

SHARED GOVERNANCE COUNCIL MEETING

Minutes – November 14, 2007

Board Room 2:30 – 4:00 p.m.

Members Present: **Academic Senate**–Jeff Lamb, VP of Academic Senate; **ASSC**–Don Johnson, Senator for Social Science; **CCA/CTA/NEA**–Diane White; **CSEA**–Sally Bailey; **Local 39**–Jeffery Lehfeltd; **Management**–Shirley Lewis, Esq.; **Minority Coalition**–Kevin Anderson; **Resource Persons**–Mazie Brewington; Kathy Rosengren; Rich Christensen, Ed.D.; Charles Shatzer, Ph.D.; and Nora O’Neill; **Superintendent/President**–Gerry Fisher

Members Absent: **Academic Senate**–Gail Kropp; **ASSC**–Harjot Sandhu, Lillian Nelson; **CSEA**–Cynthia Simon; **Minority Coalition**–Sal Alcalá; **Resource Persons**–Jay Field, Lisa Waits, Ed.D.;

1. (a) **Call to Order/Selection of Timekeeper**

The meeting was called to order at 2:35 p.m. by Superintendent/President Gerry Fisher. No Timekeeper was chosen for the meeting.

(b) **Approval of Agenda**

It was moved by Diane White and seconded by Sally Bailey to approve the Agenda for the meeting. The motion carried unanimously.

(c) **Approval of Minutes**

It was moved by Shirley Lewis and seconded by Jeffery Lehfeltd to approve the Minutes of the October 24, 2007, SGC Meeting. The motion carried unanimously.

2. **Animals on Campus New Board Policy No. 1080** – SGC Subcommittee

It was moved by Shirley Lewis and seconded by Sally Bailey to approve the original policy presented by VP Brewington. Dr. Christensen then reported on the work of the Subcommittee, stating that two meetings of the Subcommittee were held – one on October 29 and the other on November 5, 2007. Most of the constituent groups were represented at both meetings. Dr. Thomas Bundenthal brought his revision to the first meeting. He also brought forth a second revision of the policy. According to Dr. Christensen, it became obvious that there was a pretty good size chasm between two different groups. The Subcommittee ended up agreeing to disagree and bring the matter back to the Shared Governance Council for a vote.

A vote of the Shared Governance Council was taken, and the motion to approve the original policy presented by VP Brewington was carried by a vote of 4 to 3. The Roll Call vote was broken down as follows:

CSEA – Yes **Local 39** – Yes **CTA** – Yes **Management** – Yes
Academic Senate – No **ASSC** – No **Minority Coalition** – Abstain (Counted as a NO vote)

3. **Facilities Use Policies, Board Policy Series 1100 – SGC Subcommittee**

S/P Fisher began the discussion on this subject by reiterating the purpose of establishing a subcommittee to review the College Facilities Rules, Regulations and Fee Schedules in connection with Policy No. 1110, Civic Center and Other Facilities Use. He clarified that the subcommittee was to identify concerns in the procedures document – not start from Square One and create a new policy. In this connection, he mentioned that he had only seen an email from Dr. Lewis outlining specific questions with the procedures. VP Brewington mentioned that Lillian Nelson had emailed some comments as well.

VP Brewington stated that she had sent an email to all of the members of the subcommittee requesting they advise her of their concerns. She pointed out that the finished product of the Task Force took almost one year of weekly meetings to produce. She said that it was her understanding that the members of the subcommittee were to advise her of their concerns and that she would bring those concerns to the Task Force. She pointed out that the Task Force was developed primarily to address Civic Center use for outside groups; however, in the process, the Task Force found a number of issues internally with the way many SCC constituents on campus were using facilities outside of the educational process. Consequently, the Task Force spent a lot of time integrating procedures to make it easy for students, managers sponsoring outside groups, and all the activities taking place outside of instruction. However, the primary focus was the community users of the facility. VP Brewington stated that even though there was lots of confusion in the Task Force process between policies, staffing, union concerns, etc., no groups were left out. In the end, everything was put online to get the flow of facilities use to work more smoothly, especially with regard to getting the information to J. J. Eaves for her weekly report of facilities use.

S/P Fisher reminded SGC that the former S/P created the Task Force with the purpose in mind of getting to a better place from where SCC was previously with regard to Facilities Use.

Jeff Lehfeldt stated that the Local 39 representative to the subcommittee was waiting to hear from someone about a subcommittee meeting; however, he didn't hear from anyone.

The Shared Governance Council agreed to the following actions to bring this matter to a conclusion:

- 1) All questions and concerns by the members of the Subcommittee are to be forwarded to VP Brewington by Monday, November 26, 2007.
- 2) Mazie will discuss the questions/concerns with the Task Force
- 3) The Task Force will meet with the Subcommittee
- 4) The subject will return to the December 12, 2007, SGC Meeting for discussion and vote.

4. **Accreditation – Progress Review Team Visit, November 29, 2007** – Kathy Rosengren

S/P Fisher advised the SGC of the November 29, 2007, date for the visit by the Accreditation Progress Review Team. IVP-AA Kathy Rosengren explained who the two team members are; i.e., Dr. Linda Spink, President of Los Angeles Harbor College; and Ms. Mary Ann Breckell, Consultant to the Los Angeles Community College District. IVP-AA Rosengren stated that there will be scheduled meetings and time for drop-ins; and, the team members will report out to the campus in the late afternoon of November 29.

5. **Review of Governing Board Agenda** – Gerry Fisher

S/P Gerry Fisher reviewed the Governing Board Agenda for December 5, 2007, with the Shared Governance Council.

5. **College Area Reports/Announcements:**

➤ **Superintendent/President** – Gerry Fisher

No report.

➤ **ASSC** – Don Johnson

Don Johnson reported that ASSC sponsored the following events: Solano Daze, where they had various activities, provided information on financial aid and gave away prizes; Energy Awareness Day, where they gave away compact fluorescent light bulbs and listened to a presentation by Director of Facilities Frank Kitchen on the greening of SCC; Talent Show and Costume Contest on Halloween; and the annual Holiday Food Drive, which runs through December 7, 2007. In addition, ASSC approved funding requests for the following organizations: Psych Club, Phi Theta Kappa, Peace Jam Club, Dr. Martin Luther King Day Celebration, Music Department Choir, Art Department, Baseball Team, and Ethnic Studies.

➤ **Academic Affairs** – Kathy Rosengren

IVP-AA Kathy Rosengren advised SGC that they are getting ready for the Accreditation visit. She is also informing a variety of groups of the many changes in the Curriculum Area with regard to Title 5.

➤ **CCA/CTA/NEA** – Diane White

No report.

➤ **CSEA** – Sally Bailey

Sally Bailey stated that CSEA hopes everyone is aware of how hard the Classified staff is working with regard to moving offices and working on Banner in addition to their regular work assignments.

➤ **Local 39** – Jeffery Lehfeltdt

Jeffery Lehfeltdt stated that Local 39 has concerns about staffing in the new buildings that are opening, especially with getting the custodial work done during the day shift.

➤ **Management** – Shirley Lewis

No report.

➤ **Minority Coalition** – Kevin Anderson

Kevin Anderson mentioned concern about the limited use of the Board Room for the Ethnic Studies Program when the conference rooms in Building 400 become available. Dr. Sanford Wright gave Kevin a letter requesting continued use of the Board Room for the Ethnic Studies Program. It was agreed that IVP-AA Kathy Rosengren would meet with Kevin Anderson to discuss this situation.

➤ **Student Services** – Lisa Waits

Absent

➤ **Human Resources** – Rich Christensen

No report.

➤ **Academic Senate** – Jeff Lamb

No report.

➤ **Technology & Learning Resources** – Jay Field

Absent.

➤ **Workforce & Community Development/Foundation/Community Services** – Charles Shatzer

Associate Vice President Charles Shatzer reminded the SGC members that there are two more weeks for bidding on the Auction items for the Foundation's Annual Auction Fundraiser. Also, at the last meeting of the Foundation Board, they agreed to move forward with the "Buy-a-Brick" campaign for the Fairfield campus.

➤ **Administrative and Business Service/FABPAC** – Mazie Brewington

VP Brewington advised that the joint FABPAC/SGC Newsletter has been distributed and can be viewed online at the SCC website. Also, she advised that the FABPAC meetings this year contain "FABPAC's Budget Basics" sessions, which are lessons and information sharing on various budget topics of interest to all faculty and staff. It is planned to make these topics available to everyone on campus.

In addition, she is working on the draft of the Budget Development Calendar for 2008/2009. Finally, the 2008/2009 Prioritization process will be discussed at the next FABPAC meeting.

6. **Other** – All

S/P Fisher advised the SGC members that we have been requested to change the date of the January 23 SGC meeting to January 30 in order to accommodate the FABPAC meeting, which has to change its meeting date due to the scheduling conflict with Flex Cal. It is important that FABPAC meet as soon as possible after the start of the Spring Semester in order for FABPAC members to analyze the Governor's Proposed Budget for 2008/2009.

7. **Adjournment** – 4:05 p.m.

GF/no