



# College Governance Council

Minutes of October 28, 2020

3PM – 4PM, Via Zoom

## 1) Call to Order

The regular meeting of the College Governance Council was called to order at 3:02 p.m. The meeting was chaired by Dr. Celia Esposito-Noy. Due to the CoVID-19 pandemic, the meeting was held virtually via Zoom.

Present: LaNae Jaimez, Ph.D. (Academic Senate President), Erin Farmer (SCFA President), Michael Wyly (Guided Pathways Coordinator), Jeff Lehfeldt (Local 39), Irene Camins (Local 39), John Siefert (CSEA, Chapt 21 President), Kevin Anderson, J.D. (Minority Coalition President), Shirley Lewis, J.D. (Minority Coalition, Interim Dean of Academic Support Services), Alysa Borelli (Dean, Enrollment Services)

Claire Gover (Recorder)

Advisory Members: Celia Esposito-Noy, Ed.D. (Chair, Superintendent-President), Robert Diamond (VP Finance & Administration), David Williams, Ph.D. (VP Academic Affairs), Shannon Cooper, Psy.D (VP Student Services)

Absent: Sal Abbate (HR Manager), Abigail Olvera (ASSC President), Annie Byrd (Student Trustee)

Visitor: Erica Beam (DE Coord)

a) Approval of Agenda

The agenda was approved by consensus.

b) Approval of Minutes

VP Diamond requested that statement about solar panels reducing our carbon footprint be added to his report from October 14. The minutes of October 14, 2020 with the addition of this statement were approved by consensus.

c) Public Comments

There were no comments from the public.

## 2) Report from Superintendent-President

Celia Esposito-Noy, Ed.D.

a) Facilities Master Plan

The Facilities Master Plan will be presented to the Governing Board for review at the November 18 meeting, and for action and approval during their December meeting.

b) 75<sup>th</sup> Anniversary Celebration

SCC Ed Foundation will hold a 75<sup>th</sup> Anniversary Celebration on November 17<sup>th</sup>. The 30-minute virtual event will highlight the past, the present and the future of the college and campaign for donations which will support student scholarships.

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| <p>3) <b>Report from Finance and Administration</b><br/>         Robert Diamond<br/> <b>a) Bond Update</b></p> | <p>The District sold its 30-year bonds and will be paying an average interest rate of 2.86%. Bond money will be used for construction projects, specifically installation of solar fields. The District can feel good about selling bonds in order to lock in this interest rate and providing jobs during this recession. In January, VP Diamond will provide a mid-year budget update.</p>   |
| <p><b>b) Collection of Student Fees</b></p>  | <p>We have been sending messages urging students to clear any overdue fees. Starting November, students with outstanding fees will have a hold placed on their record precluding them from registering for Spring 2021. During the last four weeks we have collected about \$784,000 in fees. The District is required to assess and try to collect fees. The amount we get paid by the state is reduced by the amount of fees we fail to collect.</p> <p>Dean Alysa Borelli added that a workgroup is being formed to help develop ways to be more proactive about fee payment, including improving messaging to students and improving the registration system to make fee payment more obvious.</p> <p>Dr. Esposito-Noy explained that we no longer send students to collections. We can not drop students for non-payment once the semester begins. Students who have difficulty paying should be contacting Financial Aid to learn about fee waivers and other resources. Erica Beam will add a notice in Canvas.</p> |
| <p>4) <b>Report from Academic Affairs</b><br/>         David Williams, Ph.D.</p>                               | <p>A policy on Credit for Prior learning must be in Catalog by December 31. The Curriculum Committee endorsed policy language which will be presented at the next College Governance Council meeting. The CCC Curriculum Committee's best practices toolkit will be shared with faculty as they will have significant involvement in developing CPL processes.</p>   |
| <p><b>a) Credit for Prior Learning</b></p>   |  |
| <p><b>b) Spring Schedule</b></p>   | <p>Spring registration begins on November 16<sup>th</sup> and the schedule is posted. Some schedule input is still needed.</p>   |
| <p><b>c) Assoc Dean of Special Programs</b></p>  | <p>Interviews for Associate Dean of Special Programs are taking place. This position is funded through the Institutional Effectiveness Partnership Initiative (IEPI) and will be responsible for College and Career Access Pathways (CCAP) and Inmate Education. The Chancellor's commitment to serving these populations is reflected in the student-centered funding formula in which higher reimbursement rates are provided for these students.</p>  |
| <p>5) <b>Report from Student Services</b><br/>         Shannon Cooper, Psy.D.</p>                              | <p>VP Cooper reported that the re-design of Student Services is still in progress.</p>   |
| <p><b>a) Student Housing and support</b></p>   | <p>VP Cooper and Dr. Shirley Lewis have been working on temporary student housing. An announcement was recently sent out to the campus about</p>   |

these services. We are currently housing one family; we have nine more slots to fill with the ultimate goal of serving 25 students. VP Cooper has met with city of Fairfield and Solano County agencies to discuss wrap around services. She is working with Saki Cabrera and Marianne Flatland on developing internships for human services students to provide some case management in our community.

**b) Outreach**

VP Cooper is exploring the use of predictive data for outreach to incoming high school students, specifically those with GPA of 1.9 or lower.

**c) Support Programs and Services**

VP Cooper has been meeting with various programs (ASTC, T4E, First Year Experience, Guided Pathways) and is excited about these collaborations with faculty. She would like resources and program information to reach students earlier in the semester (rather than mid semester) to improve student persistence. The TA program is on target to offer services in Spring semester. (NetTutor is currently available.) Program maps for Guided Pathways are being formatted by Tom Gachis and will be provided to Counseling for use with students.

**6) Other**

VP Williams thanked Michael Wyly for work his leadership with Guided Pathways over the past two years. Michael will end his work with Guided Pathways in December.

Dr. LaNae Jaimez announced that PTK will hold their annual book drive in December. Books of any kind can be dropped off at college and PTK is willing to pick up books. Look for flyers soon. PTK is growing and meeting regularly. VP Williams recognized Michael Wyly and LaNae Jaimez for their work as faculty advisors to help vitalize PTK.

**7) Adjournment**

There being no further business, the meeting was adjourned at 3:26

**2020-2021 CGC Meetings:**

<u>Fall 2020 Semester</u>		<u>Spring 2021 Semester</u>	
Aug 26, 2020	Oct 14, 2020	Jan 27, 2021	Mar 10, 2021
Sept 9, 2020	Oct 28, 2020	Feb 10, 2021	Mar 24, 2021
Sept 23, 2020	Nov 18, 2020	Feb 24, 2021	Apr 14, 2021
	Dec 9, 2020		Apr 28, 2021
			May 12, 2021