

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES  
September 17, 2008

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, September 17, 2008, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Board President Phil McCaffrey.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President McCaffrey, Trustee Honeychurch led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Phil McCaffrey, President  
A. C. "Tony" Ubalde, Jr., Rel.D., Vice President  
James M. Claffey  
Denis Honeychurch, J.D.  
Pam Keith  
Stephen Murphy, J.D.  
A. Marie Young  
David R. Brannen, Student Trustee  
Gerald F. Fisher, Secretary

Members Absent:

None

Others Present:

Ross Beck, Director of Public Relations, Marketing and Communications  
Mazie L. Brewington, Vice President, Administrative and Business Services  
Richard Christensen, Ed.D., Director, Human Resources  
Jay Field, Vice President, Technology and Learning Resources  
Robin L. Steinback, Ph.D., Vice President, Academic Affairs  
Lisa J. Waits, Ed.D., Vice President, Student Services  
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Young and seconded by Trustee Keith for approval of the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President McCaffrey recognized Tom Grube, CTA President, who requested to speak on the SCCD Accreditation Report.

*Mr. Grube was not present during this portion of the agenda and made his comments at 7:55 p.m., prior to the approval of the Consent Agenda.*

Following are his comments to the Board:

“During the initial visit from the Accreditation Team (2005), members of FABPAC were expecting to meet with the Team. At the last minute, we were informed that we would not be meeting with the Accreditation Team, but rather that they would be meeting alone with the Vice President of Administrative and Business Services instead.

When the Accreditation Report came out, it contained the recommendation that, ‘Financial obligations associated with negotiated settlements should be evaluated and managed to determine long-range impact on institutional financial stability.’

This remark, which threatens our accreditation, was made despite the fact that the District had, and continues to maintain, a very healthy bottom line. This recommendation might even be used as a rationale for further suppressing our wages--for those who believe that being ranked about 66th out of 72 Community College Districts isn’t low enough. Did the Accreditation Team pore over the budget in great detail; did they look at various expenditures that have been rapidly increasing, or was this remark based on information fed to them when they met to consider financial matters?

One or more of the contributors to the Accreditation Report are still trying to inappropriately use the Accreditation Report to precondition bargaining in the future.

The current draft has comments, such as, ‘There still needs to be progress made with regard to finance staff costing out economic negotiated items prior to being offered as a part of any possible negotiated settlement.’ Another, with regard to reducing the health care coverage provided by the District reads, ‘This item remains a major goal for the College in negotiations with the two remaining bargaining units on campus for the current year.’ Comments such as these serve to pre-condition bargaining. This constitutes a violation of the Educational Employment Relations Act, and as such is an unfair labor practice.

There is an obsession on the part of some to cut benefits and further suppress wages as a means to further increase the reserves of the District. You’ve already heard me point out other places where costs can be reduced without adversely affecting the families of the employees of this College.”

Board President McCaffrey thanked Mr. Grube for his comments.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Lillian Nelson, ASSC President, reported that:

--due to the current construction going on in Building 1400, there was a low turnout for the bar-be-que and forum on the upcoming election during Solano Daze. Despite the construction, and not enough traffic in the student development areas, student government will continue to bring important issues before the students.

(b) Academic Senate

Jeff Lamb, Academic Senate President, reported that:

--Dr. Robin Steinback, Vice President of Academic Affairs, gave an update on the Accreditation Mid-term Report at the Senate meeting held September 15, 2008, and explained the role of the Shared Governance Council as the de facto primary “last review” body because of the representative constituents on the Council. Additionally, Dr. Steinback requested the Senate’s participation in reviewing the Series 5000 and 6000 Board Policies. Dr. Lamb stated that the Senate appreciates the inclusive leadership that Dr. Steinback is modeling.

--the Curriculum Committee Chair, Erin Farmer, reported that the Committee has met once this year and was able to go over training on the approval process for stand-alone courses at the College, in addition to issues related to linked courses within Banner.

--the goals for the Academic Senate (in no particular order) in 2008-09 have been identified as follows:

1. Update By-Laws (including proportional representation)
2. Accreditation and SLOs Committees
3. Academic Integrity II (Academic Freedom)
4. Exploring the relationship between the Senate and budget development
5. Review Board Policy Series 5000 and 6000

--Senators are reading and reviewing the current draft of the Accreditation Report and will be ready to cast an informed vote during a special Senate meeting on Monday, September 22, 2008.

--Tracy Schneider, the SLOs Coordinator, provided the Senate with an update on where the campus is and where the College is headed on SLOs. She and her team are working to code course SLOs to the Core four.

--the Senate continued a discussion about forming an Institutional Review Board (IRB) at Solano College. This idea has been brought forth by Rob Simas, Director of Research and Planning, and the Senate, while still waiting to officially vote to endorse the creation of an IRB Task Force, has asked that I put out a call for participants. Ultimately the Task Force would define the scope and composition of the IRB, but the general idea is that it would function as the authority to review and authorize any research conducted involving faculty, staff, or students (former, current, or

prospective). Director Simas has collected policy and procedural materials from other institutions that can be used to begin to define our IRB.

Dr. Lamb distributed to the Board members the May 2008 edition of Academic Senate for California Community Colleges Newsletter, *Senate Rostrum*, together with a brochure from the Academic Senate for CCC identifying the purpose, structure, and service to college Academic Senates.

(c) Shared Governance Council

Superintendent/President Fisher reported that:

--the Shared Governance Council held their first meeting of the semester on September 10, 2008, and approved the minutes from the meeting held with a quorum present on March 12, 2008. The April 9, 23, and May 14, meetings were held with no quorum, and no minutes were taken.

--the focus of the meeting was on accreditation, and there was agreement from those present that the SGC would be the review body for the final Accreditation Reports before they are reviewed by the Governing Board and finally submitted to the Accrediting Commission. All of the signatories to the report are present on this committee. The SGC met this afternoon for two hours, and will continue their work on Draft 4 of the reports tomorrow afternoon beginning at 5:00 p.m. The timeline for final edits was discussed.

--the 2008/09 meeting dates were outlined.

--the Council is reviewing the status of current committees and where and if they post minutes on the Intranet or Internet in an effort not to duplicate space, as well as work through the groups that have minute responsibilities. A planning agenda from the 2005 Accreditation Report reflected providing information in an accessible place for the campus to readily gain access to information and is occurring on an on-going basis.

--the Governing Board draft agenda for the September 17, 2008, meeting was reviewed, and College area reports were given. The constituent groups identified their objectives for the academic year.

(d) Superintendent

Superintendent Fisher reported that:

--the Ethnic Studies Program is hosting a Tribute to Councilman Matt Garcia, who recently passed away, tomorrow morning at 9:30 a.m., in the Theater, Building 1200. Councilman Garcia's efforts will be recognized by Fairfield Mayor, The Honorable Harry Price; Fairfield City Councilman, The Honorable Chuck Timm; Fairfield Chief of Police, Kenton Rainey; and Fairfield Fire Chief, Vince Webster. Everyone is invited to attend this event.

--a gala reception and 10-year Anniversary Celebration of the Dancing Firewood Kiln will be held on Tuesday night, September 23, from 6 to 10 p.m., Room 1306. The event will include traditional Japanese Taiko drums performed by Shodan Taiko, Directed by David Gonzalez, live jazz performed by the Delbert Bump Jazz Multitudes, distinguished speakers and award winning poets, as well as demonstrations of the 1000-year old ceramic tradition of wood-firing. An exhibition featuring the work of students and faculty will open at the adjacent Dorothy Herger Gallery. Refreshments will be served and the event is open to the public.

--the campus is invited to an Open House on Monday, September 29, 2008, between 3 - 5 p.m., in the Student Center Building, Room 1409, as we celebrate the opening of our new Student Health Center.

--Dean Bob Myers has advised the traditional *Hall of Fame Night* is scheduled for Monday, October 6, 2008, 6 p.m., at the Hilton Garden Inn in Fairfield. He is currently holding one free ticket for each Governing Board member. Superintendent/President Fisher asked the Trustees to please RSVP with Judy Spencer no later than Monday, September 22, if they wish to attend.

--the College University Day, held September 11, was well attended by both our guest four-year institutions and our Solano Community College students. Most of the U.C. and CSU campuses were present, as well as a good contingency of private colleges. The College representatives were happy with the attendance. The 400 Building was completely taken over by university representatives and students. It was a great site to see the level of interest from our students and universities. Congratulations are extended to Zafer Sun, Event Coordinator, for his organization and coordination of this important event for students.

--working early into Tuesday morning (September 16), both houses approved a state budget. The budget approved appears to have only one major change from the versions previously supported by the Governor and the Democrats--\$30 million (0.68% cost-of-living adjustment).

<b>Issue</b>	<b>Governor's August Plan</b>	<b>Budget Approved by Legislature</b>
COLA	None	0.68% (apportionments only)
Enrollment Growth	2%	2%
Categorical Programs	2007-08 Funding Levels	2007-08 Funding Levels
Competitive Cal Grants	Program preserved	Program preserved
Property Tax Backfill - \$75 million of \$92 million		

As widely reported, the Governor plans to veto the budget sent to him by the Legislature, probably this Friday. We will continue to keep you up to date as the state budget evolves.

--Solano College Theatre and Solano Youth Theatre took home a combined 22 awards at the Arty Awards on September 7, including awards for Outstanding Drama for *Intimate Apparel* and Outstanding Musical for *A Year with Frog and Toad*. Sponsored by the *Daily Republic* and the city of Fairfield, The Artys celebrate the best of Solano County theatre. For more than 20 years, The Artys have paid tribute to local actors, directors, technicians, and the theatrical shows they labor so hard to produce here in Solano County. Congratulations were extended once again to Chris Guptil, Theater Director, staff, and our fine actors.

--the recruitment and selection process updated information was distributed to the Board members.

- *Police Department Update*

Vice President Mazie Brewington reported that at the September 3, 2008, Board meeting the Trustees requested a comprehensive report that addresses what the authorized police officer staffing levels are, what our current staffing levels are, the ratio of police officers to students, faculty and staff; what immediate options are available to provide security at Vallejo, Vacaville and the Fairfield campuses, especially at night in Vallejo and Vacaville; along with what competitive salary rates are necessary to attract experienced and knowledgeable individuals, and what is planned for the overall layout of the Vacaville Center relative to physical safety.

Vice President Brewington began by stating the District has authorized sworn staffing as follows:

<u>Chief</u>	<u>Sergeant</u>	<u>Officers</u>	<u>Total</u>
1	1	6	8

Current sworn staffing is as follows:

<u>Chief</u>	<u>Sergeant</u>	<u>Officers</u>	<u>Total</u>
1	0	2	3

The District currently employs two part-time Officers and one Police Aide. The two current part-time Police Officers may work as much as 168 days a fiscal year, or when PERS issues are a factor—no more than 1,000 hours a fiscal year. In the past, these Officers were used for supplemental/additional coverage, but currently they are used as solo Officers to cover where full-time Officers are not available. The Police Aid spends 50% of time worked doing traffic enforcement, and the other 50% is spent on administrative work. The industry standard for police departments in general is 1.5 to 2.5+ per 1,000, as affected by geography or certain needs.

Ms. Brewington went on to say that the District population of students (as provided by the Office of Research and Planning and the Office of Human Resources), is 13,202 (students 12,691 and staff 511). This only included staff and students—no visitors or outside contracts. The Director of Research and Planning has estimated that 10,000 people may be on District properties during peak hours; however, this cannot be verified. Vice President Brewington provided a chart suggesting enrollment counts day to day, hour to hour, for the main campus during spring 2008

The current Police Officer/population ratio for Solano Community College District was reported to be as follows:

Currently:	1 per 3,300
When allotted staffing is obtained:	1 per 1,320

California Community College Police Departments consistently complain of understaffing statewide; however, a check of some other community college Police Departments, in comparison to Solano's Department, is reflected as follows. The survey average reflects 1 per 1,965.

<u>District</u>	<u>Ratio</u>
Contra Costa	1 per 1,453
College of Marin	1 per 1,099
Ohlone	1 per 858
Ventura	1 per 2,147
El Camino (Compton – 1 per 800)	1 per 1,455
Napa	1 per 3,500
Saddleback	1 per 1,916
West Valley Mission	.75 per 1,000

Ms. Brewington reported that, depending on the type of disturbance or emergency, the Vallejo Center employees or students either call SCCPD Dispatch or dial 911. SCCPD would contact mutual aid and Vallejo PD would respond. If handled by SCCPD, it would take approximately 15 minutes to respond to a Vallejo call. A blue phone is also available and dials directly into Vallejo PD.

The Vacaville Center process is the same, with the exception that it would take approximately 20 minutes for the SCC Police Department to respond. No blue phone is located at this leased location.

The Solano College Police Office does provide routine patrols to both Center locations throughout the day and evening.

Ms. Brewington identified the current security and recruitment initiatives for the College:

Closed circuit video surveillance system:

- The system is comprised of +/- 25 cameras located throughout the inside and outside of the Vallejo Center building.
- These cameras are Internet Protocol (IP) based cameras and connect through the data network to a central server located in the IT room at Vallejo.
- This server is what controls the video surveillance system and holds all the recorded video data.
- The monitoring/viewing software can be installed on any computer connected to the District network and can allow access to the server unit and cameras for viewing.
- The District is buying three licenses as part of the Vallejo security contract. We can only have as many concurrent users accessing the system as we have licenses.
- Monitoring from the Solano main campus is the priority.
- There are a few cameras which are Pan Tilt zoom (PTZ) cameras, which allow the user to move the camera position and adjust zoom capabilities, i.e., able to zoom in and see an individual's face at the bus stop.

- The system allows us to see activity in real time.
- The system allows us to view activity 2-3 weeks old.

The Bookstore is currently in a temporary location as renovations to this facility are taking place. An agreement is currently in place with Local 39's concurrence to contract with the firm Pro Security for the fall semester. This was necessary due to periods of heavy traffic in a highly visible retail operation and required dedicated support that our Police Department could not provide.

Vice President Brewington reported that one part-time Officer file has been forwarded to HR to proceed with background checks. Five candidate applications are currently on file for potential hiring as full-time Officers. Interviews should occur in the next two to three weeks.

Similar to the Emersion Plan prepared for the Vallejo Center, the Police Department will add two additional Police Officer positions. This will allow for coverage as intended for Vallejo, with an Officer assigned on dayshift Monday through Friday, and an Officer on swing shift Monday through Thursday. This will still only allow for the average of one Officer per site during peak hours, with no readily available cover unit, and for one Officer District wide during graveyard and weekends.

The immediate/short-term options were reported by Vice President Brewington as follows:

- Offer to cover overtime costs to allied agencies to temporarily staff sites. (Only full-time or level one reserve Officers should be considered a full-fledged Officer).
  - \$50-\$60 an hour
  - Subject to union agreement
  - Subject to Public Contract Code of \$50,000 a year for service, otherwise the District will have to bid the service.
- Contract with private uniformed security to provide visibility during peak hours.
  - \$19 - \$21 an hour unarmed
  - Subject to union agreement
  - Subject to Public Contract Code of \$50,000 a year for service, otherwise the District will have to bid the service
- Temporarily eliminate the graveyard shift.
  - Work out an agreement with the Sheriff's office to provide coverage
  - District did this short-term with T.K. (Thomas Kamb) who passed away

Data completed by the Human Resources Department identified post certified Police Officers' annual pay scale ranges from the following districts:

District	Step 1	Average	Step 5	Average
Yuba	\$40,474		\$50,944	
San Joaquin	47,844		58,152	
Los Rios	42,483		60,180	
DVC	51,960		63,300	

Napa	43,032		51,240	
Solano	38,921	\$44,119	46,572	\$55,064

This comparison does not include the 7% that Solano College pays for the employee portion of PERS. It also does not include contract benefit packages. Most other colleges do not have fully-funded health and welfare packages.

This concluded the Police Department update as requested by the Board of Trustees.

Trustee Keith thanked Vice President Brewington for a comprehensive report, on such short notice, on a serious subject.

Trustee Murphy stated he thought the report was very thorough. He stated, relative to the immediate/short-term options, that there is a big gap in the hourly rate as it relates to armed and unarmed security and that the differences should be delineated for consideration.

Student Trustee Brannen remarked that there are liability issues involved with armed versus unarmed services and sworn and unsworn officers. Mr. Brannen suggested that the first option be brought back for discussion as soon as possible until the College can fully staff our sites.

Vice President Ubalde inquired if the mutual aid option has been updated because of the shortage of police in Vallejo. Vice President Brewington stated that she did not know, but would check with Chief Dawson. She stated that based on dialogue in the past, she was confident the agreement was updated, but would need to confirm that changes have taken place. Dr. Ubalde asked, relative to the annual pay scale, if the District is considering increasing the wage for our Police Officers. Vice President Brewington responded that the distributed information is preliminary, with more work still to be done, such as addressing job duties across the board at the districts that were compared. Again, Ms. Brewington stated that the information was pulled together fast, and is still preliminary at best.

President Fisher stated that we do not know what the job descriptions entail for the post certified Police Officers at the districts that were compared. We know what their wages are, but we don't know what their health packages are, which most likely are less than ours, and we are pretty confident that they don't have the 7% PERS contribution. A thorough analysis will need to be done to properly compare compensation. For true comparison sake, we chose not to include the Fairfield City Police Department in the pay scale ranges.

There was consensus by the Board to make this an informational agenda item for further discussion at the October 1, 2008, meeting.

- *Bond Update*

Stan Dobbs, Independent Contractor for the Maintenance and Operations Department, reported that:

Building 1400 Student Center

--construction is on going in the faculty/staff dining room. The exterior wall finish is complete, the windows are being installed, and the final roofing is to be installed this week. Completion is scheduled in early October 2008.

Building 1700A Gymnasium

--the gymnasium is scheduled to be completed and ready for occupancy during the first week of October. Final finishes are being installed.

Building 1700B Adaptive P.E. Building

--the concrete slab work is complete, wall framing is under way, and the roof panels will be delivered and installed next week. The scheduled completion is sometime in December 2008.

New Vacaville Center

--the pre-construction meeting was held today at the current Vacaville Center site and issues are still being discussed.

Sports Complex

o *Practice Football Field*

--the soils samples indicated more preparation was required before installing the sod, which is scheduled for installation next week.

o *Soccer Field*

--sod is being installed today around the perimeter of the fields.

o *Baseball*

--final grading will occur next week and sod installation will occur approximately one week later.

o *Softball*

--final grading in the area of concrete paving is in progress.

Trustee Honeychurch inquired about the issues with the city of Vacaville. Mr. Dobbs responded, stating there are still arrangements to be worked out, together with an agreement with the Fire Department, relative to the turn lane into the site. On a temporary basis, the Fire Department wants an access road with the ability to turn all the way around the construction site. There are also some fire protection issues in connecting the sewer and water storm drainage to the city of Vacaville. We have a good working relationship with the city of Vacaville in working through these issues.

Trustee Honeychurch asked about any issues or challenges with the proposed Public Safety Training Facility. Mr. Dobbs responded by stating there was a comprehensive report given at the last Board meeting (September 3) and that he does not anticipate any foreseeable challenges with this joint effort.

Superintendent/President Fisher advised he has been engaged in all the conversations that have taken place relative to the Public Safety Training Facility. The discussions about the projects have not been combined.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

- (a) Minutes for the Regular Meeting of September 3, 2008 and the Special Meeting held September 9, 2008

Human Resources

- (b) Employment 2007-08; Employment 2008-09; Approval of Reclassifications, CSEA, Chapter #211; Gratuitous Service

Administrative and Business Services

- (c) Warrant Listings

Academic Affairs

- (d) Sutter Solano Medical Center Clinical Experience Agreement

Trustee Honeychurch asked if it is the policy of the District to require minimum qualifications of persons who fill interim positions. Superintendent President Fisher responded by stating that historically, that is the case, but that we also ask for equivalencies in our job descriptions. On the few occasions where the individuals have not met the minimum quals, it has been on an emergency basis.

Trustee Honeychurch asked if the person named on the short-term, temporary and substitute assignment list (backfill for a management position) meets the minimum quals, and President Fisher responded by saying no because it was an emergency assignment with the sudden exit of the Dean of Admissions and Records. We were scheduled to go live with Banner May 5, and in order to maintain continuity, we drew on the expertise and experience of the person who “stepped up to the plate.”

Moved by Vice President Ubalde and seconded by Trustee Keith for approval of the Consent Agenda as presented. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire – Sanford Wright

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Sanford Wright	Instructor, Political Science and Ethnic Studies Coordinator	May 22, 2009

### **17 years at SCC**

Dr. Philip Andreini, Dean of Humanities, spoke of behalf of Dr. Sanford Wright's retirement, and following are his remarks:

“It is my distinct privilege to laud Dr. Sanford Wright's seventeen-year career with Solano Community College. During his tenure here, Dr. Wright has made numerous outstanding contributions on behalf of students, within and outside the classroom. As Political Science instructor, Sanford has taught students the fundamentals of American Political Life and American Institutions. He has become renowned for the research paper he assigns students. A thorough and substantial exploration of topic, the research paper encourages students to aim high, to work hard, and to exceed their own expectations as they prepare themselves for rigors of the assignments they will be expected to complete at four-year colleges. Not long ago, one of Dr. Wright's former students told him that she submitted the research paper from his class in her application to a Master's degree program.

Sanford's commitments consistently value diversity in our community and empower students to extend their horizons, both intellectually and experiential. He developed Solano Community College's first course on Global Interdependence, the foundation course of the International Relations program. Dr. Wright appreciates the extraordinary power direct experience exerts on student learning and its ability to change lives. Sanford, for instance, has led his students on field trips to Pacific Grove in order that they could take part in the Northern California Chapter of the World Affairs Council Retreat at Asilomar. Similarly, he has helped and encouraged many students to participate in the Model United Nations.

Shortly after joining our faculty in 1993, and fulfilling former Trustee Bill Thurston's vision, Dr. Wright became the founding coordinator of the Ethnic Studies Program. Under his leadership, the Ethnic Studies Program has left an exceptional and indelible mark on the College community and the community beyond our campus. Sponsored speakers have come from a great and diverse variety of backgrounds, ethnicities, and life experiences, and have included historians, playwrights, judges, advocates for the disabled; documentary filmmakers, soldiers, motivational speakers, and photo journalists, to name a few.

Faculty from across the curriculum--in Speech, for instance, or History, Social Science, and other disciplines--have brought their classes to these presentations. They understand the benefits students draw from these opportunities to listen and to learn from accomplished individuals and notable civic leaders. Over the years, numerous Solano faculty have themselves volunteered to be presenters, showcasing their special areas of experience and expertise for our students and the College community.

Dr. Wright has volunteered his time to serve as advisor to various student clubs: the Asian Pacific Islander Club, the African American Student Association, the Ethnic Studies Club, and others. Sanford has also been an active member of the African American Staff Association, and served on the committee for the African American Student Graduation Recognition Program and the Bill Thurston Ethnic Studies Scholarship Committee.

In the classroom, and beyond the classroom, Dr. Wright has made his presence felt as an educator and as one whose many contributions have enlivened and enriched the common life of the College and the community.

On a more personal note, I have enjoyed greatly my conversations with Sandy. He shares generously of his knowledge of the College and its traditions. His wry sense of humor is a

delight. Even in the relatively brief time I've been privileged to be his colleague, Dr. Wright has made no secret of his deep and enduring appreciation for the years he has had the opportunity to serve Solano Community College and its students.”

The audience extended to Dr. Wright a round of applause.

Dr. Ella Tolliver, Counselor, thanked Board President McCaffrey for the opportunity to speak on behalf of Dr. Sanford Wright. Her comments are as follows:

“I am honored to be able to say a few words about Dr. Sanford Wright. I, along with Bill Thurston, was on his hiring committee, and was impressed with his past experiences. Dr. Wright took a vision of the Ethnic Studies Program and made it a functional, effective, and powerful reality. It is clear that he combined tenacity with dynamic action. There is no other resource on campus that provides a systematic outreach into the community; an opportunity for students to hear from diversified speakers on every subject under the sun. Our students have been able to network and hear personal, informative, and motivating experiences through the program.

Dr. Wright has brought college and high school students, the community, as well as individuals from other communities, to our campus. We are grateful to him for the public service he has have provided on behalf of Solano College.

The College, our students, and the community are grateful to Dr. Wright for the public service he has have provided. He has rendered faithful, conscientious, and valuable services to Solano College. When funds were cut, when hours shortened, he did not stop--many times utilizing personal funds, soliciting funds, and many times negotiating with renowned speakers to have them reduce their fees. Dr. Wright alone made it happen. His passion for this program is evident by the long hours and other commitments he has made to build this program.

On behalf of those of us who benefited from his contribution, I make a public acknowledgement and extend great appreciation of the services rendered during Dr. Wright's many years of leadership, and duly acknowledge the substantial contribution which he made to the College. He will be remembered by all, and the students will certainly remember his comments at the beginning of each meeting: “Turn off that cell phone--don't look to your right or left--and don't say a word.”

In addition, I dare not omit Dr. Wright's active membership and contributions to the African American Staff Association, in which he has been an active participant; faithfully working with the Martin Luther King Celebration and the graduation recognition programs.

On behalf of myself and Dr. Karen McCord, who was unable to attend the meeting, we extend our best wishes for a long and happy retirement. May you truly embrace that which brings you joy in your life, and remember, the best is yet to come.”

There was a round of applause by the audience.

Trustee Young stated, while an instructor at Solano, that she enjoyed working with Dr. Wright and the African American Staff Association, as well as attending the Ethnic Studies presentations. Trustee Young also stated that Dr. Wright taught one of her daughter's classes, and when she transferred to U.C. Davis was well prepared because of what she learned in his class.

Dr. Wright thanked Trustee Young, who was also on his original hiring committee, and the support of the Board members that helped him establish the Ethnic Studies Program. Dr. Wright thanked individuals who have presented over the years, including Dr. Ubalde of late. Dr. Wright expressed appreciation to the Board members who attend, as often as possible, the presentations. It was noted that Board President McCaffrey has the distinct honor of being the only student to present in the Ethnic Studies Program at Solano College. Certainly, the program would not exist without the interest and support of students.

Dr. Wright publicly thanked Superintendent/President Fisher for his involvement and support of the memorial for Matt Garcia, scheduled tomorrow morning, which is being sponsored by the Ethnic Studies Program.

Dr. Wright concluded by saying he has enjoyed everyday at Solano, and appreciates the opportunities that have been given him during his tenure with the College.

Trustee Keith commented that the program has not wholly been about race and ethnicity—that it encompasses much more, including experiences by those with physical disabilities, as well as being gay in our society. Trustee Keith thanked Dr. Wright for being inclusive with a wide variety of people who have been included in the program and stated that he will be missed.

Vice President Ubalde commented that he heard before coming on the Board about the outstanding work Dr. Wright was doing on campus, and that he personally rejoices how Dr. Wright has been able to bring the cycle of the community together. Dr. Wright has a passion for people, as well as the ability to bring people together. We owe him a great debt, he said. Dr. Ubalde stated he hopes the program will continue to be effective, and thanked Dr. Wright for bringing Filipino-American history to life.

Board President McCaffrey thanked Dr. Wright for the opportunity to serve as a guest speaker those many years ago.

Moved by Trustee Young and seconded by Trustee Keith to approve Dr. Sanford Wright's resignation to retire, effective May 22, 2009. The motion carried unanimously.

#### 10. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

##### Administrative and Business Services

(a) Amendment to Agreement with TLCD Architecture for Building 1400, Student Union Building

Mr. Lester Young, Kitchell CEM, presented the amendment to the agreement with TLCD Architecture for Building 1400, Student Union Building, which also includes the Bookstore. These additional design, furniture, and fixture services are owner and agency requested changes. The cost of the additional services totals \$31,545.00.

*Vice President Ubalde left the meeting at 8:17 p.m.*

Moved by Trustee Murphy and seconded by Trustee Young to approve the amendment to the agreement with TLCD Architecture for Building 1400, Student Union Building, for additional design, furniture, and fixture services in the amount of \$31,545.00. The motion carried.

*Vice President Ubalde returned to the meeting at 8:19 p.m.*

(b) Resolution Authorizing Temporary Transfer of Available Funds from Solano County Treasurer, Resolution No. 08/09-06

Mazie L. Brewington, Vice President, Administrative and Business Services, presented Resolution No. 08/09-06, authorizing temporary transfer of available funds from the Solano County Treasurer. Due to the projected state budget shortfall of \$17.2 billion dollars, the state is authorized to defer the 2008-09 community college apportionment dollars until a state budget is approved and signed by the Governor. The ability to sustain cash flow to make payroll and pay operational expenses will become an issue for the District if the impasse continues for the next 30 to 60 days. The California Constitution allows the Solano County Treasurer to make a temporary transfer of monies to local districts to meet its current maintenance expenses. By law, the District can request to borrow no more than 85% of monies that it expects to accrue during the fiscal year. The monies shall be repaid no later than the end of the fiscal year, June 30, 2009. With approval of this resolution, we can request from the County Board of Supervisors approximately \$12 million.

Moved by Trustee Young and seconded by Trustee Murphy to approve Resolution No. 08/09-06, authorizing temporary transfer of available funds from the Solano County Treasurer. The motion carried unanimously, with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – David R. Brannen concurred.

AYES – Trustee Honeychurch, Trustee Keith, Trustee Murphy, Vice President Ubalde  
Trustee Young, Trustee Claffey, and Board President McCaffrey

NOES – NONE

ABSENT – NONE

11. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Solano Community College District Governing Board How Do We Rate Checklist Summary  
Trustee Young presented the Solano Community College District Governing Board *How Do We Rate Checklist* summary for July, August, and September, 2008.

The results were highlighted on the summary, and included the Board's grade for leadership by the seven participants during the quarter as follows:

- Three (3) Trustees rated the Board as Effective (90 or above)
- One (1) Trustee rated the Board as Good (78-87)
- Zero (0) Trustees rated the Board as Average (66-75)
- Three (3) Trustees rated the Board as Below Average (Under 66)

Trustee Keith stated that someone felt it necessary to include a comment (in Section C of the summary) about an action of hers and commented on two major inaccuracies. Since the summary is a public document, Trustee Keith corrected the inaccuracies as follows: First: “I was accused of not calling the Superintendent/President on an issue concerning the Vallejo Center and subverted his authority.” Trustee Keith stated she called the President’s Office, asking to speak with him, and was told he was on vacation. Trustee Keith advised that she was referred to the Vice President in charge of the campus that day. Trustee Keith stated she did not go around President Fisher, nor did she surprise him by not following protocol. Secondly: “I was accused of surprising President Fisher in a Board meeting and humiliating him.” The subject matter was not brought forward by me, but rather information that was provided in a Bond update that needed to be corrected. For the record, “I did not go around the President, nor did I surprise him,” she said.

Trustee Murphy commented that he questioned the process of the Board when anonymous comments can be made. He stated that the comment of “climate of faction reins over the Board” is lacking in any identification of a specific Board action. It is also not consistent with the voting record of the Board, which is on the Web site. Trustee Murphy said, as he has pointed out before, almost all votes are unanimous. The lack of a consistent majority in the past few years is just not true.

The October, November, and December, 2008 final quarter summary will be discussed at the December 17, 2008, Board meeting.

(b) Facilities’ Naming Opportunities in Recognition of Support to the College

Trustee Murphy engaged the Board in a discussion relative to the naming of the Clock Tower quad area in memory of former Fairfield City Councilmember Matt Garcia, per Board Policy 1130. “Mr. Garcia,” he said, “energized young people in Fairfield in a way no one has ever done before.” The positive energy of youth that Matt brought to local politics was amazing, and is also a part of Solano Community College, and somehow we need to keep that alive.

Trustee Claffey stated that Mr. Garcia was a former student of Solano College and encouraged quite a few students to come to Solano, and was in agreement that the idea is a good one.

Vice President Ubalde remarked that Mr. Garcia was a tremendous role model, not just to youth, but to the whole community. He gave inspiration and proceeded to fulfill the dreams he had. The naming of a facility or area would be a tremendous opportunity to acknowledge him publicly.

Trustee Murphy commented that Matt had a sentimental perspective about the clock that was kind of special.

Vice President Ubalde commented that the clock was purchased by the students and asked for input from the students regarding what they would be willing to do in Mr. Garcia’s memory.

ASSC President Lillian Nelson responded by saying, while although it is felt that Matt did a lot to encourage youth to become active, she does not feel it is the appropriate thing to do at this time. She further commented that we tend to do a lot of things with a tidal wave of emotion. We are definitely touched when someone dies from a violent death, especially when they are young, but stated she would prefer to wait and let the wave of emotion settle first and then see how everyone feels at a later time.

Student Trustee David Brannen stated that when this item first appeared on the agenda he was amazed at how many students actually read the agenda and came to speak to him personally about this issue. While a few students expressed support, a number of other students (including student leaders) expressed their concern that “others” have passed away (Casey Sheehan for example) and were not afforded the same recognition. Mr. Brannen went on to say that he doesn’t want to detract from Mr. Garcia’s contributions, but that he cannot see, based on Board Policy, how we can do this. Mr. Garcia is being honored in the proper form in the city of Fairfield. There are other ways that he can be honored at Solano, just as we have honored others in the past, other than naming a facility after them. Student Trustee Brannen concurred with ASSC President Nelson and stated prudence demands that we sit on this action before we create a precedence that negates the time-honored policy in place.

Trustee Keith stated she appreciated Mr. Brannen’s candor. Trustee Keith commented that she first met Mr. Garcia at the dedication of the 400 Building and that he was a very nice man with a good sense of humor. She further commented that often times we do react out of emotion and agreed that waiting might be the best policy for now.

ASSC President Nelson suggested possibly dedicating the Peace Walk next year in Mr. Garcia’s memory, which is representative of manifesting peace in our world.

Student Trustee Brannen commented again that even a resolution honoring Mr. Garcia’s contributions in the community would be appropriate, but indicated, in his opinion, naming a building would be contrary to Board policy.

Trustee Young concurred with the students and stated that she very much appreciated their comments. She also agreed that a resolution was a good idea.

Trustee Honeychurch stated that, while Mr. Garcia’s passing was a tragic event, he was in agreement with ASSC President Nelson and Student Trustee Brannen. He stated further, if we choose to name the Clock Tower in his memory, it would rekindle his memory and would be more meaningful then than now.

Student Trustee Brannen commented that if we revisit this issue, we should go as far as to poll the student body once the emotion has passed, which would truly be representative of the will of the students.

Trustee Murphy stated he believes that this issue should be something that is supported by the students. He said the reason why he suggested the Clock Tower quad area was because it wasn’t

a “facility.” That said, the students obviously disagree, and he stated that he respects their position.

## 12. ANNOUNCEMENTS

There were no announcements.

## 13. ITEMS FROM THE BOARD

Trustee Young reported that she attended the following College and community events:

### September 2008

**04** – Attended the Ethnic Studies Program presentation, which was held in the Board Room at the College. Dr. Karen McCord, who is currently a professor of Psychology and Ethnic Studies at the College, was the guest speaker and gave an electrifying PowerPoint presentation to a standing-room crowd. Her topic was, “Why You Need to Vote.” As a faculty member at SCC, I served on her hiring committee. She has continued to be an asset to our institution.

**05** – Attended the Grand Opening of the Solano County Democrats Central Committee Vallejo Headquarters.

**05** – Attended the Garden Party sponsored by the Benicia Historical Museum in Celebration of the opening of Spenger Memorial Garden, Industrial Exhibit and the return of the Confederate Hunley. The event was held in Benicia, California.

**08** – Attended Juneteenth 2009 Planning committee. Solano College had an information booth at Juneteenth 2008.

**11** – Attended North Texas/I-80 Interchange Improvement presentation at Paradise Valley Golf Course in Fairfield. The presentation was followed by a bus trip to the on-site Ground Breaking Ceremony.

**14** – Together with Trustee Keith, attended the United Democratic Club Annual Bar-be-que, which was held outdoors at a local residence in Vallejo.

**14** – Attended “Creativity Symposium V” at the Arts Benicia Gallery. The three guest speakers focused on the theme for the event: “Exploring Creativity from the Concrete to the Abstract—Thinking Outside the Canon.” The event was sponsored by the American Association of University Women.

**14** – Attended the Vallejo Symphony Thank You Dinner for financial donors.

**17** – Attended the Solano EDC Real Estate Round-up Breakfast, which was held at the Hilton Garden Inn, Fairfield, California.

Trustee Young stated she was informed that the Diversity Coordinator position is not on the proposed District Priorities list. Since this position has been budgeted in the past, Trustee Young respectfully asked that this position be placed back on the list for future staff hiring.

Dr. Christensen provided a little past history on this position, advising interviews have been held for a Staff Diversity Coordinator in the past, but the committee did not select anyone. Former Superintendent/President Perfumo asked that it not be placed on the list during the budget crisis a few years ago. The job description has been written and approved, and certainly the position can be advertised when appropriate.

Superintendent/President Fisher explained the process that is followed in order for positions to be placed on the District Priorities list. It is a bottom-up activity, which begins with faculty, goes to management, FABPAC, and eventually ends up as a lengthy list for review by the Executive Council. The final approval to move forward is given by the Superintendent/President. This position did not come forward again for consideration in 2008/09.

Trustee Young requested that the position be placed back on the District Priorities list. Trustee Honeychurch voiced his opinion that we should settle with the unions before considering the addition of a new position. Trustee Claffey stated that we should continue to follow the normal process in place. Board President McCaffrey concurred with Trustee Claffey. Vice President Ubalde stated that while this is an important position for the College, he respects the process in place. Trustee Keith concurred with Dr. Ubalde and others who support following the process in place.

Vice President Ubalde reported that he attended the following College and community events:

September 2008

**05** – Attended the Garden Party sponsored by the Benicia Historical Museum in Celebration of the opening of Spenger Memorial Garden.

**06** – Attended a workshop on Temporary Moratorium on Foreclosures.

**09** – Attended the SCC Vigil for Matt Garcia at Solano College and was invited by Dr. McCord to speak. Dr. Ubalde commended Dr. McCord and Ms. Hairston for their outstanding work on behalf of the family and College community in planning the event.

**11 – 13** – Attended Sister City Events in Vallejo with Sister City Baguio, Philippines.

Vice President Ubalde read a letter from Patsy Hollister thanking him for the Board's greetings and his participation at the "Doc" Hollister memorial.

Trustee Honeychurch reported that he represented the United States on the U.S. Triathlon Team at the Triathlon-Almere World Championships in the Netherlands, August 31, 2008 (2 ½ mile swim, 75-mile hike, and 18-mile run). Trustee Honeychurch stated he was one of six Americans in his age group and finished first among the Americans in this competition in 8 hours and 42 minutes. There was applause from the audience on this exciting accomplishment.

Board President McCaffrey reported that he attended a Joint Chamber Mixer in Vacaville on September 8; the opening of the Northern Solano Democratic Headquarters located on Butcher Road in Vacaville, and also attended a fundraiser for Vacaville City Council candidate Ron Rowlett.

Board President McCaffrey recessed the regular meeting at 8:54 p.m.

14. CLOSED SESSION

- (a) Conference with Labor Negotiator

Agency Negotiator: Richard Christensen, Ed.D.  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

(b) Public Employee Discipline/Dismissal/Release  
(No additional information required.)

(c) Public Employment  
Title: Interim Superintendent/President

Board President McCaffrey called the Closed Session to order at 9:07 p.m., and adjourned the Closed Session at 9:35 p.m.

15. RECONVENE REGULAR MEETING

Board President McCaffrey reconvened the regular meeting at 9:36 p.m.

16. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President McCaffrey reported that there was no Conference held with Labor Negotiator on CCA/CTA/NEA, CSEA, Operating Engineers-Local 39, and there was no discussion of public employee discipline/dismissal/release; therefore, no action was taken.

Board President McCaffrey reported that the Board discussed the employment of the Interim Superintendent/President, Dr. Lisa J. Waits. It was moved by Trustee Claffey and seconded by Trustee Murphy to approve the contract for Interim Superintendent/President Waits. The motion carried with the roll call vote as follows:

AYES – Trustee Claffey, Trustee Murphy, Vice President Ubalde, and Board President McCaffrey

NOES – Trustee Honeychurch, Trustee Keith, and Trustee Young

ABSENT – NONE

17. ADJOURNMENT

There being no further business, the regular meeting was adjourned at 9:37 p.m.

GFF:js:

BD MINUTES 9.17.08.FINAL

\_\_\_\_\_  
PHIL McCAFFREY, PRESIDENT

APPROVED \_\_\_\_\_  
GERALD F. FISHER, SECRETARY