



**Financial and Budget Planning Advisory Council (FaBPAC)
Wednesday, October 3, 2012
2:00 p.m., Board Room, 626**

Minutes

Present: Rob Barthelman, Kevin Anderson, Yulian Ligioso, Arturo Reyes, Richard Crapuchettes, Sabrina Drake, Debbie Luttrell-Williams (for Galen Tom), Patrick Killingsworth, Susanna Gunther, Curt Johnston, Charlenee Ott, Jeff Lehfeldt, Deborah Mann, Maire Morinec, Gene Thomas, Dwight Calloway, Shirley Lewis, Jerry Kea, Scott Parrish, Earl Taylor, Alonzo Brown, Jowel Laguerre, Janet Leary

A quorum was present at 2:11 p.m., and Patrick Killingsworth opened the meeting for Vice President Ligioso. (Yulian Ligioso was unable to be present at 2:00 p.m., but he arrived shortly after the meeting began.)

I. October 3, 2012, Agenda: Approval

Gene Thomas requested that the agenda be amended to add two items: *Safety* and *Photo Copiers*. Motion (Gene Thomas), second (Maire Morinec) to approve the agenda as amended. The motion unanimously carried.

II. September 19, 2012, Minutes: Approval

Motion (Gene Thomas), second (Maire Morinec) to approve the minutes. The motion unanimously carried.

III. FMP Update

Pat welcomed back Rob Barthelman, who presented the latest Facilities Master Plan (FMP) Update. Rob said his update for this meeting was not much different from the last one reviewed at FaBPAC and stated that this same presentation would be given to the Board of Trustees on October 3, 2012. Rob had invited Dr. Jerry Kea, Dr. Shirley Lewis, and Dwight Calloway to speak to the FMP as it related to their respective campuses and in preparation for their FMP presentations to the Governing Board that night. Rob added that Yulian Ligioso would have the key role of introducing the FMP at the October 3 Governing Board meeting and discussing the opportunity that comes with Measure Q to implement this facilities master plan.

Dr. Jerry Kea, Dean of the Vallejo Center, said all can be proud of the FMP, that it is important because it is a reflection and implementation of the Educational Master Plan. And he added that for Vallejo, the FMP means double square footage and many more opportunities for students: Middle College, expanded transfer programs with Sonoma State and Cal State Maritime Academy, a library, a student government, and childcare.

Jeff Lehfeltdt again requested space at the Vallejo Center for a separate maintenance pad/building.

Dr. Shirley Lewis, Dean of the Vacaville Center, said the Vacaville Center had been involved in providing input for the FMP, had hosted workshops and meetings, the options seen in Rob's presentation were an accurate product of feedback and input received from those forums, and she was very pleased with the options the ARCHITECTURE/vbn team was proposing for Vacaville. Bio tech training, agriculture, middle college, a fire academy, more student services, and a child development center are in the FMP for Vacaville. Shirley added that Rob Barthelman's architectural team had visited the Nut Tree Facility where the College's Aeronautics program is housed had incorporated the growth / expansion possibilities that are likely there.

The different possibilities and locations for agriculture, the best route for fire trucks, the location for the childcare center in light of extreme/ sudden noises (sirens) and the smoke from the fire academy as hazards for children, and property lines and whether or not property beyond those lines could be leased for agriculture were discussed.

Jeff Lehfeltdt thanked Mr. Barthelman for including maintenance and operations space in the Vacaville plan.

Dwight Calloway, Director of Facilities at the Fairfield campus, introduced himself and said these are exciting times with the facilities master planning and for the thoughts to build more efficient / effective campuses. He reminded the group that all have had the chance to contribute to this plan, that it is still high-level, and he assured Mr. Lehfeltdt that embedded within FMP possibilities is M&O space at Vallejo.

As we look to the future and tie to the educational master plan, Mr. Calloway continued, we will be able to implement sustainability and energy-efficient programs. He noted that Dr. Laguerre had signed the Presidents' Climate Commitment which obligates the College to address climate change and stabilize and reduce our long-term energy costs through reduced irrigation, landscaping/zeroscaping, energy reductions, alternate energy sources, land waste reduction, recycling and photovoltaic programs

Mr. Barthelman then walked the group through his slide show, *SCCD District-wide Facilities Master Planning Final Draft Campus Plans*, the orientations of the buildings as they are planned with the most recent campus-wide feedback. And he stated that these are the renditions and concepts that his firm has been asked to carry forward.

Discussions ensued regarding which buildings would be torn down/rebuilt/remodeled, those that would be retrofitted, and where/ how people and departments would find temporary housing during construction. Rob ensured there would be sufficient and adequate housing throughout the campus when needed. The location of the corporate training center was addressed, and Mr. Barthelman stated that where this building will be has been vetted through all shared governance committees, and the determination was to have it front of the campus adjacent to adequate parking. He noted that the corporate training center could serve as interim housing while bond projects are underway.

Gene Thomas stated that the Woodland Community College is an example of an attractive campus entrance, and Rob asked Gene to send him a picture or link. In closing, Rob said he would welcome ideas on how to present this material to the Governing Board, said he would, as always, welcome new input, and he reminded the group that if Measure Q passes, there are 25-40 years' of facilities' opportunities within the Facilities Master Plan.

Rob's presentation as well the as preliminary cost study (the last two pages of the slide deck) reside here: http://www.solano.edu/fabpac/1213/FMP%20Update_10.03.12.pdf.

Next Dr. Laguerre spoke briefly and congratulated Rob on a great presentation and said with each rendition, the *FMP Updates* get better. Dr. Laguerre stated the needs to expand educational opportunities for our students and to raise the standards and expectations for our facilities. What our facilities look like (campus appeal) matters to students. He reminded FaBPAC that this facilities master planning process is about our future and where we are heading. And he thanked the group for its continued, candid feedback and input.

IV. Solar Update

Yulian told the group that RFPs were sent out for solar vendors. Four firms submitted proposals and attended the bid walk, and after much analysis, Sun Power was chosen. The recommendation to move forward with Sun Power as the preferred vendor had gone to the Governing Board for approval. A complete packet and final contract will be submitted to the BOT at the October 17, 2012 Governing Board meeting.

With the solar energy savings, there will \$250-\$300k relief from the general fund that will be redeployed back into the classroom. And there will be potential to implement energy-savings and energy-management programs, to reduce overall energy consumption.

The question was asked when the first solar panel may be in place. Yulian answered that the hope is Q4 for the centers and mid to late summer for the Fairfield campus

V. Bond Update/Financial Advisor

Vice President Ligioso reminded FaBPAC that two underwriters were hired for the bond process so that they would keep each other in check. So we're good on the front end. On the back end though, so to further strengthen_____ we did an RFQ/RFP for independent financial advisors. Public Financial Management stood out and was chosen. Most importantly, they are the financial advisors for Solano County and have been for 20 years. Public Financial Management know our County and our Treasury, so it is beneficial for us to use this firm. Its fees were the least, and the fees are contingent on the passage of Measure Q. If the bond passes, they will ensure that on the front and back end, taxpayers will get the best deal.

VI. Enrollment Management Update

Yulian told the group that even with enrollment management, there are serious budget implications of being short 800 FTES as we move forward into spring semester. He reminded the group that FaBPAC and the College adopted the analysis of the California Community College League, assumed Proposition 30 would not pass, and adjusted downward our revenues and expenditures pictures. Still we ended up with a \$400M deficit that the Governing Board accepted. Part of this assumption in moving forward is what would operating ratios be in fall in spring. FaBPAC assigned the dollars and downsized the budget, but Yulian said we must look to Executive Vice President

Reyes and the instructional deans for direction on operations. EVP Reyes said he agreed with Yulian, that the need is there to look at what students need, learn what is educationally appropriate and do whatever we need to offer to and then get the resources in place to have a comprehensive program.

There are needs to increase spring offerings and have a robust summer as borrowings may be greater in the summer

Question: Do we get rebenched if we have low enrollment? Answer, Yulian...When law changed, funding for centers (have to be at 1,000 students).....

Discussions ensued regarding whether or not students even want to be in school during these economic times, the non-availability of class schedules for future semesters and the inability for future class scheduling and transfer planning, the needs for wait lists and a resource (possibly *My Solano*) for students to let faculty know what classes they require, the concern around why *Degree Works* is not yet implemented and functional, and why the SLOs are not driving what we are teaching, why we are not in alignment with our most important goal: to put student in classes that make them employable and able to transfer.

Vice President Ligioso presented a data enrollment management spreadsheet that reflected.....and it is posted here. He closed this discussion by stating that, until the enrollment management issue is resolved, this will be a standing item on the FaBPAC agenda.

VII. Security

Interim Police Chief Lieutenant Ed Goldberg reported on the status of the campus police hiring and said interviews have been conducted and background checks are underway. He stated that the Department's goal is to have a force of eight part-time and four full-time officers by January 15, 2013. Lieutenant Goldberg noted that he and his staff are moving as fast as they can, that they are doing all that is humanly possible to get a full force on board while he simultaneously ensures that his team receives required training and policy support. Chief Goldberg assured the group that SCC's police force will mirror the standards of community college police forces throughout the State.

Gene Thomas requested a report of the numbers of comparable community colleges districts with comparable FTES. Yulian said that getting police officers in place goes way beyond headcount and FTES and ensured FaBPAC that Lieutenant Goldberg is researching and analyzing all relevant dynamics.

VIII. Photo Copiers

Gene Thomas stated the Faculty has an issue with the two walk-up copiers in the 100 Building because they are not functioning properly. He requested maintenance on these copiers and follow-up. Vice President Ligioso said he would work with Marge Trolinder and the Graphics Department to get the copiers operational as soon as possible.

IX. Adjournment

Motion(Gene Thomas), second (Jeff Lehfeldt) to adjourn. The motion unanimously carried, and the meeting adjourned at 4:15 pm.