

SHARED GOVERNANCE COUNCIL MEETING

Minutes – February 27, 2008

Board Room 2:30 – 4:00 p.m.

Members Present: **Academic Senate**–Gail Kropp; **ASSC**– Harjot Sandhu, Lillian Nelson; **CCA/CTA/NEA**– Diane White; **CSEA**–Cynthia Simon; **Local 39**–Jeffery Lehfeldt; **Management**–Shirley Lewis, Esq.; **Minority Coalition**–Kevin Anderson, Sal Alcalá; **Resource Persons**–Jay Field; Mazie Brewington; Rich Christensen, Ed.D.; Charles Shatzer, Ph.D.; and Nora O’Neill; **Superintendent/President**–Gerry Fisher

Members Absent: **Resource Persons**– Lisa Waits, Ed.D.; and Robin Steinback, Ph.D.

Guests: Eric Vlnar; Kathy Nessler; Camilla Casey, ASSC Vice-President; Cecilia Panduro, ASSC Humanities Senator; and Wayne Aguigui, ASSC Diversity Affairs Senator,

1. (a) Call to Order

The meeting was called to order at 2:38 p.m. by Superintendent/President Gerry Fisher.

(b) Approval of Agenda

It was moved by Lillian Nelson and seconded by Shirley Lewis to approve the Agenda for the meeting. The motion carried unanimously.

(c) Approval of Minutes

It was moved by Lillian Nelson and seconded by Cynthia Simon to approve the Minutes of the February 13, 2008, SGC Meeting. The motion carried unanimously.

2. Board Policy Updates

Diane White opened the discussion by stating that the CTA lawyers had reviewed Policies 4430, 4530 and 4775 and found them to be in accordance with the Ed Code and saw no conflict with them.

It was moved by Shirley Lewis and seconded by Sal Alcalá to approve the following policies:

- 4430 Termination of Temporary and Substitute Employees
- 4530 Reemployment
- 4775 Disciplinary Action – Academic Employees

Cynthia Simon advised the SGC that the CSEA lawyers, at their headquarters office, were still reviewing Policy No. 4774, Disciplinary Action – Classified Employees. Jeff Lehfeldt stated that the headquarters office for Local 39 have reviewed Policy No. 4774 and advised him to vote NO on the policy. Diane White informed SGC that CTA would be voting NO on Policy No. 4774, as well, because of the ambiguity of the language and the potential for wide interpretation of some of the wording.

Policy No. 4774 will return to the next SGC Meeting on March 12, 2008, for further discussion and vote. Rich Christensen reminded the SGC that, if Policy No. 4774 is not approved by the SGC, Policy No. 4770, Disciplinary Action, which was approved at the February 13, 2008, SGC Meeting to be deleted from the 4000-Series, will remain in effect.

3. **Animals on Campus Policy No. 1080**

Rich Christensen advised SGC that a meeting of the Subcommittee for the Animals on Campus Policy was tentatively scheduled for Tuesday, March 4, 2009. It was noted that all of the previous participants on that Subcommittee were invited to the meeting.

4. **Review of Governing Board Agenda** – Gerry Fisher

S/P Gerry Fisher reviewed the Governing Board Agenda for March 5, 2008, with the Shared Governance Council.

5. **College Area Reports/Announcements:**

➤ **Superintendent/President** – Gerry Fisher

S/P Fisher reminded the SGC that a mock registration was held today to test the implementation of the new Banner system. A debriefing will take place tomorrow to analyze how the system performed.

➤ **ASSC** – Harjot Sandhu and Lillian Nelson

Harjot Sandhu introduced the three visiting members of the ASSC Student Government: Vice-President Camilla Casey, Humanities Senator Cecilia Panduro, and Diversity Affairs Senator Wayne Aguiqui. He advised that ASSC is now in open filing for the positions of President, Vice-President, Student Trustee and Legislative Advocate. Harjot also shared the article in the DAILY REPUBLIC about the dedication of the new clock that the ASSC purchased for the College, which took place at 12:00 Noon on Tuesday, February 26, 2008.

Lillian Nelson informed SGC that students have been concerned about the blue-light phones located at the Fairfield and Vallejo campuses because they have not been in working order. She inquired as to when they are expected to be in operation. S/P Fisher stated he would follow up on the situation and report back to the students.

Lillian also inquired as to when the Facilities Use Procedures were going to be placed on the SGC Agenda for review, which the SGC approved to be held on a regular basis. S/P reminded the SGC that the new Facilities Use Procedures have not yet been implemented; consequently, the SGC will not begin their review until the procedures have been operational for some time. Lillian informed SGC that the Draft of the Facilities Use Procedures are being distributed to individuals and groups who are seeking to use our facilities, and this is causing considerable confusion. S/P Fisher stated that it may be that the Draft of the Facilities Use Procedures is being distributed with the current “Goldenrod” procedures in order to explain our enforcement of the insurance coverage. He said he would look into the matter and report back to SGC. Diane White suggested that SGC members ask their constituencies for a list of specific problems they have incurred with facilities use.

➤ **Academic Affairs** – VP Robin Steinback

Absent

- **CCA/CTA/NEA** – Diane White
No report.
- **CSEA** – Cynthia Simon
No report.
- **Local 39** – Jeffery Lehfeltd
Jeff Lehfeltd advised the SGC that Lisa Cook is leaving the employ of SCC. He wanted to acknowledge her service and stated that she will be missed. Jeff also acknowledged the service of Leah Campbell, who is retiring from the District, stating she was always very helpful and prompt and it was very pleasant dealing with her.
- **Management** – Shirley Lewis
No report.
- **Minority Coalition** – Kevin Anderson and Sal Alcalá
Kevin Anderson thanked the workers of Local 39 for fixing the potholes in the faculty parking lot.

Sal Alcalá advised the SGC that Damisha Bernstine, a student worker in the Ethnic Studies Program, passed away suddenly and stated that she will certainly be missed by her fellow students as well as co-workers. In addition, he commented that Leah Campbell was a very good employee to the District and was always very helpful. Sal also congratulated the ASSC on the new clock in the Quad, saying it is “excellent.”
- **Student Services** – Lisa Waits
Absent
- **Human Resources** – Rich Christensen
No report.
- **Academic Senate** – Gail Kropp
No report.
- **Technology & Learning Resources** – Jay Field
Jay Field advised the SGC that next Friday, March 7, 2008, at 3:00 p.m., there will be an Art Opening in the Library for the Student Art Exhibit.
- **Workforce & Community Development/Foundation/Community Services** – Charles Shatzer
No report.
- **Administrative and Business Service/FABPAC** – Mazie Brewington
No report.

6. **Other** – All

7. **Adjournment** – 3:45 p.m.

GF/no