



**Financial and Budget Planning Advisory Council (FABPAC)  
Wednesday, February 15, 2012  
2:00 p.m., Board Room  
Adopted Meeting Minutes**

**FABPAC Members**

**Present**

Peter Bostic  
Richard Crapuchettes  
Sabrina Drake  
Chris Guptill  
Mary Ann Haley  
Les Hubbard  
Betsy Julian  
Richard Kleeberg  
Jeff Lehfeldt  
Karen McCord  
Kheck Sengmany  
Charlenee Ott  
Galen Tom

Executive Director, Institutional Advancement  
Local 39  
CSEA  
Classified Manager  
Academic Senate  
SCFA  
Dean, School of Sciences  
Academic Senate  
Local 39  
Ethnic Minority Coalition  
Ethnic Minority Coalition  
ASSC  
CSEA

**Invited Guests Present**

Sandra Dillon

Director, Human Resources

**Present**

Yulian I. Ligioso

Vice President, Finance and Administration

When quorum was met at 2:20 p.m., the meeting was called to order by VP Ligioso.

**I. Amend Agenda of February 15, 2012**

In an effort to go “green,” the minutes from January 18, 2012, and February 1, 2012, were not provided in hard copy; instead they were retrieved electronically and projected on screen. As reading this proved too difficult, Ligioso suggested we forward the aforementioned minutes electronically to members for their review, then subsequent approval at the March 7 meeting. Guptill motioned, Lehfeltd seconded and motion carried unanimously.

**II. Approval of amended agenda of February 15, 2012:**

Motion (Betsy Julian) seconded (Jeff Lehfeltd) to approve the agenda as amended. The motion passed unanimously.

**III. Membership:**

VP Ligioso introduced a grid analysis of committee composition noting vacancies in the Academic Senate and Educational Administrator groups, and the Fiscal Director position.

- Academic Senate – due to Louis McDermott retirement, there are three seats open for. Richard Kleeberg will urge the president Watkins to find representatives to serve on FabPAC; it was noted that many of the faculty are stretched and may not have time to serve on the committee
- Educational Administrator – VP Ligioso to speak to S/P Laguerre and EVP Reyes regarding the Educational Administrator opening.
- Director of Fiscal – will be filled once recruitment concludes.

**IV. People and Things:**

VP Ligioso reminded the group that the governor’s tax package not passing would result in an approximate \$2.1 million+ revenue loss as well as workload reduction of 473 FTES, further exacerbating the loss/gap to cover. As we will not know until November whether the measure passes or fails, difficult discussions will ensue, even more difficult decisions will have to be made. Should the tax measure be approved SCCD revenues will stay flat, but Solano will still have a \$3 million structural deficit.

To address the aforementioned shortfall we are updating the “People & Things” list, which includes a number of suggestions, comments, and recommendations but for this meeting VP Ligioso wanted to focus on the option of holding summer school or no summer school. He provided a brief overview of stats from the previous summer, where the college offered about 250 sections. He added that pursuing this option – not offering summer school – would result in fewer needed cuts in the following fall/spring semesters. Based on last year’s costs, savings would be just under \$1M, to go toward the estimated \$4.8 million gap.

Discussion regarding if the summer session should be eliminated for this year drew concern from some committee members. Dr. Karen McCord voiced concern that it is now too late in the day to cut summer. Students have already planned their classes for Spring with the view of attending Summer classes. Other concerns included that students who attend other institutions elsewhere during the summer will be tempted to relocate their studies there for the Fall. It was noted that the college serves our core or traditional students during Fall and Spring semesters. In the Summer, we see a higher proportion of high school students trying to get a head start, and “reverse transfers” from the four-year universities. Charleneé Ott, the group’s student representative, noted that students are concerned regarding the lack of required classes in fall and spring and would prefer that, if cuts are necessary, summer school be cut. It was also mentioned that given this option the college should not offer any sections, including distance learning for the Summer semester. Following additional discussion, many members of the group felt that fewer students would be impacted, and a vote was taken to hold/not hold summer school.

A motion was made by Jeff Lehfeltd and seconded by Richard Kleeberg to recommend to the Superintendent-President and to the Governing Board that summer school for 2011-12 be cancelled. The result was 10-3 in favor of eliminating summer school (opposing the motion: Bostic, McCord, Sengmany).

On discussions of limiting energy consumption during summer, Jeff Lehfeltd commented that only half the loop could be shut down in terms of energy savings due to vital services that need to stay online.

The group had some discussion on the possibility of moving to a four day week (Monday – Thursday) for summer.

**V. Adjournment:**

Motion to adjourn (Peter Bostic), seconded (Jeff Lehfeltd) to adjourn the meeting. The motion passed unanimously, and the meeting adjourned at 3:42 p.m.