College Governance Council

Minutes of March 10, 2021
3PM – 4PM, Via Zoom

1) Call to Order	The regular meeting of the College Governance Council was called to order at 3:04 p.m. Dr. Esposito-Noy presided. The meeting was held virtually via Zoom.
	<u>Present:</u> LaNae Jaimez, Ph.D. (Academic Senate President), Erin Farmer (SCFA President), Jeff Lehfeldt (Local 39), Irene Camins (Local 39), Rei Leal (CSEA, Chap 21 Vice President), Kevin Anderson, J.D. (Minority Coalition President), Sal Abbate (HR Manager), Alysa Borelli (Dean, Enrollment Services), Abigail Olvera (ASSC President), Erica Beam (Guest)
	Claire Gover (Recorder)
	<u>Advisory Members:</u> Celia Esposito-Noy, Ed.D. (Chair, Superintendent-President), Shannon Cooper, Psy.D. (VP Student Services), Robert Diamond (VP Finance & Administration), David Williams, Ph.D. (VP Academic Affairs)
	<u>Absent:</u> Danielle Gonzalez (CSEA, Chap 21 President), Michael Wyly (Faculty), Michelle Arce (Minority Coalition)
(a) Approval of Agenda	COVID Update was added to Item 2, Report from S-P Office. Agenda was approved by consensus.
(b) Approval of Minutes	The minutes of February 24, 2021 were approved by consensus.
(c) Public Comments	There were no comments from the public.
2) Report from Superintendent-President's Office Celia Esposito-Noy Ed.D. (a) COVID Updates	Solano County has moved to the red tier for COVID restrictions. Management makes recommendations as these restrictions change and will continue to provide updates to the campus. We are still committed to teaching the majority of classes online for Summer and Fall and the campus will probably not open.
	We are considering use of CourseKey (smartphone-based app) for COVID screening. Conversations with Local 39, CSEA, and CTA will be taking place to discuss implications of moving to a smartphone system and what role faculty and staff have in participating and verifying that students can be on campus.

CourseKey users must opt-in and answer CDC questions, then get "green light" to be on campus. If not opted in, the student loses ability to get contacted by the college in case they were exposed. There is concern that not all students have smartphones so another alert system will be needed.

CourseKey is already available on Canvas. It is being used by Cosmetology to track clock hours.

Early College High School will be back on campus in April, Fridays only, limited to B300A & B, and two classrooms in B1600. ECHS has tight protocols and will do their own contact tracing.

Unlike TB clearances which are required by ED Code, a COVID vaccination is not required; therefore, the college is not collecting proof of COVID vaccination.

Solano County has opened up vaccinations more broadly. You can sign up to volunteer at vaccination site. Volunteers are vaccinated https://myturnvolunteer.ca.gov/s/landing

3) Finance and Administration Update
Robert Diamond
(a) SCFF Metrics Update

Through February, we are still on track for spending 3% less than last year.

There is new comparison data from the State. We improved, but in some areas the state average was significantly more than our improvement. We improved by 8.26% in the number of degree completions yet we lose funding because we trailed other colleges. Our students receiving Pell grants and fee waivers are succeeding at a lesser rate than the state average. We fell behind most in the number of students who completed transfer level Math and English. The VPs are meeting weekly to work on ways to improve our standings such as removal of our below transfer level courses, if students are not benefiting.

4) Report from Academic Affairs
David Williams, Ph.D.
(a) Accreditation Steering Committee and Strategic Planning Committee

The Accreditation midterm report is due on October 15th. The report is our response to the recommendations from the Accreditation Team visit in 2017. Recommendations were made in nine areas. We will target individuals to participate in the Accreditation Steering Committee who have experience in those areas.

We are also looking for members to participate on the Strategic Planning Committee to make sure we are meeting our goals.

Contact Claire Gover, LaNae Jaimez or your constituent group leader if you are interested in being involved in these critical groups.

(d) Equity in the Classroom: Textbooks	College is promoting a zero/low-cost textbook program to address diversity, equity and inclusion issues. There will be discussions with departments about aligning textbooks for courses with multiple sections which will also benefit students. Administration is looking at ways to compensate faculty for the work involved when changing to a new textbook. Academic Senate supports this program and will propose a resolution to encourage faculty to convert to zero/low-cost textbook. Courses identified in Class Finder with zero/low-cost textbook icon enroll quickly.
5) Report from Student Services Shannon Cooper, Psy.D. (a) Guided Pathways	The Guided Pathways Steering Committee paused revising the GP Coordinator job description because there are conversations about a different structure (institutionalizing Guided Pathways). College is looking at Tassel, a software platform that will provide local and regional workforce data, employment opportunities in different industries, and web-based pathway mapping. With Tassel, students develop a proposed schedule which they can take to a Counselor for academic planning. Tassel is collaborative software for Guided Pathways. It meets a different purpose than JTM, who has working on branding and design of our regular web pages.
6) Adjournment	There being no further business, the meeting adjourned at 3:34 pm

2020-2021 CGC Meetings:

Fall 2020 Semester		Spring 2021 Semester	
Aug 26, 2020	Oct 14, 2020	Jan 27, 2021	Mar 10, 2021
Sept 9, 2020	Oct 28, 2020	Feb 10, 2021	Mar 24, 2021
Sept 23, 2020	Nov 18, 2020	Feb 24, 2021	Apr 14, 2021
	Dec 9, 2020		Apr 28, 2021
			May 12, 2021