



Curriculum Committee Minutes

Date: November 9, 2021

Meeting Room: Zoom

1:00 pm – 3:00 pm

1. Call to order

The regular meeting of the Curriculum Committee was called to order at 1:03 pm on November 9th, 2021. The meeting was conducted via Zoom. Sarah Barsness presided.

2. Roll Call

Curriculum Committee Officials: Sarah Barsness (Chairperson), Lisa Abbott (Curriculum Analyst), and David Williams (VP of Academic Affairs)

Members: Isabel Anderson, Debra Berrett, Mark Berrett, Saki Cabrera, Ginger Cain, Amy Dauffenbach, Erin Duane, Ashlie Lawson (Articulation Officer), Dean Lisa Neeley, Dean Joseph Ryan, Lauren Taylor-Hill, Abigail Seaman (ASSC), Kelvin Chan (ASSC) Mary Anne Valch, James Word, Teri Yumae

Jessica Corbin (Meeting Secretary)

Absent: Marivic Macalino

Guests: Sandra Diehl, Emily Burt, Sandy Lambda, Christine Mani, Thomas Bundenthal, Sabine Bolz, Douglas Green, LaNae Jaimez, Mary Gotch, Jordan Jurich-Weston, Adrienne Cary, Jim Dekloe

3. Agenda Approval

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

Lisa Neeley motioned to approve the agenda. Amy Dauffenbach seconded the motion. The motion passed unanimously.

4. Approval of Minutes

4a. Approval of minutes from October 26, 2021

Amy Dauffenbach motioned to approved the minutes from October 26, 2021. Saki Cabrera seconded the motion. The motion passed unanimously.

5. Comments from the Public

Three minutes are allotted per person.

6. Information Items – No Action Required

6a. English Faculty will discuss rationale for the Class Max change from 25 to 30 in ENGL 004 with the Workload Committee (This will go to tech next week)

7. Consent Items

There are no items in this section.

8. Action Items

8a. CDFS 070 Lifespan Human Development: Add hybrid as a teaching modality

Sarah presented change in teaching modality for specific course.

1. Action on DE: Amy Dauffenbach motioned to approve the DE change. Saki Cabrera seconded the motion. The motion passed unanimously.

9. New Course

9a. THEA 015 Theatre Appreciation

Christine Mani presented new theatre course. Looked over eLumen workflow and discussed why important to add into a program and how it can benefit students.

1. Action on the course: Teri Yumae motioned to approve the new THEA 015 course. Ashlie Lawson seconded the motion. The motion passed by majority vote. Saki Cabrera, Ginger Cain, Abigail Seaman, and MaryAnne Valch abstained.
2. Action on DE: Approved

9b. PHOT 033 Digital Imaging for Photographers 2

Sarah Barsness presented 2 new photography courses within the CTE program.

1. Action on the requisite: Saki Cabrera motioned to approve the requisite for PHOT 033. Ginger Cain seconded the motion. The motion passed unanimously.
2. Action on the course: Ginger Cain motioned to approve the new PHOT 033 course. Debra Berrett seconded the motion. The motion passed unanimously.
3. Action on DE: Amy Dauffenbach motioned to approve DE for new PHOT 033 course. Lisa Neeley seconded the motion. The motion passed unanimously.

9c. PHOT 165 Workshop: Lighting on Location

1. Action on the course: Teri Yumae motioned to approve the new PHOT 165 course. Ginger Cain seconded the motion. The motion passed unanimously.

10. Course Modification

10a. THEA 024 Rehearsal and Performance in Production

10b. THEA 024A Rehearsal and Performance in Production - Comedy

10c. THEA 024B Rehearsal and Performance in Production - Drama

10d. THEA 024C Rehearsal and Performance in Production - Classical

10e. THEA 024D Rehearsal and Performance in Production - Musical

10f. THEA 027 Technical Theatre in Production Show Run Crew

10g. THEA 032A Fundamentals of Costume Design

10h. THEA 032B Costume Design Lab

10i. THEA 047 Technical Theatre in Production

10j. THEA 148A Special Advanced Topics in Theatre: For Actors

10k. THEA 148B Special Advanced Topics in Theatre: For Technical Theatre

10l. THEA 148C Special Advanced Topics in Theatre: Costuming

10m. THEA 148D Special Advanced Topics in Theatre: Management and Direction:

Christine Mani presented course modifications for theatre classes. Mainly focusing on a reduction in hours and units, and also change in DE.

Lauren Taylor-Hill motioned to group 10a-10m for approval. Teri Yumae seconded the motion. The motion passed unanimously.

1. Action on the course: Teri Yumae motioned to approve the changes 10a-10m. Lauren Taylor-Hill seconded the motion. The motion passed unanimously.

10n. ANTH 001 Physical Anthropology: Change Class Max from 50 to 35

10o. ANTH 002 Cultural Anthropology: Change Class Max from 50 to 35

10p. PLSC 001 Introduction to American Government and Politics: Change Class Max from 50 to 35

10q. PSYC 001 Introduction to Psychology: Change Class Max from 50 to 35

Lauren Taylor-Hill and Thomas Bundenthal presented course modifications for anthropology and political science courses to reduce class size. Sabine Bolz presented the same topic but for psychology.

Teri Yumae motioned to group 10n-10q topics. Amy Dauffenbach seconded the motion. The motion passes unanimously.

1. Action on the course: Teri Yumae motioned to pass the class size reduction for 10n-10q. Saki Cabrera seconded the motion. The motion passed unanimously.

10r. BIO 018 Biology of Sex: Curriculum Review

Sarah presented the updates to the content of BIO 018.

1. Action on the course: MaryAnne Valch motioned to pass the course modification of BIO 018. Ashlie Lawson seconded the motion. The motion passed unanimously.

10s. PHOT 032 Digital Imaging for Photographers

10t. PHOT 035 Art of Photography

10u. PHOT 045 Introduction to Filmmaking for Photographers

10v. PHOT 152 Professional Photography: Portraiture

10w. PHOT 153 Professional Photography: Product, Advertising and Editorial

10x. PHOT 154 Professional Photography: Interior and Exterior

Sarah Barsness presented updates for equity purposes within the courses. There are textbook changes, CLO updates and broader descriptions.

Amy Dauffenbach motioned to group 10s-10x for approval. Ginger Cain seconded the motion. The motion passed unanimously.

1. Action on the course: Amy Dauffenbach motioned to approve course modifications for 10s-10x. Abigail Seaman seconded the motion. The motion passed unanimously.

11. Course Inactivation

There are no items in this section.

12. Curriculum Review

There are no items in this section.

13. New Program

13a. Agriculture Plant Science (AS-T)

Sandra Diehl presented a new program with no need to create new courses. This program will help build out the horticulture program.

1. Action on the Program: Debra Berrett motioned to approve the new program. Ginger Cain seconded the motion. The motion passed unanimously.

14. Program Modification

14a. Automation Technology (CA): Add MT 167 as an elective

Douglas Green presented the course modification of MT 167 to move to an elective.

1. Action on the Program: Mark Berrett motioned to approve MT 167 as an elective. Lisa Neeley seconded the motion. The motion passed unanimously.

14b. Automation Technology (AS): Add MT 167 as an elective

1. Action on the Program: Mark Berrett motioned to approve MT 167 as an elective. Lisa Neeley seconded the motion. The motion passed unanimously.

14c. Medical Administrative Assistant (CA): Title and courses

Adrienne Cary presented a title change and changes in courses.

1. Action on the Program: Debra Berrett motioned to approve the title and course changes. Lisa Neeley seconded the motion. The motion passed unanimously.

14d. Photo Illustration (CA):

14e. Photography, Professional (AA)

14f. Photography Professional (CA)

Sarah Barsness presented adding new courses to programs for photography. It will include a change to course blocks.

Amy Dauffenbach motioned to group 14d-14f for approval. Ginger Cain seconded the motion. The motion passed unanimously.

1. Action on the Program: Amy Dauffenbach motioned to approve the program for 14d-14f. Debra Berrett seconded the motion. The motion passed unanimously.

14g. Theatre Arts (AA)

14h. Theatre Arts (CA)

14i. Theatre Arts Technical (CA)

Sarah Barsness presented the updates to the program and to the classes.

Abigail Seaman motioned to group 14g-14i for approval. Ashlie Lawson seconded the motion. The motion passed unanimously.

1. Action on the Program: Abigail Seaman motioned to approve the program modifications for 14g-14i. Ashlie Lawson seconded the motion. The motion passed unanimously.

15. Program Inactivation

There are no items in this section.

**16. High School
Articulation**

There are no items in this section.

**17. Report from
Assessment
Coordinator, Andrew
Wesley**

There are no items in this section.

**18. Report from the
Curriculum Committee
Chair, Sarah Barsness**

There are no items in this section.

**19. Report from VP of
Academic Affairs,
David Williams**

There are no items in this section.

**20. Report from the
Articulation Officer,
Ashlie Lawson**

There are no items in this section.

**21. Report from
Curriculum Analyst,
Lisa Abbott**

There are no items in this section.

22. Other

There are no items in this section.

23. Open Discussion

There are no items in this section.

24. Adjournment

Amy Dauffenbach motioned to adjourn the meeting. Lisa Neeley seconded the motion. The meeting adjourned at 3:36 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED: