



College Governance Council

March 11, 2020

Approved Minutes

Present

Salvatore Abbate, Kevin Anderson, J.D., Alysa Borelli, Robert Diamond, Sylvia Dorsey-Robinson, Erin Farmer, LaNae Jaimez, Ph.D., Shirley Lewis, J.D., John Siefert, David Williams, Michael Wyly

Absent

Irene Camins, Celia Esposito-Noy, Ed.D., Camille Gard, Danielle Gonzalez, Jeffery Lehfeltdt, Greg Ritzinger

Call to Order

The meeting was called to order at 3:00 p.m. by Dr. David Williams, Vice President of Academic Affairs.

Approval of Agenda

The agenda was approved by consensus.

Approval of Minutes

It was moved by Michael Wyly and seconded by Sal Abbate to approve the minutes of January 22, 2020 and February 26, 2020.

The motion was approved unanimously.

Public Comments

There were no public comments.

Corona Virus (COVID-19) Update and Emergency Planning

At this time, Solano College does not have any confirmed cases on any of our campuses. There is one confirmed case in Solano County. A guidance documents dated March 7, 2020 from the California Department of Public Health pertaining to the Novel Coronavirus or COVID-19 were distributed. Dr. David Williams, Vice President of Academic Affairs and Robert Diamond, Vice President of Finance and Administration led a discussion on the guidelines, including how to be

prepare for campus closure if we are notified such action is required. To ensure continuity of message, SCC will continue to communicate with students, faculty, staff and our community via website and post links to updated information from the Solano County Health Department.

The college will post Department of Public Health guidelines on buildings, limit mass gatherings, consider social distancing, not having potlucks, discontinuance of soup program, provide training to faculty and students to prepare for online conversion of on-campus courses. Michael Wyly suggested we seek cooperation of faculty experienced in teaching online to assist others with tips and tricks and develop a cheat sheet. Those who do not already use Canvas should learn to do so for posting syllabi and grades, at the least. There may be a need for equipment such as webcams and laptops.

Some individuals are incentivized to come to campus even though they are not feeling well. Therefore, faculty is being asked to be generous with absence policies, encourage people to stay home, and consider alternate methods for submitting assignments and exams (such as by email) and other assessment tools.

Erin Farmer, SCFA President, emphasized the need to inform faculty of the expectation to return to in-classroom instruction should their course be moved to on-line for a period of time. Erin mentioned a student survey used by another college regarding on-line learning needs and will forward survey to David Williams.

Changing mode of the class may change the need for accommodation. Sylvia Dorsey-Robinson, Student Services Consultant, emphasized accommodations need to be reasonable and provided in a timely manner with the same considerations for each student.

Kevin Anderson, Minority Coalition President, expressed concern for students without access to computers. He suggested a waiver or opt-out of on-line course instruction. LaNae Jaimez explained there may be Chrome books available for loan for students or Faculty. Other campus departments/resources will remain open and continue to serve students. Services that do not require in-person should be provided by other means.

The Falcon Day event has been cancelled and other events may be affected. If large community events or gatherings are held, a registration list of participants (i.e. Eventbrite registration) shall be maintained. The Cosmetology clinic is closed. We do not yet know how theatre, music, dance productions and end-of-year celebrations will be impacted.

Early College High School

Dr. David Williams announced that Early College High School (ECHS) will be offering 68 additional spaces for Freshmen and Sophomore in Fall 2020 with plans to offer spaces for Junior and Seniors the following year. Per Robert Diamond, portable classrooms will be brought on campus as classroom for ECHS so as not to impact classroom space for SCC.

Adjournment

There being no further business, the meeting was adjourned at 4:07 p.m.