Solano Community College

Correspondence Education Addendum

PREPARED BY: **Joseph Almeida**

COURSE ID*(e.g. ACCT 001):* **Math 011**

COURSE TITLE: **Elementary Statistics**

EFFECTIVE DATE: **SPRING 2021**

Modality	**ECO** *Emergency Conditions Only**	Not Requesting
Correspondence ◉	○	○

1. Methods of Instruction (check all that apply):

- ☐ *Viewing and Listening to Videos*
- ☐ *Listening to Audio Materials*
- ☐ *Facilitated Discussions Written*
- ☒ *Reading Course Materials*
- ☒ *Other -**Describe***:

This is Correspondence course

2. Describe how the methods selected will be presented in an accessible way (Title 5 §55206). For information about accessibility standards in online classes, see the OEI Rubric, Section D: **

The course materials are copies from an OEI Text book

***Links, slides, video, audio, flashing content, live captions, and auto-play are not applicable to correspondence education in a correctional facility. All written material must be reviewed by the "Accessibility" verification function in Microsoft Word. Heading styles, lists, tables, color and meaning, color contrast, images, reading order and spreadsheets must conform to the OEI guidelines.*

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3 . Regular and Effective Contact Methods and Examples

Select the methods below that ensure regular effective contact (REC) will take place among students and among students and faculty (Title 5 §55204) by being initiated by the instructor, regular and frequent, and meaningful or of an academic nature. Click the drop down for method descriptions.

Announcements	Both
Assignment Feedback	Among students and faculty
Third-Party Tools	Not Used

4. **Other Methods of REC among students and among students and faculty. Please describe and provide example(s).**

At this time the method of contact is through submitted assignments from the students and the graded work from the instructor

5. **Should face-to-face return, for hybrid or teleclass courses, describe what parts of the course are done face-to-face and what parts are done by correspondence.**

When face-to-face returns, Lectures will be face-to-face, in addition Laptop-projections on the screen will be used
Materials will be provided the same way as in correspondence.