



# Curriculum Committee Minutes

Date: October 26, 2021

Meeting Room: Zoom

1:00 pm – 3:00 pm

**1. Call to order**

The regular meeting of the Curriculum Committee was called to order at 1:02 pm on October 26, 2021. The meeting was conducted via Zoom. Sarah Barsness presided.

**2. Roll Call**

**Curriculum Committee Officials:** Sarah Barsness (Chairperson), Lisa Abbott (Curriculum Analyst)

**Members:** Isabel Anderson, Debra Berrett, Mark Berrett, Saki Cabrera, Ginger Cain, Amy Dauffenbach, Erin Duane, Ashlie Lawson (Articulation Officer), Dean Lisa Neeley, Dean Joseph Ryan, Abigail Seaman (ASSC), Kelvin Chan (ASSC), Mary Anne Valch, James Word, Teri Yumae

Jessica Corbin (Scheduling Specialist)

**Absent:** David Williams (VP of Academic Affairs), Marivic Macalino

**Guests:** Laura Pirott, Jordan Jurich-Weston, Emily Burt, Michelle Smith, Rachel Smith

**3. Agenda Approval**

*All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.*

Saki Cabrera motioned to approve the agenda. Amy Dauffenbach seconded the motion. The motion passed unanimously.

**4. Approval of Minutes**

4a. Approval of minutes from May 18, 2021

Isabel Anderson pointed out in 8b that she did not motion for approval. Reached out to Claire for clarification and correction. Ginger Cain motioned to approved the minutes from May 18, 2021. Saki Cabrera seconded the motion. The motion was approved by majority vote. Lauren Taylor-Hill, Kelvin Chan, Abigail Seaman, and MaryAnne Valch abstained.

**5. Comments from the Public**

Three minutes are allotted per person.

**6. Consent Items**

There are no items in this section.

**7. Action Items**

7a. The following courses are modifying DE by removing Online lab

Michelle Smith explains bringing BIO labs back onto campus to help with student retention and success. Requesting labs be on campus while lecture remains online.

BIO: 002, 003, 004, 005, 012L, 014, 015, 016L, 019

1. Action on DE: Lauren Taylor-Hill motioned to approve DE change. Ginger Cain seconded the motion. The motion was approved by majority vote. Isabel Anderson, Mark Berrett, Saki Cabrera, Dean Joseph Ryan, Dean Lisa Neeley, Erin Duane, and Teri Yumae abstained.

7b. The following courses are modifying instructional modality to include HY

MaryAnne Valch explained that this modification to include HY modality is in emergency situations. They are not removing any other mode of instruction.

MATH 002, 011, 012, 020, 021, 022, 023, 030, 031, 040, 051, 055, 103, 112, 311

1. Action on DE: Ginger Cain motioned to approve the addition of HY to specified MATH courses. Amy Dauffenbach seconded the motion. The motion passed unanimously.

7c. The following courses are changing numbers and entering DE, and instructional modality (DE previously approved)

Ginger Cain explains the renumbering of courses to provide ease of sequencing for the advancement of classes, which show up in the catalog.

DANC: 010A, 010B, 011A, 012A, 012B, 013A, 013B, 013C, 014A, 014B, 015A, 016A, 16B, 020A, 025A

KINE: 002A, 002B, 002X, 003A, 003D, 003E, 003X, 003Y, 006X, 010A, 011A, 011B, 011X, 012A, 012B, 012X, 013X, 018A, 018X, 018Z, 019A, 021A, 021B, 023A, 023B, 023X, 023Y, 023Z, 025A, 025B, 030A, 030B, 032A, 032X, 036A, 036B, 037A, 037B, 040A, 041A, 042A, 045C, 050A

1. Action on the courses: Saki Cabrera motioned to approve the renumbering of DANC and KINE courses. Ashlie Lawson seconded the motion. The motion passed unanimously.

7d. The following programs were modified to include number changes:

Dance (AA), Kinesiology AA-T, Elementary Teacher Education (AA-T), Interdisciplinary Studies-Wellness and Self Development (AA), Sports Medicine/Athletic Training (AS)

1. Saki Cabrera motioned to group 7c and 7d approvals, except holding Elementary Teacher Education (AA-T) for a later date. Ashlie Lawson seconded the motion. The motion passed unanimously.
2. Action on the programs: Saki Cabrera motioned to approve program number changes. Ashlie Lawson seconded the motion. The motion passed unanimously.

## 8. New Course

8a. SPAN 070 Spanish for the Professions

8b. SPAN 071 Introduction to Spanish/English Community Interpreting

8c. SPAN 175 Spanish/English Communication Experience Seminar

8d. SPAN 181 Fundamentals of Healthcare Interpreting

8e. SPAN 182 Skill-Building Practices for Spanish/English Healthcare Interpreting

8f. SPAN 185 Spanish/English Healthcare Interpreting Experience Seminar

Laura Pirott explains 2 new Spanish certificate courses and the importance of why opening new sections and what each would focus on. Viewed the program workflow in Elumen and discussed assessment tests, lab hours and comparing units to other schools.

Ginger Cain motioned to group 8a-8f. Teri Yumae seconded the motion. The motion passed unanimously.

1. Action on the requisite: Ginger Cain motioned to approve 8a-8f requisite. Teri Yumae seconded the motion. The motion passed unanimously.
2. Action on the course: Ginger Cain motioned to approve 8a-8f courses. Teri Yumae seconded the motion. The motion passed unanimously.
3. Action on DE: Ginger Cain motioned to approve DE for 8a-8f. Teri Yumae seconded the motion. The motion passed unanimously.

8g. PHOT 033 Digital Imaging for Photographers 2

8h. PHOT 165 Workshop: Lighting on Location

Holding off on PHOT due to timing.

## 9. Course Modification

8a. PHOT 032 Digital Imaging for Photographers:

8b. PHOT 035 Art of Photography:

8c. PHOT 045 Introduction to Filmmaking for Photographers:

8d. PHOT 152 Professional Photography: Portraiture:

8e. PHOT 153 Professional Photography: Product, Advertising and Editorial:

8f. PHOT 154 Professional Photography: Interior and Exterior:

Holding off on PHOT due to timing.

## 10. Course Inactivation

There are no items in this section.

<b>11. Curriculum Review</b>	There are no items in this section.
<b>12. New Program</b>	<u>13a. Spanish/English Communication Specialist (CA)</u>
	<u>13b. Spanish/English Healthcare Interpreter Training (CA)</u>
	Saki Cabrera motioned to group 13a and 13b. Ginger Cain seconded the motion. The motion passed unanimously.
	<ol style="list-style-type: none"> <li>1. Action on the Program: Ginger Cain motioned to approve 13a and 13b programs. Lisa Neeley seconded the motion. The motion passed by majority vote. James Word abstained because he came in late.</li> </ol>
<b>13. Program Modification</b>	<u>13a. Photo Illustration (CA):</u>
	<u>13b. Photography, Professional (AA)</u>
	<u>13c. Photography Professional (CA)</u>
	Holding off on PHOT due to timing.
<b>14. Program Inactivation</b>	There are no items in this section.
<b>15. High School Articulation</b>	There are no items in this section.
<b>16. Report from Assessment Coordinator, Andrew Wesley</b>	There are no items in this section.
<b>17. Report from the Curriculum Committee Chair, Sarah Barsness</b>	There are no items in this section.
<b>18. Report from VP of Academic Affairs, David Williams</b>	There are no items in this section.
<b>19. Report from the Articulation Officer, Ashlie Lawson</b>	There are no items in this section.

**20. Report from Curriculum Analyst, Lisa Abbott**

There are no items in this section.

**21. Other**

**22. Open Discussion**

**23. Adjournment**

Saki Cabrera motioned to adjourn the meeting. Lauren Taylor-Hill seconded the motion. The motion passed. The meeting adjourned at 2:59 pm.

**ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED:**