



Curriculum Committee

Approved Minutes

February 12, 2019

Meeting Room: 504

1:30 pm – 3: 30 pm

1. Call to order	Curriculum Committee Chair Jim DeKloe called the meeting to order at 1:34 p.m.
2. Roll Call	Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Joseph Ryan, Dean Sandy Lamba, Sarah Barsness, Teri Yumae, Mary Valch, Kevin Anderson, Debra Berrett, Ginger Cain, Anthony Ayala, Amy Dauffenbach, and Marivic Macalino. Guest: Kristin Conner Absent: no information obtained.
3. Agenda Approval	Erin Duane motioned to approve the agenda of February 12, 2019 as presented. It was seconded by Amy Dauffenbach. The motion was approved unanimously. <i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i>
4. Approval of Minutes	Kevin Anderson motioned to approve the minutes of January 29, 2019 as presented. It was seconded by Sarah Barsness. The motion was approved unanimously.
5. Comments from the Public	There were no comments from the public.
6. Consent Items for Curriculum Committee	There were no items on this section.
7. Action Items	There were no items on this section.
8. New Course	There were no items on this section.
9. Course Modification	<u>9a. COUN 007 College Study Techniques: Class Max Update (40 to 30)</u> Amy Dauffenbach explained that the updated class size will be beneficial to students. These student will be on academic probation/dismissal and had expressed interests in learning success strategies. Also, students will be required to write thirty journals. The committee had discussions regarding unachievable class size maximum that prompted cancellation of classes and minimum qualifications/categorical programs.

1. Action on the Course: Ginger Cain motioned to approve modifications of COUN 007. It was seconded by Teri Yumae. The motion passed unanimously.

10. Course Inactivation

There were no items on this section.

11. Curriculum Review

There were no items on this section.

12. New Program

There were no items on this section.

13. Program Modification

13a. Engineering A.S.: Course update

Dean Joe Ryan explained that one of the modifications on this program was the addition of 3d printing as an elective. Chair DeKloe informed the committee that during the last TR meeting, there was a detailed discussion regarding high unit majors, which could prevent students to complete/obtain this degree. The committee had discussions regarding the following information: (a) many courses that students register for were not engineering courses, (b) gender bias degree issue and SCC will be one of pre-engineering hosts in California, (c) whether this program could be called Pre-Engineering, (d) a trend that students who were in CSU were returning to SCC to obtain hands on experience, and (e) high unit degrees/programs and Guided Pathways.

1. Action on the Program: Amy Dauffenbach motioned to approve program modifications for Engineering A.S. It was seconded by Dean Sandy Lamba. The motion passed unanimously.

14. Program Inactivation

There were no items on this section.

**15. High School
Articulation**

Chair Jim DeKloe and VP Williams presented, "Articulation Tracking Sheet," (see attached document) to the committee to create awareness and provide an update regarding this program. VP Williams explained that an articulation agreement between high schools and SCC involved articulating SCC courses with a similar high school course. Also, a specific/certified faculty will be teaching this class at a high school. High school teachers who expressed interest in participating in this program will be required to pass a test (i.e. faculty to faculty interaction). VP Williams informed the committee the benefits of increasing articulation program agreement from two years to three years, simplified renewal process if the teacher was the same, and will be limited to CTE.

**16. Report from
Assessment
Coordinator**

Amy Obegi, Assessment Committee Coordinator, did not provide an update.

17. Report from the Chair

James DeKloe, Curriculum Committee Coordinator, did not provide an update.

18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, provided an update under item 15 High School Articulation.
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, informed the committee that he's still waiting to hear updates from IGETC and CSU and March 1, 2019 will be the deadline to modify courses to be in compliance with AB705.
20. Other	There were no items on this section.
21. Open Discussion	There were no items on this section.
22. Adjournment	The meeting was adjourned at 2:31 p.m.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

- Spring
February 26, 2019
March 19, 2109
April 2, 2019
April 23, 2019
May 7, 2019

Documents Reviewed:

1. Articulation Tracking Sheet: Curriculum Committee Review Spring 2019