



Financial and Budget Planning Advisory Council (FABPAC)  
February 16, 2011 – 2:00 pm  
Room 1421  
Adopted Meeting Minutes

**FABPAC Members Present:**

Kevin Anderson	Minority Coalition
Philip Andreini	Ed. Administrator
Rich Augustus	Local 39
Peter Bostic	Exec. Director, Inst. Advancement
Corey Elliott	ASSC
Chris Guptill	Classified Manager
Les Hubbard	SCFA
Betsy Julian	Ed. Administrator
Jowel Laguerre	Superintendent-President
Yulian Ligioso	Chair
Deborah Mann	Classified Manager
Louis McDermott	Academic Senate
Lillian Nelson	ASSC
Arturo Reyes	EVP, Academic & Student Affairs
Sheryl Scott	CSEA
Cynthia Simon	CSEA
Thomas Watkins	Academic Senate

**Visitors:**

Maureen Mason-Muyco	Financial Aid Outreach Specialist
Bob Myers	Dean, PE/Athletics
Chris Myers	Interim Director, Research & Planning
Erin Vines	Dean, Counseling

**Absent:**

Richard Crapuchettes	Local 39
Susan Foft	Director, Fiscal Services
Tom Grube	SCFA
Mary Ann Haley	Academic Senate

**I. Approve February 16 Agenda:**

- Motion (Corey Elliott), second (Sheryl Scott), to approve agenda. Motion passed unanimously. Brief informational item: VP Ligioso announced the Supt-President Cabinet Fiscal meeting is moving from Tuesday to Wednesday afternoons, due to Special Trustee Henry's decreased presence at the college and may impact the FABPAC schedule. Dr. Laguerre advised that FABPAC may keep its meeting schedule to avoid impact on members' ability to adjust their schedules.

**II. Approve Meeting Minutes of February 2 and February 9 Joint Meeting with Shared Governance Council:**

- Motion (Rich Augustus), second (Cynthia Simon) to approve both meeting minutes. Motion passed unanimously.

**III. Accreditation:**

- Les Hubbard reported that work continues on Standard III-D. A draft is forthcoming. He reported that recent employee survey on accreditation showed that 40% of respondents indicated the District budget didn't reflect its priorities and goals. Further, gaps and lack of solid evidence persists in closing the loop in tying budget to goals and plans.
- EVP Reyes indicated the college needs to assess the process itself – that may help close that loop, so it may further improve in making the connection between budget and plans. We have to assess the strategic proposals, evaluate effectiveness and document outcomes.
- VP Ligioso suggested that accreditation and budget could be standing information items at division meetings and other campus committees.

**IV. Strategic Proposals:** FABPAC voted on the following three proposals forwarded by the Shared Governance Council for funding consideration.

- 1) Foster Youth Success Initiative Pilot Program:** Proposal is to support and assist current or former foster youth in obtaining financial aid and access to other student services such as counseling. Program elements and activities has been in existence and performed for last few years. Funding request of \$8000 per year provides counseling and supplies. Program focuses on student retention. Motion (Peter Bostic), second (Betsy Julian) to support and forward proposal to the Supt-President for funding, with the Office of Institutional Advancement to explore augmenting the program with additional support dollars.
- 2) Mandatory Orientation:** Proposal is to formalize/institutionalize mandatory orientation, which numerous studies indicate lead to greater student success in reaching their educational goals. Orientation may be completed in person or online. Counseling dept. to work with Admissions & Records to block students from registering who have not participated in orientation, unless student is exempt per Title 5. Budget and staffing resources are already built in. Motion (Betsy Julian), second (Peter Bostic) to support and forward proposal to the Supt-President.
- 3) Add Women's Sport for Title IX Compliance:** This is the second time the proposal has come forward. At the meeting proposal author Bob Myers withdrew the proposal from further consideration due to District's budget condition. There was no motion or further discussion.

**V. 2011-12 Budget Planning:**

- VP Ligioso reported the latest budget news. The District is heavily engaged in dialogue across the campus community – there is a campus-wide budget survey being conducted, budget forums, discussions about proposed expenditure cuts and reallocations—many subject to collective bargaining, and all within a compressed timeline.

- VP Ligioso reported that even with all proposed reductions implemented, the District will still have a \$604,000 shortfall, given the League's Scenario #2 that was supported by FABPAC.
- It was reported that Tom Grube, SCFA President, is urging all faculty to complete the budget survey. Sheryl Scott, representing CSEA, shared that a budget information packet was produced and distributed to its members.
- EVP Reyes reported that a small committee comprised of Academic Senate, CSEA, plus academic deans, are looking at an academic services re-org. He should have a proposal and recommendation to the Supt-President by February 22. By March 2 he will have the final recommendation for FABPAC and the Board.

**VI. Campus Budget Survey & Forums:**

- VP Ligioso went over the power point presentation for the campus budget forums.

**VII. Items for Next or Future FABPAC Agenda:**

- Continued 2011-12 Budget Planning
- Academic Re-Org Final Proposal

**VIII. Adjournment:**

- Meeting was adjourned at 3:53 pm.

Minutes taken by Judy Anderson