

# SOLANO COMMUNITY COLLEGE DISTRICT

## STUDENT SERVICES PROCEDURES

### ADMISSION OF INTERNATIONAL STUDENTS

Policy #5040

### ENROLLMENT ELIGIBILITY AND REQUIREMENTS

International students on an F-1 Visa may be admitted for the Fall and Spring semesters provided that the following documents are on file in the Office of Admissions and Records no later than July 15 for the Fall semester and December 1 for the Spring semester. International students can be admitted to the summer term on a case-by-case basis upon review by the Director of Admissions and Records or designee.

#### **International Students Must:**

1. Apply for Admission online or by submitting a completed paper Application for Admission.
2. Submit official transcripts from all secondary schools, universities, or professional schools. Transcripts must be accompanied by an official English translation.
3. Submit scores from the Test of English as a Foreign Language (TOEFL.) A minimum score of 500 on the paper-based test, or a score of 173 on the computer-based test is preferred for admission.
4. File a current declaration and certification of finances.
5. File a current certificate of health, including a tuberculin test. A copy of the health verification certificate submitted to immigration is acceptable provided it is not more than one year old.
6. Provide a local address.
7. Prior to the start of the term to be attended, present a valid I-94 to the Designated School Official.
8. Non-resident tuition is determined annually by the Governing Board. All fees are subject to change by the Board of Governors. Payment of fees including non resident tuition and enrollment fees is required upon registration. Students who wish to seek a deferment of fees must submit their request in writing to the Director of Admissions and Records. Decisions will be made on a case by case basis.
9. Maintain enrollment in at least 12 semester units of academic work each semester and meet with the Designated School Official prior to enrollment to review academic progress.

Governing Board Review: January 12, 2012