 – Staff support and logistics for externships, teacher stipends,
Coordinate SRCD Biomonitoring Program for 12 high school classes	SCOE will coordinate contracts, logistics, transportation, teacher substitute costs and supplies for SRCD Bio-Monitoring program.	\$28,000 for contract, staff support and logistics, transportation, teacher subs, supplies
	Printing	\$500
	Mileage	\$500
	Logistics and coordination of all activities	\$6,000

SCCD Responsibilities:

- SCCD will provide \$77,000 to SCOE for grant activities.
- SCCD will provide agendas, staff, and facilities for regular grant meetings & activities.
- SCCD will provide industry partners and college faculty and staff for grant activities.

Term:

The term of this agreement shall be from December 20, 2012 through February 28, 2014.
This agreement may be extended or increased with an addendum.

The signatures below indicate agreement to the foregoing terms dated this 20th day of
December, 2012.

Solano County Office of Education:

Solano Community College:

Leticia Allen
Associate Superintendent
Administrative Services & Operations
Solano County Office of Education

Jowel C. Laguerre, Ph.D.
Superintendent-President
Solano Community College

Janet Harden
Assistant Superintendent Human
Resources/Workforce Development
Solano County Office of Education

Deborah Mann
Director of Workforce and Economic
Development
Solano Community College

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ACTIONS
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION: APPROVAL

SUMMARY:

During the fall 2012 semester in the month of November, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

*Government Code Title V, Chapter 6, Subchapter 2, beginning with §55100 Board Policy: 6100
Estimated Fiscal Impact: N/A
BOT Goal #5 Support and monitor activities designed to improve and support student success*

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Arturo Reyes, Executive Vice President
Academic and Student Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7102

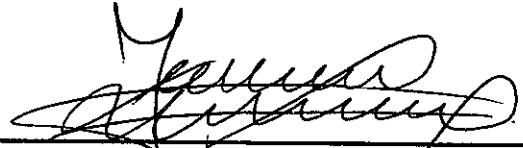
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

December 7, 2012

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**


JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Fall 2012 semester in the months of November and December, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community Colleges Systems Office.

NEW COURSES

(CP12-158) ENGL 360 Accelerated English
(CP12-159) JOUR 059 News Media Laboratory
(CP12-160) JOUR 061 Publications Laboratory II
(CP12-161) JOUR 064 Publications Portfolio

COURSE MODIFICATIONS

(CP12-150) ART 001 Art History - Assessments, Assignments, Textbooks
(CP12-151) ART 002 Art History - Assessments, Assignments, Textbooks
(CP12-152) ART 003 World Art - Description, Assessments, Assignments, Textbooks
(CP12-153) ART 010 Art Appreciation - Assessments, Assignments, Textbooks
(CP12-154) ART 011 Survey of Modern Art - Assessments, Assignments, Textbooks
(CP12-155) ART 017 Intermediate Painting: Acrylic and Oil - Name Change, Assessments, Textbooks
(CP12-156) ART 018 Advanced Intermediate Painting: Acrylic and Oil - Name Change, Assessments, Textbooks
(CP12-172) ART 029 Raku Pottery – Repeatability (Remove), Objectives, Assignments, Textbooks
(CP12-173) ART 030A Architectural Ceramics, Murals, and Tiles – Number Change, Repeatability (remove), Textbooks
(CP12-174) ART 030B Mural Painting: History, Community Practice – Repeatability (remove), Textbooks
(CP12-178) ART 035A Introduction to Wood-Fired Ceramics – Name and Number Change, Repeatability (remove), Assignments, Textbooks
(CP12-179) ART 036 Ceramic Surfaces – Drawing and Painting on Clay – Repeatability (remove), Assignments, Textbooks
(CP12-180) ART 037 clay and Glazes for the Ceramic Artist – Repeatability (remove), update prerequisite, Textbooks
(CP12-185) ART 066A Travel Study – Topics in Studio Art – Number Change Repeatability (remove), Textbooks
(CP12-186) ART 066B Travel Study – Topics in Art History – Number Change, Repeatability (remove), Textbooks
(CP12-189) CINA 010 The Art of Cinema – Objectives, Assessments, Assignments, Textbooks
(CP12-190) CINA 011 American Cultures in Film – Objectives, Assessments, Assignments, Textbooks
(CP12-191) CINA 015 Film Production – Objectives, Assessments, Assignments, Textbooks, Update prerequisite
(CP12-192) CINA 016 Film Production – Objectives, Assessments, Assignments, Textbooks, Update prerequisites
(CP12-162) ENGL 001 College Composition – Prerequisite, Textbook
(CP12-163) JOUR 060 Publications Laboratory I – Units, Description, Objectives, Assessments, Content Outline, Textbooks
(CP12-164) JOUR 062 Publications Laboratory III - Units, Description, Objectives, Assessments, Content Outline, Textbooks
KINE 001A Adapted Aquatics – TOP Code to meet Chancellor's Office description
KINE 001D Adapted Weight Training – TOP Code to meet Chancellor's Office description
KINE 002A Beginning Swimming – TOP Code to meet Chancellor's Office description
KINE 002C Water Polo – TOP Code to meet Chancellor's Office description
KINE 002D Swim for Fitness – TOP Code to meet Chancellor's Office description
KINE 003A Beginning Self Defense – TOP Code to meet Chancellor's Office description
KINE 003C Foil Fencing – TOP Code to meet Chancellor's Office description

KINE 003D Beginning Judo – TOP Code to meet Chancellor's Office description
KINE 004A Beginning Contemporary Modern Dance – TOP Code to meet Chancellor's Office description
KINE 004N Beginning Swing Dance – TOP Code to meet Chancellor's Office description
KINE 005D Circuit Training – TOP Code to meet Chancellor's Office description
KINE 005G Off-Season Athletic Conditioning – TOP Code to meet Chancellor's Office description
KINE 005K Intermediate Body Conditioning – TOP Code to meet Chancellor's Office description
KINE 006B Introduction to Qigong – TOP Code to meet Chancellor's Office description
KINE 006C Pilates for Fitness – TOP Code to meet Chancellor's Office description
KINE 007C Beginning Mountain Biking – TOP Code to meet Chancellor's Office description
KINE 007D Beginning Golf – TOP Code to meet Chancellor's Office description
KINE 008E Beginning Badminton – TOP Code to meet Chancellor's Office description
KINE 009A Beginning Basketball – TOP Code to meet Chancellor's Office description
KINE 009G Softball – TOP Code to meet Chancellor's Office description
(CP12-149) SOC 030 Introduction to Social Psychology - Adjust description to note that this is the same course as PSYC 030, update textbooks
(CP12-165) MATH 112 Algebraic Reasoning – Units, Description, Objectives Assessments, Content Outline, Textbooks.

NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS

(CP12-157) Early Childhood Education Associate in Science Degree for Transfer – A.S.-T degree - New
(CP12-210) Studio Arts Associate in Arts for Transfer – A.A.- T degree - New
(CP12-211) Administrative Assistant – A.S. Degree – Description, Outcomes, Courses
(CP12-212) Administrative Assistant – Certificate of Achievement – Description, Outcomes, Courses

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RENEWAL OF MEMORANDUM OF UNDERSTANDING
BETWEEN BAY AREA CLEAN WATER AGENCIES AND
SOLANO COMMUNITY COLLEGE DISTRICT

REQUESTED ACTION: APPROVAL

SUMMARY:

A renewal agreement between Solano Community College District and BACWA for special educational services is being presented to the Governing Board for approval. SCCD Contract Education will provide credit classes, WATER 100, WATER 103, WATER 104 (2 classes), WATER 107, WATER 120, and WATER 121, for up to 30 students per class, for BACWA member organizations.

The District will develop, coordinate, deliver, and evaluate the training. Instruction/training will be delivered at various BACWA agency sites. Classes will begin in January 2013.

BACWA will compensate the District for all services rendered and expenses at a rate of one hundred four thousand five hundred dollars (\$104,500). The cost is inclusive of all instruction and teaching/training materials.

A copy of the Agreement will be available in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of Workforce and Economic Development.

Approval is requested at this time.

Government Code: 78021 Board Policy: 3520 Estimated Fiscal Impact: \$104,500 revenue
CEO 2012-13 Goal: #5

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Deborah Mann, Director
Workforce and Economic Development

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7195

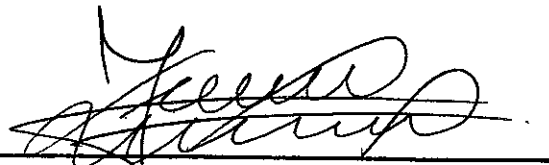
TELEPHONE NUMBER

Academic and Student Affairs

ORGANIZATION

December 7, 2012

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

**SOLANO COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and **Bay Area Clean Water Agencies**, hereinafter referred to as "BACWA."

WHEREAS, BACWA desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide seven (7) credit classes, WATER 100, Wastewater Treatment I, WATER 103, Biological Principles of Water & Wastewater, WATER 104, Water Treatment I, (2 classes), WATER 107, Mathematics for Water & Wastewater, WATER 120, Distribution Systems Maintenance, and WATER 121, Collections Systems Maintenance, for up to 30 students per class, for BACWA member organizations.
- B. The District will develop, coordinate, deliver, and evaluate the training. Instruction/training will be delivered at various BACWA sites, to be determined. Classes will begin in January 2013, exact dates to be determined. Additional training can be scheduled as needed with an addendum to this contract.
- C. The District will maintain the BACWWE (Bay Area Consortium for Water & Wastewater Education) website and database and provide marketing and marketing materials for sponsoring agencies.
- D. BACWA will recruit, identify and select all trainees who will participate in training.
- E. BACWA will compensate the District for all services rendered and expenses at a rate of one hundred four thousand five hundred dollars (\$104,500). The fee for each 3 or 4 credit hour class is fifteen thousand five hundred dollars (\$15,500). The fee for each 2 or 2 ½ credit hour class is thirteen thousand five hundred dollars (\$13,500). The cost is inclusive of all instruction and teaching/ training materials.
- F. Payments by BACWA to the District will be due upon receipt of invoice. An invoice will be generated upon completion of the first month of instruction.
- G. This contract may be terminated by either party with notice of ten (10) business days.
- H. **IT IS MUTUALLY UNDERSTOOD** that BACWA and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to BACWA and the District respectively.
- I. The District will indemnify, and hold harmless, in any actions of law or equity, BACWA, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of BACWA. This

indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

J. BACWA will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of BACWA under this Agreement or of any persons directly or indirectly employed by, or acting as agent for BACWA, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve BACWA from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of BACWA operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

K. BACWA agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of BACWA's non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

Ben Horenstein
BACWA Executive Board Chair
375 11th Street
Oakland, CA

Jowel C. Laguerre, Ph.D.
Superintendent-President
Solano Community College District
Fairfield, CA

Date _____

Date _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: SECOND READING -- DISTRICT MISSION, POLICY NO. 1003 - REVISED
REQUESTED ACTION: APPROVAL

SUMMARY:

The Governing Board establishes and regularly reviews broad institutional policies and appropriately delegates responsibility to implement these policies.

Revised Policy No. 1003, District Mission (Mission Statement), has been reviewed by the Board Policy Adhoc Subcommittee, and by representatives from the campus community, including Academic Senate, Shared Governance Council, and the Superintendent-President's Cabinet.

Approval is requested at this time.

*Government Code: ACCJC Standard One Board Policy: 1003; 2070 Estimated Fiscal Impact: N/A
CEO 2012-2013 Goals: 1. Ensure completion of accreditation report.
BOT 2012-2013 Goals: 4. Monitor progress related to ACCJC recommendations.*

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

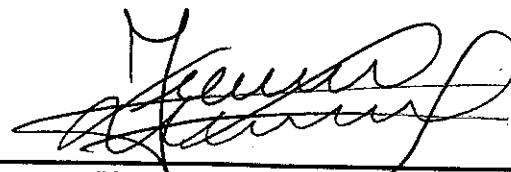
ADDRESS

707 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

December 7, 2012
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT

DISTRICT MISSION

1003

POLICY: *Mission Statement –*

~~Solano Community College prepares a diverse student population to participate successfully in today's local and global communities.~~

Solano Community College's mission is to educate a culturally and academically diverse student population drawn from our local communities and beyond. We are committed to helping our students achieve their educational, professional, and personal goals centered in basic skills education, workforce development and training, and transfer-level education. The College accomplishes this three-fold mission through its dedicated teaching, innovative programs, broad curricula, and services that are responsive to the complex needs of all students.

The mission shall be evaluated and revised on a regular basis.

REVISIONS

BP 1003

REFERENCES/
AUTHORITY: WASC/ACCJC Standard One

ADOPTED:

Revised: June 6, 2007
March 17, 2010
XXXXXXXX

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CHANGE ORDER NO. 02 TO GRADETECH, INC.
 VALLEJO CENTER PARKING LOT EXPANSION
 PROJECT

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 02 to GradeTech, Incorporated, for the contract of the Vallejo Center Parking Lot Expansion project. This Change Order includes four PCOs (Proposed Change Orders) for various construction issues impacting contract cost. The revised contract figures are as follows:

Contract Award Amount	\$	1,106,500.00
Prior Change Orders	\$	(409.00)
Change Order No. 02	\$	11,941.71
Total Change Orders	\$	11,532.71
Revised Contract Amount	\$	1,118,032.71
Total Project Budget	\$	1,118,032.71

Staff will be at the meeting to answer any questions from the Governing Board.

Government Code: N/A Board Policy: N/A Estimated Fiscal Impact: Measure G Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lester Young
 Kitchell CEM

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

707-864-7257

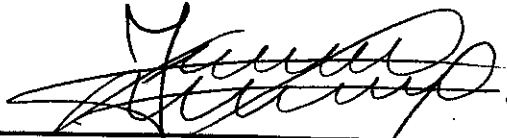
TELEPHONE NUMBER

Facilities Department

ORGANIZATION

December 7, 2012

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
 Superintendent-President

December 7, 2012

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**



Change Order

Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534
Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Change Order # **2**
Project No.: 11-011
Date: 12/19/12

DSA File No.: 48-C1
DSA App. No.: 02-112176

Project: Solano Community College District
Vallejo Parking Lot Expansion
Project

Henley Architects + Associates
3030 Holiday Court
Vacaville, CA 95687

To: GradeTech Inc.
10250 Crow Canyon Road
Castro Valley, CA 94552

The Contract is Changed as Follows:

PCO No.

02r1 Contractor to provide credit to relocate and change new access road. This change was required to minimize the impacts on the existing site, requiring less grading and materials therefore providing a savings for this scope of work.

\$ (2,734.99)

12 Revise the existing landscape mound located south of the main building. This request for change was due to safety. The existing mound is extremely steep and a danger to the maintenance crew when servicing the landscape in that area. Request has been made to lower this mound, off load soil and revise existing irrigation system in this area and provide new sod.

\$ 12,745.70

13 Provide bark mulch as required by the State Water Resource Board to cover areas that have been disturbed by site grading during the construction period with mulch to help filter out soil and debris that may drain into the storm system and provided a finish appearance.

\$ 1,139.00

14 Contractor to work on a time and material bases for re-trenching and backfilling needed for the existing parking lot light pole to be relocated and reused. Contractor agreed to absorb any cost of any additional pull-boxes required in this scope of work.

\$ 792.00

TOTAL COST OF CHANGE ORDER

ADD \$ 11,941.71

Original Contract Sum:	\$ 1,106,500.00
Total change By Previous Change Orders:	\$ (409.00)
Contract Sum Prior to This Change Order:	\$ 1,106,091.00
Original Contract Sum will be Increased by This Change Order:	\$ 11,941.71
The New Contract Sum Including This Change Order Will Be:	\$ 1,118,032.71
The New Contract Completion Date Will Be:	16-Nov-12
Contract Time Will be Unchanged by This Change Order:	0 Days
The date of substantial completion as of the of this change order is	16-Nov-12

ARCHITECT:

Rob Henley
Henley Architects + Associates

Date: _____

(Affix stamp here)

CONTRACTOR:

Sam Rivinius
GradeTech Incorporated

Date: _____

(Affix stamp here)

OWNER:

Yulian Ligosio, VP Finance & Admin
Solano Community College District

Date: _____

Gradetech, Inc.. - Vallejo Parking Lot Expansion

PCO	Description	Negotiated Amount	Reason	CO
2r1	Contractor to provide credit to relocate and change new access road. This change was required to minimize the impacts on the existing site, requiring less grading and materials therefore providing a savings for this scope of work.	\$ (2,734.99)	Owner Requested Change	2
12	Revise the existing landscape mound located south of the main building. This request for change was due to safety. The existing mound is extremely steep and a danger to the maintenance crew when servicing the landscape in that area. Request has been made to lower this mound, off load soil and revise existing irrigation system in this area and provide new sod.	\$ 12,745.70	Owner Requested Change	2
13	Provide bark mulch as required by the State Water Resource Board to cover areas that have been disturbed by site grading during the construction period with mulch to help filter out soil and debris that may drain into the storm system and provided a finish appearance.	\$ 1,139.00	Agency Requirement	2
14	Contractor to work on a time and material bases for re-trenching and backfilling needed for the existing parking lot light pole to be relocated and reused. Contractor agreed to absorb any cost of any additional pull-boxes required in this scope of work.	\$ 792.00	Architect Error/Omission	2
TOTAL \$		11,941.71		

AGENDA ITEM 12.(a)
MEETING DATE December 19, 2012

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CCFS-311Q FINANCIAL REPORT, FIRST QUARTER,
FY 2012-2013

REQUESTED ACTION: INFORMATION

SUMMARY:

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. The CCFS-311Q quarterly financial report for the first quarter of FY 2012-2013 is attached for the Board's review and information.

Government Code: Board Policy: 3020 Estimated Fiscal Impact: N/A
California Code of Regulations (CCR) 58305(d)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Yulian I. Ligioso, Vice President
Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7209

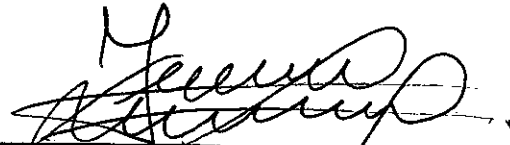
TELEPHONE NUMBER

Finance & Administration

ORGANIZATION

December 7, 2012

DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT



JOWEL C. LAGUERRE/Ph.D.
Superintendent-President

December 7, 2012

DATE APPROVED BY
SUPERINTENDENT-PRESIDENT

California Community Colleges
 Quarterly Financial Status Report, CCFS-311Q

Board Meeting Date: Dec 19, 2012

District: 280 Solano Community College District

Quarter Ending Date: Sep 30, 2012

Line	Description	As of June 30 for the fiscal year specified		
		Actual 2009-10	Actual 2010-11	Actual 2011-12 Projected 2012-13

I. Unrestricted General Fund Revenues and Expenditures:

A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	49,621,228	51,482,327	45,837,026	43,882,288
A.2	Other Financial Sources (Object 8900)	12,500	17,825	3,955	
A.3	Total Unrestricted Revenue (A.1 + A.2)	49,633,728	51,500,152	45,840,981	43,882,288
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	51,585,037	48,735,784	47,214,550	44,292,249
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	69,914	375,461	128,058	
B.3	Total Unrestricted Expenditures (B.1 + B.3)	51,654,951	49,111,245	47,342,608	44,292,249
C.	Revenues Over (Under) Expenditures (A.3 - B.3)	(2,021,223)	2,388,907	(1,501,627)	(409,961)
D.	Fund Balance, Beginning	3,419,596	3,207,000	5,713,219	2,800,420
D.1	Prior Year Adjustments + (-)	1,808,627	117,312	(1,411,172)	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	5,228,223	3,324,312	4,302,047	2,800,420
E.	Fund Balance, Ending (C + D.2)	3,207,000	5,713,219	2,800,420	2,390,459
F.1	Percentage of GF Fund Balance to GF Expenditures (E / B.3)	6.2%	11.6%	5.9%	5.4%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	9,620	9,393	8,523	8,577
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III. Total General Fund Cash (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year presented				
	2008-09	2009-10	2010-11	2011-12	
H.1	Cash, excluding borrowed funds	1,589,904	(8,499,000)	3,433,648	(2,226,084)
H.2	Cash, borrowed funds only		5,000,000		
H.3	Total Cash (H.1 + H.2)	1,589,904	(3,499,000)	3,433,648	(2,226,084)

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Dec 19, 2012 (Col. 3/Col. 2)
IV. Unrestricted General Fund Revenues and Expenditures: 2011-12 Budget to Year-to-Date Actuals					
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	43,882,288	43,882,288	5,780,336	13.2%
I.2	Other Financial Sources (Object 8900)				
I.3	Total Unrestricted Revenue (I.1 + I.2)	43,882,288	43,882,288	5,780,336	13.2%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	44,292,249	44,292,249	8,591,586	19.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)		0		
J.3	Total Unrestricted Expenditures (J.1 + J.3)	44,292,249	44,292,249	8,591,586	19.4%
K.	Revenues Over (Under) Expenditures (I.3 - J.3)	(409,961)	(409,961)	(2,811,250)	
L.	Adjusted Fund Balance, Beginning	2,841,740	2,841,740	2,800,420	
L.1	Fund Balance, Ending	2,431,779	2,431,779	(10,830)	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.5%	5.5%		

V. Has the district settled any employee contracts during this quarter? Dec 19, 2012 Yes/No? NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) 2011-12	Management			Academic			Temporary			Classified		
	Total Cost Increase % *	Permanent	Total Cost Increase % *	Total Cost Increase % *	Academic	Total Cost Increase % *	Total Cost Increase % *	Temporary	Total Cost Increase % *	Total Cost Increase % *	Classified	Total Cost Increase % *
a. SALARIES:												
Year 1:												
Year 2:												
Year 3:												
b. BENEFITS:												
Year 1:												
Year 2:												
Year 3:												

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? Yes/No? YES

if yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The district borrowed funds in the first week of the quarter to meet cash flow needs relative to deferred apportionment from 11/12. With the passage of Proposition 30, the district will not need to make additional cuts. However, the district will face the challenge of ramping up to meet base FTES targets.

VII. Does the district have significant fiscal problems that must be addressed? This year? YES Next year? No

if yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Cash flow continues to be a challenge. The district is considering a mid-year TRAN to cover apportionment deferrals in 2012-13.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: 2012-2013 GOALS AND ACCOMPLISHMENTS UPDATE
FOR SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

REQUESTED ACTION: INFORMATION

SUMMARY:

The Solano Community College District developed their 2012-2013 goals at their Board Retreat held April 18, 2012. The goals for the Board of Trustees and CEO were approved at the June 20, 2012, Board meeting.

Superintendent-President Laguerre will present to the Board for information an update on the accomplishments of the Board of Trustee goals thus far in the 2012-2013 academic year.

*Government Code: 54957(b) Board Policy: 1057 and 2030 Estimated Fiscal Impact: \$ N/A
California ECS 71020.5*

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA

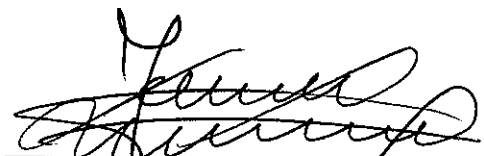
ADDRESS

707 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

December 7, 2012
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent-President

December 7, 2012
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



GOVERNING BOARD OF TRUSTEES GOALS

2012-2013

GOALS	ACTIVITY AND EXPECTED OUTCOMES	TIMELINE	OUTCOMES AND RESULTS
1. Ensure fiscal stability through appropriate monitoring of reports (monthly updates).	<ul style="list-style-type: none"> a. Regularly review 320 Enrollment reports. b. Regularly review 311 Quarterly Reports. c. Regularly review grants and Foundation activities. 	<ul style="list-style-type: none"> January 2013 December 2012 December 2012 	<ul style="list-style-type: none"> Presentation made. Presentation made. Presentation scheduled.
2. Advocate for the College through the Educational Foundation, Bond (if approved by the Board); and State legislation.	<ul style="list-style-type: none"> a. Trustees shall avail themselves to the community and legislators to promote the needs and successes of the College by using talking points provided by the S-P. b. Publicly take positions on relevant education initiatives. c. Encourage and support voter registration drives on all SCCD campuses. d. Consistently inform our constituents of those measures that affect our College community and are approved by the SCC Governing Board. e. Network and collaborate with other elected officials and organizations for purposes of advocacy. 	<ul style="list-style-type: none"> Spring 2012 November 2012 – Spring 2013 Fall 2012 Ongoing Ongoing 	<ul style="list-style-type: none"> Trustees recruited supporters and will write letters to Congress. Trustees recruited supporters and will write letters to Congress. Accomplished. Discuss the methods. Elected officials called on for Measure Q.
3. Improve efficiency of Board meetings.	<ul style="list-style-type: none"> a. Make "Items from the Board" an agenda item for all Board meetings. b. Use the "Announcements" item on the agenda to communicate upcoming community and campus events. c. List under Information/Action new items for action, other than policy and budget. 	<ul style="list-style-type: none"> Ongoing Ongoing Ongoing 	<ul style="list-style-type: none"> Accomplished In Progress In Progress

<p>4. Monitor progress related to ACCJC recommendations.</p>	<p>a. Review monthly, or more frequently, status reports on progress toward meeting ACCJC accreditation recommendations. b. Reactivate the AdHoc Accreditation Committee (AHAC) as needed. c. Review Accreditation Report with the Accreditation AHAC.</p>	<p>Fall 2012 Fall 2012 Fall 2012</p>	<p>Accomplished and in progress. Accomplished Accomplished</p>
<p>5. Support and monitor activities designed to improve and support student success.</p>	<p>a. Feature student groups at Board of Trustee meetings and have students present to the Board. b. At the end of each semester have presentations on: grades, retention, etc., and disaggregate data by vulnerable groups and ethnicity. c. Maintain and enhance relationship with ASSC. d. Attend and support student sponsored campus events.</p>	<p>February 2013 and ongoing. January 2013 Ongoing Ongoing</p>	<p>Student Trustee; Board Dinner with students. Accomplished.</p>

Governing Board of Trustees GOALS 2012-2013
Submitted to the Governing Board for Information June 6, 2012
Submitted to the Governing Board for Approval June 20, 2012
Returned to the Governing Board for Approval July 18, 2012
Updates Submitted to the Governing Board for Information December 19, 2012