



**College Governance Council**

**June 10, 2020**

**Minutes**

**Present**

LaNae Jaimez, Ph.D., Erin Farmer, Michael Wyly, Jeff Lehfeldt, Irene Camins, John Siefert, Alysa Borelli, David Williams, Ph.D., Shannon Cooper, Psy.D, Robert Diamond, Claire Gover (recorder)

**Absent**

Danielle Gonzales, Kevin Anderson, J.D., Shirley Lewis, J.D., Camille Gard, Celia Esposito-Noy, Ed.D.

**Call to Order**

Dr. David Williams, Vice President of Academic Affairs chaired the meeting and called the meeting to order at 3:00 p.m.

**Approval of Agenda**

The agenda was approved by consensus.

**Approval of Minutes**

It was moved by John Siefert and seconded by LaNae Jaimez to approve the minutes of April 22, 2020. The motion was approved unanimously.

It was moved by John Siefert and seconded by Jeff Lehfeldt to approve the minutes of May 13, 2020. The motion was approved unanimously.

**Public Comments**

There were no public comments.

**Updated Policies and Procedures**

The following action was taken on district policies and procedures in the area of Student Services:

Board Policy 5110 Academic Renewal Without Course Repetition

Policy and procedure were updated to include “without course repetition” to the title in order to match Title 5 language. It was moved by LaNae Jaimez and seconded by Jeff Lehfeltdt to approve the updated policy and procedure. The motion was approved unanimously.

#### 6010 Course Auditing and Auditing Fees

It was moved by Jeff Lehfeltdt and seconded by John Siefert to approve the updated policy. Motion was approved unanimously.

The updated procedure lists courses that are NOT eligible for audit. It was moved by Jeff Lehfeltdt and seconded by LaNae Jaimez to approve the updated procedure. Motion was approved unanimously.

The following action was taken on district policies and procedures in the area of Academic Affairs:

#### 6208 General Education Waiver for Bachelor’s Degree Holders

Section 6208 is new and outlines the conditions by which SCC will waive general education units. It was moved by Jeff Lehfeltdt and seconded by Irene Camins to approve the policy. Motion was approved unanimously.

It was moved by Erin Farmer and seconded by Jeff Lehfeltdt to approve the procedure. Motion was approved unanimously.

#### 6410 Grading and Academic Record Symbols

This updated policy and procedure clarifies Incomplete, Withdrawal and Excused Withdrawal. It was moved by Erin Farmer and seconded by Jeff Lehfeltdt to approve both the updated policy and procedure. The motion was approved unanimously.

The updated policy and procedure sections 5110, 6010, 6208 and 6410 will move forward to the Governing Board subcommittee for review and approval, then to the Governing Board for adoption.

#### 6210 Catalog Rights

Updates to section 6210 were made at the recommendation of Counseling. CGC members expressed concern over the catalog rights of those serving in the military and incarcerated students, as well as leave of absence timelines and approvals. It was moved by Jeff Lehfeltdt and seconded by Erin Farmer to postpone the consideration of section 6210 until the next CGC meeting in order to allow time for the language to be improved. The motion was approved unanimously. LaNae Jaimez will work with Dr. David Williams on the revision.

#### 6500 Academic Calendar

The CGC did not have time to act on updates to Section 6500, Academic Calendar.

### **Budget Update**

Robert Diamond, Vice President of Finance and Administration reported that he will present the District’s 2020-2021 budget to the Governing Board at their June 17<sup>th</sup> meeting. The budget is built on the Governor’s May revise. We need authorization of our budget from the Governing

Board in order to develop a spending plan for the new fiscal year. At this time the state has not adopted a budget; therefore, a final budget will be presented to the Board in September that will be in line with the State's adopted budget.

### **Adjournment**

There being no further time to conduct business, the Chair suggested adjournment. Erin Farmer moved to adjourn the meeting. Jeff Lehfeltd seconded motion. The motion was approved and meeting adjourned at 4:00 p.m.

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