



College Governance Council

Minutes of December 9, 2020

3PM – 4PM, Via Zoom

1) Call to Order

The regular meeting of the College Governance Council was called to order at 3:02 p.m. The meeting was chaired by Dr. Celia Esposito-Noy. Due to the CoVID-19 pandemic, the meeting was held virtually via Zoom.

Present: LaNae Jaimez, Ph.D. (Academic Senate President), Erin Farmer (SCFA President), Michael Wyly (Guided Pathways Coordinator), Irene Camins (Local 39), John Siefert (CSEA, Chapt 21 President), Kevin Anderson, J.D. (Minority Coalition President), Alysa Borelli (Dean, Enrollment Services), Abigail Olvera (ASSC President)

Claire Gover (Recorder)

Advisory Members: Celia Esposito-Noy, Ed.D. (Chair, Superintendent-President), David Williams, Ph.D. (VP Academic Affairs), Shannon Cooper, Psy.D (VP Student Services)

Absent: Shirley Lewis, J.D. (Minority Coalition, Interim Dean of Academic Support Services), Sal Abbate (HR Manager) Robert Diamond (VP Finance & Administration), Jeff Lehfeldt (Local 39)

Guests: Erica Beam (DE Coord)

a) Approval of Agenda

The agenda was approved by consensus.

b) Approval of Minutes

The minutes of November 18, 2020 were approved by consensus.

c) Public Comments

There were no comments from the public.

2) Report from Superintendent-President

Celia Esposito-Noy, Ed.D.

a) Facilities Master Plan

Dr. Esposito-Noy shared the Facilities Master Plan that was adopted by Governing Board at their meeting on December 2, 2020. The FMP, which includes a process for creating a new bond spending plan, serves as a guide for the college for the next 10 years. The Bond Spending Plan #21 will focus on our Series D issuance which is about \$30 million. The District took out the bonds to benefit from the low interest rates and our excellent credit rating. The FMP presentation included projects that were proposed under Bond Spending Plan #20 or previous plans. Some were scheduled, but did not occur or have been moved to a later date. Projects currently underway include pedestrian wayfinding and painting the exterior of buildings on the main campus. A revised bond spending plan (Plan #21) will be presented to the Governing Board

<p>b) CoVID Case Management</p>	<p>at their January 2021 meeting will likely include creative ways to partner with our community such as joint use of land.</p> <p>The number of Potential CoVID Exposure Reports have increased. Tracking and contact tracing is tremendous amount of work. Sal Abbate, Karen Mitchell and Tracy Drake in HR were trained in contact tracing by Solano County and are designated as CoVID Case managers for the college. Potential Exposure Reports by a student or employee goes to the Dean or direct supervisor, then to a CoVID case manager for tracking and contact tracing. The case manager will share with the “contacts” the Cal OSHA rules about staying away from the work site, class or clinical site.</p>
<p>3) Report from Academic Affairs David Williams, Ph.D.</p> <p>a) Fall Grades and start of Spring</p>	<p>Dr. Williams will send end-of-term letter reminding Faculty of the timeline for grade submission. Grades are due on December 22. Admissions and Records staff will begin processing grades promptly on the morning of December 23. We can only roll grades if every grade for every student has been submitted by the Faculty. On-line test and auto-grading features may help. Students who are transferring elsewhere need their official transcripts in the first week of January.</p> <p>Dr. Williams explained the college is pulling back on offering on campus classes in order to minimize exposure. Solano County is in the purple (more restrictive) tier. Students need our support and care at this time.</p>
<p>b) Correctional Education Program</p>	<p>We have a robust Correctional Education Program (CEP) course offering. Tony Zitko, Associate Dean of External Program and Claire Gover have been working and improving our CEP. Four degrees are offered in the prisons – Business, Psychology, Sociology and Political Science. Some students are getting completed in their programs. We have been able to offer GEOG 001L to meet the lab requirement. The courses are being taught via correspondence and faculty are required to complete a Correspondence Education Addendum. F</p> <p>Faculty who are interested in teaching CE in prisons should discuss it with their deans. We may teach in this modality longer in the prisons and there may be opportunity to starting Summer or Fall 2021.</p> <p>We will transition from CE back to face to face. However, only offering face to face was limiting for SCC. Other colleges teach CE in the prisons and we want students in our local facilities to take courses from Solano College. When we return to in person teaching in the facilities we will offer targeted face-to-face courses and continue others as correspondence. We will most likely offer ENGL 001 and MATH 011 face-to-face since students have expressed a preference for these courses in person.</p>
<p>c) Accreditation and Strategic Planning Steering Committees</p>	<p>We will reconvene the Accreditation Steering Committee to prepare for our Midterm Accreditation report (due October 2021). The college was given a good review during our last Accreditation visit. We need to respond to the</p>

	<p>recommendations from our last visit and report on what we are currently doing.</p> <p>The Strategic Planning Committee will check our progress towards our current goals and develop new ones to include anti-racist practices and examine systemic racism.</p>
<p>4) Report from Student Services Shannon Cooper, Psy.D.</p> <ul style="list-style-type: none"> a) ASTC b) Guided Pathways c) Food Distribution d) Diversity Equity and Inclusion 	<p>ASCC tutors will be ready at the start of Spring semester.</p> <p>Michael Wylly's last day as our Guided Pathways Coordinator will be December 18. We were not able to fully develop program maps for Counseling to utilize during education planning sessions. We do plan to have the maps ready for Fall 2021. We have enough funding for two more years of Guided Pathways and will hire a new coordinator for mapping and CTE and other programs.</p> <p>We are suspending food distribution due to CoVID. Today is last food distribution of semester. We will update students with information on other food resources and re-evaluate after Spring.</p> <p>Dr. Stanback Stroud will facilitate a discussion in Spring (tentatively the first Friday in February) to focus on the Vision for Success, Diversity, Equity and Inclusion document. (Claire to send this document out to the CGC.) The management team has examining these topics at each management meeting. Deeper work is needed and conversations with the Academic Senate and Union will take place in the Spring semester. SCC minority coalition working on a presentation to be offered as a Flex Cal workshop in Spring. Dr. Stanback Stroud will be our Convocation keynote speaker on Friday, January 15. She will also facilitate activities in breakout rooms.</p> <p>The Professional Development schedule for spring will be sent out at end of semester and again before start of activities in January. Flex activities will be virtual.</p> <p>In February, Kevin Anderson, Minority Coalition President, will share with the Governing Board of Trustees the work we are doing with equity and inclusion. Kevin would like to have more time to spend with the Board devoted to this topic and will see if it can be included during the Board retreat in June.</p>
<p>5) Other</p> <ul style="list-style-type: none"> a) Anticipated Shelter at Home Order & Impact on Spring 	<p>Dr. Esposito-Noy anticipates the bay area region restoring the Stay at Home Order within the next two weeks. The district will monitor the CoVID situation over the winter break. There has been some discussion about possible delay of face to face instruction (from January to March) and whether skills classes and lectures can be separated (example: offer a period of online lecture, followed up with skills/lab). Some programs have decided to do late-start classes. The college wanted all Faculty to have completed their DE training in order to be well prepared for this situation. Deans will talk to faculty that are impacted.</p>

Summer and Fall schedules are built in January and VP Williams is planning for an aggressively conservative schedule even in the Fall (pan for online). Erica Beam asked about preparing for Fall 2021 by unbundling some of the units so students will still earn units and faculty will still be getting load. (Example: allow for micro credentials where one 3-unit class is converted to three 1-unit classes. The in-person piece might be delayed, but lecture could continue.) This will be discussed at a later time.

The Chancellors Office gave colleges leeway at early part of the crisis. We are back at normal operating procedures but equity and flexibility must still be considered. Alysa Borrelli explained that that the CoVID Withdrawal (CW) and the CoVID Pass/No Pass are no longer options starting Spring 2021. The excused withdrawal is only for extenuating circumstances (such as caring for someone). Technological challenges do not meet the EW criteria. Alysa will provide a one-page flyer from Admissions and Records describing the available options and their dates and deadlines.

b) PTK Book Drive

LaNae Jaimez announced the PTK book collection was a huge success. One hundred eighty boxes of books were collected, many were from the SCC library.

6) Adjournment

There being no further business, the meeting was adjourned at 3:48 p.m.

2020-2021 CGC Meetings:

Fall 2020 Semester

Aug 26, 2020

Sept 9, 2020

Sept 23, 2020

Oct 14, 2020

Oct 28, 2020

Nov 18, 2020

Dec 9, 2020

Spring 2021 Semester

Jan 27, 2021

Feb 10, 2021

Feb 24, 2021

Mar 10, 2021

Mar 24, 2021

Apr 14, 2021

Apr 28, 2021

May 12, 2021