



**Financial and Budget Planning Advisory Council (FaBPAC)**  
**Wednesday, October 17, 2012**  
**2:00 p.m., Board Room, 626**

**Minutes**

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Present:: Gene Thomas, Sabrina Drake, Curt Johnston, Galen Tom, Yulian Ligioso, Richard Crapuchettes, Jeff Lehfeldt, Susanna Gunther, Maire Morinec, Kevin Anderson, Earl Taylor, Karen McCord, Arturo Reyes, Janet Leary

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A quorum was present 2:08 p.m., and Vice President Yulian Ligioso called the meeting to order.

**I. October 17, 2012, Agenda: Approval**

Motion (Gene Thomas), second (Jeff Lehfeldt) to approve the agenda.  
The motion unanimously carried.

**II. FaBPAC Roles & Responsibilities**

Yulian distributed copies of *FaBPAC's Roles, Responsibilities, and Operating Principles*, and discussions ensued regarding quorum, particularly when there were multiple vacancies. In years past, FaBPAC often had full membership and when the group had vacancies that quorum was 50% plus 1 of the actual membership. Yulian suggested the FaBPAC guidelines be updated to reflect the revised quorum.

**III. Solar Update**

Because much of the process had previously been shared and a vendor selected, no further discussion or update was provided.

**IV. Enrollment Management Update/Other**

The group engaged in open, general dialogue on enrollment management that covered a host of topics, including management of enrollments, that such discussions and/or recommendations ought to reside with the EMC. Vice President Ligioso recommended that FaBPAC receive updates from the Enrollment Management Committee, as FTES have significant financial implications, and to improve budget planning.

Discussions then migrated to budget spending, how funds are spent, i.e. money spent for the EMP and FMP, the International Student Program, landscaping, grant writing; questions on costs to hire a programmer to help implement Banner initiatives such as wait lists, Degree Works.

Frustrations were voiced over time spent in meetings, overlap of memberships, the difficulty of recruiting representatives to sit on committees, hiring and scheduling processes, leadership problems, scheduling, and lack of cohesive teamwork campus-wide.

The group also requested Yulian to report back at the end of the cycle (in May or June) on the strategic proposals that were funded.

In closing, several members requested data and/or reports be sent out with the agenda to allow members to review the materials and come prepared with questions. Vice President Ligioso agreed. To the request for police staffing data, Yulian clarified that police data should be discussed at the Safety Committee and said he would, though, ask Interim Police Chief Ed Goldberg to return with an update.

## **V. Adjournment**

Motion (Yulian Ligioso), second (Gene Thomas) to adjourn. The motion unanimously carried, and the meeting adjourned at 3:25 pm.