



**Financial and Budget Planning Advisory Council (FaBPAC)
Wednesday, December 5, 2012
2:00 p.m., Board Room, 626**

**Information-Only Meeting
Notes**

Present: Yulian Ligioso, Susanna Gunther, Jeff Lehfeldt, Curt Johnston, Debbie Luttrell-Williams, Gene Thomas, Rob Barthelman, Karen McCord, Ed Goldberg, Maire Morinec, Marge Trolinder, Janet Leary

At 2:10 p.m., a quorum was not present, and Vice President Ligioso called to order an information-only meeting.

Facilities Master Planner Rob Barthelman presented the current planning around the implementation plan for the District's Facilities Master Plan. Mr. Barthelman stated that the point of this presentation was to make clear that all projects seen in the FMP plus more can be achieved through Measure Q. His slides included priority projects with probable costs. The probable costs included a proportional amount of district-wide/campus-wide project costs associated with infrastructure, landscape, contingencies, design & engineering, and management costs that are related to undertaking projects of these types.

Rob noted that, at the request of the District, the probable cost of priority projects are compared against the funds that could be available through the successful passage of Measure Q. The costs of these projects represent approximately 55% of the \$348M identified in Measure Q, and they are indicated on page one of Rob's presentation. It is located here:

http://www.solano.edu/fabpac/1213/FMP_FINAL_Phased_Implementation_DRAFT_FaBPAC_2012_12_05.pdf.

Mr. Barthelman continued by showing the group the priority projects with the additional projects that would be required to implement the priority projects, and in conclusion he projected examples of graphic representations of the programmatic/special moves that will accompany each phase of implementation.

In the discussions that followed, Yulian Ligioso and Rob explained that language for updating technology, copiers, & computers and for deferred maintenance are built into the FMP, and Yulian at this point told the group how the issuance process for the Measure Q bonds will work.

Gene Thomas requested the breakdown of Measure G projects and expenditures. Yulian asked Janet Leary to send the Q1 Report for 2012-2013 prepared by Kitchell to FaBPAC. The report is located here: http://www.solano.edu/measureG/1213/Measure%20G%20Update_Q1_2012-13.pdf

The discussion turned to the pros and cons of merging the Shared Governance and FaBPAC meetings. The group reviewed the handout that Gene Thomas had prepared; considered how information would be disseminated to all campus groups if the meetings were streamlined/combined and whether too much time is spent in meetings/not enough gets done; and if the democratic process, that is now in place with shared governance, would be lost if the two committees were to become one.

Maire Morinec then walked the team through the academic reorganization that was developed in spring/fall 2012 and will be implemented July 1, 2013. She stated that the reorganization was made possible by the savings from the reduction in Learning Management System (LMS) costs and said she would bring back more reorg information to this meeting as it becomes available. The presentation is located here:

http://www.solano.edu/fabpac/1213/Reorg%20Academic%20Affairs_Spring%202012_Draft%2012.03.12.pdf

Yulian provided an update on Prop 30, and at this point here were discussions regarding how soon campus positions could open and hirings could take place because of Prop 30's passage.

Yulian also highlighted briefly the annual and quarterly 311 reports, which are here:

http://www.solano.edu/fabpac/1213/Reorg%20Academic%20Affairs_Spring%202012_Draft%2012.03.12.pdf

Marge Trolinder provided an update on copiers:

- She has negotiated an excellent package with KONICA MINOLTA.
- In process are the removal and replacement of seven old copiers with six new or near new ones; the Building 600 copier has already been replaced.
- Walk-up copiers in Graphics are two that will be replaced, and they will be fully networked for scanning to email by the beginning of spring semester. Also, two high production print systems will be replaced.
- The replacement copier project will stay within our current budget.
- Travis AFB Center will be brought up-to-date with a new multifunction (copy, scan, print) copier.
- Harbor Theater reprographics equipment will be removed and will not be replaced at this time.
- Training on all new equipment will be provided if necessary

After Marge finished her update, Chief Goldberg provided his and informed the committee that his staff and he are in the process of updating and/or establishing current policies and procedures for the police department and shared the *Solano College Police Department Report Writing Policy 300 DRAFT* as an example. The group asked that document be available; it is posted here:

http://www.solano.edu/fabpac/1213/Report%20Writing%20Policy%20SCCPD%20300_12.05.12.pdf

Chief reported that by May 2013 four full-time and six part-time officers will be in place and added he is more concerned about the quality and “good fit” of the new officers than the quantity. He explained the advantages of hiring retired veteran officers on a part-time basis vis a vis full-time rookie officers.

Comment: Jeff Lehfeldt, representing Local 39, asked that the following be taken into the minutes:

Local 39 took a unanimous vote for Jeff to publicly congratulate Yulian Ligioso and Janet Leary for their work and personal sacrifice on Measure Q and for Yulian's time to include and meet with the Union regarding the Measure.

The group decided to not meet on December and to reconvene on Wednesday, January 16, 2013.

The meeting adjourned at 4:05 p.m.