



CURRICULUM COMMITTEE

Approved Minutes

October 31, 2017

Meeting Room: 504

1:30 pm – 3:30pm

1. Call to order	Chairperson Jim DeKloe called the meeting to order 1:31pm
2. Roll Call	<p>Member: Jim DeKloe (Chairperson), Lisa Abbott (Curriculum Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Erin Duane (Librarian), Dean Maire Morinec, Dean Sandy Lamba, Jose Cortes, Kevin Anderson, Deb Berrett, Ginger Cain, Anthony Ayala, Marianne Flatland, Marivic Macalino, Mary Valch, and Darren Potts.</p> <p>Guest: Dean Neil Glines, Dean Kristen Connor, Amy Dauffenbach, Karen Cook, Doug Green, Ferdinanda Florence, LaNae Jaimez (VP of Academic Senate), and Sabine Bolz.</p> <p>Absent: Teri Yumae and Michelle Arce.</p>
3. Agenda Approval	<p>Dean Morinec motioned to approve the agenda of October 31, 2017. It was seconded by Jose Cortes. The approval of the agenda passed unanimously.</p> <p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i></p> <p>Erin Duane motioned to discuss items 14a through 14f at the beginning of the meeting. It was seconded by Curtiss Brown. The motion passed unanimously. This motion was postponed until Ferdinanda Florence and LaNae Jaimez’s arrival at the meeting.</p>
4. Approval of Minutes	<p>Dean Morinec motioned to approve the minutes of October 17, 2017. It was seconded by Jose Cortes. Erin Duane abstained. The motion to approve the minutes passed unanimously.</p>
5. Comments from the Public	<p>Dean Glines requested clarification on how many CC voting members were assigned to Counseling. Chairperson DeKloe stated that Marianne Flatland will be the official voting representative from the department.</p>
6. Information	<p>There were items on this section.</p>
7. Consent Items	<p>There were no items from this section.</p>
8. New Courses	<p><u>8a. (CP17F-69) DRFT 145: AutoCAD Basics</u></p> <p><u>8b. (CP17F-70) DRFT 151: 3D Modeling with Fusion 360</u></p> <p><u>8c. (CP17F-71) DRFT 161: Introduction to REVIT Architecture Software</u></p>

8d. (CP17F-72) IT 181: Making Things 4 - Basic Electronics

8e. (CP17F-73) IT 182: Making Things 3 - Tool Use and Safety

8f. (CP17F-74) IT 183: Making Things 2 - 2D Technology

8g. (CP17F-75) IT 184: Making Things 3 - 3D Technology

8h. (CP17F-76) IT 185: Maker Space Technology Lab

1. Action on these Courses:

Dean Morinec motioned to combine 8a through 8h and to approve these courses. It was seconded by Jose Cortes. Karen Cook provided the following information: (1) 8a will be a technical drawing course with basic AutoCAD, (2) items 8b and 8c will be utilizing a modeling web based program popular to students due to free access. It will also use CNC machine for 3D modelling, (3) distributed key chains to demonstrate what students enrolled in these courses (8f and 8g) will produce, and (4) requested to modify the courses' numbers. Marianne Flatland expressed concerns regarding the number of units per courses and how it will affect veteran students at SCC. The department was currently working on these courses for UC and CS transferability. The motion to approve these courses passed unanimously.

9. Course Modification

9a. (CP17F-77) DRFT 045 Introduction to Computer-Aided Drafting (CAD): Computer title, Description, Units, content

1. Action on the Course:

Erin Duane motioned to approve modifications of DRFT 045. It was seconded by Dean Morinec. Karen Cook explained that 3D content was removed and course units were modified to 4 units. The motion was approved by the committee members unanimously.

9b. (CP17F-78) IT 101 Introduction to Mechatronics: Title, SAM code, Description, objectives, Methods of evaluation, content

1. Action on the Course:

Deb Berrett motioned to approve modifications of IT 101. It was seconded by Erin Duane. This will be an introductory course. The department expressed interest articulating this course to CSU but will keep "101" title at this time. Dean Morinec stated this course and the redesigned program will be included in the future CC agenda. The motion was approved by the committee members unanimously.

10. Course Deletion

10a. (CP17F-41) AUTB 100 Fundamentals of Auto Body Repair

10b. (CP17F-42) AUTB 101 Spray Paint Theory and Techniques

10c. (CP17F-43) AUTB 102 Automotive Body Panels and Frame Straightening

10d. (CP17F-44) AUTB 103 Advanced Auto Body Repair and Painting

10e. (CP17F-45) AUTB 110 Special Projects

1. Action on these Courses:

Erin Duane motioned to combine 10a through 10e. It was seconded by Jose Cortes. The motion was carried. The instructor for these courses had retired and the department will be recruiting for a replacement in the future. These courses could not be facilitated by an adjunct faculty since each course was assigned 10 units. Also, they will need to be redesigned to meet industry standards. Dean Morinec motioned to delete these courses. It was seconded by Jose Cortes. Deb Berrett abstained. The motion passed with majority of the vote.

11. Curriculum Review	There were no items on this section.
12. New Program	<p><u>12a. (CP17F-62) Maker Technology Certificate</u></p> <p>1. Action on the Program: Erin Duane motioned to approve this program. It was seconded by Jose Cortes. Karen Cook stated that this program will include AutoCAD and 3D modeling. The motion to approve Maker Technology program was approved unanimously.</p>
13. Program Modification	<p><u>13a. (CP17F-59) Computer Aided Drafting (CAD) Technician – Job-Direct Certificate</u> <u>13b. (CP17F-60) Drafting and Design Technician A.S.</u> <u>13c. (CP17F-61) Drafting and Design Technician Certificate</u> <u>13d. (CP17F-79) Survey and Civil Drafting Technician A.S.: Units, courses</u> <u>13e. (CP17F-80) Survey and Civil Drafting Technician Certificate: Units, courses</u></p> <p>1. Action on these Programs: Dean Morinec motioned to combine 13a through 13e. It was seconded by Deb Berrett. These modifications were completed to ensure students received their degree in a timely manner. Dean Morinec commended Karen Cook for the tremendous effort she had contributed in completing these programs modifications. The motioned was carried and approved unanimously.</p>
14. Program Deletion	<p><u>14a. (CP17F-50) Interdisciplinary Studies – Arts and Humanities A.A.</u> <u>14b. (CP17F-51) Interdisciplinary Studies – Communication A.A.</u> <u>14c. (CP17F-52) Interdisciplinary Studies – Social Science A.A.</u> <u>14d. (CP17F-54) University Studies – Arts and Humanities A.A.</u> <u>14e. (CP17F-55) University Studies – Communication A.A.</u> <u>14f. (CP17F-56) University Studies – Social Science A.A.</u></p> <p>1. Action on these Programs: Jose Cortes motioned to combine items 14a through 14f and approve deletion of these programs. It was seconded by Dean Lamba. Program Review Ferdinanda Florence presented, “Program Review Presentation for Curriculum Committee,” (see attached document). This document outlined the deletion process and timeline of the programs mentioned above. There was a robust discussion regarding deleting these items. The motion to delete these programs was approved unanimously.</p> <p><u>14g. (CP17F-63) Welding Equipment Operator - Job-Direct Certificate</u> <u>14h. (CP17F-64) Welding Industrial Technician A.S.</u> <u>14i. (CP17F-65) Welding Industrial Technician Certificate</u></p> <p>1. Action on these Programs: Erin Duane motioned to combine and to approve deleting items 14g, 14h, and 14i. It was seconded by Deb Berrett. The motion to delete these programs passed unanimously.</p> <p><u>14j. (CP17F-57) Criminal Justice, Computer Forensics A.S.</u> <u>14k. (CP17F-58) Criminal Justice, Computer Forensics Certificate</u></p> <p>1. Action on these Programs: Dean Morinec motioned to combine and to approve deleting items 14j and 14k. It was seconded by Deb Berrett. The motion to delete these programs passed unanimously.</p>

Note: It was noted during this meeting that the deletion of Automotive Body and Repair A.S. program was not processed during the Nov17th meeting. The committee requested to modify the previous minutes to reflect this information. Dean Morinec and Deb Berrett asked that this item be included at the next CC meeting agenda on November 14, 2017.

**15. High School
Articulation**

There were no items on this section.

16. Report from the Chair

Jim DeKloe, Curriculum Committee Chairperson, did not provide an update.

**17. Report from VP of
Academic Affairs**

David Williams, VP of Academic Affairs, did not provide an update.

**18. Report from the
Articulation Officer**

Curtiss Brown, Articulation Officer, did not provide an update.

19. Other

There were no items on this section.

20. Open Discussion

There were no items on this section.

21. Adjournment

Jose Cortes motioned to adjourn the meeting. It was seconded by Tony Ayala. The meeting adjourned at 3:30pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

October 31, 2017
November 14, 2017
November 28, 2017
December 12, 2017
January 30, 2018
February 13, 2018
February 27, 2018
March 20, 2018
April 10, 2018
April 24, 2018
May 8, 2018

Documents Reviewed at this Meeting

1. Program Review Presentation at Curriculum Committee