



Financial and Budget Planning Advisory Council (FaBPAC)
Wednesday, June 6, 2012
2:00 p.m., Board Room, 626

Minutes

Present: Yulian Ligioso, Rob Barthelman, Arturo Reyes, Jeff Lehfeldt, Ralph Meyer, Christy Green (representative for Rich Crapuchettes), Charlene Snow, Les Hubbard, Susanna Gunther, Betsy Julian, Sabrina Drake, Galen Tom, Patrick Killingsworth, Jim Ennis, Peter Cammish, Jay Robinson, Janet Leary

A quorum was not present at 2:20 p.m., and Vice President Ligioso asked that the first item not requiring approval, Item III, *The FMP Update*, be moved to Item I.

Vice President Ligioso then introduced Rob Barthelman, Principal, ARCHITECTURE/vbn.

I. Facilities Master Plan (FMP) Update: ARCHITECTURE/vbn

Mr. Barthelman began by providing his background, stating his integral involvement in the Facilities Master Planning (FMP) process, and noting his passion for the prospective SCC facilities project. He said that, in the big picture, ARCHITECTURE/vbn started with the SCC context, culture, and formats, and the firm is currently deciding how best to achieve FMP goals through process planning and from existing infrastructure. Mr. Barthelman added that his team sees itself as problem seekers as well as solution finders/makers and as master planners. The team understands space that is needed, and decisions to demolish, build new, and/or modernize will be based on the outcome of the prospective bond.

He spoke to and demonstrated the Onuma/FUSION interface which allows the tying together and viewing graphically of all campus data, and he explained that layers of filters allow for analysis of multiple data at the same time. ARCHITECTURE/vbn has been through each campus building at all sites and has made assessments that are being loaded into the Onuma program interface, linked to live data at the State.

Mr. Barthelman stated that his firm's process, meeting schedule, and campus building assessments are in place and are on track. ARCHITECTURE/vbn is working closely with SCC leadership to ensure adherence to process, schedule, and commitment.

He reported on the campus and community workshops held on May 15 and 16, 2012 and the exercises the groups worked through, and he discussed how vbn will work with the answers it received to questions like:

- How do you see your campus or center today?
- How do you see your campus or center in the future?
- Where is the main campus entry?
- What are the heart, social, favorite, and study places of the campus?
- What are the problem areas?
- What is lacking in your community?

to continue to analyze feedback to develop processes and draft project lists.

Mr. Barthelman reported that

- the Educational Master Plan (EMP) had just accomplished a *Final* status and was to be approved at the 06.06.12 Board Meeting.
- the FMP schedule had adjusted to reflect completion of the EMP, shifting through to the end of Summer 2012 with Board approval projected into October.
- schedule adjustments will be made, and scope adjustments may be required.
- the Board of Trustees requires a Project List to assist in further support of a Bond Measure on the November ballot.
- a Project List is being developed in parallel with facilities analysis and planning to support the Bond justification.

Finally, Mr. Barthelman reviewed the draft *Proposed Facility and Infrastructure Projects* list (which includes projects for the main campus and for the two centers) and discussed each project as a concept. There was a discussion about a proposed County Court House on the SCC campus, and Vice President Ligioso reported that Solano County is interested in exploring a partnership with the College and the possibility of having a childcare center in an additional Court House which would be sited on the main Fairfield campus.

Campus safety, security, and lighting, as well, were discussed in depth.

ARCHITECTURE/vbn's proposed project list is embedded within the *Facilities Master Plan Status Update* that Mr. Barthelman presented. It is located here:

http://www.solano.edu/president/committees/fabpac/1112/vbn1_FABPAC_2012_0606-lowres.pdf

When Mr. Barthelman had finished at 3:20 p.m., a quorum was present. Vice President Ligioso then officially opened the meeting with Item II.

II. June 6, 2012, Agenda: Approval

Motion (Jeff Lehfeltdt), second (Betsy Julian) to approve the agenda.
The motion passed unanimously.

III. May 2 and May 16, 2012, Minutes: Approval

Motion (Betsy Julian), second (Sabrina Drake) to approve both sets of minutes.
The motion passed unanimously.

IV. Argos Report Writer Tool Demo, Peter Cammish and Jay Robinson

Peter Cammish introduced himself and said he had been working with IT to explore and procure a software replacement to Discoverer, the College's current report writer tool. Mr. Cammish discussed a preferred report writer software tool, Argos. He demoed the tool's capabilities and spoke to its three features: data blocks, the report writer, and the dashboard writer. Peter added that the Argos tool is Banner-compatible and has live connection to Banner.

Vice President Ligioso added that benefits to Argos are: many community colleges already use the Argos tool; we would have their support; and be able to access a library of standard reports and already-created templates. In addition, we would be able to request from the vendor our exact needs.

Discussions ensued around the pros and cons of Argos and the need for a contractual guarantee of long-term support of the tool.

Executive Vice President Reyes expressed concern about whether Argos would fill the gap between what we have, what we need, and how a new tool will help. He stated there are needs for deliverables and to know how much and how long it would take to switch tools. He said he wouldn't want the college to go forward now and then find itself in the same place with Argos that SCC is currently in with Discover.

Mr. Jim Ennis, Director of Technology Services, added that SCC will never have all of the reports it needs and said that Argos is currently being used at the California Solutions Center (which supports the California version of Banner) and that his counterparts up and down the state use the Argos tool.

Mr. Jay Robinson stated there will be upfront set-up and upfront transition costs incurred, and more resources will be needed if the College decides to move from Discoverer to the Argos or any other report writer tool.

Vice President thanked Mr. Cammish and Mr. Robinson, stated that their presentation was intended as an informational-only item, and asked that they return to FaBPAC after further analysis to provide an update.

V. Tentative Budget—First Reading

Vice President Ligioso began by stating that Governor Brown released the annual May revision, identifying a rising budget problem for 2012-13 of \$15.7 billion, a significant increase over the Governor's January projection of \$9.2 billion. The various changes between January and May include a \$6.5 billion deficit, which is due primarily to erroneous revenue assumptions and a higher Prop 98 guarantee. Vice President Ligioso continued by saying that Governor Brown proposes to balance the budget with an additional \$8.3 billion in cuts, \$5.9 in anticipated revenues (November tax measure), and \$2.5 billion in other cuts/shifts which total \$16.7 billion.

He highlighted the trigger cuts that will take effect : \$5.5 billion of cuts to K-14; CCCs roughly 11%; loss of \$313 million deferral repayment; additional base cut of \$300 million; and roughly a 6% workload reduction, if voters reject the November tax measure.

Vice President Ligioso reviewed and answered questions around slides regarding 2012-13 major revenue assumptions, 2012-13 major expenditure assumptions, and major assumptions/changes between two budget fiscal years. His presentation, *Solano Community College District, Tentative 2012-13 District Budget, 1st Reading* (which he presented as well to the Governing Board on June 6, 2012) is located here: http://www.solano.edu/president/committees/fabpac/1112/BD060612-1213Tentative_Final.pdf.

And the link to *The May Revise* is:

http://www.solano.edu/president/committees/fabpac/1112/May_Revise.pdf

VI. Next Meeting

FaBPAC will next meet on Wednesday, July 18, 2012, 2:00-4:00 p.m.

VII. Adjournment

The meeting adjourned at 4:15 p.m.