



Financial and Budget Planning Advisory Council (FABPAC)
March 2, 2011 – 2:00 pm
Board Room
Adopted Meeting Minutes

FABPAC Members Present:

Kevin Anderson	Minority Coalition
Philip Andreini	Ed. Administrator
Rich Augustus	Local 39
Peter Bostic	Exec. Director, Inst. Advancement
Chris Guptill	Classified Manager
Mary Ann Haley	Academic Senate
Les Hubbard	SCFA
Betsy Julian	Ed. Administrator
Jowel Laguerre	Superintendent-President
Yulian Ligioso	Chair
Deborah Mann	Classified Manager
Louis McDermott	Academic Senate
Lillian Nelson	ASSC
Arturo Reyes	EVP, Academic & Student Affairs
Cynthia Simon	CSEA
Galen Tom	CSEA, alt
Thomas Watkins	Academic Senate

Guest/Visitor:

Chris Myers	Interim Director, Research & Planning
Debbie Luttrell-Williams	CSEA

Absent:

Richard Crapuchettes	Local 39
Corey Elliott	ASSC
Susan Foft	Director, Fiscal Services
Tom Grube	SCFA
Sheryl Scott	CSEA

I. Approve March 2 Agenda:

- Motion (Lillian Nelson), second (Thom Watkins), to approve agenda. VP Ligioso requested to move up Item VI-Campus Budget Survey Results to discuss after Item III-Accreditation. Motion passed unanimously.

II. Approve Meeting Minutes of February 16:

- Motion (Cynthia Simon), second (Thom Watkins) to approve meeting minutes. Motion passed unanimously.

III. Accreditation:

- Les Hubbard reported he recently met with Jeff Lamb, Tracy Schneider, and VP Ligioso relative to Standard III-D.
- VP Ligioso reported the Finance & Administration webpage will be revamped and upgraded to be more inclusive of documents (evidence). ACCJC provides a list of supplementary evidentiary documents—the list with corresponding documents will be posted to the webpage. Mr. Hubbard stated that due to the work of webmaster, Scott Ota, it's been very helpful to see more information on our website.

IV. Campus Budget Survey:

- Chris Myers, Interim Director of Research and Planning, presented results of the recent budget survey. He reported a total of 87 respondents, with 149 suggestions.
- The survey was open-ended with three major areas for soliciting suggestions: 1) decreasing non-personnel expenses, 2) increasing revenue, 3) decreasing personnel expenses. The survey asked respondents categorize themselves as full-time faculty, part-time faculty, classified/confidential, or managers.
- ASSC put forth a recommendation list – it will be forwarded to FABPAC members. Among them: close campus on Fridays, cut top administrators' pay by 15%, increase parking fees, do not outsource bookstore, graphics, and other areas.
- Dialogue on next steps to respond and possible integration of suggestions into current budget planning. While noteworthy, the challenge: some suggestions are contractual (negotiated employee items) and some are mandated or restricted by Ed. Code, Title 5 or other statutes. This speaks to the barriers to making cuts and why budget problem has to be seen in a much larger context. But at the same time, don't want people who responded to feel ignored.
- It was suggested for the group to digest the results and return next time to extract some do-able ideas to share with campus. We need to educate the campus community to those various limitations for implementing suggestions.
- There was group consensus to send survey suggestions only to the entire campus (anticipate next day), minus the tabulated results and employee categories. We will also send out the ASSC list. The campus message to report that FABPAC will further analyze suggestions for common threads, and inform staff that many suggestions are restricted (and reasons why) or take additional time.
- A comment was made be mindful of short and long-term consequences of decisions, i.e., the off-campus centers and promise to voters who approved Measure G.

V. 2011-12 Budget Planning:

- VP Ligioso reported he participates in the weekly League/CEO budget conference calls. A campaign is underway to present framed diplomas to various legislators on demonstrating successes of community college students in their districts.
- Five more Republicans are needed to support the tax extension proposal.
- The Conference Committee took formal actions on the CCC budget, among some:
 - Approved \$400 million base cut as a workload reduction (no change to the census process)
 - Approved enrollment fee increase of \$26 to \$36 per unit
 - Shifted the fee revenue increase to base apportionments to mitigate the \$400 million cut (final effective cut is \$290 million)

- For information, VP Ligioso distributed a fiscal trend analysis spreadsheet from the Chancellor's Office, derived from the District's CCFS-311 Annual Reports, illustrating the declines of general unrestricted revenues and fund balances over the last five years (2006-07 to present).

VI. Academic Re-Organization:

- EVP Reyes shared the latest information on the proposed academic re-org, with org chart handouts. A committee comprised of two CSEA and 3 faculty senate members have finalized a recommendation of going from the current seven dean model to a four-or-five dean model. Proposal was presented to Shared Governance and Academic Senate, plus discussed at his Academic & Student Affairs Administrators meetings. The goal is to spread workload and generate greater efficiencies.
- Details to be worked out include department chairs and administrative support.

VII. Items for Next or Future FABPAC Agenda:

- Continued 2011-12 Budget Planning
- Budget survey suggestions
- Academic re-org

VIII. Adjournment:

- Meeting was adjourned at 3:30 pm.

Minutes taken by Judy Anderson