



College Governance Council

Minutes of November 18, 2020

3PM – 4PM, Via Zoom

1) Call to Order

The regular meeting of the College Governance Council was called to order at 3:02 p.m. The meeting was chaired by Dr. Celia Esposito-Noy. Due to the CoVID-19 pandemic, the meeting was held virtually via Zoom.

Present: LaNae Jaimez, Ph.D. (Academic Senate President), Erin Farmer (SCFA President), Michael Wyly (Guided Pathways Coordinator), Jeff Lehfeldt (Local 39), Irene Camins (Local 39), John Siefert (CSEA, Chapt 21 President), Shirley Lewis, J.D. (Minority Coalition, Interim Dean of Academic Support Services), Alysa Borelli (Dean, Enrollment Services), Abigail Olvera (ASSC President)

Claire Gover (Recorder)

Advisory Members: Celia Esposito-Noy, Ed.D. (Chair, Superintendent-President), Robert Diamond (VP Finance & Administration), David Williams, Ph.D. (VP Academic Affairs), Shannon Cooper, Psy.D (VP Student Services)

Absent: Kevin Anderson, J.D. (Minority Coalition President), Sal Abbate (HR Manager)

Guests: Erica Beam (DE Coord), Lt. Chris Collins, Lisa Neeley (Dean, Applied Technology and Business)

a) Approval of Agenda

The agenda was approved by consensus.

b) Approval of Minutes

The minutes of October 28, 2020 were approved by consensus.

c) Public Comments

There were no comments from the public.

2) Report from Superintendent-President

Celia Esposito-Noy, Ed.D.

a) Advisory Council on Equity & Diversity

The President’s Advisory Council on Equity, Diversity and Inclusion is continuing their work. Reports are shared in Management and Dean meetings. Dr. Esposito-Noy meets regularly with representatives from the Student Equity and Success Council to check that the goals of the two Councils are aligned. At the request of the Professional Development Committee, Dr. Regina Stanback-Stroud will be our Spring convocation speaker. She will provide opportunity for Q & A on equity and diversity and will share about what she’s learned from our student forums.

Dr. Stanback-Stroud will meet with the President’s Advisory Council again in January. If you would like to participate, the meetings are ordinarily on Fridays from 2-4 pm.

b) Clery Report	<p>Lt. Craig Colin's provided an overview of the Clery report. The report includes the crime statistics from 2019 that are dangerous person crimes and crimes that tend to be more violent in nature such as auto thefts and burglaries. It is not a report of total crimes. The four burglaries on the Clery report were to construction areas. The one robbery was a non-violent attempted robbery over a cell phone. The Clery Report is available for public viewing. In addition, a daily log is maintained at the campus Sherriff office. The log is available for viewing by appointment.</p> <p>The Sherriff has taken measures to increase visibility on our campuses. There are functioning cameras in various campus locations and connected to the intersection traffic lights. In the past, when compared to NVC and DVC, Solano has had a much better safety rating. The statistics are not yet available for us to do a safety comparison with these nearby colleges, but the data is trending in the same direction – we are a safer college.</p>
c) Spring Enrollment	<p>Spring enrollment began Monday, November 16th. Alysa Borrelli reported on methods of informing students that they need to pay for classes. On the Add/Drop classes page there is an alert to students that payment must be made within 7 days. We are using more clear language and pay-by-credit card icons. Students are able to pay for several terms instead of having to pay for each term individually. We are being more proactive with messaging especially to those who are categorized as out-of-state students. Out of state students have higher fees.</p> <p>Rob Diamond explained that we have sent out a series of messages to students who owe fees. The messages have been increasingly urgent. As a result, we have collected about \$1.3 million in overdue fees.</p> <p>Faculty should encourage students to check with Financial Aid for BOG waiver or Promise Grant eligibility as early as possible. Sixty percent of Solano students do not pay any fees and many of those are eligible for some cash aid.</p> <p>Erica Beam said she added a Student Services link to the Canvas blueprint for Spring 2021. No updating is required by faculty. Alysa Borelli and VP Shannon Cooper will look at enhancing the information at this link.</p>
<p>3) Report from Finance and Administration Robert Diamond</p>	<p>The Fiscal Advisory Committee met. They talked about how CARES Act funds are being distributed and how the funds might be used to address unmet needs in the area of distance education. The district received a little over \$3.1 million in CARES Act funds, half of which went to students. The remaining portion will be used for the cost of faculty converting classes to online, and institutional purposes such as personal protection equipment, security, and sanitation. It can be also be used for emergency grants to students. CoVID testing would deplete the funds quickly.</p>

4) Report from Academic Affairs	<p>The CSUs passed an ethnic studies requirement for graduation. It may be required as a lower division course. The Curriculum Committee will be looking to see if we have courses that meet this new requirement. We must be compliant by Fall 2022. LaNae Jaimez added that the State Academic Senate is working with the Chancellor’s Office on how community colleges can meet this requirement (especially those CCs that do not have ethnic studies departments). There is also talk of making ethnic students a requirement for community colleges by possibly moving 3 units from social science Area D and creating a new GE Area F.</p>
<p>David Williams, Ph.D. a) AB 1460: Ethnic Studies Requirement (Fall 2022)</p>	
<p>b) Faculty Prioritization process for 2021-2022 Hires</p>	<p>The Academic Senate will be evaluating and ranking the requests for faculty. The college’s goal of ensuring equity across our system is taken into consideration during this prioritization process.</p>
<p>c) Progress on Distance Education training for faculty</p>	<p>Dr. Williams thanked Erica Beam and the Distance Education group who held numerous training sessions for faculty to learn Canvas. Many Faculty have worked diligently on their own training and some helped mentor colleagues. We had almost 100% compliance with training completion. Those who did not participate in the trainings were mostly faculty who are retiring and adjuncts who do not want to teach online. We are watching Spring enrollments closely. If classes fill up, we may add other classes that are also projected to fill. We want to ensure our course offerings in Spring meet the needs of our students.</p>
<p>d) Accreditation Mid-Term Report</p>	<p>Our mid-term accreditation report is due Oct 2021. We will reconvene the Accreditation Steering Subcommittee of the Academic Senate to review our last accreditation visit and report. It was a clean report with no citations. Our mid-term report involves responding to the recommendations. Dr. Williams is the Accreditation Liaison Officer for the college, but this is not solely an instructional exercise. We will ask people from areas outside of instruction to contribute to this process.</p>
5) Report from Student Services	<p>We have about 1700 students who are at 70+ units. Kristin Connor and Counseling will be working with these students for certificate and degree eligibility.</p>
<p>Shannon Cooper, Psy.D. a) Certificate and Degree eligibility</p>	
<p>b) Students Helping Students</p>	<p>Shirley Lewis and Saki Cabrera have been developing Students Helping Students, an internship opportunity through our Human Services program. This semester the program is working with SOAR. For Spring we hope to expand that work to include foster youth and other vulnerable student populations</p>
<p>c) ADT Program Maps</p>	<p>ADT program maps are ready for use by our Counselors and at the high schools. We are trying to steer students to the career coach to help them get a sense of what majors to pursue based on their interest (60-question assessment). The next program maps to be developed will be for the CTE programs.</p>

d) Outreach	The Outreach webpage will be debuted in January. We are looking to hire about 25 Student Ambassadors to help with Outreach. The application process will be available soon.
e) Student Housing	We are housing 3 students and one pending. The Hilton has been very flexible working with us. Since not all slots are filled we have been able to offer these students an extended stay.
6) Other	Dr. Esposito-Noy added that the State is moving back to purple tier (most strict); therefore, the likelihood of us opening more in-person classes or services is slim. Jeff Lehfeltd (Local 39) expressed concern about getting members the most current safety protocol information and reinforcing the mask-wearing requirement for employees on campus.
7) Adjournment	The next meeting will be December 9. Send agenda items to Claire Gover. There being no further business, the meeting was adjourned at 3:48 p.m.

2020-2021 CGC Meetings:

<u>Fall 2020 Semester</u>	Oct 14, 2020	<u>Spring 2021 Semester</u>	Mar 10, 2021
Aug 26, 2020	Oct 28, 2020	Jan 27, 2021	Mar 24, 2021
Sept 9, 2020	Nov 18, 2020	Feb 10, 2021	Apr 14, 2021
Sept 23, 2020	Dec 9, 2020	Feb 24, 2021	Apr 28, 2021
			May 12, 2021