

**SOLANO COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD PROCEDURES**

BOARD SELF-EVALUATION

Policy 1070

ACCEPTABLE	NEEDS IMPROVEMENT	A. RELATIONSHIP WITH SUPERINTENDENT- PRESIDENT
		1. Establishes written policies for the guidance of the Superintendent-President in the operation of the College.
		2. Provides the Superintendent-President with a clear statement of the expectation of performance and personal qualities against which she or he will periodically be measured.
		3. Reaches decisions only on the basis of study of all available background data and consideration of the recommendation of the Superintendent-President.
		4. Provides a climate of mutual respect and trust and commits to the shared governance process.
		5. Takes the initiative in maintaining a professional salary for the Superintendent-President comparable with salaries paid for similar responsibility in and out of the profession.

COMMENTS:

ACCEPTABLE	NEEDS IMPROVEMENT	B. RELATIONSHIP TO THE INSTRUCTIONAL PROGRAM
		1. Weighs all decisions in terms of what is best for the students living in a multi-cultural society.
		2. Understands the instructional program and the general restrictions imposed on it by law and other agencies.
		3. Resists the efforts of special interest groups to influence the instructional program if the effect would be to the detriment of the whole student body.
		4. Encourages the participation of the professional staff, and advisory groups where appropriate, in the development of curricula.
		5. Provides a policy outlining the college's educational objectives against what the instructional program can be evaluated.

COMMENTS:

ACCEPTABLE	NEEDS IMPROVEMENT	C. STAFF AND PERSONNEL RELATIONSHIPS
		1. Develops sound personnel policies, involving the faculty and staff when appropriate. Supports affirmative action policies and procedures.
		2. Authorizes the employment or dismissal of staff members after considering the recommendations of the Superintendent-President.
		3. Makes provision for the complaints of employees to be heard, and after full study, if staff dissatisfaction is found to exist, takes action to correct the situation through appropriate administrative channels.
		4. Is receptive to opinions, viewpoints, and suggestions for improvement of the college originating with the staff.
		5. Encourages professional growth and increased competency of all staff members.
		6. Ensures a high quality staff by providing commendation whenever earned, and constructive criticism when necessary.
		7. Provides a written policy protecting the academic freedom of the faculty.

COMMENTS:

ACCEPTABLE	NEEDS IMPROVEMENT	D. RELATIONSHIP TO THE FINANCIAL MANAGEMENT OF THE COLLEGE
		1. Realistically faces the ability of the state and community to support quality education for its citizens.
		2. Equates the income and expenditures of the College in terms of the quality of education.
		3. Takes the leadership in suggesting and securing community support for additional financing when necessary.
		4. Establishes written policies which will ensure efficient administration of purchasing, accounting and other applicable procedures.
		<p>5. Authorizes the annual budget submitted by the District's Superintendent-President. The Superintendent-President is responsible in conveying the recommendation of the District's Financial and Budget Planning Advisory Council, if significant differences exist between the recommendations of the Superintendent-President and the District's Financial and Budget Planning Advisory Council. Provides special considerations to non-budgeted items involving the health and welfare of students and staff.</p> <p>Makes provision for long-range planning for acquisition of sites, facilities, and for maintenance.</p>

COMMENTS:

ACCEPTABLE	NEEDS IMPROVEMENT	E. COMMUNITY RELATIONS
		1. Encourages the public's attendance at Board meetings.
		2. Actively fosters cooperation with various news media for the dissemination of information regarding the College.
		3. Ensures a continuous planned program of public information regarding the College.
		4. Participates actively in community affairs and organizations.
		5. Channels all concerns, complaints and criticisms of the College through the Superintendent-President for study and reports back to the Board if action is required.
		6. Protects the Superintendent-President from unjust criticism and the effects of vocal special interest groups.
		7. Reflects Board policy in individual answers to public questions and in public statements.
		8. Encourages citizen participation on advisory committees, thus linking the College with the community.
		9. Is aware of community attitudes and special interest groups which seek to influence the College's program.

COMMENTS:

ACCEPTABLE	NEEDS IMPROVEMENT	F. BOARD DEVELOPMENT AND SELF-IMPROVEMENT
		1. Board members participate in conferences and professional associations involved in improving community college education.
		2. Establishes and continuously improves orientation for new Board members.
		3. Effectively implements the Code of Ethics.

COMMENTS:

PJP:GFF:pc
 BDSELEVALCOLUMNS03
 9-29-03, 2-20-07, 6-6-07

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GOVERNING BOARD REVIEW: