

SOLANO COMMUNITY COLLEGE DISTRICT

INSURANCE – CLAIMS AGAINST THE DISTRICT

3420

POLICY: Any claims against the District for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title 1, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the California Government Code.

Claims must be presented according to this policy and related procedures as a prerequisite to filing suit against the District.

Claims that are subject to the requirements of this policy include, but are not limited to, the following:

- Claims by public entities: claims by the State or by a State department or agency or by another public entity.
- Claims for fees, wages and allowances: claims for fees, salaries or wages, mileage, or other expenses and allowances.

The designated place for service of claims, lawsuits or other types of legal process upon the District is the Office of the Vice President, Administrative & Business Services.

**REFERENCES/
AUTHORITY:**

Education Code Section 72502
California Government Code Sections 900 et seq.; 910

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BP 3420

ADOPTED: January 21, 1987

REVISED: May 17, 2000; October 18, 2006

REVIEWED: 2008 – No Updates