



**FABPAC Members Present:**

|                          |                                 |
|--------------------------|---------------------------------|
| Philip Andreini          | Ed. Administrator               |
| Rich Augustus            | Local 39                        |
| Corey Elliott            | ASSC                            |
| Tom Grube                | SCFA                            |
| Chris Guptill            | Classified Manager              |
| Mary Ann Haley           | Academic Senate                 |
| Les Hubbard              | SCFA                            |
| Betsy Julian             | Ed. Administrator               |
| Jowel Laguerre           | Supt/President                  |
| Debbie Luttrell-Williams | CSEA                            |
| Deborah Mann             | Classified Manager              |
| Louis McDermott          | Academic Senate                 |
| Mary Lexi Parmer         | ASSC                            |
| Arturo Reyes             | EVP, Academic & Student Affairs |
| Sheryl Scott             | CSEA                            |
| Roy Stutzman             | Chair                           |
| Thomas Watkins           | Academic Senate                 |

**Absent:**

|                      |                                   |
|----------------------|-----------------------------------|
| Peter Bostic         | Exec. Director, Inst. Advancement |
| Richard Crapuchettes | Local 39                          |
| Kheck Sengmany       | Minority Coalition                |

**I. Approve November 3 Agenda:**

- Motion (Thom Watkins), second (Debbie Luttrell-Williams) to approve the agenda, with Item III-Gates Foundation Grant Information moving towards the end of the agenda. Motion passed unanimously.

**II. Approve October 20 Meeting Minutes:**

- Motion (Thom Watkins), second (Les Hubbard) to approve meeting minutes. Motion passed unanimously.

**III. Gates Foundation Completion by Design Grant:**

- Diane White, Instructor in Humanities and Susanna Crawford, Instructor in Math presented a proposed grant through the Bill and Melinda Gates Foundation. They learned of this grant only several days before and an intent to compete is due November 19. The grant's focus is to design pathways toward college completion for low-income community college students with a goal of 50% completion rates. Phase I and II grant amounts total \$16 million dollars. It will be very competitive because no more than five grants will be awarded, with no more than one grant, in any single state.

- Details: Solano will partner with Contra Costa CCD; the grant requires broad institutional support from groups like Shared Governance and FABPAC; provide solid data-driven evidence; planning comprises the first year of the grant (staffing needs to be inserted later); initial target of 100-200 students; over-arching philosophy of “what have you done but want to take up to full scale”? For example, change the delivery of basic skills math; and Phase I amount maximum of \$410,000.
- Motion (Tom Grube), second (Deborah Mann) that FABPAC supports the District pursuing the grant opportunity. Motion passed unanimously.

#### **IV. 2010-11 Budget Update:**

- Roy Stutzman reported that he, Terri Ryland, and Dr. Laguerre will attend the State Budget Workshop on November 5. They will learn further details on current budget issues such as the possible freeze of the Faculty Obligation Number (FON), more about categorical program allocations, inter-year and intra-year apportionment deferrals, and proposed growth dollar allocations. He will report back to the FABPAC at its next meeting.
- A question was asked about the election cost to the District for four board members who ran unopposed and were not even on the ballot. The Business Office has contacted the Registrar of Voters to get an answer.

#### **V. Accreditation Self-Study Update:**

- Les Hubbard announced that progress is being made on a draft and he will email the document to members.

#### **VI. Accreditation Follow-Up Report & Team Visit from Nov. 1:**

- EVP Reyes reported the overall impression is the team visit went very smooth and thanked everyone involved for their participation. He remarked that everyone’s message was consistent. Initial feedback: sustained progress in some areas and exceeded expectations in other areas.
- The ACCJC will make its final issuance in either late January or early February 2011 on whether to upgrade or remove the District from sanctions. EVP Reyes indicated that Dr. Nixon, team member and an ACCJC commissioner, was upbeat and positive.
- EVP Reyes explained that although the institution has made great progress, the self-study in 2011 and subsequent team visit in 2012 means the college will have new, higher standards. The bar keeps moving and we keep improving.
- Dr. Laguerre thanked everyone for their support and participation in the report and visit.

#### **VII. People & Things List 2011-12 :**

- Roy Stutzman provided a rough draft handout entitled “2011-12 general fund unrestricted budget planning worksheet.” Its purpose is to show those budget item expenditures that will either be increased or decreased for 2011-12. This will aid in more effective budget planning and decision-making.
- We will show a “starting point” and conclude with either a projected deficit or surplus. He encouraged members to email other items for inclusion. The handout will return with dollar amounts at the next meeting.

**VIII. 2009-10 Audit:**

- Roy Stutzman reported that the auditors will be on campus beginning November 8 for its final fieldwork for 2009-10.
- The auditors issue a document called the management letter that accompanies the audit report. After it is shared with the Board, we will bring it to FABPAC.

**IX. 2011-12 Budget Planning:**

- Roy Stutzman briefed the committee on the Faculty Obligation Number (FON) and the proposed freeze by the Board of Governors. The District's FON is 166. If the BOG announces no freeze, the District's new FON is 171 for Fall 2011 – major fiscal impact. We hope to learn more after the State Budget Workshop.
- EVP Reyes announced that Jose Millan, Vice Chancellor for Workforce Development from the Chancellor's Office, will visit the campus on November 4 with a member from the Chilean government. They will tour the campus and learn more about our successful workforce development programs.

**X. Items for Next or Future Agenda:**

- CCFS-311 Annual Financial Report
- Update from State Budget Workshop
- Update the 2011-12 Budget Planning Worksheet on Expenditures

**XI. Adjournment:**

- Meeting was adjourned at 3:33 pm.

Minutes taken by Judy Anderson