



DISTANCE EDUCATION COMMITTEE

Meeting Agenda

September 6, 2019 – Room 505

10:00 a.m.-12:00 p.m.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of Meeting Minutes (5/3/19)**
- 5. Public Comments**
- 6. Information Items:**
 - a. OEI Rubric Refresher (30 minutes)
 - b. Mentor Roles and Responsibilities (30 minutes)
- 7. Discussion/Action Items:**
 - a. Curriculum DE Addendum Template (15 minutes)
 - b. DE Goals for 19/20 (15 minutes)
 - c. Assign Mentors and Reviewers (30 minutes)
- 8. Next DE Meeting (10/4/19)**
- 9. Adjournment**

DE Committee Meeting Dates, Fall 2019:

October 4

November 1

December 6