



**Joint Meeting with FaBPAC and
Shared Governance Council
February 20, 2013**

Present

Latifa Alexander, Kevin Anderson, James “Kimo” Calilan, Sabrina Drake, LaNae Jaimez, Curt Johnson, Thomas, Gabriel Johnson, “Jerry” Kea, Patrick Killingsworth, Jowel Laguerre, Jeff Lehfeldt, Yulian Ligioso, Debbie Luttrell-Williams, Maire Morinec, Scott Parrish, Gene Thomas, Erin Vines

Call to Order

The meeting was called to order at 2:05 p.m. by Vice President Ligioso. VP Ligioso explained that he will be chairing the meeting until Dr. Laguerre arrives.

Approval of Agenda

VP Ligioso reviewed the agenda, explaining that items 1-9 will be Shared Governance information and action items. Item 10 with an expected start time of 3:00 p.m. will be the combined FABPAC and Shared Governance Council meeting.

It was moved by Gene Thomas to accept the Agenda as presented and seconded by Debbie Luttrell-Williams. The motion was approved by consensus.

Approval of January 23, 2013 Minutes

The minutes of January 23, 2013, were amended as follows:

- Add Gene Thomas as attending meeting
- Page 2, second paragraph, first sentence: delete the word “no”

Gene Thomas moved to accept the minutes as amended; seconded by Kevin Anderson. The motion was approved by consensus.

Public Comments

Gabriel Johnson asked for a clarification of the meeting regarding FABPAC members' participation in the Shared Governance Council portion of the agenda. VP Ligioso explained that FABPAC members would not be voting on any action taken on items 1-9; these would only apply to Shared Governance members.

Board Policy 5100 – Standards for Probation and Dismissal –Revised

There was a brief discussion on the proposed revisions to policy 5100, and LaNae Jaimez asked if this had been reviewed at the Senate level. Gene Thomas clarified that the Senate has had the chance to review it.

Moved by Gene Thomas and seconded by Debbie Luttrell Williams to approve Board Policy 5100, Standards for Probation and Dismissal as revised. The motion was approved by consensus.

Board Policy 6000 – Course Repetition – Revised

Board Policy 6000 was tabled until the next meeting. The group would like to review Administrative Procedure 6000 first before approving Board Policy 6000, as the procedures are referred to in three areas of the policy concerning definitions of terms and allowable exceptions.

Code of Ethics

Kevin Anderson reviewed with the group the current draft of the Solano Community College Code of Ethics. After discussion focusing on #10 concerning proper use of social network resources (Facebook, Twitter, etc.), the following motion was made by Debbie Luttrell-Williams and seconded by Gene Thomas:

Approve the Code of Ethics Draft, correcting the typos and revising #10 to read: “*Use technology resources appropriately and professionally.*”

The motion was approved by consensus.

LaNae Jaimez asked if this draft has been reviewed by the Academic Senate. Professor Anderson explained that the Senate has seen earlier versions but not this current one. Professor Jaimez will place it on the February 25, 2013 Academic Senate agenda for their review. It will also be sent out campus wide for input and comments.

Approval of Committee on Committees

Maire Morinec stated that there was no report at this time, as Barbara Fountain was unable to attend the meeting. Dr. Laguerre reviewed with the group that the Committee on Committees was formed to look at reducing the overall number of committees on campus, determine how to improve efficiency, and reduce the time that employees spend at meetings, as there is often repetition of information. The committee has met and made some recommendations, including the development of a standardized template for agenda items and recommendations to the president. The committee is in the process of finalizing the list and developing a policy to be brought back to Shared Governance Council for action.

It was noted that a better name for the committee would be “Task Force on Committees” as this more accurately reflects the work that is taking place. When the work is completed, the task force will be disbanded so as not to add an additional committee.

Gene Thomas stated that he felt that there should be motions within the agenda, which Roberts Rules of Order promotes. This was formalized into a motion with Debbie Williams seconding the motion. The Motion was approved by consensus.

Discussion on Academic and Student Services Leadership Model

Dr. Laguerre shared that the college is currently looking at the configuration of the leadership in Student Services as well as Academic Affairs. One of the main questions is whether to have a separate CAO and CSO or have both areas under one, combined position. Student Services has been in discussions concerning leadership for their area. They would like to have more of a voice in the decision-making process, including more clearly delineated leadership at the top of Student Services. They are currently looking at different models, and a recommendation should be coming forward in the next few months. Gene Thomas asked that when the model comes forward, that it is presented in writing and include the budget impact.

Banner Consortium

Kimo Calilan shared that the Community College Consortium (4CIS), with the assistance of Ellucian (formally SunGard), has drafted a plan to consolidate technology from several colleges into one centralized ERP system to reduce costs and economies of scale while reducing the structural burden on each participating district. Centralizing systems would allow for ongoing cost reductions and include use of hardware and software purchases to achieve cost savings for the districts. The participating districts in the consortium are Feather River, Imperial Valley, Sequoias, Sierra, Taft, Gavilan, Santa Barbara, Siskiyou, Solano, and Cuesta.

Gene Thomas moved, and it was seconded by Debbie Williams that the College pursue consolidating technology from several colleges into one centralized ERP System to achieve cost savings for the district. The motion was approved by consensus.

Accreditation – Next Steps

Dr. Laguerre shared that the college is currently in the process of hiring an Accreditation Coordinator so that the college can immediately begin work on the recommendations from ACCJC for the report that is due October 15, 2013. It is great news is that we have met expectations for SLOs. Maire Morinec asked that it be noted the fine work done by Dr. Thomas in working with faculty to get us to this point with SLOS.

Governing Board Agenda – February 20, 2013

The February 20, 2013 Governing Board meeting will be held in Vacaville; Dr. Laguerre reviewed the agenda. Erin Vines will give the report for Shared Governance Council.

Combined FaBPAC and Shared Governance Council

The joint meeting of the Shared Governance Council and FaBPAC began at 3 p.m. The proposed model of the merged SGC/FABPAC was presented and amended (attached to the minutes). It was noted by Jeff Lefeldt the importance that there be equity in terms of representation for the classified staff. It was clarified that both the Minority Coalition and Administrative Leadership Group (ALG) would be making their own selection of representatives, and that the individuals would be representing that particular group and not specifically management, faculty or staff.

The name of the merged group will be “Shared Governance Council.”

Membership will consist of:

Voting Members:

Faculty:	Academic Senate President and SCFA President
Minority Coalition:	Two representatives, as determined by the Coalition.
CSEA:	CSEA President and one other representative
Local 39:	Two representatives
Students:	Two representatives (recommended that one is the ASSC President)
ALG:	Two representatives (recommended that one is a representative from Student Services)

Advisory (non voting) members:

Vice President of Academic Affairs, Council Chair (In the event of a tie vote, the Council Chair will vote)
Vice President of Finance and Administration
Dean of Research, Planning, and Institutional Effectiveness

Total voting membership: 12

Total membership with advisory members: 15

Meetings will be held the 2nd Wednesday of each month from 2-4 p.m.

It was moved by Gene Thomas and seconded by Maire Morinec to approve the newly constituted Shared Governing Council model as amended. It was approved by consensus.

Dr. Laguerre thanked everyone for their hard work and the Committee on Committees for the suggestion to merge FABPAC and Shared Governance Council. The first meeting of the new Shared Governance Council will be Wednesday, March 13, 2013 from 2-4 p.m. in the Boardroom. Vice President Diane White will be leading the meeting.

Adjournment

It was moved by Gene Thomas and seconded by Erin Vines to adjourn the meeting. Approved by consensus. The meeting adjourned at 3:50 p.m.

Respectfully submitted by Laurie Gorman